

A landscaping plan is required for the construction of any principal commercial, industrial, institutional, or multi-family building with more than four units; for the installation of any parking area or the expansion of any existing parking area by five or more required off-street parking spaces; and for a change in the use of the property that requires rezoning to a more intensive zoning classification or a special use permit.

Copies of the City's landscaping and screening ordinance can be obtained from the Planning and Development Department.

Office Use

1) North point and scale.

2) The boundary lines of the property with dimensions and area.

3) The location of all driveways, parking areas, sidewalks, structures, utilities, or other features, both existing and proposed, affecting the landscaping of the site.

4) The location, common name, scientific name to the species level, size and quantity of all existing trees, shrubs or other vegetation intended for use in meeting the requirements of the City's landscaping and screening requirements.

5) The location, common name, scientific name to the species level, size and quantity of all proposed landscape materials.

6) The location and height of any proposed earthen berms, masonry fences, or other features used to meet the City's landscaping or buffer yard requirements.

7) The location of any existing and/or proposed easements.

8) The square footage of each interior parking lot landscaping area and the overall square footage of all interior parking lot landscaping areas shown.

Comments \_\_\_\_\_

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APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED