

November 2, 2020 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – NOVEMBER 2, 2020 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance

MAYOR'S REPORT

The Mayor described some of his meetings and activities over the past month.

October 7th – COVID Coalition Phone Conference
October 8th – Magic City Discovery Center Ground Breaking
October 8th – MADC Board Meeting
October 9th – NDLC Legacy Fund Conference Call
October 12th – Personal Day, Moose Hunting
October 13th – Special City Council Meeting
October 14th – COVID Call ND Mayor's with Governor Burgum
October 14th – MADC Intermodal Press Event
October 14th – MREFPP Home Acquisition Closing
October 19th – Legislative Outreach Meeting
October 19th – Special City Council Meeting
October 19th – Regular City Council Meeting
October 20th – Prayer Vigil at Trinity
October 21st – COVID Coalition Phone Conference
October 22nd – COVID Call ND Mayor's with Governor Burgum
October 22nd – Special City Council Meeting
October 23rd – Quick Launch Training at MAFB
October 26th – Special City Council Meeting
October 27th – Guess Lecturer at MSU via Zoom (Public Speaking)
October 27th – COVID Task Force Meeting (Teams)
October 28th – Special MADC Meeting
October 29th – MREFPP Home Acquisition Closing
October 29th – COVID Call ND Mayor's with Governor Burgum
October 30th – Special MADC Meeting
October 30th – Interview with Student on Minot Events (Zoom)

He also said, there were numerous phone calls, e-mails, and individual contact concerning City business.

The Mayor then invited First District Health Unit Director, Lisa Clute, via phone, to provide a COVID update. She described the latest statistics for Ward County by stating, there are 1,188 active cases and the City of Minot has the bulk of the cases. The days' test positivity rate was 22.72% and there are 54 recorded deaths. The 14-day positivity rate is at 22.3% and anything over 15% is considered critical. There are currently 111.4 active cases per 10,000 and anything over 40 is considered critical. She then described how the cases are spread across different age groups with a bulk of the cases in the age range of 20-29, followed by 30-39, 40-49, and equal numbers across the 50-59 range and the 80+ range.

She said, she meets with Trinity frequently and there is a staff shortage. She also said, First District Healthy Unit has 11 members of staff who have either tested positive are in quarantine or are isolating. There will be a press conference the following day with Dr. Nwaigwe, an infectious disease specialist and Dr. Sather from Trinity providing updates.

November 2, 2020 Regular City Council Meeting

Alderman Ross asked about the number of people who have survived after testing positive. Ms. Clute said she would find the information and report back. Alderman Ross also asked about the process of notification and treatment from First District Health Unit.

Ms. Clute explained that First District Health Unit does not provide medical treatment and that advice would need to come from the individual's doctor. They do however, provide guidance on general health tips to improve the immune system such as promoting exercise and healthy diets.

Alderman Podrygula asked about the availability of hospitals and ICU beds, to which Ms. Clute responded by saying, they assess capacity daily. She said she cannot speak for Trinity but hospitals are tight across the state.

Alderwoman Evans asked Chief Klug if the mask mandate has had an impact on the Police Department.

Chief Klug said, most inquiries have been handled by dispatch advising the caller to speak with a business's management. There have been a couple calls where a business requested removal of a person refusing to wear a mask. His staff is monitoring those situations and if issues arise, he will bring it to Council.

The Mayor concluded his report by saying there are ongoing conversations at the state level to discuss options that would mitigate the spread without negatively impacting the economy.

MAYORAL APPOINTMENTS

Alderman Podrygula moved the City Council confirm the following Mayoral appointments:

Planning Commission

Charles DeMakis reappointed with a term to expire December 31, 2024.

Electrical Board

Joe Brandvold reappointed with a term to expire August 2022.

Rob White reappointed with a term to expire November 2022.

Dayne Braaten reappointed with a term to expire November 2022.

Heating & Air conditioning Board

Caleb Bulow appointed with a term to expire November 2022.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CITY MANAGER REPORT

Acting City Manager, David Lakefield, began by listing upcoming meeting dates including, election day November 3rd, Planning Commission November 4th, Virtual City Manager Candidate Open House November 4th, City Manager Candidate Interviews November 5th, City Council meeting November 16th, and MAGIC Fund November 20th.

He continued with an update of NDR programs. The Resilient Homebuyer Program is on track to close 25 forgivable mortgages by the end of November, exceeding the goal for 2020. Zombie homes continue to be eliminated with 11 left out of the 33 total properties. Buyout offers will be made to property owners in the MI-5 Phase of Flood Control. Buyouts are on track with the design and construction schedule of the Souris River Joint Board.

Mr. Lakefield provided updates on construction projects around the city. The 31st Ave Reconstruction is completing the remaining asphalt street tie-in and will be fully open to traffic by the end of the week. Shared used paths, sidewalks, landscaping and seeding will take place in spring 2021. The 10th Street Sewer Replacement project is completing the final lift of paving this week. Final landscaping, seeding, and miscellaneous items will occur in spring 2021. The 8th Street Improvement Project installed the final lift of paving the week of October 31st. Sidewalk concrete work will continue this

November 2, 2020 Regular City Council Meeting

week and remaining tasks will occur in spring 2021. As the City Engineer demonstrated during the previous Council meeting, the Broadway Corridor Study is accepting public input through the website movingbroadway.com. He said, it has been going well so far, with over 1,700 unique visits to the site. Phase MI-1 of the MREFPP is moving forward with the final lift of asphalt on 4th Avenue/Railway Avenue this week. The Pump Station exterior work is finished and electrical and interior work will continue through winter. Phase MI-2/3 is complete. Phase MI-4A finished rerouting water and sewer lines and the contractor is relocating water on Western Avenue. Burdick is expected to be repaved and open by next week. The Water Treatment Plant Expansion is finishing work inside. The watermain replacement is almost complete and new pavement around the plant is expected next week.

He announced that JARVIS, the new software system is now up and running after the go-live date was pushed back by one month. He thanked the staff for working diligently through all obstacles. He then demonstrated how the approval process will work and how information will be accessible to all users. He also said, future integrations with asset management software will add to the programs effectiveness.

Mr. Lakefield introduced two new employees for the City of Minot. John Van Dyke is the new Principle Planner and Jonathan Rosenthal is the Economic Development Administrator.

He concluded his report by providing employee COVID statistics. He said, during their task force meeting, they decided to compile weekly statistics regarding employee updates. As of noon, that day, there were 16 employees who tested positive for COVID. There are 36 in quarantine or isolating due to close contact and 9 working remotely. There are about a dozen employees out sick who have not tested positive for COVID.

The Mayor commented that they decided to track statistics weekly to provide a snapshot and ensure continuation of City services.

CITY ATTORNEY REPORT

The City Attorney submitted a written report.

CITY COUNCIL MINUTES – APPROVED

Alderwoman Olson moved the City Council approve the minutes of the October 19th regular City Council meeting, and the October 19th, October 22nd, and October 26th Special City Council meetings.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

BILLS & TRANSFERS – APPROVED

Alderwoman Olson moved the City Council approve bills and transfers for October in the amount of \$12,761,241.87 as follows:

AAAE	275.00	AIRSIDE SOLUTIONS	9870.00
1003240		284101	
ACKERMAN ESTVOLD	116157.00	AIRSIDE SOLUTIONS	547.86
284098		284448	
ACKERMAN ESTVOLD	18858.50	ALL AMERICAN TROPHIES	32.00
284597		284102	
ACME TOOLS	434.25	ALL AMERICAN TROPHIES	204.00
284099		284270	
ACME TOOLS	3628.82	ALL AMERICAN TROPHIES	39.95
284268		284449	
ACME TOOLS	185.39	ALL AMERICAN TROPHIES	36.00
1003241		1003243	
ADOBE SYSTEMS INC.	29.99	AMANO MCGANN, INC	11456.54
1003242		284437	
ADVANCED BUSINESS METHODS	1083.27	AMAZON.COM	6774.41
284100		1003248	
ADVANCED BUSINESS METHODS	3796.51	AMAZON/GEGRB	769.74
284269		284104	
ADVANCED BUSINESS METHODS	713.35	AMAZON/GEGRB	1909.28
284447		284451	

November 2, 2020 Regular City Council Meeting

AMERICAN WELDING & GAS, INC.	2758.44	284105	DAKOTA FIRE EXTINGUISHER	197.43	1003273
AMERICAN WELDING & GAS, INC.	9471.05	284271	DAKOTA FLUID POWER, INC	87.39	284124
AMERICAN WELDING & GAS, INC.	116.13	1003249	DAKOTA FLUID POWER, INC	50.82	284287
AMERITAS LIFE INSURANCE CORP	1676.88	284107	DAKOTA FLUID POWER, INC	730.51	284475
AMERITAS LIFE INSURANCE CORP	1676.88	284452	DAKOTA FLUID POWER, INC	72.77	1003274
ANDERSON, JANET	73.64	284272	DAKOTA OUTERWEAR CO.	443.81	1003275
APEX ENGINEERING GROUP	105583.43	284273	DAKOTA TRUCK & FARM	264.52	284476
APEX ENGINEERING GROUP	18693.00	284453	DAVIDSON CONSTRUCTION	30400.00	284125
APH/AUTO VALUE	233.98	284454	DD ENHANCEMENTS, LLP	2500.00	284126
APPLE BOOKS LLC	1095.63	284108	DECOTEAU, WILLIAM	270.00	284288
APPLIED CONCEPTS, INC/STALKER RADAR	110.00	284455	DELL MARKETING L.P.	2553.19	1003276
ARAMARK	163.28	284106	DELTA AIR LINES	487.20	1003277
ARAMARK	81.64	284274	DEMCO	369.21	1003278
ARAMARK	81.64	284456	DENNY'S ELECTRIC, LLC	466.00	284477
ARCHKEY TECHNOLOGIES	625.00	284109	DIG IT UP BACKHOE SERVICE	3500.00	284127
ARFF SPECIALISTS, LLC	15000.00	284110	DIRECTV	266.97	1003279
ARROWHEAD ACE HARDWARE	251.31	1003250	DL BARKIE CONSTRUCTION INC	7920.00	284128
ASPHALT PRESERVATION COMPANY, INC.	.00	284111	DOMESTIC VIOLENCE CRISIS CENTE	989.39	284289
ASPHALT PRESERVATION COMPANY, INC.	362658.66	284229	DOOLEY, LISA	300.00	284290
ASSETWORKS LLC	12109.04	284275	DORSEY & WHITNEY	13999.50	284478
ASTECH	22032.00	284112	EAGLE TECHNOLOGY MANAGEMENT, INC.	629.00	1003280
AT&T	3377.73	1003252	EAPC ARCHITECTS	6490.00	284129
BAKER & TAYLOR BOOKS	14450.84	1003254	ECOLAB	505.27	284291
BAKKE GRINOLDS WIEDERHOLT	574.00	284113	ECOLAB	122.24	284479
BAKKE GRINOLDS WIEDERHOLT	769.50	284276	ECOLAB	94.04	1003281
BALTIC NETWORKS/VARGYAS	679.57	1003255	ELDORADO NATIONAL - CALIFORNIA	1009.09	284130
BARRY'S EXCAVATING CONSTRUCTION	132.50	284114	ELDORADO NATIONAL - CALIFORNIA	92.63	284292
BATTERIES PLUS BULBS #639	17.95	284277	ELDORADO NATIONAL - CALIFORNIA	194.07	284480
BATTERIES PLUS BULBS #639	34.95	284458	ELLS MANUFACTURING CO., INC.	1000.00	1003282
BATTERIES PLUS BULBS #639	501.95	1003256	EMERGENCY AUTOMOTIVE TECHNOLOGIES	1847.94	284293
BAXTER, CLINTON AND CAROLYN	3236.00	284278	EMERGENCY AUTOMOTIVE TECHNOLOGIES	213.44	284481
BEAN, ELLEEN	34.62	284459	ENERBASE	17738.69	284142
BECHTOLD PAVING	10132.50	284115	ENERBASE	27339.47	284313
BECHTOLD PAVING	14650.50	284279	ENERBASE	22302.72	284498
BECHTOLD PAVING	12771.75	284460	ENERBASE	530.31	284604
BERRY DUNN MCNEIL & PARKER LLC	38950.00	284230	ENERBASE	1778.14	1003283
BERRY DUNN MCNEIL & PARKER LLC	30210.00	284461	EVANS, PAXTON	17.99	284143
BEST BUY BUSINESS ADVANTAGE ACCOUNT	817.93	1003257	EVIDENT, INC	1097.96	1003284
BLUESTONE CONSTRUCTION, INC	51991.69	284598	FACTORY MOTOR PARTS	1167.46	284144
BLUETARP FINANCIAL, INC	39.99	284280	FACTORY MOTOR PARTS	1570.62	284315
BLUETARP FINANCIAL, INC	27.37	284462	FACTORY MOTOR PARTS	982.02	284499
BLUETARP FINANCIAL, INC	702.78	1003259	FACTORY MOTOR PARTS	559.98	1003285
BNSF RAILWAY COMPANY	20.00	284281	FARGO GLASS & PAINT COMPANY	14746.00	284145
BNSF RAILWAY COMPANY	25.00	284463	FASTENAL COMPANY	118.43	284146
BONN, BRIEANNA	250.00	284599	FASTENAL COMPANY	24.39	284500
BORDER STATES INDUSTRIES INC	37.26	284600	FASTENAL COMPANY	203.51	1003286
BORDER STATES INDUSTRIES INC	147.80	1003260	FEDERAL EXPRESS	8.43	284147
BRADY MARTZ	1250.00	284282	FEDERAL EXPRESS	6.84	284316
BRAUN INTERTEC CORPORATION	547.50	284116	FEDERAL EXPRESS	4.76	284501
BRAUN INTERTEC CORPORATION	640.00	284464	FEDERAL EXPRESS	185.93	1003287
BROADWAY PRINTING COMPANY	1607.50	284465	FERGUSON ENTERPRISES, INC	1.99	1003288
BROADWAY PRINTING COMPANY	250.00	1003261	FERGUSON WATERWORKS #2516	23166.50	1003289
BUDGET MUSIC & VIDEO	1078.02	1003262	FINDAWAY WORLD, LLC	401.44	1003290
BUTLER MACHINERY CO.	6674.68	284283	FIRE EQUIPMENT CO.	1351.00	284148
BUTLER MACHINERY CO.	1578.32	1003263	FIRST DISTRICT HEALTH UNIT	20833.34	284233
C&C PLUMBING AND HEATING	127.50	284117	FIRST INTERNATIONAL BANK & TRUST	1220.00	284605
C&C PLUMBING AND HEATING	127.50	1003264	FIRST WESTERN INSURANCE	50.00	284317
CARAHSOFT TECHNOLOGY CORPORATION	24874.91	284118	FLAGSTAD, SANDY	20.00	284149
CAROLINA SOFTWARE	250.00	284284	FLEETMIND SOLUTIONS INC	1987.50	284318
CASHWISE	50.00	284466	FLEETMIND SOLUTIONS INC	10.07	1003291
CDM SMITH	158483.25	284119	FLEXIBLE PIPE TOOL COMPANY	43.00	284319
CDM SMITH	199028.50	284467	FLORES CONCRETE CONSTRUCTION, INC	19314.00	284502
CDW GOVERNMENT INC	262.00	284468	FORCE AMERICA	488.02	284503
CDW GOVERNMENT INC	1226.22	1003265	FORTERRA PIPE & PRECAST	9490.50	284320
CHRISTIANSON HEATING & AIR	1306.65	284469	FSX EQUIPMENT	2540.12	284150
CITY LAUNDRY	27.96	1003266	FUELMASER SYN-TECH SYSTEMS, INC	175.00	284321
CITY OF MINOT	50.00	284120	G & P COMMERCIAL SALES	700.00	284322
CITY OF MINOT	20.00	284470	G & P COMMERCIAL SALES	189.61	284504
CLEAN HARBORS ENV. SERVICES	162.25	1003267	G & P COMMERCIAL SALES	713.47	1003292
CODE RED HEADSETS	2432.00	1003268	GAFFANEYS	138.61	284323
COLONIAL LIFE PREMIUM PROCESSING	2603.90	284121	GAFFANEYS	101.70	284505
COLONIAL LIFE PREMIUM PROCESSING	2560.67	284471	GALE	235.96	284151
COMPUTER STORE	189.98	1003269	GALE	82.47	284324
CORE & MAIN	4480.33	1003270	GALE	74.22	284506
CRAIG MONUMENTS	500.00	284285	GALE	463.57	1003293
CREDIT COLLECTIONS BUREAU	200.00	284231	GAME STOP	1194.87	1003294
CREDIT COLLECTIONS BUREAU	200.00	284438	GEFROH ELECTRIC	3779.75	284152
CREDIT COLLECTIONS BUREAU	200.00	284601	GEFROH ELECTRIC	226.75	1003295
CURB 2 CURB, LLC	400.00	284122	GENERAL TRADING	.00	284153
CURT'S STARTER & ALT. SERVICE	265.00	284472	GENERAL TRADING	15.36	284234
CURT'S STARTER & ALT. SERVICE	284.42	1003271	GENERAL TRADING	138.30	284326
DACOTAH PAPER CO.	293.64	284123	GENERAL TRADING	162.13	284507
DACOTAH PAPER CO.	2080.83	284286	GENERAL TRADING	132.45	1003296
DACOTAH PAPER CO.	1494.60	284473	GERDAU RECYCLING	33.49	284327
DACOTAH PAPER CO.	3233.44	1003272	GERDAU RECYCLING	63.72	1003297
DAKOTA CONCRETE CONSTRUCTION	12523.00	284474	GFOA	610.00	1003298
DAKOTA FENCE	5393.00	284232	GFOA	150.00	1003299

November 2, 2020 Regular City Council Meeting

GLASS DOCTOR	193.00	284328	MAGIC CITY GARAGE DOOR COMPANY	5985.00	284529
GLASS DOCTOR	244.85	284508	MAGIC CITY GARAGE DOOR COMPANY	117.50	1003318
GOETTLE, SHANE C	3500.00	284155	MAIN ELECTRIC CONSTRUCTION	2103.92	284172
GOFF, EMILY	1615.00	284329	MAIN ELECTRIC CONSTRUCTION	7943.57	284361
GOFF, EMILY	1120.00	284509	MAIN ELECTRIC CONSTRUCTION	375.00	284530
GRAINGER	1492.10	1003300	MAK, SUHERMIN	25.00	284362
GRAND FORKS FIRE EQUIPMENT	11616.00	284236	MARCO, INC	235.24	284173
GRAND FORKS FIRE EQUIPMENT	4497.39	284510	MARCO, INC	175.00	284174
GRAND HOTEL	15.85	1003301	MARCO, INC	1669.88	284363
GRANITE SPRINGS CO.	66.50	1003302	MARCO, INC	267.00	284531
GRAPHICS LETTERING & TRIM	70.00	284156	MARCO, INC	262.04	284532
GRAVEL PRODUCTS, INC.	1259.83	1003303	MARCO, INC	381.33	284607
GRAYBAR	50.40	284157	MARKETPLACE FOODS	156.04	1003319
GRAYBAR	658.08	284511	MATERIAL TESTING	4226.00	1003320
GRAYBAR	358.20	1003304	MATHRE COMMUNICATIONS INC	250.00	284365
GREAT LAKES CHAPTER AAAE	35.00	284330	MCWILLIAMS, MIKAYLA	33.58	284366
GREY HOUSE PUBLISHING	264.00	1003305	MEADOWS, CASEY	270.00	284367
HACH	1810.11	1003306	MENARDS	32.76	284368
HAISCH, CATHIE & JUSTIN	564.00	1003307	MENARDS	5251.61	1003324
HANSON AUTO CRUSHING & TRUCKING	6553.85	284332	MICROSOFT CORPORATION	970.00	1003326
HANSON, JONATHAN	270.00	284333	MIDSTATES WIRELESS, INC	2125.00	284246
HARLEYS	6.99	284158	MIDSTATES WIRELESS, INC	875.00	284608
HARLEYS	6.99	284334	MIDWEST TAPE	23.97	284247
HARLOW'S BUS SALES INC.	39500.00	284237	MIDWEST TAPE	1605.47	284533
HAWKINS, INC	4375.00	284159	MILITARY NAMES	34.65	1003327
HAWKINS, INC	16495.41	284335	MILLER LAW OFFICE, P.C.	210.00	284534
HAWKINS, INC	3750.00	284515	MILLER, GANNON	15.31	284370
HAWKINS, INC	1605.50	284606	MINOT AUTO	1087.08	284178
HERC-U-LIFT INC MINOT	365.40	284336	MINOT AUTO	1938.90	284376
HERMANSON, BROOK	5.00	284239	MINOT AUTO	1270.18	284537
HILGENKAMP, TATE	50.00	284337	MINOT AUTO	494.90	1003328
HILGENKAMP, TATE	50.00	284516	MINOT AUTOMOTIVE CENTER	193.26	284377
HIRSHFIELD'S	11.98	1003308	MINOT AUTOMOTIVE CENTER	43.31	284538
HOBBY LOBBY	44.94	1003309	MINOT CHAMBER OF COMMERCE	7800.00	284539
HOME DEPOT CREDIT SERVICES	44.88	284338	MINOT CHAMBER OF COMMERCE	150.00	1003329
HOME DEPOT CREDIT SERVICES	62.07	284517	MINOT COMMISSION ON AGING	8750.01	284248
HOME DEPOT CREDIT SERVICES	790.81	1003310	MINOT CONVENTION&VISITORS BUR.	12788.87	284179
HOME OF ECONOMY	368.73	1003311	MINOT CONVENTION&VISITORS BUR.	15827.00	284378
HOUSTON ENGINEERING, INC	123581.44	284160	MINOT CONVENTION&VISITORS BUR.	7969.91	284441
HOUSTON ENGINEERING, INC	26731.17	284240	MINOT CONVENTION&VISITORS BUR.	9270.31	284540
HOUSTON ENGINEERING, INC	40388.34	284518	MINOT DAILY NEWS	25.84	284180
HP INC	826.00	284161	MINOT DAILY NEWS	1164.32	284379
HP INC	1150.00	284519	MINOT DAILY NEWS	221.16	284541
HUWE, BARB	350.00	284241	MINOT ELECTRIC	2680.87	1003330
HYDRO KLEAN	83633.07	284339	MINOT EMPLOYEE DONATIONS	2242.13	284609
I. KEATINGS FURNITURE INC.	19100.00	284162	MINOT PARK DISTRICT	5000.00	284249
IACP	250.00	1003312	MINOT PARK DISTRICT	613190.34	284542
INFORMATION TECHNOLOGY DEPARTMENT	2760.20	284342	MINOT PARK DISTRICT	1000.00	284610
INTERSTATE BATTERY SYSTEM	60.95	284163	MINOT PAVING	216200.87	284181
INTERSTATE BATTERY SYSTEM	278.95	284343	MINOT PAVING	2064.37	284543
IVERS PLUMBING & SPRINKLER SYSTEMS	3900.00	284520	MINOT PUBLIC SCHOOLS CLC	226160.00	284611
JEREMY CROXALL TILE	800.00	284344	MINOT RESTAURANT SUPPLY	332.50	1003331
JERRY'S REPAIR & ALIGNMENT	85.00	284345	MINOT VETERINARY CLINIC	2858.00	1003332
JOHNSON, JENNA	2165.00	284346	MINOT WELDING COMPANY	94.50	284544
JOHNSON, JENNA	1695.00	284521	MINOT, CITY OF	1.37	284182
JOYCE, LISA	10.00	284347	MINOT'S FINEST COLLISION CENTER	8946.80	284545
JRX LLC	9020.00	284348	MISC P CARD VENDOR	11962.40	1003338
KELLER PAVING AND LANDSCAPING	171396.75	284165	MISCELLANEOUS A/R	1162.50	284210
KIMBALL MIDWEST	121.30	284522	MISCELLANEOUS A/R	450.00	284217
KLJ ENGINEERING LLC (BISMARCK)	900.00	284166	MISCELLANEOUS A/R	61.58	284235
KLJ ENGINEERING LLC (BISMARCK)	1600.00	284349	MISCELLANEOUS A/R	3.26	284369
KLJ ENGINEERING LLC (BISMARCK)	1316.74	284523	MISCELLANEOUS A/R	4141.50	284444
KRAUS FLOORING	440.00	284351	MN CHILD SUPPORT PAYMENT CENTER	172.12	284250
LACROIX, RANDI	43.01	284352	MONLEY, RANDI	31.74	284183
LANDMARK STRUCTURES	677496.50	284353	MOTOROLA	506992.20	284251
LANDRUM AND BROWN, INC	7410.00	284167	MURPHY, MIKE	126.50	284252
LANDRUM AND BROWN, INC	4090.00	284524	MUUS LUMBER	53.52	1003339
LAWSON, DAN	50.00	284525	MVTL LABORATORIES	743.00	1003340
LEARNING OPPORTUNITIES, INC	41.90	284168	NAPA AUTO PARTS	1133.17	284186
LEARNING OPPORTUNITIES, INC	2473.88	284526	NAPA AUTO PARTS	892.71	284381
LEMERE, CHARITY	52.90	284243	NAPA AUTO PARTS	1731.49	284548
LEMERE, CHARITY	94.30	284527	NAPA AUTO PARTS	660.20	1003341
LEXISNEXIS MATTHEW BENDER	80.10	284169	NATIONAL CHILD SAFETY COUNCIL	175.00	284187
LEXISNEXIS MATTHEW BENDER	301.61	284439	NATIONAL PAYMENT CORPORATION	143.74	284382
LEXISNEXIS MATTHEW BENDER	89.37	1003313	ND CHILD SUPPORT	25.00	284188
LHOIST NORTH AMERICA OF MISSOURI	32831.82	284170	ND CHILD SUPPORT	310.00	284383
LHOIST NORTH AMERICA OF MISSOURI	18482.72	284354	ND DEPT OF HEALTH	521.70	284384
LHOIST NORTH AMERICA OF MISSOURI	22103.72	284528	ND DEPT OF TRANSPORTATION	11.50	284189
LIDDELL, MARSHAL	50.00	284355	ND DEPT OF TRANSPORTATION	1022930.85	284549
LITTLE GREEN BUTTON LIMITED	450.00	1003314	ND DEPT OF TRANSPORTATION	11.50	284550
LOCATORS & SUPPLIES	407.45	1003315	ND DEPT OF TRUST LANDS	3748.43	284386
LOWES GARDEN CENTER	2621.25	284358	ND FIREFIGHTER'S ASSOCIATION	100.00	284387
LOWES PRINTING, INC.	400.85	1003316	ND FRATERNAL ORDER OF POLICE	1412.50	284612
M&T FIRE AND SAFETY INC	128.66	1003317	ND LEAGUE OF CITIES	325.00	1003342
MACKAY, LAVAUN	25.00	284171	ND ONE CALL, INC	1118.15	284388
MADC	30416.67	284359	ND STATE LIBRARY	11.44	284389
MAGIC CITY GARAGE DOOR COMPANY	654.75	284360	ND STATE RADIO COMM.	3000.00	284390

November 2, 2020 Regular City Council Meeting

NEBRASKA CHILD SUPPORT PAYMENT	563.08	284253	SRT COMMUNICATIONS	19455.16	1003369
NEBRASKA CHILD SUPPORT PAYMENT	563.08	284442	STATE WATER COMMISSION	610889.63	284211
NEBRASKA CHILD SUPPORT PAYMENT	563.08	284613	STATE WATER COMMISSION	14674.39	284410
NEUHALFEN, RODNEY BRIAN	50.00	284254	STATE WATER COMMISSION	863263.38	284573
NEUHALFEN, RODNEY BRIAN	50.00	284551	STEIN, JEANNE	20.01	284411
NEWMAN TRAFFIC SIGNS	2750.80	284190	STEIN'S INC.	111.72	1003370
NINTEX USA INC	3160.00	284191	STODDARD, DEANNA	384.20	284574
NISSEN, KEVIN	141.62	284391	STRAND, TOBY	20.00	284212
NORTH COUNTRY MERCANTILE	88.18	1003343	STREAKWAVE WIRELESS INC.	1206.24	1003371
NORTH DAKOTA E-WASTE LLC	5638.07	284392	STREICHER'S	4258.98	1003372
NORTH PRAIRIE RURAL WATER	58.52	1003344	SUBWAY OF MINOT	72.98	1003373
NORTHERN TESTING	130.00	284255	SUN LIFE FINANCIAL	73.00	284214
NORTHERN TESTING	195.00	284552	SUN LIFE FINANCIAL	73.00	284575
NORTHWEST FLOORING INC	7543.75	284393	SUNDHEIM, JESSICA	39.84	284263
NORTHWEST TIRE AND RETREAD	9119.16	284193	SUNDRE SAND & GRAVEL, INC.	646.24	284412
NORTHWEST TIRE AND RETREAD	8110.70	284395	SUNDRE SAND & GRAVEL, INC.	4574.24	284576
NORTHWEST TIRE AND RETREAD	12176.26	284555	SVL SERVICE CORPORATION	2465.00	284215
NOVA FIRE PROTECTION CO.	2807.00	284556	SWANSON & WARCUP, LTD	66070.01	284577
OFFICE DEPOT	1128.32	1003346	SWANSTON EQUIPMENT	170.24	284216
OK AUTOMOTIVE	37.19	1003347	SWANSTON EQUIPMENT	2822.04	284413
OLSON'S TOWING	760.00	284396	SWANSTON EQUIPMENT	2264.16	284578
OLYMPIC SALES INC	747.07	284194	SWANSTON EQUIPMENT	1402.28	1003374
OVERHEAD DOOR CO. OF MINOT	24.50	1003348	TARGET	15.00	284414
PARK CONSTRUCTION	527153.19	284397	TARGET	102.90	1003375
PBBS EQUIPMENT CORPORATION	1573.14	284195	TEAM ELECTRONICS INC	443.00	284415
PETCO	110.98	1003349	TEAM ELECTRONICS INC	16.00	1003376
PFM ASSET MANAGEMENT, LLC	2500.00	284196	TERMINAL SUPPLY CO.	64.45	284218
PITNEY BOWES RESERVE ACCOUNT	800.00	284257	TERMINAL SUPPLY CO.	255.44	284416
POLK CITY DIRECTORIES	355.00	284558	THE CHILD'S WORLD	948.10	1003377
POSSEN, LACEY	.00	284197	THE UNIFORM AUTHORITY	329.97	1003378
POSSEN, LACEY	13.74	284258	THIRD WATCH COMMUNICATIONS	577.73	284417
POSSEN, LACEY	6.67	1003350	THOMSON REUTERS-WEST PAYMENT CENTER	264.00	1003379
POST BOARD	1035.00	284198	TILLEMA, LUKE	126.50	284264
POST BOARD	225.00	284443	TIMMONS GROUP	19902.75	284579
POST CONSTRUCTION COMPANY	413234.35	284199	TOFTLAND, KEVIN	378.69	284418
POST CONSTRUCTION COMPANY	32209.37	284559	TOO DARK MOTORSPORTS	300.00	284580
PRAIRIE SUPPLY	131.50	284398	TRACTOR SUPPLY CREDIT PLAN	183.39	1003380
PRAIRIE SUPPLY	388.00	1003351	TRAFFIC CONTROL CORPORATION	1950.00	284219
PRAIRIE SUPPLY	30.50	284560	TRAFFIC CONTROL CORPORATION	3750.00	284581
PRAXAIR DISTRIBUTION, INC.	766.00	1003352	TRINITY HEALTH	10.00	284419
PRAXAIR DISTRIBUTION, INC.	483.50	284200	TRINITY MEDICAL GROUP	58.00	284420
PRINGLE & HERIGSTAD, P.C.	1330.30	284399	TRINITY MEDICAL GROUP	312.25	1003381
PRINGLE & HERIGSTAD, P.C.	801.00	1003353	TUFFSTUFF FITNESS INTERNATIONAL	4347.00	1003382
PRIORITY DISPATCH	3.02	284201	TYLER TECHNOLOGIES, INC	11105.00	284220
PROCOLLECT	122.61	284400	TYLER TECHNOLOGIES, INC	14700.00	284421
PROCOLLECT	695.43	284561	TYLER TECHNOLOGIES, INC	3115.00	284582
PROTECH INTEGRATIONS LLC	44.97	284562	TYLER TECHNOLOGIES, INC	6900.00	1003383
PROVIDENT LIFE & ACC INS CO	525.92	284202	U.S. POST OFFICE	5000.00	284583
PROVIDENT LIFE & ACC INS CO	525.92	284563	U.S. POST OFFICE	23.32	1003384
QUINN, JOANNE M.	114.00	284564	ULTEIG	9369.00	284422
RACERS GAS STATION	7.21	284203	ULTEIG	55912.21	284446
RADAR SHOP	1012.00	284565	UNIFORM CENTER	1425.90	1003385
RADISSON HOTEL FARGO	836.12	1003354	UNITED MAILING SERVICE	263.05	284221
RALPH'S PLUMBING	92.00	1003355	UNITED MAILING SERVICE	309.80	284423
RAMKOTA HOTEL & CONFERENCE CENTER	1388.76	1003356	UNITED MAILING SERVICE	259.10	284584
RDO EQUIPMENT	242.97	284566	UNUM LIFE INSURANCE COMPANY OF AMER	12245.03	284222
RDO EQUIPMENT	3722.15	1003357	UNUM LIFE INSURANCE COMPANY OF AMER	12652.07	284585
RECORDED BOOKS	114.92	284259	UPS STORE #1423	52.33	1003386
REDSTONE TECHNOLOGIES, INC	1160.00	284204	USA BLUE BOOK	360.68	1003387
REPUBLIC PARKING SYSTEM	48059.49	284568	USPS - FEE PAYMENTS	240.00	284586
RHI SUPPLY	6124.94	1003358	VACUUM & SEWING CENTER	3.50	1003388
ROLAC CONTRACTING	87498.00	284205	VALS CYCLERY	16.50	1003389
ROLAC CONTRACTING	24605.00	284401	VARITECH INDUSTRIES INC.	54776.25	284424
RYTEC CORPORATION	231.52	1003359	VERICOM, LLC	550.00	284425
SANITATION PRODUCTS	309.00	284206	VERIZON WIRELESS	4483.92	1003390
SANITATION PRODUCTS	2934.38	284403	VESSCO, INC	321.80	284426
SANITATION PRODUCTS	394.22	284569	VILLAGE FAMILY SERVICE CENTER	3150.00	284587
SCHAEFER SYSTEMS INTERNATIONAL	135814.06	284570	VISIT MINOT	27857.88	284588
SCHATZ CROSSROADS TRUCKSTOP	17.79	284207	WAGNER CONSTRUCTION	1709258.84	284223
SCHHEELER, THOMAS	20.00	284404	WAL MART	108.00	1003391
SCHELS	160.00	1003360	WALKER, JACOB	51.00	284224
SCHOCKS SAFE AND LOCK SERVICE	8.25	284571	WALKER, JACOB	61.00	284427
SCHOCKS SAFE AND LOCK SERVICE	281.40	1003361	WALKER, JACOB	76.00	284589
SCHULTZ, PHIL	400.00	284405	WALKER, RICK	126.50	284265
SCRENCLOUD	40.00	1003362	WALLWORK TRUCK CENTER	91.39	284428
SECRETARY OF STATE	36.00	284614	WALLWORK TRUCK CENTER	1416.94	284590
SECURITY PLUS	188.00	284406	WANTZ, MACEY	66.70	284266
SHERWIN WILLIAMS	382.62	1003363	WARD COUNTY AUDITOR	6680.00	284225
SIRCHIE AQUISITION COMPANY, LLC	308.33	284208	WARD COUNTY AUDITOR	6595.00	284591
SNAP ON TOOLS	549.02	1003364	WARD COUNTY CLERK OF DIST. COURT	95564.36	284267
SOURIS BASIN TRANSPORTATION	44000.00	284260	WARD COUNTY LAW ENF RANGE	2000.00	284226
SOURIS RIVER JOINT WATER RESOURCE	1894770.70	284408	WARD COUNTY RECORDER	20.00	284429
SOUTH DAKOTA CHILD SUPPORT	188.31	284261	WARD COUNTY RECORDER	20.00	284592
SOUTH DAKOTA CHILD SUPPORT	188.31	284445	WATER ACCOUNT REFUNDS	20.50	284154
SOUTH DAKOTA CHILD SUPPORT	188.31	284615	WATER ACCOUNT REFUNDS	50.00	284164
SRF CONSULTING GROUP	1603.22	284209	WATER ACCOUNT REFUNDS	1.46	284175
SRF CONSULTING GROUP	337.52	284409	WATER ACCOUNT REFUNDS	4.20	284184

November 2, 2020 Regular City Council Meeting

WATER ACCOUNT REFUNDS	1.88	284213	WATER ACCOUNT REFUNDS	81.09	284567
WATER ACCOUNT REFUNDS	9.58	284238	WATER ACCOUNT REFUNDS	16.97	284572
WATER ACCOUNT REFUNDS	56.01	284242	WEATHER TAP	89.95	284430
WATER ACCOUNT REFUNDS	18.46	284244	WEST OAKS ANIMAL HOSPITAL	85.98	1003392
WATER ACCOUNT REFUNDS	7.97	284245	WEST, JASON	270.00	284431
WATER ACCOUNT REFUNDS	7.19	284256	WESTERN STEEL AND PLUMBING	422.05	1003393
WATER ACCOUNT REFUNDS	12.70	284262	WESTLIE FORD	322.21	284432
WATER ACCOUNT REFUNDS	3.48	284325	WESTLIE FORD	817.18	284593
WATER ACCOUNT REFUNDS	13.22	284331	WESTLIE TRUCK CENTER	1729.51	284228
WATER ACCOUNT REFUNDS	1.18	284350	WESTLIE TRUCK CENTER	7289.18	284434
WATER ACCOUNT REFUNDS	18.46	284356	WESTLIE TRUCK CENTER	1866.53	284595
WATER ACCOUNT REFUNDS	11.39	284357	WESTLIE TRUCK CENTER	287.90	1003394
WATER ACCOUNT REFUNDS	26.61	284364	WILKING LAW FIRM	5000.00	284596
WATER ACCOUNT REFUNDS	1.23	284402	WINNELSON	840.28	1003395
WATER ACCOUNT REFUNDS	14.42	284440	YARL'S TV & APPLIANCE	899.96	1003396
WATER ACCOUNT REFUNDS	50.00	284457	3D SPECIALTIES INC.	1200.00	284435
WATER ACCOUNT REFUNDS	32.41	284512	5.11 TACTICAL WEBSITE	257.94	1003397
WATER ACCOUNT REFUNDS	12.50	284513	502 MEDIA GROUP, LLC	720.00	284436
WATER ACCOUNT REFUNDS	29.99	284514			
WATER ACCOUNT REFUNDS	43.48	284557			
			TOTAL:	\$12,761,241.87	

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PAYROLL- SEPTEMBER 26, 2020 THROUGH OCTOBER 24, 2020 – APPROVED

Alderwoman Olson moved the City Council approve payroll for the period of September 26, 2020 through October 24, 2020 in the amount of \$3,292,611.66.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5536 - REZONE CHAPARELLE SUBDIVISION, SUNDRE VALLEY ADDITION, AND OUTLOTS 27 & 47 OF S4-155N-82W – SECOND READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5536 on second reading to rezone 30 lots in Chaparelle Subdivision, 21 lots in Sundre Valley Addition, and Outlot 27 of S4-155N-82W from C2 (General Commercial) or M1 (Light Industrial) to R1 (Single-Family Residential) and rezone Outlot 47 of S4-155N-82W from M1 (Light Industrial) to RA (Agriculture-Residential). Motion seconded by Alderwoman Evans and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5536 on second reading. Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5538 – AMEND THE 2020 ANNUAL BUDGET- FY 2020 STATE HOMELAND SECURITY GRANT PROGRAM – SECOND READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5538 on second reading to amend the 2020 annual budget to increase the Police department operation supplies revenues and expenditures for the award of the FY2020 State Homeland Security Grant. Motion seconded by Alderwoman Evans and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5538 on second reading. Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5539 – AMEND THE 2020 ANNUAL BUDGET- EMERGENCY DAYCARE OPERATIONS PAYMENT – SECOND READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5539 on second reading amending the 2020 annual budget to increase the Emergency Fund revenues and professional service contracts expenditures for the Minot Public Schools Childcare Services. Motion seconded by Alderwoman Evans and carried unanimously.

Whereupon Alderwoman Olson moved the City Council pass ordinance no. 5539 on second reading. Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

November 2, 2020 Regular City Council Meeting

ADMINISTRATIVE APPROVALS – APPROVED

Alderwoman Olson moved the City Council ratify the following administratively approved requests:

1. The Blue Rider for a special event permit September 13-27, 2020 outside 118 1st Ave SE
2. Community Leadership Institute to conduct a raffle October 22, 2020 at the Taube Museum of Art (2 Main Street N)
3. Minot Prairie Quilters to conduct raffles March 20, 2021 and December 2, 2021 at Clarion Hotel (2200 E Burdick Expy) and Vincent United Methodist Church (1024 2nd Street SE)
4. St. Therese Church of the Little Flower to conduct a raffle November 15, 2020 at Little Flower Church (800 University Ave West)
5. X-Family Fundraising to conduct a raffle December 3, 2020 at Studio-X (509 30th Ave NW)
6. Sports On Tap for a special event permit October 31, 2020 at 220 South Broadway
7. Sports On Tap for a special event permit December 31, 2020 at 220 south Broadway
8. Elevation for a special event permit November 7, 2020 at The Depot, 15 N Main Street

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

GAMING SITE AUTHORIZATION- THE AGGIE FOUNDATION – APPROVED

Alderwoman Olson moved the City Council approve the gaming site authorization for The Aggie Foundation to install pull tabs at the Blue Rider (118 1st Ave SE).

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

FINAL PAYMENT TO PARK CONSTRUCTION P 3135.2d - SWIF D – APPROVED

Alderwoman Olson moved the City Council approve the final payment amount of \$527,153.18 to be paid to Park Construction for SWIF Action D.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5540 - AMEND LIBRARY BUDGET TO INCLUDE CARES ACT FUNDS (LIB037) – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5540 on first reading amending the 2020 annual budget to increase the Library revenue and expenditures for the CARES Act grant through HND for the purchase of COVID-related supplies, Take & Make program supplies and other expenses related to COVID-19. Motion seconded by Alderwoman Evans and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5540 on first reading. Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5541 – AMEND THE 2020 ANNUAL BUDGET – USDOJ – OJP FY2020 BULLETPROOF VEST PARTNERSHIP GRANT – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5541 on first reading amending the 2020 annual budget to increase the Police department operation supplies revenues and expenditures for the FY2020 US Department of Justice Bulletproof Vest Grant. Motion seconded by Alderwoman Evans and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5541 on first reading. Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

FUEL AWARD OF BID (PROJECT NUMBER 4562) – APPROVED

November 2, 2020 Regular City Council Meeting

Alderwoman Olson moved the City Council award the bid to Farstad Oil for providing the City with diesel and unleaded gas and approve Enerbase as a backup supplier.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

GENERAL WASTEWATER CONSULTING (PROJECT NUMBER 4325) – APPROVED

Alderwoman Olson moved the City Council approve the firm of Apex Engineering to provide general wastewater consulting services and authorize the Mayor to sign the task order on behalf of the City.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PURCHASE OF FTIR FOR FIRE DEPARTMENT – APPROVED

Alderwoman Olson moved the City Council approve the purchase of the Fourier-Transform Infrared Spectroscopy Device (FTIR) from FarrWest Environmental Supply with funding from the FY2019 SHSG Regional Response Grant.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ESRI SOFTWARE LICENSE AGREEMENT – APPROVED

Alderwoman Olson moved the City Council approve the agreement with ESRI to provide GIS software and authorize the City Engineer to sign the agreement.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SECURITY SYSTEM SUPPORT AGREEMENT – APPROVED

Alderwoman Olson moved the City Council approve the annual support agreement with ArchKey Technologies for the Airport's security system and authorize the Airport Director to sign the agreement.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5542 - CP RAIL MAIN ST CROSSING UPGRADE FINAL PAYMENT (4384) – FIRST READING – APPROVED

Alderman Podrygula moved the City Council approve final payment to the NDDOT in the amount of \$2,977.54 for the CP Rail Crossing upgrades at Main Street N and place ordinance no. 5542 on first reading amending the 2020 annual budget to increase the street department expenditures for the final payment for the updating of the CWT at the CP railway crossing on Main St N, which will be funded with General Fund reserves. Motion seconded by Alderwoman Olson and carried unanimously.

Alderman Podrygula requested information on the "future quiet zone" mentioned in the memo.

Stephen Joersz, Traffic Engineer, responded by saying, there was a Quiet Zone study done in 2011. They intended to update the study and included a line item in the 2021 budget but with everything going on, it was removed. Discussions with SRF, who conducted the previous study, indicated an update would cost upwards of \$29,000 and would include analyzing what's been done over the last ten years and what needs to be done going forward.

Alderman Podrygula brought attention to all of the improvements done downtown recently and the increase in train traffic. He said, they should seriously consider a quiet zone during future discussions.

Mayor Sipma said he has a phone conference the following day with Downtown Business Professional Association and will get an update respective of the downtown.

November 2, 2020 Regular City Council Meeting

Alderman Podrygula moved the City Council pass ordinance no. 5542 on first reading. Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

VOLKSWAGEN SETTLEMENT FUNDING APPLICATION REQUEST – APPROVED

Alderman Jantzer moved the City Council allow the Fire Chief to apply for the 2020 Volkswagen Settlement Fund for a 50% cost share towards a new fire engine with the other 50% match coming from the Cares funding. Motion seconded by Alderman Ross.

Alderwoman Evans commented and what a great opportunity the grant provides. She then asked where the 50% cost share would come from.

Mr. Lakefield responded by saying, if the grant is successful, a budget amendment would be brought back to Council for approval. He said, there are general fund reserves appropriated in prior periods that have gone unspent. In addition, the City was awarded money from the State for CARES Act funding which could be a potential source of funding as well.

Alderman Podrygula mentioned the purchasing consortium used for the bid and commended staff for taking advantage of the money saving tool.

At the request for more detail, Mr. Lakefield said, the City has used state bid pricing before for things like vehicles and equipment. This example is where a group of entities purchase together for a high-volume discount. The downside would be that purchases are standardized and may not have specialized features. The City procurement policy allows this type of process. He said, he believes this particular consortium is specific to fire equipment.

Mr. Lakefield also added, they are using the same grant to apply for two trucks for Public Works. If successful, it would result in budget savings as the trucks were already budgeted.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

OFFER RENEWAL OPTION OF LEASE TERMS TO AEROPORT HOBBY SHOPPE, DBA MINOT AVIATION, FOR LOT 1 BLOCK 1, MINOT INTERNATIONAL AIRPORT, SECOND ADDITION – APPROVED

Alderwoman Olson moved the City Council approve the renewal option of lease terms to Aeroport Hobby Shoppe, dba Minot Aviation, owned by Stewart Lucke and Eva Lucke and authorize the Mayor to sign any applicable documentation.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

MANHOLE REHAB – MINOT COUNTRY CLUB (PROJECT NUMBER 4571) – APPROVED

Alderman Jantzer moved the City Council approve the contract in the amount of \$67,500 with Ackerman Engineering for design and construction services for the manhole rehab project through the Minot Country Club and authorize the Mayor to sign the contract.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ENCROACHMENT PERMIT – 123 MAIN ST S – APPROVED

Alderwoman Evans moved the City Council approve the Right of Way Encroachment Permit Application submitted by Gideon's Trumpet, Inc. for the projecting sign at their building at 123 Main St S.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5543 - REPORTING STRUCTURE – FIRST READING – APPROVED

November 2, 2020 Regular City Council Meeting

Alderman Pitner moved the City Council place ordinance no. 5543 on first reading amending the City of Minot Code of Ordinances to modify the reporting structure of City officers. Motion seconded by Alderwoman Olson and carried unanimously.

At the request of Alderwoman Evans, the City Attorney explained the proposed changes. She said, the recommendation from Attorney Patricia Monson was to modify the reporting schedule for the City Attorney to report to the full City Council instead of the City Manager. Because of Civil Service regulations, there are references within the Civil Service ordinances and personnel policies relating to appointing authority so the proposed change includes that as the Mayor. The Mayor would have day-to-day interactions with the City Attorney's office, be responsible for the annual evaluation, or delegating that responsibility, and be able to perform informal discipline, subject to Civil Service regulations. The Mayor would not be able to appoint or remove a City Attorney without the approval of the City Council.

There was a sub recommendation for the HR Director to report to the City Attorney. Ms. Hendershot explained that there are so many aspects to the Human Resources position that are the responsibility of the City Manager, they decided to mirror the structure of the City Finance Director and create a dual-report. The day-to-day operations will report to the City Manager but the ultimate reporting will be the City Council.

Upon further questioning, Ms. Hendershot also explained the modified duties and responsibilities under the City Manager regarding Department Heads. She said, the current ordinance is consistent with State law, which states, the removal of a Department Head position, requires "consultation" with the Governing Body. The proposed ordinance clarifies the term and requires approval from the City Council. The City Attorney also confirmed, these changes were developed in consultation with the HR Director and Finance Director/Acting City Manager.

Alderman Podrygula commented that the proposed ordinance is a positive change and modifies needed structural changes. He is glad they took the recommendations seriously and made changes to build in protections and prevent the situation from happening again.

Alderman Pitner moved the City Council pass ordinance no. 5543 on first reading. Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PERSONAL APPEARANCES

Donita Magnuson came forward regarding the city-wide mask mandate. She spoke about the lack of scientific data supporting mask use against COVID-19 and said there have not been any studies which prove a conclusion. She asked the Council to weigh the consequences of wearing masks. She then asked if citizens would be asked to leave polling locations on election day for not wearing a mask.

The Mayor responded by saying, there is no penalty for not wearing a mask. It would be up to the Park District to take action against those who don't wear a mask at the Auditorium and up to the County to enforce mask wearing at the State Fair Center.

CITY HALL OPTIONS AND UPDATE – HELD

Alderman Ross stated, the item would be deferred until the next meeting.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 6:37 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor