



CITY OF MINOT INSPECTIONS DEPARTMENT

1025 31st Street SE Minot, ND 58701, Phone: 701-857-4102

REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY

Sec. 9-2. - Amendments to the building code.

(h) IBC 111.3 is amended to reads as follows:

111.3 Temporary occupancy.

The building official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The building official shall set a time period during which the temporary certificate of occupancy is valid.

The fee for a temporary certificate of occupancy fee for commercial and residential construction shall be five hundred dollars (\$500.00).

Project Name: _____

Property Address: _____

Permit Number: _____ Requestor Name: _____

Company Name and Address: _____

Phone Number: _____

Signature: _____

Date: _____

The Building Official will review this request and will provide you with the "Corrections for Issuance of a Temporary Certificate of Occupancy" form to sign off on, once the City Inspectors have finished the walk through and have provided him with their reports.