

August 17, 2020 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – AUGUST 17, 2020 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance

AMEND THE AGENDA- 2020 BOND RESOLUTIONS FOR 2020A – 2020C – APPROVED

Alderwoman Olson moved to amend the agenda to address the bond resolutions as the first item.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

At the request of the Mayor, Finance Director Lakefield provided further details regarding the bond issuances. He explained that Finance staff has been working with the bond attorneys and financial advisors on these three issuances, two of which are new issuances and one is the advance refunding issue of existing debt of the Airport. The anticipation was that there would be a cost savings on the amount of interest paid. The bond rating call went well and the bond sale held that morning had very good results.

RESOLUTION NO. 3666- AUTHORIZING SALE, ESTABLISHING TERMS AND DIRECTING ISSUANCE OF A DEFINITIVE IMPROVEMENT WARRANT ON THE FUND OF AN IMPROVEMENT DISTRICT AND PROVIDING FOR AND APPROPRIATING SPECIAL ASSESSMENTS FOR THE SUPPORT AND MAINTENANCE OF SAID FUND – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3666 authorizing sale, establishing terms and directing issuance of a definitive improvement warrant on the fund of an improvement district and providing for and appropriating special assessments for the support and maintenance of said fund.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RESOLUTION NO. 3667- CALLING FOR THE RECEIPT OF BIDS; AUTHORIZING THE ISSUANCE AND SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF \$1,340,000 REFUNDING IMPROVEMENT BONDS, SERIES 2020A – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3667 calling for the receipt of bids; authorizing the issuance and sale, prescribing the form and details and providing for the payment of \$1,340,000 refunding improvement bonds, series 2020A.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RESOLUTION NO. 3668- AUTHORIZING THE ISSUANCE OF SALES TAX REVENUE BONDS, SERIES 2020B TO FINANCE THE ACQUISITION AND CONSTRUCTION OF A FLOOD CONTROL PROJECT – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3668 authorizing the issuance of sales tax revenue bonds, series 2020B to finance the acquisition and construction of a flood control project.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

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RESOLUTION NO. 3669 AUTHORIZING THE ISSUANCE AND AWARDING THE SALE OF \$16,750,000 TAXABLE AIRPORT REVENUE REFUNDING BONDS, SERIES 2020C – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3669 authorizing the issuance and awarding the sale of \$16,750,000 taxable airport revenue refunding bonds, series 2020C.

Motion seconded by Alderwoman Evans and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SUBDIVISION – PROPOSED PLAINVIEW 5TH ADDITION, LOT 1 – APPROVED

Alderman Evans moved the City Council approve a subdivision plat to consolidate Lots 10, 11 and Sublot “A” of Lot 11, S/D Lots 13-23, 27-42 & 45-53 S/D of Lot 3, Plainview Addition to create Lot 1, Plainview to be known as Plainview 5th Addition, Lot 1.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SUBDIVISION – PROPOSED NORTHRIDGE VILLAS 4TH ADDITION – APPROVED

Alderwoman Evans moved the City Council approve a subdivision plat to adjust interior lot lines for existing Lots 22 and 24-33, Block 1 of Northridge Villas 2nd Addition creating a new subdivision plat to be known as Northridge Villas 4th Addition.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PUBLIC HEARING: OUTLOT PLAT AND REZONING – PROPOSED OUTLOT 6, SECTION 8-155N-82W

The City Council held a public hearing to consider an application by Todd and Lisa Schriock and William Schriock Jr., to rezone Outlot 6, S8-155N-82W from AG (Agricultural District) to RA (Agricultural Residential District). No one appeared on behalf of the request.

Alderman Jantzer moved the City Council close the public hearing and approve the request.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SUBDIVISION OF OUTLOT 6, SECTION 8-155N-82W – APPROVED

Alderman Jantzer moved the City Council approve an outlot plat to square up existing tracts described as all of Outlot 3 and a portion of the SW Quarter of Section 8-155N-82W into a single outlot to be known as Outlot 6, S8-155N-82W.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5521 – REZONING OUTLOT 6, SECTION 8-155N-82W – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5521 on first reading to rezone Outlot 6, Section 8-155N-82W from AG (Agricultural District) to RA (Agricultural Residential District). Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5521 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PUBLIC HEARING: OUTLOT PLAT AND REZONING – PROPOSED OUTLOT 7, SECTION 8-155N-82W

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The City Council held a public hearing to consider an application by Hallie Lock and William Schriock Jr., to rezone Outlot 7, S8-155N-82W from RA (Agricultural Residential District) and AG (Agricultural District) to RA (Agricultural Residential District) only. No one appeared on behalf of the request.

Alderman Pitner moved the City Council close the public hearing and approve the request.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

SUBDIVISION OF OUTLOT 7, SECTION 8-155N-82W – APPROVED

Alderman Pitner moved the City Council approve an outlot plat to square up existing tracts described as all of Outlot 4 and a portion of the SW Quarter of Section 8-155N-82W into a single outlot to be known as Outlot 7, S8-155N-82W.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5522 - REZONING OUTLOT 7, SECTION 8-155N-82W – FIRST READING – APPROVED

Alderman Pitner moved the City Council place ordinance no. 5522 on first reading to rezone Outlot 7, S8-155N-82W from RA (Agricultural Residential District) and AG (Agricultural District) to RA (Agricultural Residential District) only. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Pitner moved the City Council pass ordinance no. 5522 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

APPROVAL OF THE MINUTES – APPROVED

Alderwoman Olson moved the City Council approve the minutes of the August 3, 2020 regular City Council Meeting.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5519 – AMEND THE 2020 ANNUAL BUDGET- 2019 STREET IMPROVEMENT DISTRICT (4379) – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5519 on first reading to amend the 2020 annual budget to increase Street department street improvement expenditures for unit quantity changes which will be paid with cash reserves. Motion seconded by Alderman Ross and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5519 on first reading. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5520 – AMEND THE 2020 ANNUAL BUDGET- DRAINAGE & STORMWATER IMPROVEMENT (AIR066) – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5520 on first reading to amend the 2020 annual budget to increase Airport capital expenditures for additional design work for the drainage and stormwater improvements project. Motion seconded by Alderman Ross and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5520 on first reading. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

FY 2020 LOCAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT – APPROVED

Alderwoman Olson moved the City Council apply for and, if awarded, accept the FY 2020 Local Edward Byrne Memorial Justice Assistance Grant (JAG) and authorize the Mayor to sign the Memorandum of Understanding.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

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ORDINANCE NO. 5523 – AMEND THE 2020 ANNUAL BUDGET- FY 2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT – FIRST READING – APPROVED

Alderwoman Olson moved the Council place ordinance no. 5523 on first reading to amend the 2020 annual budget to increase the Police Department operational supplies and capital revenues and expenditures for the FY2020 Edward Byrne JAG Grant. Motion seconded by Alderman Ross and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5523 on first reading. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PROJECT SAFE NEIGHBORHOODS (PSN) GRANT PROGRAM – APPROVED

Alderwoman Olson moved the City Council authorize the Police Department to submit an application to the Project Safe Neighborhoods Grant (PSN) Program to fund the purchase a Crime Scene Scanner.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RADIO PURCHASE AND INSTALLATION – APPROVED

Alderwoman Olson moved the City Council approve the purchase of the required radios for the SIRN 20/20 Statewide Radio Interoperability Project.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

31ST AVE SE RECONSTRUCTION AND ENGINEERING CONTRACT AMENDMENT 2 (4331) – APPROVED

Alderwoman Olson moved the Council approve the contract amendment with Apex Engineering Group for the 31st Ave SE Reconstruction Project and authorize the Mayor to sign the amendment.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5524 – AMEND THE 2020 ANNUAL BUDGET- 31ST AVE SE RECONSTRUCTION PROJECT – FIRST READING – APPROVED

Alderwoman Olson moved the City Council place ordinance no. 5524 on first reading amending the 2020 annual budget to increase street department street improvement and highway reserves capital expenditures for additional engineering and construction required for 31st Ave SE Reconstruction. Motion seconded by Alderman Ross and carried unanimously.

Alderwoman Olson moved the City Council pass ordinance no. 5524 on first reading. Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ASSIGNMENT OF LEASE, T-HANGAR NO. 16 – APPROVED

Alderwoman Olson moved the City Council approve the Airport Lease, T-Hangar between the City of Minot and Joseph Cimarelli for T-Hangar No. 16 for \$75.00 per month and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

MIDCO EASEMENT, RUN FIBER OPTIC TO FEDEX BUILDING – APPROVED

Alderwoman Olson moved the City Council approve a Grant of easement to Midcontinent Communications to install and maintain fiber to the FedEx building at the Airport and authorize the Airport Director to sign the necessary documentation.

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Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

AUTHORIZE ADDING 505 12th STREET NE TO MREFPP PHASE MI-5 ACQUISITION – APPROVED

Alderwoman Olson moved the City Council authorize adding 505 12th Street NE to the Involuntary Acquisition List for the MREFPP MI-5 Flood Control Project.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

INFORMATIONAL: CITY MANAGER RECRUITMENT TIMELINE

The City Council received a timeline describing the recruitment schedule for the City Manager position.

ONE MILLION GALLON TANK DEMO - APPROVAL OF PLANS & SPECS (PROJECT NUMBER 4530) – APPROVED

Alderman Podrygula moved the City Council approve the plans and specifications for the tank demolition and piping improvements and authorize the project to be bid. Motion seconded by Alderman Jantzer.

Alderman Podrygula asked if there are similar facilities in this situation, specifically the one located on 3rd Street. Mr. Jonasson responded by saying, the old 3rd Street Water Tower holds several communications antennas. It is more efficient to leave it in place than to replace the antenna equipment. He also said, there is an underground tank that is still used today.

Alderwoman Evans asked if the project was already budgeted, to which Mr. Jonasson replied by saying, yes, it is included in the capital projects and maintenance budget.

Whereupon a vote was taken on the above motion by Alderman Podrygula, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

2020 WEED CUTTING SPECIAL ASSESSMENT LIST – APPROVED

The Finance Director pointed out several properties that have applied for an appeal of the assessment. He said, the process of appeal involves setting a hearing with the City Manager, who has final authority over the appeal.

Alderwoman Evans moved to approve the 2020 weed cutting list with the exception of those properties who have filed an appeal. Motion seconded by Alderwoman Olson.

At the request of Alderwoman Evans, Mr. Lakefield explained the process for handling nuisance abatements. He said, each spring the City publishes a notice in the Minot Daily News reminding residents to maintain their property. Once a nuisance is reported, a notice is sent to the property owner and is documented by staff. If the nuisance is not abated, the City will mow the lot and assess a fee which is based on the square footage of the property. The deadline to submit the assessments to the County is August so many of the assessments on the 2020 list are carried over from September and October of 2019. There are some instances where the property has changed ownership since that time but assessments should be included in the disclosure statement at the time of the sale.

Mayor Sipma commented that some communities publish a notice in the newspaper and then assess a fee for abatement but Minot goes above and beyond to notify homeowners before the fee is assessed.

Mr. Lakefield provided an example by saying, one property received a notice of the nuisance on August 8th and it wasn't until August 29th that the City mowed the property and assessed the fee.

Whereupon a vote was taken on the above motion by Alderwoman Evens, seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

ORDINANCE NO. 5525 – AMEND THE CMCO - MOVIE THEATER ALCOHOLIC BEVERAGE LICENSE – FIRST READING – APPROVED

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Alderwoman Evans moved the City Council place ordinance no. 5525 on first reading amending section 5-1 of the City of Minot Code of Ordinances by adding a definition for “movie theater” and enacting a new subsection, subsection (18) to section 5-16 of chapter 5, article II (licenses), to be titled “movie theater.” Motion seconded by Alderman Pitner and carried unanimously.

Alderwoman Evans asked the City Attorney if the terms in the ordinance would allow for other theaters, like Oak Park, to obtain a license if they choose to apply.

City Attorney Hendershot stated, Oak Park Theater meets the definition for a movie theater under the revised ordinance. It was verified with the Building Official that the theater meets the proposed square footage required.

Alderwoman Olson said the ordinance is cleaner than what was originally proposed and she supports the motion. She added however, that she personally would not be comfortable at a G rated movie with grandchildren while patrons nearby are drinking alcohol. She said she hopes the theater management would consider those oppositions when implementing the service.

Alderwoman Evans moved the City Council pass ordinance no. 5525 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RECYCLING DISCUSSION

Assistant Public Works Director, Jason Sorenson, provided a summary of previous recycling discussions. He said, the conversation was paused due to the COVID-19 pandemic. He reminded the Council of the results of the survey and described the proposed program structure. He then explained the capital costs required to initiate the program, including a transfer facility, compactor, compactor trailers, and containers which amounts to \$1,945,000. The Community Facilities Fund allocated \$766,956 and the Landfill Budget has included \$250,000. The remaining dollars would likely come from reserves.

Mr. Sorenson said, the Council should also consider whether to move the landfill entrance to 37th Avenue SW. The landfill expansion could extend capacity another 20-25 years and it would make sense to relocate the entrance. The cost estimates for recycling do not include the costs to relocate the entrance.

He reviewed the assumptions used in the cost analysis and explained the proposed rates. The cost analysis examined the revenue for various scenarios and prices. According to their data, which analyzed rates of \$2.00, \$2.50 or \$3.00, all programs would run at a surplus for the next ten years. If the Council decides to move forward right away, the first step would be to hire a firm to design and build the transfer facility. The earliest a program would start is spring 2022.

Alderman Jantzer asked for more details on relocating the entrance of the landfill. Mr. Sorenson said, since they would be at the location for at least 20 years, they would prefer the transfer facility be located at 37th Avenue. A cost estimate has not been determined yet but it would involve grading, moving scales, and extending the roadway. It could be around \$1.5 million but they have not discussed a funding source yet.

Alderwoman Evans asked when a Recycling Coordinator would be hired. Mr. Sorenson said it would likely be early to mid-2022. They would start by distributing flyers and ordering bins and then would look to fill that position.

Alderwoman Olson asked if there would be a difference between using an opt-in method compared to an opt-out program. Mr. Sorenson said, in general, response level is low and there is better opportunity for success with more participants. When the City rolled out automated collection, only 3,000 out of the 12,500 accounts responded with what size bin they would use. Upon further questioning, he explained, each address would get a one-time option to opt-out of the program.

Ross asked about other options for a transfer facility, like in Bismarck. Mr. Sorenson said, Bismarck has a bailer building which it leases to Waste Management to handle their collection and transferring. He continued by saying, there probably aren't any nearby cities that could fill Minot's needs for a transfer facility. Upon further questioning, Mr. Sorenson stated, the engineering and design costs are built into the capital costs presented. He also said, recycling fees would not be added to a customer's bill if they opt-out of the program.

Mayor Sipma asked if there are any safety concerns considering the issues that took place in Minneapolis, since the MRF is located there. The Assistant Public Works Director said, he discussed with Dem-Con, who said they are operating with business as usual.

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Upon questioning by Alderman Ross, Mr. Sorenson listed the materials eligible for recycling. He said, they can recycle plastic, paper, cardboard, metals, and basically everything besides glass and contaminants.

Alderman Podrygula asked if there would be a choice for the bin size. Mr. Sorenson said, they could mail out postcards like they did for regular automated collection. He continued by saying, the size of the bin would depend on the frequency of collection. If they decide to pick up recycling biweekly, residents might need a larger bin.

Alderman Ross raised concerns over the unknown costs. He also asked the Assistant Public Works Director if he is aware of any cons to recycling programs. Mr. Sorenson said, he was as conservative as possible in the analysis. Dem-Con believes the market has bottomed out and likely will not get worse. He then said, he hasn't heard many cons but does not recommend drop off locations since they haven't worked well in other communities. Dickinson, for example has mandatory recycling and there are only a handful of customers who refuse.

Upon questioning about funding, Mr. Lakefield explained that there could be about \$1.6 million available in reserves in the Sanitation Department at the end of 2020. They would still need another funding source to reach the estimated \$1.9 million in capital costs.

Mr. Sorenson explained that since there is no determined start date, step one could be to relocate the entrance of the landfill. He can develop a funding scheme that would be viable over the next few years.

Alderman Pitner asked what would cause the price to increase for customers. Mr. Sorenson explained that the transportation and labor costs are firm; the commodity rebate could fluctuate but they used conservative estimates. He mentioned that the landfill entrance was a contentious issue but 37th Avenue was built for truck traffic. If the landfill will be utilized for the next 20 years they should plan to relocate it.

Alderwoman Evans asked if they could build a transfer facility anywhere else and if it would still require they relocate the entrance regardless of where the transfer facility is. Mr. Sorenson said, they would prefer it to be centrally located and would be cheaper to use land the City already owns. Staff could bring a recommendation to the Council to consider.

Mayor Sipma suggested staff compile cost estimates for relocating the entrance of the landfill and determine how much would be available in reserves.

Alderman Pitner moved the City Council postpone discussions until July 2021 when the landfill relocation conversation takes place. He questioned whether they should continue to invest in the property if the landfill will be relocated. Motion seconded by Alderman Ross.

Alderwoman Evans said, she does not support deferring the conversation again and believes they should vote on the issue and move forward.

Alderwoman Olson recalled that during the last Council discussion on recycling, they voted to move forward with a program as long as the survey indicated there would be enough participation. The survey results indicated there was a favorable outcome so there doesn't seem to be a need to vote on it again.

Alderman Ross brought up the potential for another \$1.5 million in additional costs to relocate the landfill entrance. He also said, there were only 400 people surveyed and the responses weren't overwhelmingly in favor. He said, there is time to research some of the unknowns by July.

Alderwoman Olson said, she believes they cannot fund the project right now but supports recycling.

Alderman Podrygula commented that the program pays for itself once it's implemented and it has public support. He is uncomfortable with the world's financial situation but doesn't think they need to wait a year to bring it up again.

Mr. Sorenson said, before they delay the project further, he could include debt service into the operating costs to determine financial viability.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Ross and failed by the following roll call vote: ayes: Pitner, Ross; nays: Evans, Jantzer, Olson, Podrygula, Sipma.

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Alderwoman Evans moved the City Council approve the concept for a curbside recycling program and revisit in November to discuss funding. Motion seconded by Alderwoman Olson.

Alderwoman Evans explained that they could determine what funds are available in for a transfer facility in 2021.

Alderman Jantzer pointed out, if they build a facility they need to know where to build it which would be determined by the location of the entrance. He said it is naïve to think they can move forward without resolving other issues.

Mayor Sipma stated, they already voted in support of recycling during a previous meeting and there is no problem bring the issue back sooner if they get the information they need. There is no need to put a time frame of November.

Whereupon a vote was taken on the above motion by Alderwoman Evans, seconded by Alderwoman Olson and failed by the following roll call vote: ayes: Evans, Olson, Podrygula; nays: Jantzer, Pitner, Ross, Sipma.

RESOLUTION NO. 3670- ADOPTING A TEMPORARY EMPLOYMENT POLICY REGARDING MASK USAGE – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3670 implementing temporary policies requiring mask wearing by employees in an effort to reduce the spread of COVID-19. Motion seconded by Alderman Jantzer.

Alderman Jantzer commented that many places require masks and the measures are recommended by the highest medical disease organizations. He said, he can support the resolutions.

Alderwoman Olson asked if there were any comments from employees regarding the issue. Acting City Manager Lakefield said, there was a great deal of discussion among staff to develop a consensus for a common approach. They felt they needed direction for staff and the public. The policy will accommodate for different working environments and they will continue to monitor as changes occur.

Whereupon a vote was taken on the above motion by Alderwoman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

RESOLUTION NO. 3671 - ADOPTING A COMMUNITY-WIDE MASK DIRECTIVE – APPROVED

Alderwoman Olson moved the City Council adopt resolution no. 3671 implementing a mask directive, to reduce the spread of COVID-19 and to keep citizens and visitors of Minot safe.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

BUDGET Q & A

Finance Director/Acting City Manager Lakefield presented the budget and responded to questions.

PERSONAL APPEARANCES

None

MISCELLANEOUS AND DISCUSSION ITEMS

Mayor Sipma stated, the Water Topics meeting scheduled for this week has been cancelled. They will work on video presentations to share the information with the Water Topics Committee.

LIAISON REPORTS

Aldermen Pitner and Jantzer had nothing to report.

Alderman Ross said the Zoning Ordinance Steering Committee continues to meet regularly. The All Seasons Arena Board met and is operating business as usual.

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Mayor Sipma said MADC is working on economic opportunities. He then requested Alderman Jantzer provide an update from Task Force 21. Alderman Jantzer said, they normally would be planning for a symposium in Washington D.C. however, this year it will be done virtually on September 22nd.

Alderman Evans met with brokers and lenders to discuss an NDR assessment of the single-family housing market. She said, Mr. Zakian will bring a proposal forward soon for discussion.

Alderman Olson said the Census Complete Count Committee continues to encourage participation in the 2020 census. Each person accounts for about \$1,900 annually so it is important to count everyone by September 30th. She also mentioned that they reached 143 people using the kiosks and plan to continue using them around town.

Alderman Olson also said the CTE Committee is making plans to allocate a building and begin the program. She also met with Souris Basin Planning Council via Zoom.

Alderman Podrygula said he met with Alderman Evans and staff regarding the employee engagement satisfaction survey. He commended staff for their work so far and said they may ask for additional support from the Council for continued staff development.

ADJOURNMENT

There being no further business, Alderman Ross moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 7:57 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor