

October 5, 2020 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – OCTOBER 5, 2020 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance

MAYOR'S REPORT

Mayor Sipma described some of his meetings and activities over the past month.

September 10th – MADC Board Meeting
September 14th – COVID-19 Task Force Meeting
September 15th – KHRT Radio Interview
September 16th – MADC Executive Board Meeting
September 16th – Sign Closing Papers for Home in Flood Control Project
September 16th – State of the City Planning
September 17th – Recorded Message of Community Leadership Involvement for State Dietitian Meeting
September 17th – Souris Basic Planning Council Annual Meeting - Zoom
September 21st – Regular City Council Meeting
September 22nd – Task Force 21 Nuclear Triad Conference – Zoom
September 23rd – Chamber Annual Meeting
September 23rd – COVID Coalition Meeting – Conference Call
September 24th – Magic City Discovery Center Press Conference
September 25th – KX News Interview re: Mayor Challenge – Citizen of the Year Nominations
September 28th – Ward County Weed Board Meeting
September 28th – KMOT Interview re: Mayor Challenge
September 29th – Sign Closing Papers for Home in Flood Control Project
September 30th – Employee Annual Award Banquet (Recorded)
September 30th – MADC Board Meeting
October 1st – Welcome Home for Minot Firefighters from Oregon
October 1st – Water Topics Committee Flood Control Update Video
October 4th – Documentary Interview regarding Flags

He also said, there were numerous phone calls, e-mails, and individual contact concerning City business.

CITY MANAGER'S REPORT

Interim City Manager, David Lakefield, began his report by listing upcoming meetings. Planning Commission meets October 6th, City Council October 19th, Chamber monthly meeting October 20th, and MAGIC Fund October 23rd.

He continued with NDR updates by saying, the Blu On Broadway project is progressing. The Resilient Homebuyer Program has closed over 20 buyers and has expanded qualifications to include more applicants. The Center for Technical Education is still moving forward. A draft of the contract will be reviewed by the Contract Committee before coming back to Council for approval.

Other projects around the city include the 31st Avenue Roundabout and Reconstruction. The concrete roadway will be paved by the end of the week and 31st Avenue should be open from 2nd Street to 13th Street. The curb and gutter, sidewalks, paths and lighting will start the following week and cleanup and punch list items will be tied up at the end of October. The Storm Sewer District at 10th Street SW is entering the final week of underground utility work. The curb and gutter replacement on 10th Street SW and 34th Avenue will continue into the following week. Driveway aprons are being replaced and then the top

October 5, 2020 Regular City Council Meeting

layer of pavement will be placed. He used drone footage to demonstrate the progress of the Flood Control project. Phase MI-1 is completing the flood wall stain and the Pump Station brick is being completed. The final lift of paving is scheduled for the following week at 4th Avenue. Phase MI-2/3 of Flood Control is substantially complete. Crews have begun Phase MI-4A which includes relocating utilities and boring new water and sewer under the railroad tracks. He cautioned that work will impact traffic on Burdick Expressway.

The City's ERP upgrade implementation has been delayed until November to continue testing and minimize issues once it goes live. Staff has been working to manually convert data into the system.

Mr. Lakefield said, there is an operator interested in the intermodal facility. All involved parties are working through details to get the facility in operation again, which would be great for Minot and for North Dakota.

He then mentioned the firefighters who recently returned from Oregon where they assisted in fighting the wildfires spreading in the west. He said they were thankful for the experience but are glad to return home.

He concluded his report by saying the Employee Recognition event will be held virtually. Employee's years of service will be recognized through a recorded event due to COVID.

ATTORNEY'S REPORT

The City Attorney submitted a written report.

Upon questioning by Alderwoman Evans, City Attorney Hendershot explained there was an update after the report was submitted. The case regarding Envy Gentleman's Club was dismissed by Federal Court due to a lack of response by Envy Gentleman's Club regarding the status of the case.

APPROVAL OF THE MINUTES

Alderman Ross moved the City Council approve the minutes of the September 21, 2020 regular City Council meeting.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

APPROVAL OF BILLS, TRANSFERS & PAYROLL

Alderman Ross moved the City Council approve payroll for the period of August 16, 2020 through September 12, 2020 in the amount of \$2,084,233.86 and bills and transfers for September in the amount of \$7,117,888.48 as follows:

AAAA	25.00	ALL TRAFFIC SOLUTIONS INC.	10590.00
1003078		283893	
AAAAE-GREAT LAKES CHAPTER	100.00	ALPHA CARD SYSTEMS	268.82
1003079		1003086	
ACKERMAN ESTVOLD	22815.00	AMAZON.COM	8043.01
283677		1003091	
ACME TOOLS	93.61	AMAZON/GECRB	3315.04
283678		283681	
ACME TOOLS	2114.52	AMERICAN TRUCK & TRAILER, LLC	3.66
283889		283895	
ACME TOOLS	223.73	AMERICAN WELDING & GAS, INC.	7001.64
1003080		283682	
ACOM SOLUTIONS	950.00	AMERICAN WELDING & GAS, INC.	3397.32
1003081		284049	
ACQUISIGN, LLC	600.00	AMERICAN WELDING & GAS, INC.	377.97
283890		1003092	
ACUITYBRANDS	49700.00	AMERIPRIDE	81.64
283855		283896	
ADOBE SYSTEMS INC.	243.35	AMERITAS LIFE INSURANCE CORP	1611.17
1003082		283683	
ADVANCED BUSINESS METHODS	226.71	APEX ENGINEERING GROUP	15138.44
283679		283897	
ADVANCED BUSINESS METHODS	590.92	APEX ENGINEERING GROUP	122627.18
283891		284050	
ADVANCED BUSINESS METHODS	306.96	AQUA-PURE INC	23303.08
1003083		284051	
ALERT-ALL CORPORATION	4580.00	ARCHKEY TECHNOLOGIES	750.00
1003084		283898	
ALL AMERICAN TROPHIES	32.00	ARROWHEAD ACE HARDWARE	217.24
283892		1003093	
ALL AMERICAN TROPHIES	1696.00	AT&T	4109.58
1003085		1003095	

October 5, 2020 Regular City Council Meeting

B & H PHOTO-VIDEO	197.08	1003096	EMERGENCY AUTOMOTIVE TECHNOLOGIES	106.72	283920
BAKER & TAYLOR BOOKS	4854.10	1003097	ENERBASE	33133.79	283731
BAKER TILLY VIRCHOW KRAUSE, LLP	2650.00	283899	ENERBASE	22655.08	283939
BASARABA EXCAVATING & DIRTWORKS LLC	9467.05	283856	ENERBASE	761.05	284063
BATTERIES PLUS BULBS #639	75.58	1003098	ENERBASE	640.52	1003125
BAXTER, CLINTON AND CAROLYN	400.00	283900	ENVIRONMENTAL TOXICITY CONTROL INC	375.00	283940
BCBS	40.00	283684	ESSENTIAL LIVING INC.,	142594.88	283732
BEAN, EILEEN	19.78	283685	ETSYSTEMS	8690.00	283733
BEAR, JOSEPH ERNEST DUNCAN	25.00	283901	FACTORY MOTOR PARTS	1151.54	283734
BECHTOLD PAVING	12699.75	283686	FACTORY MOTOR PARTS	665.02	283941
BECHTOLD PAVING	8530.50	283902	FACTORY MOTOR PARTS	719.90	1003126
BECHTOLD PAVING	2114.25	284052	FARGO GLASS & PAINT COMPANY	100.00	283942
BERRY DUNN MCNEIL & PARKER LLC	24320.00	1003099	FARGO GLASS & PAINT COMPANY	53.76	1003127
BEST BUY BUSINESS ADVANTAGE ACCOUNT	323.96	1003100	FASTENAL COMPANY	3.51	283735
BILLINGSLEY, BRIAN	131.10	283903	FASTENAL COMPANY	14.66	283943
BJORK, JENNA	75.21	283688	FEDERAL EXPRESS	17.75	283736
BJORK, JENNA	107.65	283904	FEDERAL EXPRESS	77.77	1003128
BLUESTONE CONSTRUCTION, INC	1368100.86	283905	FERGUSON ENTERPRISES, INC	206.96	1003129
BLUETARP FINANCIAL, INC	27.62	283689	FERGUSON WATERWORKS #2516	6855.34	1003130
BLUETARP FINANCIAL, INC	1.20	283906	FINDAWAY WORLD, LLC	2194.76	1003131
BLUETARP FINANCIAL, INC	572.43	1003102	FIRE SAFETY USA, INC	70.00	1003132
BLUM, GREGORY M.	7200.00	283857	FIRST CHOICE PHYSICAL THERAPY, LLP	75.00	284064
BNSF RAILWAY COMPANY	25.00	283907	FIRST DISTRICT HEALTH UNIT	20833.34	283737
BOOT BARN INC	377.98	1003103	FIRST INTERNATIONAL BANK & TRUST	630.00	283944
BOPPRE LAW FIRM, PLLC	6000.00	283908	FIRST INTERNATIONAL BANK & TRUST	620.00	284065
BORDER STATES INDUSTRIES INC	610.55	283690	FIRST WESTERN INSURANCE	424.00	284066
BORDER STATES INDUSTRIES INC	1883.44	1003104	FLEETMIND SOLUTIONS INC	1987.50	283945
BOUND TREE MEDICAL	38.65	1003105	FLEETMIND SOLUTIONS INC	.40	1003133
BRADY MARTZ	1475.00	284053	FLEXIBLE PIPE TOOL COMPANY	1397.30	283946
BRAYS SADDLERY	60.00	1003106	FOLEY, JARED	495.00	284067
BRENCO CORPORATION	894.25	1003107	FONDER, NICOLE AND KAMERON MORGAN	1510.00	283947
BROADWAY PRINTING COMPANY	126.00	283691	FORTERRA PIPE & PRECAST	10963.50	283948
BUDGET MUSIC & VIDEO	616.74	1003108	FRED PRYOR SEMINARS	398.00	1003134
BUTLER MACHINERY CO.	311.07	283692	G & P COMMERCIAL SALES	249.50	283949
BUTLER MACHINERY CO.	4486.49	283910	G & P COMMERCIAL SALES	1555.14	1003135
BUTLER MACHINERY CO.	675.99	1003109	GAFFANEYS	24.95	283739
C&C PLUMBING AND HEATING	2653.52	283693	GAFFANEYS	212.34	1003136
CASH-WA DISTRIBUTING CO OF FARGO	223.64	283858	GALE	3190.08	283740
CASHWISE	170.00	283694	GALLS LLC	110.70	1003137
CDM SMITH	147723.75	283695	GEMAR PHOTOGRAPHY	420.00	1003138
CDW GOVERNMENT INC	262.00	283696	GENERAL TRADING	165.07	283741
CDW GOVERNMENT INC	1125.83	1003110	GENERAL TRADING	105.82	283950
CHRISTOPHER A. CARLSON	335.85	283859	GENERAL TRADING	101.48	1003139
CHRISTOPHER A. CARLSON	254.66	284055	GERDAU RECYCLING	262.87	283742
CITY OF MINOT	50.00	283697	GERDAU RECYCLING	465.43	1003140
CMT CONCRETE & CONSTRUCTION	59658.00	283698	GILLIG LLC	129.00	283743
COLE PAPERS INC.	99.75	1003111	GLASS DOCTOR	199.11	283744
COLEMAN, REGINALD O.	2918.00	283699	GLASS DOCTOR	224.80	283951
COLONIAL LIFE PREMIUM PROCESSING	2603.90	283860	GLASS DOCTOR	265.57	1003141
COMPUTECH	24.00	1003112	GOETTLE, SHANE C	3500.00	283865
COMPUTER STORE	100.00	283911	GOOSENECK IMPLEMENT	213.36	283745
COMPUTER STORE	27.99	1003113	GRAINGER	180.00	283953
CORE & MAIN	1875.52	1003114	GRAINGER	616.09	1003142
CREATIVE CONCRETE	57279.09	283700	GRAND FORKS FIRE EQUIPMENT	6138.00	283746
CREATIVE CONCRETE	5025.00	283912	GRAND HOTEL	259.20	283747
CREATIVE PRINTING	544.00	283701	GRANITE SPRINGS CO.	54.00	283748
CREDIT COLLECTIONS BUREAU	200.00	283861	GRANITE SPRINGS CO.	166.40	1003143
CREDIT COLLECTIONS BUREAU	200.00	284056	GRAPHICS LETTERING & TRIM	150.00	283749
CROSSCOUNTRY FREIGHT SOLUTIONS, INC	89.91	283702	GRAVEL PRODUCTS, INC.	191.61	283750
CUMMINS POWER, LLC	442.79	283703	GRAVEL PRODUCTS, INC.	1401.90	284068
CURT'S STARTER & ALT. SERVICE	113.52	283704	GRAVEL PRODUCTS, INC.	9259.67	1003144
D & J EQUIPMENT SALES & SERVICE,	694.38	283705	GRAYBAR	90.00	1003145
DACOTAH PAPER CO.	95.86	283706	HACH	50.00	284069
DACOTAH PAPER CO.	1441.64	1003115	HACH	1525.12	1003146
DAKOTA AGRONOMY PARTNERS, LLC	622.50	1003116	HANSON'S EXCAVATING	14679.00	283751
DAKOTA FIRE EXTINGUISHER	3826.88	1003117	HARLEYS	6.99	283752
DAKOTA FLUID POWER, INC	99.71	283707	HARLEYS	6.99	284070
DAKOTA FLUID POWER, INC	469.51	283913	HAWKINS, INC	18614.48	283753
DAKOTA FLUID POWER, INC	74.70	1003118	HAWKINS, INC	1875.00	283955
DAKOTA PROPERTY MANAGEMENT, LLC	29.20	284057	HAWKINS, INC	1826.00	284071
DAKOTA SUPPLY GROUP	52.57	1003119	HERMANSON, BROOK	23.00	283754
DAKOTA TRUCK & FARM	280.94	283914	HIGHT CONSTRUCTION	28693.40	283956
DAKOTA UNDERGROUND SPECIALTIES LLC	351573.00	283915	HOME DEPOT CREDIT SERVICES	18.75	283755
DAKOTALAND AUTOGLASS	225.00	283708	HOME DEPOT CREDIT SERVICES	10.76	283957
DAKOTALAND AUTOGLASS	185.00	283916	HOME DEPOT CREDIT SERVICES	435.60	1003147
DAVIDSON CONSTRUCTION	11000.00	283862	HOME OF ECONOMY	493.42	1003148
DELL MARKETING L.P.	2406.19	1003120	HOUSTON ENGINEERING, INC	20859.99	283866
DIRECTV	266.97	1003121	HOUSTON ENGINEERING, INC	252.00	283958
DOLAN CONSULTING GROUP	95.00	1003122	HP INC	8880.00	283959
DOMESTIC VIOLENCE CRISIS CENTE	1748.77	283863	HYDRO KLEAN	31840.34	284072
DORSEY & WHITNEY	10901.25	283864	INFORMATION TECHNOLOGY DEPARTMENT	2869.60	283962
DORSEY & WHITNEY	50000.00	283917	INTERNATIONAL MUNICIPAL LAWYERS AS	270.00	1003149
DUPREE, TOM	102.60	283709	INTERSTATE BATTERY SYSTEM	1129.66	283756
DYKE, DARREN	495.00	284059	J C PENNEY CO	31.29	1003150
DYNAMIC SAWING & CORING, LLC	700.00	283918	JERRY'S REPAIR & ALIGNMENT	85.00	283963
DYNAMIC SAWING & CORING, LLC	800.00	1003123	JH MEDICAL SUPPLY	189.71	283757
EBSCO INFORMATION SERVICES	1583.00	283710	JOHNSON CONTROLS	3021.85	1003151
ECOLAB	515.84	283711	JOHNSTONE SUPPLY	150.94	1003152
ECOLAB	144.59	283919	JULSON, MARCIA	49.87	283965
ECOLAB	555.00	1003124	KANO LABORATORIES	182.02	283758
ELDORADO NATIONAL - CALIFORNIA	70.34	283712	KEITH CONSOLIDATED INDUSTRIES, INC.	549.82	1003153
ELECTRO WATCHMAN INC	419.40	283713	KELLER PAVING AND LANDSCAPING	98216.45	283759
EMERGENCY AUTOMOTIVE TECHNOLOGIES	240.37	283714	KELLER PAVING AND LANDSCAPING	98816.62	283870

October 5, 2020 Regular City Council Meeting

KELLER PAVING AND LANDSCAPING	14305.60	283966	ND FRATERNAL ORDER OF POLICE	712.50	283991
KELLER PAVING AND LANDSCAPING	82568.67	284073	ND FRATERNAL ORDER OF POLICE	712.50	284085
KIWANIS CLUB OF MINOT	150.00	284074	ND HOUSING FINANCE AGENCY	581.79	283799
KLJ ENGINEERING LLC (BISMARCK)	525.00	283761	ND LEAGUE OF CITIES	390.00	1003185
KOCINA, DAWN	1000.00	283762	ND SAFETY COUNCIL, INC.	65.00	283800
LANDMARK STRUCTURES	763857.00	283968	ND SAFETY COUNCIL, INC.	3235.00	283992
LANDRUM AND BROWN, INC	2440.00	283763	NEBRASKA CHILD SUPPORT PAYMENT	563.08	283876
LAWSON, DAN	50.00	283764	NEBRASKA CHILD SUPPORT PAYMENT	563.08	284086
LEMERE, CHARITY	55.20	283765	NEUHALFEN, RAY	50.00	284087
LEXISNEXIS MATTHEW BENDER	292.56	1003154	NEW TECH ROOFING LLC	1500.00	283993
LHOIST NORTH AMERICA OF MISSOURI	42957.83	283766	NIESS IMPRESSIONS	30.08	1003186
LHOIST NORTH AMERICA OF MISSOURI	21858.06	284075	NORTH COUNTRY SPORTSWEAR	387.00	1003187
LION	403.50	1003155	NORTH PRAIRIE RURAL WATER	210.69	1003188
LOAF N JUG	9.99	283969	NORTH WINDS TRUCK ACCESSORIES	439.90	283994
LOCATORS & SUPPLIES	507.42	283970	NORTHERN BRAKE	10.95	283802
LOWES PRINTING, INC.	827.40	283971	NORTHERN PLAINS EQUIPMENT CO., INC.	76.32	283803
LOWES PRINTING, INC.	60.00	1003156	NORTHERN TESTING	110.00	283804
LYLE'S MOVING	3500.00	283871	NORTHERN TESTING	477.00	284088
MACKKEY, LAVAUN	25.00	283767	NORTHERN TRUCK EQUIPMENT CORP	253.36	283995
MADC	30416.67	283768	NORTHWEST TIRE AND RETREAD	5841.00	283806
MAGIC CITY GARAGE DOOR COMPANY	206.50	1003157	NORTHWEST TIRE AND RETREAD	2845.60	283996
MAILFINANCE	1296.00	1003158	NORTHWEST TIRE AND RETREAD	2535.44	1003189
MAIN ELECTRIC CONSTRUCTION	3288.16	283769	NORTHWESTERN POWER EQUIPMENT C	1301.10	1003190
MAIN ELECTRIC CONSTRUCTION	13426.91	284076	NOYES, JOSHUA	18.00	283807
MAK, SUHERMIN	25.00	283972	NOYES, JOSHUA	495.00	284089
MARCO, INC	523.80	283770	O'DAY EQUIP. INC.	9436.60	283808
MARCO, INC	196.50	283771	O'DAY EQUIP. INC.	66.78	1003191
MARCO, INC	175.00	283973	O'REILLY AUTO PARTS	7.40	283809
MARKETPLACE FOODS	212.00	283772	O'REILLY AUTO PARTS	47.46	1003192
MARKETPLACE FOODS	18.06	1003159	OCLC	2718.96	283810
MARS OF MINOT	240.00	1003160	OFFICE DEPOT	3422.68	1003194
MARSH PROPERTIES LLC	3904.00	283773	OK AUTOMOTIVE	146.98	1003195
MATERIAL TESTING	3922.00	1003161	OLSON'S TOWING	1540.00	283998
MAXAIR, LLC	164.10	283774	ONE CALL CONCEPTS, INC	998.45	283999
MENARDS	523.35	283775	ONLINE DAKOTA INFORMATION NETWORK	474.00	283811
MENARDS	278.95	283974	OVERHEAD DOOR CO. OF MINOT	145.50	283812
MENARDS	4079.92	1003166	OVERHEAD DOOR CO. OF MINOT	16.00	1003196
MICROSOFT CORPORATION	982.27	1003168	PACIFIC FIRE APPAREL	1845.00	283813
MILLER LAW OFFICE, P.C.	262.50	283776	PAPPENFUS, MATTHEW	2484.48	283814
MINOT AUTO	2266.54	283784	PARIZEK, ELISE	180.78	283815
MINOT AUTO	1452.94	283978	PETCO	223.96	1003197
MINOT AUTO	18.64	1003169	PITNEY BOWES INC.	294.18	1003198
MINOT AUTOMOTIVE CENTER	567.64	283979	PKG CONTRACTING, INC.	226698.06	283817
MINOT CHAMBER OF COMMERCE	300.00	283785	PKG CONTRACTING, INC.	64875.86	283877
MINOT CHAMBER OF COMMERCE	7500.00	283980	POLLARD WATER	72.14	1003199
MINOT CHAMBER OF COMMERCE	155.00	1003170	PRAIRIE SUPPLY	7.99	283819
MINOT CITY AUDITOR	20.00	283872	PRAIRIE SUPPLY	330.00	284002
MINOT COMMISSION ON AGING	8750.01	283786	PRAIRIE SUPPLY	36.50	1003200
MINOT CONVENTION&VISITORS BUR.	65325.79	283787	PRAIRIE DISTRIBUTION, INC.	488.19	1003201
MINOT CONVENTION&VISITORS BUR.	5117.17	283981	PRINGLE & HERIGSTAD, P.C.	499.35	283821
MINOT DAILY NEWS	896.04	283788	PROCOLLECT	1237.11	284090
MINOT DAILY NEWS	134.52	283873	PROTECH INTEGRATIONS LLC	207.47	283822
MINOT DAILY NEWS	844.36	283983	PROVIDENT LIFE & ACC INS CO	525.92	283823
MINOT DAILY NEWS	73.72	284077	PSYCHOLOGICAL RESOURCES	270.00	1003202
MINOT ELECTRIC	.00	283984	PUBLIC AGENCY TRAINING COUNCIL	75.00	1003203
MINOT ELECTRIC	943.96	284078	PURE FILTRATION, LLC	648.28	1003204
MINOT ELECTRIC	2516.11	1003171	RAILROAD MANAGEMENT COMPANY III,LLC	258.95	284003
MINOT EMPLOYEE DONATIONS	735.42	283985	RALPH'S PLUMBING	1895.46	283824
MINOT EMPLOYEE DONATIONS	736.06	284079	RALPH'S PLUMBING	240.21	284004
MINOT LUMBER	32.54	1003172	RALPH'S PLUMBING	145.00	1003205
MINOT PARK DISTRICT	43563.90	283789	RDO EQUIPMENT	542.61	283825
MINOT PAVING	201633.21	283790	RDO EQUIPMENT	198.94	1003206
MINOT PAVING	9453.56	283986	REAL TIME TRANSLATIONS, INC	25.50	284005
MINOT RESTAURANT SUPPLY	26.55	1003173	RECORDED BOOKS	32.95	283826
MINOT SASH & DOOR, INC.	160.00	284080	RHI SUPPLY	437.02	1003207
MINOT VETERINARY CLINIC	2396.00	1003174	ROBISON, CARI	50.00	284006
MISC P CARD VENDOR	11910.39	1003180	ROLAC CONTRACTING	186217.70	284007
MISCELLANEOUS A/R	7.04	283738	ROLAC CONTRACTING	52039.51	284008
MISCELLANEOUS A/R	100.00	283760	ROSENTHAL, JONATHAN	940.19	283827
MISCELLANEOUS A/R	338.70	283816	ROTARY CLUB OF MINOT	216.00	284010
MISCELLANEOUS A/R	3713.52	283818	ROTELIUK, RONDEL	103.50	284091
MISCELLANEOUS A/R	82.17	283820	SACK, CALLEN	1080.00	283879
MISCELLANEOUS A/R	792.00	283954	SACK, REMI	1080.00	283880
MISCELLANEOUS A/R	785.50	284001	SANITATION PRODUCTS	1396.44	283828
MISCELLANEOUS A/R	948.00	284023	SANITATION PRODUCTS	1820.50	284011
MISCELLANEOUS A/R	974.00	284024	SCHHEELS	247.97	1003208
MN CHILD SUPPORT PAYMENT CENTER	172.12	283874	SCHNEIDER, LISA	100.00	284012
MN CHILD SUPPORT PAYMENT CENTER	172.12	284081	SCHOCKS SAFE AND LOCK SERVICE	15.00	283881
MOODY'S INVESTORS SERVICE, INC.	42000.00	283791	SCHOCKS SAFE AND LOCK SERVICE	510.00	284013
MORSE, RANDY	1265.00	283875	SCHOCKS SAFE AND LOCK SERVICE	318.49	1003209
MR. LAWN	75.00	283792	SCHOLASTIC LIBRARY	114.32	1003210
MR. LAWN	195.00	284082	SCREENCLOUD	40.00	1003211
MUNICODE (MUNICIPAL CODE CORP.)	211.96	284083	SHERWIN WILLIAMS	82.68	1003212
MUUS LUMBER	24.97	1003181	SIMONSON'S	41.75	284014
MVTL LABORATORIES	823.00	1003182	SINCLAIR	20.80	284092
NAPA AUTO PARTS	2908.43	283797	SLAUTER, KELSEY	1880.00	284015
NAPA AUTO PARTS	1174.58	283988	SOLTIS BUSINESS FORMS CO.	104.25	284016
NAPA AUTO PARTS	799.99	1003183	SOURIS RIVER JOINT WATER RESOURCE	549031.85	284018
NATIONAL ASSOCIATION OF SCHOOL	40.00	1003184	SOUTH DAKOTA CHLD SUPPORT	188.31	283883
NATIONAL CHILD SAFETY COUNCIL	75.00	283798	SOUTH DAKOTA CHLD SUPPORT	188.31	284093
NATIONAL CHILD SAFETY COUNCIL	150.00	283989	SRF CONSULTING GROUP	1771.98	284019
NATIONAL PAYMENT CORPORATION	146.78	283990	SRT COMMUNICATIONS	9749.98	1003215
ND DEPT OF HEALTH	521.70	284084	STATE WATER COMMISSION	218153.21	283884

October 5, 2020 Regular City Council Meeting

STAY BRIDGE SUITES	50.00	283830	WAGNER CONSTRUCTION	552438.01	283887
STEIN'S INC.	22.02	1003216	WAL MART	173.10	283848
STEVENS EQUIPMENT SUPPLY	17.30	1003217	WAL MART	9.96	284096
STRANDEMO, COLE	495.00	284094	WAL MART	208.85	1003233
SUN LIFE FINANCIAL	73.00	283831	WALKER, JACOB	40.00	284036
SUNDRE SAND & GRAVEL, INC.	664.44	283832	WALLWORK TRUCK CENTER	167.37	284037
SUNDRE SAND & GRAVEL, INC.	4823.00	284020	WANTZ, MACEY	64.40	283849
SWANA	581.00	1003218	WARD COUNTY AUDITOR	5365.00	283850
SWANSON & WARCUP, LTD	13414.97	284021	WARD COUNTY CLERK OF DIST. COURT	167000.00	284038
SWANSON & WARCUP, LTD	12612.40	1003219	WARD COUNTY LAW ENF RANGE	500.00	284039
SWANSTON EQUIPMENT	2579.97	283833	WARD COUNTY RECORDER	20.00	284040
SWENSON, DANA	19.97	283834	WASTE NOT RECYCLING LLC	9241.20	284041
TARGET	83.38	1003220	WATER ACCOUNT REFUNDS	72.84	283687
TEAM ELECTRONICS INC	443.00	283835	WATER ACCOUNT REFUNDS	26.71	283801
TEAM ELECTRONICS INC	1449.00	284022	WATER ACCOUNT REFUNDS	33.78	283829
TEAM ELECTRONICS INC	122.90	1003221	WATER ACCOUNT REFUNDS	10.00	283843
TEAM LAB CHEMICAL LLC	10269.50	1003222	WATER ACCOUNT REFUNDS	6.48	283867
TELEHEY, COREY	15.00	283836	WATER ACCOUNT REFUNDS	45.07	283868
THOMSON REUTERS-WEST PAYMENT CENTER	264.00	1003223	WATER ACCOUNT REFUNDS	15.00	283869
TIMMONS GROUP	21185.50	284025	WATER ACCOUNT REFUNDS	18.26	283878
TIMOTHY, SCOTT	35.00	283837	WATER ACCOUNT REFUNDS	37.52	283882
TITAN MACHINERY	88.25	283838	WATER ACCOUNT REFUNDS	14.28	283894
TNC INDUSTRIES, INC	660.90	1003224	WATER ACCOUNT REFUNDS	6.43	283909
TODD FERM CONSTRUCTION LLC	4599.00	283839	WATER ACCOUNT REFUNDS	4.25	283952
TODD FERM CONSTRUCTION LLC	3812.00	284095	WATER ACCOUNT REFUNDS	151.32	283964
TRACTOR SUPPLY CREDIT PLAN	139.98	284027	WATER ACCOUNT REFUNDS	48.81	283967
TRACTOR SUPPLY CREDIT PLAN	185.33	1003225	WATER ACCOUNT REFUNDS	4.93	284000
TRAFFIC CONTROL CORPORATION	3750.00	284028	WATER ACCOUNT REFUNDS	61.19	284009
TRANSOURCE TRUCK & EQUIPMENT, INC	1165.26	283840	WATER ACCOUNT REFUNDS	4.93	284026
TRANSPORTATION SECURITY CLEARINGHOU	995.00	1003226	WATER ACCOUNT REFUNDS	10.55	284033
TRI-N PROPANE	556.38	283841	WATER ACCOUNT REFUNDS	50.00	284046
TRINITY MEDICAL GROUP	1289.50	1003227	WATER ACCOUNT REFUNDS	56.01	284048
TYLER TECHNOLOGIES, INC	38899.00	283842	WATER ACCOUNT REFUNDS	24.98	284054
TYLER TECHNOLOGIES, INC	9519.00	284029	WATER ACCOUNT REFUNDS	69.41	284058
TYLER TECHNOLOGIES, INC	2100.00	1003228	WATTS ALTERATIONS	750.00	283851
U.S. POST OFFICE	5000.00	284030	WEST OAKS ANIMAL HOSPITAL	85.98	1003234
U.S. POST OFFICE	5.16	1003229	WESTERN STEEL AND PLUMBING	566.21	283852
ULTEIG	6738.25	283844	WESTERN STEEL AND PLUMBING	298.73	1003235
ULTEIG	66808.67	284097	WESTLIE FORD	405.27	283853
UNITED MAILING SERVICE	297.50	283845	WESTLIE FORD	976.59	284042
UNITED MAILING SERVICE	333.13	284031	WESTLIE TRUCK CENTER	1205.06	283854
UNITED RENTALS	259.40	1003230	WESTLIE TRUCK CENTER	149986.06	284044
UNUM LIFE INSURANCE COMPANY OF AMER	11885.44	283846	WESTLIE TRUCK CENTER	3300.47	1003236
UPS STORE #1423	132.61	1003231	WEYRAUCH, AMBER	2250.00	283888
USPS - FEE PAYMENTS	500.00	284032	WILBUR-ELLIS CO LLC	72.50	1003237
VANGUARD APPRAISALS	17975.00	283847	WSI CLAIM	251.20	284045
VANGUARD APPRAISALS	2800.00	283885	YARL'S TV & APPLIANCE	64.46	1003238
VERIZON WIRELESS	40.04	284034	3D SPECIALTIES INC.	1000.00	284047
VERIZON WIRELESS	3935.93	1003232	5.11 TACTICAL WEBSITE	131.63	1003239
VISIT MINOT	68364.57	283886			
VOLK, DARRYL	1880.00	284035	TOTAL:	\$7,117,888.48	

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ADMINISTRATIVE APPROVALS

Alderman Ross moved the City Council ratify the following administratively approved requests:

1. The Spot for a special event permit September 26, 2020 at the Regency Event Center (105 1st Avenue SE)
2. The Starving Rooster for a special event permit September 12 at the Regency Event Center (105 1st Avenue SE)
3. The Starving Rooster for a special event permit September 17, 2020 at the Regency Event Center (105 1st Avenue SE)
4. Off the Vine for a special event permit September 7, 2020 at Roosevelt Park, Shelter #3
5. Broadway Liquor for a special event permit September 10, 2020 at MAYSA Arena (2501 Burdick Expy West)
6. Capri Bar for a special event permit September 19 2020 outside 2030 Burdick Expy East
7. Elevation for a special event permit September 12-24, 2020 at The Depot (15 N Main Street)
8. The Tap Room for a special event permit September 4, 2020 at 305 4th Ave NE
9. The Spot for a special event permit September 5, 2020 at The Regency Event Center (105 1st Avenue SE)
10. Minot Lions Club to conduct a raffle December 8, 2020 at the Pour Farm (201 37th Ave SW)
11. Dance Company of Minot to conduct raffles, bingo and calendar raffle until June 30, 2021 at Dance Company of Minot (105 1st Street SE)
12. Minot High Trap Team to conduct a calendar raffle at Central Campus High School
13. ND Friends of the NRA State Fund Committee to conduct a raffle November 30, 2020 at Minot Rural Fire Department (400 31st Ave SW)
14. Pointe of View Winery for a special event permit September 19, 2020 at Oak Park (1300 4th Ave NW)

October 5, 2020 Regular City Council Meeting

15. Elevation for a special event permit October 3-17, 2020 at the Depot (15 N Main Street)
16. DCB Student Nurse Association to conduct a calendar raffle through December 2, 2020 at DCB Minot Trinity Health 5th Avenue (307 5th Ave SE)
17. Hometown Hero Outdoors to conduct a raffle September 17, 2020 at Broadway Liquors (1030 N Broadway)
18. Minotauros Booster Club to conduct raffles through June 30, 2020 at MAYSA Arena (2501 Burdick Expy West)
19. Checking for Charity to conduct a raffle September 26, 2020 at MAYSA Arena (2501 Burdick Expy West)
20. Minot Public School Foundation to conduct a raffle September 19, 2020 at Minot Public School Foundation (215 2nd Street SE)
21. Souris River Brewing for a special event permit September 19, 2020 on Main Street downtown
22. The Starving Rooster for a special event permit September 24, 2020 at Roosevelt Park Zoo (1219 Burdick Expy East)
23. Atypical Brewery for a special event permit September 26, 2020 at Alpenhorn Custom Woodworking (305 4th Ave NE)
24. The Spot for a special event permit October 2, 2020 outside 6 2nd Street NE

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5530 - AMEND THE 2020 ANNUAL BUDGET- PARKING RAMP ROOF AND DRAINAGE SYSTEM – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5530 on second reading amending the 2020 annual budget to increase the Parking Ramps Capital Project expenditures.

Alderman Ross moved the City Council pass ordinance no. 5530 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5531 - AMEND THE 2020 ANNUAL BUDGET – MINOT INTERMODAL FACILITY CRISI GRANT AWARD – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5531 on second reading to amend the 2020 annual budget to increase the Engineering department professional service contract revenues and expenditures and increase the Sales Tax Economic Development expenditure for the State portion of the NDDOT Urban Agreement for the CRISI program grant. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5531 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5532 - NO PARKING ON N BROADWAY (US HIGHWAY 83) EAST FRONTAGE ROAD BETWEEN 35TH AVENUE NW AND 36TH AVENUE NW – SECOND READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5532 on second reading to add parking restrictions to the following location: West side of the N Broadway (US Highway 83) East Frontage Road between 35th Avenue NW and 36th Avenue NW. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5532 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

2020 STREET SEAL – FINAL PAYMENT (4469) – APPROVED

Alderman Ross moved the City Council approve the final payment of \$362,658.66 to be paid to Asphalt Preservation Company, Inc for the 2020 Street Seal project.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

October 5, 2020 Regular City Council Meeting

ORDINANCE NO. 5533 - AMEND THE 2020 ANNUAL BUDGET- LIBRARY MEMORIAL REVENUE – FIRST READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5533 on first reading to amend the 2020 annual budget to increase the Library Memorial revenues and operating and capital expenditures for the purpose of purchasing books & materials, an electric lift and other memorial expenditures. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5533 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5534 – AMEND THE 2020 ANNUAL BUDGET - RADAR SPEED TRAILER PURCHASE (PD0185) – FIRST READING – APPROVED

Alderman Ross moved the City Council place ordinance no. 5534 on first reading amending the 2020 annual budget to increase Police capital equipment expenditures and revenues and decrease Police operation supplies expenditures and revenues for the purchase of a speed trailer funded by the FY2019 Edward Byrne JAG Grant. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Ross moved the City Council pass ordinance no. 5534 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ONE MILLION GALLON TANK DEMO – AWARD OF BID (PROJECT NUMBER 4488) – APPROVED

Alderman Ross moved the City Council award the one-million-gallon tank demolition to Dig It Up Backhoe Service, Inc in the amount of \$364,182.05.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ANNUAL INDEPENDENT FINANCIAL AUDIT SERVICES – APPROVED

Alderman Ross moved the City Council approve Eide Bailly for the annual independent financial audit service for the years 2020-2024 and allow the Finance Director to negotiate the audit rates and sign the necessary agreements.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

EDISON ELEMENTARY SCHOOL SAFE ROUTES TO SCHOOL NDDOT CPM AGREEMENT (4505) – APPROVED

Alderman Ross moved the City Council approve the CPM agreement with the NDDOT for Edison Elementary Safe Routes to School project and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

BURDICK EXPRESSWAY MAJOR REHABILITATION (4394) & BURDICK EXPRESSWAY ADA UPGRADES (4396) ENGINEERING AGREEMENT – APPROVED

Alderman Ross moved the City Council approve the agreement with Apex Engineering Group for the Burdick Expressway Rehabilitation and ADA Upgrades and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

TRINITY REPLACEMENT CAMPUS - KLJ CONTRACT AMENDMENT NO. 2 FOR TASK ORDER NO. 2 – APPROVED

October 5, 2020 Regular City Council Meeting

Alderman Ross moved the City Council approve the contract Amendment No. 2 for Task Order No. 2 with KLJ for Trinity Replacement Campus and authorize the Mayor to sign the amendment.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5535 – AMEND THE 2020 ANNUAL BUDGET- DONATION TO THE POLICE DEPARTMENT (PD0195) – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5535 on first reading to accept local electrical companies' donations to the Minot Police Department in the amount of \$8,000 and amend the 2020 annual budget to increase the Police department operation supplies revenues and expenditures for the donations to be used to purchase an unmanned aircraft system. Motion seconded by Alderman Pitner.

Alderwoman Evans said she would like to defer the item until they can get a better grasp of the policy regarding private donations given to for City governmental activities. She requested the City Attorney draft guidelines for donations.

City Attorney Hendershot said they have accepted donations in the past from Trinity Health for Police K-9's but the Finance Director can elaborate.

Mr. Lakefield explained that since donations are not planned, they are not included in the annual budget. An amendment is needed to recognize the revenue and appropriate an expenditure. This same process has been followed for past donations and there is another agenda item approved on tonight's agenda regarding a donation to the Library.

Upon questioning by Alderwoman Evans, the Police Chief confirmed the Council hasn't discussed unmanned aerial systems before. She said she would like to learn more about how UAS fits into the mission of the Police Department. She also mentioned the need to comply with Century Code and local laws and would like a written policy on its usage as a law enforcement tool.

Chief Klug explained that the donation was made without a specific project in mind. He requested the budget amendment be approved to accept the donation and the project can be discussed later. Since there is a lengthy process before a UAV could be put in operation they will put a policy together before moving forward. He also mentioned that unmanned aerial vehicles are priced between \$2,000-\$50,000 so the donation would not fully cover the project. Chief Klug provided examples of when a UAS would be utilized including incidents with missing children, search and rescue, crime scene reconstruction, accident reconstruction, bomb team, community disasters. Police Officers are already trained regarding Century Code and local laws so compliance would not be an issue.

Alderman Podrygula also shared concerns about privacy and civil liberties. He said, in the past the Fire Department declined a donation for a UAV due to ongoing costs. He suggested the Police Chief work with other departments to utilize the unmanned aircraft system for multiple purposes.

Chief Klug assured the Council there is time to work with the Fire Department. He also said, they would follow all licensing rules and FAA regulations.

Alderwoman Evans said this tool could be a great addition but she would like a policy outlined to ensure the public understands what uses this will have and what legal restraints exist.

Chief Klug said, there are multiple policies to combine including their own policy program in the Police Department and a model policy by the International Association of Chiefs of Police. It will be an important piece when doing public displays.

Alderwoman Evans moved to amend the motion to approve the budget amendment but address the Unmanned Aircraft System policy at a later time. Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

Alderwoman Olson thanked the electric companies for their donations.

Alderman Jantzer moved the City Council place and pass ordinance no. 5535 on first reading as amended. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

October 5, 2020 Regular City Council Meeting

PRESENTATION & RECOMMENDATIONS FROM FIRST DISTRICT HEALTH UNIT

Lisa Clute, Executive Officer of First District Health Unit, shared updated statistics for the seven-county area in which they operate. She said that Trinity representatives were unable to attend the meeting but they are managing and have not had to change protocols. They are not short on hospital beds but have limited staff.

First District Health Unit continues to conduct tests daily and labs are increasing capacity. MSU's numbers have started to decline and information is updated on their website.

Ms. Clute mentioned the weekly reports provided by the White House which she can pass along to the City Council. New guidance was provided by the Governor regarding masks and the need to quarantine. It is still up to individual businesses whether to require masks. She reminded that First District Health Unit does not restrict or permit events but large group gatherings are not recommended.

Mayor Sipma asked if there are criteria that would result in increasing the risk level from yellow to orange.

Ms. Clute stated, the Governor determines the risk level for each county but he has not indicated what would cause the change. They typically account for the 14-day rolling average of positive cases per 10,000 people.

Alderwoman Evans asked if there was anything they can do as a governing body to help improve the situation.

Ms. Clute said, all of the recommendations listed in the ND Smart Restart guidelines can reduce the spread. Limiting capacity inside, bar restrictions, and minimizing group gatherings would help.

Mayor Sipma commented that he spoke with the Governor regarding enforcement and compliance of those guidelines which would be difficult.

Alderman Podrygula expressed his concern about the trendlines and asked about the upcoming flu season.

Ms. Clute responded by saying, they have seen an increase in flu vaccinations and are conducting them earlier than usual this year in anticipation of a possible COVID vaccine. They do not want to distribute both vaccinations at once. She then reminded, if a vaccine is available it would go to healthcare workers and first responders first.

PROCLAMATION- INDIGENOUS PEOPLE'S DAY – APPROVED

Alderwoman Evans moved the City Council adopt the proclamation for Indigenous People's Day. Motion seconded by Alderman Podrygula.

Tawny Trottier-Cale, member of the Standing Rock Sioux Tribe and descendent of the Turtle Mountain Band of Chippewa, came forward to express her support for the proclamation. She said, although it may not solve the issues facing the community today, it is a step toward continuing education in the region.

Annette Mennum, Native American Center Director and Native American Cultural Awareness Club Advisor at MSU, distributed handouts to the Council. She spoke about the history of oppression of Native Americans and how attempts to suppress their culture haven't worked because they are still active here in North Dakota.

Jordan Laducer thanked the Council for their support and read a statement regarding the history of indigenous people and the injustices they suffered.

Duane McGillis, spoke about his experience as an Elder and a Holy Man and expressed appreciation for recognizing Indigenous People's Day.

A vote was taken on the above motion by Alderwoman Evans, seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

Mayor Sipma then read the Proclamation aloud:

October 5, 2020 Regular City Council Meeting

A Resolution by The Mayor and City Council of Minot For the Observance of Indigenous Peoples Day on The Second Monday of October For the Purpose of Celebrating the Thriving Cultures and Positive Values of The Indigenous Peoples of Our Region.

WHEREAS, the Mayor and City Council of Minot are committed to strengthening the Indigenous communities by promoting understanding, recognition, and respect for all cultures and to enrich the community as a whole and support empathy, integrity, humility, good stewardship of resources, fostering fellowship, and familial cohesion; and

WHEREAS, the Mayor and City Council of Minot support Indigenous Peoples Day with the intention of bringing awareness and understanding to Minot's diverse communities; and

WHEREAS, the Mayor and City Council of Minot recognize that our city was built upon the lands of the Indigenous peoples of this region - the Mandan, Hidatsa, and Arikara nations; and

WHEREAS, the Mayor and City Council of Minot understand that in order to close the equity gap, government, companies, universities and colleges, organization and other institutions should review and improve, if necessary, their policies and practices as they represent and impact Indigenous peoples; and

WHEREAS, Indigenous Peoples Day was first proposed in 1977 to the United Nations' "International Conference on Discrimination Against Indigenous Populations in the Americas"; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council City of Minot, North Dakota, shall promote the well-being of our Indigenous communities; and

BE IT RESOLVED by the Mayor and City Council of Minot that Indigenous People's Day shall be an opportunity to celebrate the thriving cultures and positive values of the Indigenous Peoples of our region;

WHEREUPON, the motion was declared duly passed and adopted this 5th day of October, 2020.

PUBLIC HEARING- BUILDING RELOCATION: 1425 47TH AVENUE SW – APPROVED

The City Council held a public hearing to consider a request by Jarald Nelson to relocate a 2007 year built, 2,806 square foot single-family residence and two accessory buildings from 909 54th Street NW, Minot, ND also known as Por Lying on S side of River in N25W S17-155-83 Harrison-S7; A8, to 1425 47th Ave SW, Minot, also known as Southview Addition Lot 2 Block 10 Afton-S70 A 2.01, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. An approved approach permit assigned to 1425 47th Ave SW issued by Afton Township.
3. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
4. Coordinate all relocation activities with public utilities and traffic authorities.
5. An approved foundation design in compliance with City of Minot building codes.
6. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
7. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
8. The exterior of the structure must be one consistent color arrangement of colors after relocation.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

Mr. Nelson came forward and said the building is being relocated because of a buyout of his property.

There being no other comment, Alderman Jantzer moved the City Council close the public hearing and approve the request. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CITY OF MINOT V. TONITE WE RIDE, INC. (EMINENT DOMAIN) 220 6TH STREET NE – APPROVED

Alderwoman Olson moved the City Council accept a tentative agreement reached with property owners of Tonite We Ride, Inc and their attorney, which is as follows:

October 5, 2020 Regular City Council Meeting

1. Agree to purchase the Tonite We Ride property (Ben's Tavern) at 220 – 6th Street NE in Minot which is necessary for construction, operation and maintenance of the flood protection project for the amount of \$88,000.00;
2. Property owner will petition the district court for reimbursement of reasonable attorney's fees and costs; and
3. Possession of property to be promptly transferred to City to allow construction of necessary flood protection.

Motion seconded by Alderman Jantzer.

Mayor Sipma acknowledged how difficult these situations are and thanked everyone for working together to come to an agreement.

A vote was taken on the above motion by Alderwoman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PERSONAL APPEARANCES

Jasahel Stewart came forward to discuss the flag policy and recited several passages from the Bible.

Christine Kavonius expressed her gratitude to the Council for embracing peace and equality regarding both, the LGBTQ flag and recognizing Indigenous People's Day.

Chad Chalmers spoke about transparency regarding the firing of the former City Manager. He raised issues with notes not being provided to him through a public record request. The City Attorney and City Clerk confirmed that the notes requested were attorney work product and are considered exempt records. All open records were provided to Mr. Chalmers with personal information redacted.

Tim Baumann, representing the Minot Environmental Policy Group, spoke about their campaign to recognize businesses and non-profits for sustainable practices. He provided examples of the goals that participants have set to encourage actions promoting sustainability.

Mayor Sipma said, he appreciates the direction the group has taken to encourage voluntary participation.

Damon Kinchen responded to earlier comments by saying that religion should be practiced in the church and should be kept out of government.

CITY MANAGER HIRING COMMITTEE

Alderwoman Evans began by saying that she requested the item on the agenda so the Council could discuss potential committee members.

The HR Director, Lisa Jundt said, in the past there have been two interview panels, one technical and one leadership. They were comprised of community members, staff and City Council representatives and had six members per panel. She suggested this round should be more Council driven.

Upon questioning by the Mayor, the City Attorney stated, any Council appointments would be subject to open meeting laws and would be open to the public and noticed accordingly.

After discussion, the Council agreed that they should be the final authority when deciding the next City Manager, however, they would like input from others in the community.

Upon questioning by Alderman Ross, Ms. Jundt said there have been 50 applications submitted but she has not yet gotten the recommendations from the recruiter. Final interviews would likely be given to the top three or four candidates.

Alderwoman Evans moved the City Council appoint the Committee of the Whole to conduct interviews for the City Manager position's finalists. Motion seconded by Alderman Podrygula.

The Council then discussed various methods to collect input and conduct interviews. The process could include a public forum, a presentation, or interviews by community stakeholders. No decisions were made on a process but the Council reiterated that although stakeholders may participate in the process the City Council has final authority.

October 5, 2020 Regular City Council Meeting

Alderman Ross moved to amend the motion to also include a separate committee of stakeholders in the interview process. Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Ross, Sipma; nays: none

Whereupon a vote was taken on the above motion by Alderwoman Evans, seconded by Alderman Podrygula as amended, and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Ross, Sipma; nays: none

MISCELLANEOUS & DISCUSSION

Mayor Sipma brought up a discussion he'd had with Governor Burgum regarding masking. He said, if Ward county is moved into the orange risk category, he would recommend a mask mandate for City-owned buildings.

The Council discussed what buildings would be included such as City Hall and Public Works.

Alderman Podrygula stated, it is their obligation to protect employees and he agreed they can exercise responsibility if the circumstances change to a higher level of alert.

Alderwoman Olson said she would prefer to keep all buildings open and if masking will help continue business, then she supports it.

Alderwoman Evans moved the City Council require masks for all visitors of City owned and operated buildings, effective immediately. Motion seconded by Alderman Podrygula.

Acting City Manager Lakefield requested clarification on enforcement and asked what staff should do in a situation where a visitor refused to wear a mask.

The City Attorney said the motion is in conflict with the current policy and asked if employees protected by plexiglass would have to comply with the mask requirement. She said, it might be difficult to enforce if employees are not required to wear one. She also requested clarification on penalties and if removal from the building would be the only action or if the Council would like to include additional penalties.

Mr. Lakefield brought up the Airport and said it would be difficult for City staff to enforce a policy since City employees are not located throughout the entire building.

Alderman Pitner moved the City Council table the motion until a policy is drafted by staff to address all of the concerns mentioned. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Ross, Sipma; nays: Evans

EXECUTIVE SESSION

Mayor Sipma stated the next item on the agenda would be an executive session. The topic of this executive session is New City Manager Contract. The legal authority for closing this portion of the meeting is Pursuant to Authority of N.D.C.C. 44-04-19.1(9) and N.D.C.C. 44-04-19.2. The City Council may hold an executive session to discuss negotiating strategy and/or provide negotiating instructions to its attorneys and other negotiators regarding the new City Manager contract, for which negotiation is reasonably likely to occur in the immediate future and discussion in an open meeting would have an adverse fiscal effect on the bargaining position of the City.

Alderwoman Evans exited the meeting at 8:14 pm and returned at 8:16 pm.

The Mayor stated, at this time, a motion would be needed in order to discuss the next topic in executive session rather than in an open meeting.

Whereupon, Alderman Jantzer moved the City Council move to an executive session. Motion seconded by Alderman Ross.

Acting City Manager Lakefield pointed out that the Executive Session was requested in tandem with the discussion on the hiring committee however, only the contract can be discussed in Executive Session.

October 5, 2020 Regular City Council Meeting

Alderman Podrygula stated, he discussed the contract with the City Attorneys and was provided a preliminary draft. The Attorneys advised that it would be best to discuss specific details of the contract in Executive Session since it has a fiscal effect on the City's negotiation strategy.

A vote was taken on the motion by Alderman Jantzer, seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Ross, Sipma; nays: none

The Mayor then stated the executive session will be recorded and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session did not apply to providing guidance or instructions to our attorney or negotiator.

Mayor Sipma asked the members of the public attending the meeting to leave the room. He stated, the Council anticipated adjourning the executive session, and reconvening the open portion of the meeting at approximately 8:35 pm.

The executive session began at 8:19 pm and was attended by all members of the City Council, as well as the Mayor, City Clerk, City Attorney, Assistant City Attorney, HR Director, Finance Director/Acting City Manager, and Public Information Officer.

At 10:02 pm, Alderman Ross moved the City Council adjourn the executive session and return to the regular City Council meeting. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

The public was invited to return to the meeting room with the City Council meeting back in session.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Ross and carried unanimously. Meeting adjourned at 10:02 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor