

## **April 1, 2019 Regular City Council Meeting**

**MINOT CITY COUNCIL – SCHEDULED MEETING – APRIL 1, 2019 AT 5:30 P.M.**

### **ROLL CALL**

#### Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

#### Members Absent:

None

### **PLEDGE OF ALLEGIANCE**

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

### **PERSONAL APPEARANCES**

Kalyn Dewitt-Vadell, of 1228 9<sup>th</sup> Street NW came forward to talk about recycling. She said, it is not only good for the planet but it is good for North Dakota and for Minot specifically. She said, North Dakota emits 55 million tons of carbon dioxide annually which contributes to climate change that directly affects Minot and surrounding areas. It includes fires, drought, flooding, extreme storms and other extreme weather events. As the fourth largest city in North Dakota, we must hold ourselves responsible for some of it. Products that are produced from recycled materials, have a 75% lower carbon footprint than virgin materials and use 90% less water and 85% less energy. She explained that, based on the numbers presented on February 19<sup>th</sup> that projected the annual tonnage of recycling for the 15-year period, we could save about 90,000 tons of carbon dioxide by recycling. This is equivalent to planting 300-900 acres of managed forest depending on the types and age of the trees. She continued by saying, recycling would reduce the landfill, which is a source of air, land, and water pollution. She said, she does not believe the calculations presented on February 19<sup>th</sup> accounted for the inevitable increase in value of recyclables. The global recycling market is expected to increase by 7.5% compounded per year for the next six years and North America is expected to see a 7.8% increase. She mentioned some things she would like to see in future recycling discussions, including the monthly per household cost of the recycling programs, how much the recycling program would reduce the costs of the landfill operations, how much would a recycling program extend the life of the landfill, and explore the idea of further processing recycled materials. She concluded by saying, she would like the conversation to continue and said, we can't expect other cities to take care of the problem since we are contributing to it.

Alderman Jantzer requested Ms. Dewitt-Vadell provide the Council with the sources of her information, to which she agreed.

Dustin Evanoff of 3324 8<sup>th</sup> Street NE, came forward in support of recycling in Minot. He gave an example by saying, Denver, another city he has lived in, offers recycling and the city is cleaner and people are happier. He said he understands it costs money but that we need to think about our future and the generations to come. He said, the people in Minot need to be educated on the benefits of recycling and he believes residents should be given the option.

### **MAYOR'S REPORT**

The Mayor listed the following meetings and events he attended over the past month:

March 7<sup>th</sup>- Testified in Bismarck on SB2020 in front of House Appropriation Committee – State Water Commission Funding for Minot Flood Control

March 11<sup>th</sup> – Flood Acquisition Home Closing Signing

March 12<sup>th</sup> – Testified at the Legislature on SB2275 in front of the House Appropriation Committee – Infrastructure Funding for Flood Control

March 14<sup>th</sup> – MADC Board Meeting

March 14<sup>th</sup> – Attended Edison Elementary Special Art Drawing for the Gifted Student Program

March 15<sup>th</sup> – Interviewed by HS Student about Recycling

March 16<sup>th</sup> – Attended State B Basketball Tournament at MSU Dome

March 18<sup>th</sup> – Ward County Weed Board Meeting

March 18<sup>th</sup> - Task Force 21 Board Meeting

March 19<sup>th</sup> – Lobbied at the legislature regarding SB2275 Low Interest Loan for Flood Control Financing

March 19<sup>th</sup> – Congratulations to Darian Tyan (4<sup>th</sup> Grade Minot) – Winner of Ag In the Classroom Art Competition (May).  
Featured in the 2019 Ag In the Classroom Calendar

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March 21st – Met with Senator John Hoeven about Flood Control and toured future construction area concerning the 3rd street bridge and BNSF infrastructure

March 22nd – Met with MSU Student about Recycling

March 22nd – MC at the Martini Masquerade Ball at the Sleep Inn to benefit Companions for Children

March 23rd – Attended Legislative Forum at the ND State Fair Center

March 31st – Met with former American Petroleum Institute CEO Jack Gerard

He also congratulated the Minot State University Men's Hockey Team for being the ACHA Division 1 National Champions.

### **MAYORAL APPOINTMENTS – APPROVED**

Alderman Jantzer moved the City Council approve the following Mayoral appointments:

#### **Renaissance Zone Review Board**

Denise Lindbo reappointed with a term to expire January, 2022

Betty Fedorchak reappointed with a term to expire January, 2022

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **CITY MANAGER'S REPORT**

The City Manager began by listing upcoming meeting dates including a Legislative Forum April 6<sup>th</sup>, which could potentially be cancelled as the sessions wind down, April 9<sup>th</sup> the Board of Equalization, April 15<sup>th</sup> City Council meeting, April 16<sup>th</sup> Chamber Board Meeting, April 19<sup>th</sup> City offices will be closed for Good Friday, April 25<sup>th</sup> is the Visit Minot Annual Meeting, April 26<sup>th</sup> Magic Fund Meeting, April 30<sup>th</sup> Planning Commission, May 2<sup>nd</sup> Preliminary Budget Workshop, May 3-4 City-wide Clean Up Days, and May 8<sup>th</sup> Town Hall Meeting.

He then described the legislative impacts that have occurred throughout the session. HB 1066, the Prairie Dog Bill was a major win for Minot. He said, it adds \$4-6 million each biennium and provides a permanent HUB City formula. The money is intended for infrastructure expenses. He also mentioned SB 2275, the low interest revolving loan bill, which would have doubled our bonding capacity for Flood Control and saved tens of millions of dollars. Officials and staff continue to work on the bill. Other notable bills include HB 1471, relating to permit fees in the extraterritorial zone. The City was opposed to the bill, however it passed. SB 2304, the bill on local enforcement ticket caps was passed as the City had hoped. HB 1200 passed, preventing political subdivisions from regulating auxiliary containers such as plastic bags. He listed the bills they are still watching including SB 2020, the State Water Commission Appropriations bill. It currently includes \$65 million for Flood Control but Minot requested \$100 million. Officials and staff continue to work this bill but it looks like we will fall short of our request. HB 1286 changes the State Forfeiture laws, which the City was opposed to but the Minot Police Department supports the latest amendments to the bill. Finally, HB 1435 appears to be moving forward which will progress funds for the Statewide Interoperable Radio Network, known as SIRN. Minot will then need to work on our local share for the project.

Mr. Barry discussed a couple areas of community engagement, the first of which is a preliminary budget workshop scheduled for May 2<sup>nd</sup>. The goal of the workshop is to have an open dialog with the Council about budget priorities, long term flood protection and major capital projects. He announced the implementation of Town Hall meetings, with the first being held May 8<sup>th</sup>. His expectation is to discuss legislative impacts and the preliminary budget, as well as hold an open discussion with residents of Minot. He also explained that staff is working to memorialize a community engagement strategy in order to provide consistent communication and expectations, improve community understanding, and add value with coordination and collaboration. The next step is to reach out to a focus group to meet 2-3 times over the next six weeks to provide input and guidance on the strategy. The final document will be presented to the Council for adoption.

The City Manager gave a brief update about the NDR Gathering Space by saying, they are currently negotiating counteroffers with all of the property owners.

He then welcomed Brian Billingsley to the City of Minot team. He described Mr. Billingsley's experience in Planning & Zoning, Building & Inspections, as well as Economic Development. Mr. Billingsley came forward to thank the City for the opportunity. He mentioned some of his experience working in Caldwell, where he implemented a gathering space and worked in greenbelt planning. He said, he has met with staff and is excited to work in Minot.

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Mr. Barry congratulated the Police Department by announcing several recent promotions that took place. Jason Bambenek was promoted from Senior Officer to Sergeant. Matt McLeod was promoted from Sergeant to Lieutenant and Jason Sundbakken was promoted from Lieutenant to Captain.

The City Manager then announced Citizens Academy, where citizens of Minot can learn about the Police and Fire Departments. Police Academy will take place May 7-28 and Fire Academy on June 1<sup>st</sup>. He invited the public to sign up on the City website.

Mr. Barry then took an opportunity to say farewell to the staff of the Recreation/Auditorium. The Mayor stated, he is excited for the transition and thanked staff for all their years of service to the City. He said, he believes that by working together, both programs will be able to grow. He then provided a Mayor's coin to each member of the department in attendance and to the Park District employees who worked diligently on the transition.

Ron Merritt, of the Parks Department thanked the Committee for eight months of hard work and he said he is excited for the future.

After the City Manager concluded his presentation, Alderman Wolsky asked when street sweeping would start for the season. Mr. Barry responded by saying, Public Works has the sweepers ready to go but they always need to be cautious of a late April snow.

Alderman Straight asked about state funding for buyouts and acquisitions of property for flood control. Mr. Barry said, it would depend on the state funding approved during the legislative session and he would have more information after the session concludes.

Alderman Straight then asked about Hub City dollars and what they would be used toward. Mr. Barry responded by saying, that will require Council's guidance. Funding cannot be used for operation expenses and would likely be used for capital investments. The CIP will be used to prioritize funding.

Alderman Straight commented that he would like quality of life improvements to be part of the conversation since the community facilities fund has been discontinued.

Alderman Pitner asked about coordination with the County and if they receive Hub City funding. Mr. Barry said, the County does not receive nearly as much Hub City funding as Minot does but there is collaboration in some areas.

### **CITY ATTORNEY'S REPORT**

The City Attorney submitted a written report.

### **APPROVAL OF MINUTES- MARCH 18, 2019 – APPROVED**

Alderman Jantzer moved the City Council approve the minutes of the March 18, 2019 regular City Council meeting.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **APPROVAL OF BILLS – MARCH 2019 – APPROVED**

Alderman Jantzer moved the City Council approve the bills and transfers as listed for March in the amount of \$2,262,797.67 as follows:

AAAA	1000.00	ADVANCED BUSINESS METHODS	5120.18
276291		276510	
ACKERMAN ESTVOLD	6400.00	ALL AMERICAN TROPHIES	16.50
276509		276294	
ACME TOOLS	65.88	ALL AMERICAN TROPHIES	107.25
276292		1000160	
ACME TOOLS	1346.12	AMAZON.COM	2206.50
1000158		1000162	
ADOBE SYSTEMS INC.	29.99	AMERICAN PLANNING ASSOC	1193.00
1000159		1000163	
ADVANCED BUSINESS METHODS	204.24	AMERICAN PLANNING ASSOCIATION	25.00
276293		276511	

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AMERICAN TRUCK & TRAILER, LLC	32.14	1000164	EAPC ARCHITECTS	3862.43	276326
AMERICAN WELDING & GAS, INC.	4336.50	276295	EBSO INFORMATION SERVICES	84.98	276536
AMERICAN WELDING & GAS, INC.	16.24	276512	ECOLAB	659.65	276327
AMERICAN WELDING & GAS, INC.	73.60	1000165	EDELMANN & ASSOCIATES, INC	236.21	1000203
AMERIPRIDE	122.38	276296	ELDORADO NATIONAL - CALIFORNIA	277.44	276328
AMERIPRIDE	122.38	276513	EMERGENCY AUTOMOTIVE TECHNOLOGIES	1673.32	276329
AMERITAS LIFE INSURANCE CORP	2479.89	276297	EMERGENCY AUTOMOTIVE TECHNOLOGIES	150.80	276539
APEX ENGINEERING GROUP	42564.57	276514	EMS ASSOCIATION - ND	150.00	1000204
APH/AUTO VALUE	129.13	276515	ENERBASE	49932.40	276356
APPLE BOOKS	453.75	276298	ENERBASE	69868.37	276556
APPLE BOOKS	22.91	276516	ENERBASE	441.19	1000205
ARAMARK	42.97	1000166	ENGAGED PATRONS	345.00	276557
ARROWHEAD ACE HARDWARE	28.55	276299	ENVIRONMENTAL PRODUCTS & ACCESS	267.09	1000206
ARROWHEAD ACE HARDWARE	447.61	1000167	FACTORY MOTOR PARTS	719.96	276357
AT&T	4308.80	1000169	FACTORY MOTOR PARTS	600.71	276558
AUTO ZONE 6843	24.17	1000170	FACTORY MOTOR PARTS	479.20	1000207
AXON ENTERPRISE, INC	25700.00	276300	FARSTAD OIL CO	2502.95	276358
B & H PHOTO-VIDEO	1599.95	1000171	FARSTAD OIL CO	594.00	276559
BAKER & TAYLOR BOOKS	5369.72	276301	FASTENAL COMPANY	132.62	1000208
BATTERIES PLUS BULBS #639	457.75	1000172	FEDERAL EXPRESS	102.36	276359
BAUER, KATHERINE	27.84	276302	FEDERAL EXPRESS	49.55	1000209
BERG, MONDA	282.00	276303	FERGUSON WATERWORKS #2516	6660.06	1000210
BEST BUY BUSINESS ADVANTAGE ACCOUNT	494.94	1000173	FIDELITY SECURITII LIFE	2780.70	276360
BILLINGSLEY, BRIAN	2232.67	276517	FIRE EQUIPMENT CO.	85.30	276560
BLUE CROSS BLUE SHIELD	60.00	276304	FIRE SAFETY USA, INC	49.20	1000211
BLUETARP FINANCIAL, INC	199.90	276305	FIRST DISTRICT HEALTH UNIT	8333.33	276561
BLUETARP FINANCIAL, INC	391.27	1000175	FIRST INTERNATIONAL BANK & TRUST	1010.00	276670
BOLTON, EDWARD T	575.83	276488	FLEETMIND SOLUTIONS INC	2.30	1000212
BORDER STATES ELECTRIC SUPPLY	78.55	276306	FOUNDATION CENTER	3777.00	1000213
BORDER STATES ELECTRIC SUPPLY	1375.43	276518	FSX EQUIPMENT	3085.84	1000214
BORDER STATES ELECTRIC SUPPLY	246.77	1000176	FUSION AUTOMATION INC	566.19	276361
BRAACH, CRYSTAL	922.00	276519	G & P COMMERCIAL SALES	154.60	276562
BROADWAY PRINTING COMPANY	429.00	1000177	G & P COMMERCIAL SALES	367.96	1000215
BUDGET MUSIC & VIDEO	782.37	1000178	G-TEC EQUIPMENT SERVICES, LLC	2675.00	276362
BUTLER MACHINERY CO.	3998.51	276307	GAFFANEYS	1039.00	276363
BUTLER MACHINERY CO.	15774.75	276520	GAFFANEYS	1050.00	1000216
BUTLER MACHINERY CO.	822.88	1000179	GEFROH ELECTRIC	160.00	276563
C.A. PIERSON LAW P.C.	6000.00	276503	GEMAR PHOTOGRAPHY	175.00	276564
C&C PLUMBING AND HEATING	665.89	1000180	GENERAL TRADING	123.44	276364
CAL-DAK CABINETS	2978.00	276308	GENERAL TRADING	92.00	276565
CALDWELL PLANNING DEPARTMENT	1113.90	276521	GENERAL TRADING	10.13	1000217
CAPITAL RV CENTER INC	208.00	1000181	GERDAU AMERISTEEL	170.17	276566
CDM SMITH	192847.50	276310	GERDAU AMERISTEEL	430.61	1000218
CDW GOVERNMENT INC	770.76	1000183	GILLIG LLC	257.38	276567
CENGAGE LEARNING/GALE	51.73	276522	GOETTLE, SHANE C	7500.00	276365
CENTRAL TRENCHING INC	796.76	276311	GOODMAN ELECTRIC	605.00	276366
CHIEF/LAW ENFORCEMENT SUPPLY	587.20	1000184	GOODMAN ELECTRIC	880.00	1000219
CHRISTOPHER A. CARLSON	282.79	276489	GRAINGER	433.64	1000220
CHRISTOPHER A. CARLSON	277.09	276669	GRANITE SPRINGS CO.	15.00	276367
CIRCLE SANITATION	546.00	276313	GRAVEL PRODUCTS, INC.	1619.62	1000221
CITY LAUNDRY	390.10	1000185	GRAYBAR	329.04	276368
CITY OF MINOT	318.00	276314	GRIMM, KELLY	329.00	1000222
CLUTE OFFICE EQUIP. INC.	59.67	1000186	GUERTON, KRISTIN	220.00	276369
COLONIAL LIFE PREMIUM PROCESSING	2782.44	276315	HAALAND, JAY	27.50	276568
COMMUNITY AMBULANCE SERVICE	26.00	276523	HACH	822.69	1000223
COMPUTER STORE	510.00	276316	HAISCH, CATHIE & JUSTIN	540.00	1000224
COMPUTER STORE	320.00	276524	HARLEYS	13.98	276370
CORE & MAIN	23017.00	1000187	HARLEYS	74.89	276569
CPS, LTD	5044.00	276525	HAWKINS, INC	5786.20	276371
CRUSADER MFG. INC	30.00	1000188	HAYES, SHEILA	727.00	276570
CTAA	1000.00	1000189	HIGHT CONSTRUCTION	162997.67	276571
CUMMINS POWER, LLC	2382.79	276317	HOLIDAY GAS STATION	289.56	276372
CUMMINS POWER, LLC	218.21	276526	HOME DEPOT CREDIT SERVICES	15.72	276373
DACOTAH PAPER CO.	631.96	276318	HOME DEPOT CREDIT SERVICES	156.65	1000225
DACOTAH PAPER CO.	7175.83	1000191	HOME OF ECONOMY	150.95	1000226
DAKOTA ASPHALT PAVEMENT ASSOC	350.00	1000192	HOMESTEADERS RESTAURANT	437.50	276572
DAKOTA BUSINESS SOLUTIONS	119.00	276527	HONEYWELL ANALYTICS INC	735.00	1000227
DAKOTA FIRE EXTINGUISHER	32.74	1000193	HOUGHEN BINDERY, LTD	42.00	276374
DAKOTA FLUID MOTION	3164.72	1000194	HOUSTON ENGINEERING, INC	23796.01	276375
DAKOTA FLUID POWER, INC	1242.33	276319	HOUSTON ENGINEERING, INC	9740.05	276573
DAKOTA FLUID POWER, INC	164.15	276528	I. KEATINGS FURNITURE INC.	4090.15	276376
DAKOTA FLUID POWER, INC	76.16	1000195	IAAI	750.00	1000228
DAKOTA OUTDOOR ADVERTISING LLC	450.00	1000196	IAFC MEMBERSHIP	425.00	1000229
DAKOTA OUTERWEAR CO.	15.70	276529	INDIGO SIGNWORKS, INC	175.00	276377
DAKOTA TRANSIT ASSOCIATION	210.00	1000197	INFAX, INC	2700.00	276378
DAKTRONICS INC.	5275.00	276530	INFORMATION SYSTEMS CORP	595.00	276379
DEGENSTEIN, JOE	274.50	276531	INFORMATION TECHNOLOGY DEPARTMENT	2602.11	276575
DELL MARKETING L.P.	7821.13	276320	INLAND TRUCK PARTS CO	719.54	276576
DELL MARKETING L.P.	787.99	276532	INNOVATIVE OFFICE SOLUTIONS LLC	19.25	276380
DELORME, JORDAN	18.00	276533	INTER-MOUNTAIN LABORATORIES, INC	235.00	276381
DELTA AIR LINES	3242.20	1000198	INTERNATIONAL ECONOMIC DEVEL COUNCI	605.00	1000230
DELTA DENTAL OF MINNESOTA	17029.24	276321	INTERSTATE BATTERY SYSTEM	630.75	276382
DEMCO	428.80	1000199	J C PENNEY CO	113.21	1000231
DIRECTV	248.97	1000200	JANTZER, MARK	127.60	276490
DLT SOLUTIONS INC.	15479.25	1000201	JBT AEROTECH	654.90	276577
DOMESTIC VIOLENCE CRISIS CENTE	1508.42	276322	JEROMES COLLISION CENTER	337.50	1000232
DORSEY & WHITNEY	3707.78	276323	JERRY'S REPAIR & ALIGNMENT	191.46	1000233
DORSEY & WHITNEY	872.55	276534	JH MEDICAL SUPPLY	272.79	276578
DR TRANSPORT, INC	2213.76	276324	JLG ARCHITECTS	390.00	276579
DR TRANSPORT, INC	4613.54	276535	JOHN BEAN TECHNOLOGIES CORP - OGDEN	2125.29	276383
DUCHSHERER, JOSH	168.00	276325	JOHN DEERE FINANCIAL	37744.96	276384
DXP ENTERPRISES, INC	354.00	1000202	JOHNSON CONTROLS	348.60	276385

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JOHNSON CONTROLS	1570.70	1000234	NET TRANSCRIPTS	907.26	276421
JOHNSON, LARRY	941.50	276580	NET TRANSCRIPTS	377.01	276616
JOHNSON, TYRONE	274.50	276581	NIESS, BRIAN	961.00	276617
KALIX	32.56	1000235	NORTH AMERICAN RESCUE, LLC	479.80	1000263
KELLER PAVING AND LANDSCAPING	450.00	276386	NORTH CENTRAL RENTAL & LEASING	46890.00	276422
KK BOLD	2100.00	276388	NORTH CENTRAL RENTAL & LEASING	61290.00	276618
KLIMPEL EXCAVATING, INC.	875.00	276389	NORTH COUNTRY SPORTSWEAR	116.25	276423
KRONSCHNABEL, KELLI	38.50	276582	NORTH DAKOTA FIREFIGHTER'S MUSEUM	25.00	276424
LAFONTAINE, DANNY	183.00	276583	NORTH PRAIRIE RURAL WATER	70.61	276425
LAKEFIELD, DAVID	158.50	1000236	NORTH PRAIRIE RURAL WATER	55.29	1000264
LEARNING OPPORTUNITIES, INC	143.60	276390	NORTHERN PLAINS EQUIPMENT CO., INC.	818.05	276426
LEARNING OPPORTUNITIES, INC	2780.07	276584	NORTHERN PLAINS EQUIPMENT CO., INC.	214.69	276619
LEE, REBECCA	1115.50	276585	NORTHERN PLAINS EQUIPMENT CO., INC.	639.76	1000265
LEXISNEXIS MATTHEW BENDER	104.04	276586	NORTHERN TESTING	780.00	276427
LHOIST NORTH AMERICA OF MISSOURI	11241.48	276391	NORTHWEST TIRE AND RETREAD	2570.38	276428
LHOIST NORTH AMERICA OF MISSOURI	24954.54	276587	NORTHWEST TIRE AND RETREAD	1095.41	276620
LOWE'S PRINTING, INC	46.00	276392	NORTHWEST TIRE AND RETREAD	914.85	1000266
LOWES PRINTING, INC.	252.55	276393	NOVA FIRE PROTECTION CO.	367.00	1000267
LOWES PRINTING, INC.	60.00	1000237	OCLC	1309.30	276621
LOZENSKY, JAMES	1400.00	276502	OFFICE DEPOT	677.88	276429
M & S SHEET METAL, INC.	2133.79	276588	OFFICE DEPOT	108.63	276622
MACA	11800.00	276394	OFFICE DEPOT	1197.04	1000268
MADC	27400.00	276395	OK AUTOMOTIVE	33.16	276430
MAGIC CITY GARAGE DOOR COMPANY	1757.20	1000238	OLSON'S TOWING	4255.00	276625
MAIN ELECTRIC CONSTRUCTION	7204.72	276396	OVERHEAD DOOR CO. OF MINOT	105.00	1000269
MAIN ELECTRIC CONSTRUCTION	1446.04	276589	PADDOCK, MARK	126.50	276626
MANTZ, DEVEN	1974.00	276590	PBBS EQUIPMENT CORPORATION	590.00	1000270
MARCO, INC	221.49	276397	PEPSI-COLA BOTTLING COMPANY	3028.95	276431
MARCO, INC	371.50	276398	PETCO	129.98	1000271
MARKETPLACE FOODS	1228.43	1000239	PITNEY BOWES INC.	1284.75	276627
MATHRE COMMUNICATIONS INC	250.00	276399	POLLARD WATER	1086.20	1000272
MDU	4420.28	276591	POSSEN, LACEY	8.18	1000273
MED-TECH RESOURCE, INC.	155.22	1000240	POSTMASTER	1240.00	276628
MENARDS	48.54	276400	PRAIRIE SUPPLY	721.96	276432
MENARDS	6.98	276592	PRAIRIE SUPPLY	176.00	276629
MENARDS	2032.97	1000243	PRAIRIE SUPPLY	35.00	1000274
MICHIGAN ASSOCIATION OF PLANNING	75.00	276593	PREFERRED CONTROLS CORP	4400.00	276630
MICKELSON, TODD	110.00	276401	PRINGLE & HERIGSTAD, P.C.	1051.15	276433
MICROSOFT CORPORATION	1823.95	276594	PRINGLE & HERIGSTAD, P.C.	418.00	276631
MIDSTATES WIRELESS, INC	750.00	276402	PROCOLLECT	904.55	276632
MINITEX	2510.00	276595	PROCONTROLS MIDWEST	1270.00	276633
MINOT AUTO	1653.38	276405	PROFESSIONAL TENNIS REGISTRY	297.00	1000275
MINOT AUTO	1215.87	276600	PROFESSIONAL TRAINING SERVICES	2500.00	276434
MINOT AUTO	322.72	1000244	PROVIDENT LIFE & ACC INS CO	622.00	276435
MINOT AUTOMOTIVE CENTER	308.48	276406	QUALITY INN-BISMARCK	745.80	1000276
MINOT AUTOMOTIVE CENTER	1220.32	276601	R & R INDUSTRIES, INC	82.87	1000277
MINOT AUTOMOTIVE CENTER	20.91	1000245	RADISSON HOTEL FARGO	298.47	1000278
MINOT CHAMBER OF COMMERCE	75.00	276504	RAILROAD MANAGEMENT COMPANY	235.41	276634
MINOT CITY AUDITOR	40.00	276491	RALPH'S PLUMBING	137.50	1000279
MINOT COMMISSION ON AGING	7083.33	276602	RAMADA BISMARCK HOTEL	253.80	276436
MINOT CONVENTION&VISITORS BUR.	2533.25	276407	RAMKOTA HOTEL & CONFERENCE CENTER	239.98	276437
MINOT CONVENTION&VISITORS BUR.	31981.31	276492	RAPID FIRE PROTECTION INC	3109.50	276438
MINOT CONVENTION&VISITORS BUR.	8382.66	276603	RDO EQUIPMENT	257.09	276439
MINOT DAILY NEWS	829.85	276408	RDO EQUIPMENT	74.10	1000280
MINOT DAILY NEWS	2924.96	276604	REALTIME TRANSLATIONS, INC	20.00	1000281
MINOT DAILY NEWS	465.40	1000246	RECORDED BOOKS	82.20	1000282
MINOT ELECTRIC	852.81	276409	REGENT BOOK COMPANY	31.57	276636
MINOT ELECTRIC	118.00	276605	REMOTEC	18309.00	276674
MINOT ELECTRIC	3034.35	1000247	REPUBLIC PARKING SYSTEM	43147.80	276440
MINOT EMPLOYEE DONATIONS	1358.94	276671	REPUBLIC PARKING SYSTEM	51037.40	276637
MINOT PARK DISTRICT	2600.48	276606	REPUBLIC PARKING SYSTEM	922.58	276675
MINOT RURAL FIRE PROTECTION DIST	393.94	276410	RHI SUPPLY	1192.01	276441
MINOT VETERINARY CLINIC	2412.00	1000248	RHI SUPPLY	610.29	276638
MINOT, CITY OF	.00	3	RHI SUPPLY	469.31	1000283
MINOT'S FINEST COLLISION CENTER	1653.53	276411	RICHARDSON, JANET	15.00	276639
MISC P CARD VENDOR	6270.86	1000255	RODMAN, DAVID	415.80	276442
MISCELLANEOUS A/R	75.00	276676	ROTARY CLUB OF MINOT	186.00	276494
MN CHILD SUPPORT PAYMENT CENTER	164.74	276493	ROTELIUK, RONDEL	29.00	276443
MN CHILD SUPPORT PAYMENT CENTER	164.74	276672	ROUTEMATCH	450.00	276444
MORELLI'S DISTRIBUTING INC.	1751.02	276412	S.O. TECH	1288.00	1000284
MORGAN, PHILLIP & MICHELLE	14853.87	276413	SANITATION PRODUCTS	2964.75	276445
MOSS, AARON	200.00	276607	SANITATION PRODUCTS	8539.90	276640
MUUS LUMBER	31.16	1000256	SCHEELS	35.00	276446
MY DISH	170.03	1000257	SCHEELS	75.00	276495
NAGEL, THOMAS	1462.50	276673	SCHEELS	181.43	1000285
NAPA AUTO PARTS	1627.72	276416	SCHOCKS SAFE AND LOCK SERVICE	50.00	276447
NAPA AUTO PARTS	832.60	276609	SCHOCKS SAFE AND LOCK SERVICE	1211.30	276641
NAPA AUTO PARTS	500.55	1000258	SCHOCKS SAFE AND LOCK SERVICE	897.95	1000286
NASECA-ND	109.34	1000259	SECURITY PLUS	50.00	276448
NATIONAL GEOGRAPHIC HISTORY	67.00	1000260	SECURITY PLUS	92.00	276642
NATIONAL PAYMENT CORPORATION	338.61	276610	SEIFFERT, JUSTIN	277.30	276449
ND AMATEUR BASKETBALL TOURNEY	4000.00	276417	SHERWIN WILLIAMS	399.46	1000287
ND ATTORNEY GENERAL	4116.00	276418	SIGNS TODAY, INC	76.50	1000288
ND AVIATION COUNCIL	390.00	1000261	SIPMA, SHAUN	155.10	276496
ND CHILD SUPPORT	25.00	276419	SKILL PATH, INC.	398.00	1000289
ND CHILD SUPPORT	5.00	276611	SNAP ON TOOLS	549.01	276643
ND DEPT OF TRANSPORTATION	6629.49	276612	SOLTIS BUSINESS FORMS CO.	67.60	1000290
ND DEPT OF TRANSPORTATION	11.50	276613	SOURIS BASIN PLANNING COUNCIL	4208.33	276451
ND LEAGUE OF CITIES	120.00	1000262	SOURIS RIVER JOINT WATER RESOURCE	490468.31	276645
ND ONE CALL, INC	75.75	276420	SOUTH DAKOTA CHILD SUPPORT	175.87	276497
ND SAFETY COUNCIL, INC.	468.00	276614	SOUTH DAKOTA CHILD SUPPORT	175.87	276677
ND STATE LIBRARY	55.00	276615	SPRINGHILL SUITES BY MARRIOTT	93.00	1000291

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SPX CORPORATION	376.21	1000292	UNITED AIRLINES	482.00	1000304
SRT COMMUNICATIONS	374.99	276452	UNITED MAILING SERVICE	231.39	276472
STAPLES	29.98	276453	UNITED MAILING SERVICE	398.28	276662
STAPLES	956.48	1000293	UNUM LIFE INSURANCE COMPANY OF AMER	12762.79	276473
STATE WATER COMMISSION	109957.82	276454	UPS STORE #1423	42.26	276474
STATE WATER COMMISSION	28716.90	276646	UPS STORE #1423	138.00	1000305
STEEN CONSTRUCTION CO.	3040.00	276647	USA BLUE BOOK	258.84	1000306
STEIN'S INC.	1091.73	276455	USPS - FEE PAYMENTS	500.00	276475
STEIN'S INC.	9.89	276648	VANTAGEPOINT TRANSFER - 30#####	124.19	276500
STEVICK BUSINESS SPECIALTIES & WEAR	1719.00	276456	VANTAGEPOINT TRANSFER - 30#####	124.19	276679
STOP AND SHOP	50.00	276457	VERIZON	274.40	1000307
STOP AND SHOP	50.00	276498	VOLLMER, MARK	168.00	276476
SUMLIN, ROBBIE	179.99	276458	WAGNER CONSTRUCTION	1054.20	1000308
SUN LIFE FINANCIAL	46.50	276459	WAL MART	78.85	1000309
SUNDRE SAND & GRAVEL, INC.	12524.50	276460	WANTZ, MACEY	83.52	276477
SWANSON & WARCUP, LTD	38081.60	1000294	WARD COUNTY AUDITOR	17665.00	276478
SWANSTON EQUIPMENT	133.89	276461	WARD COUNTY AUDITOR	750.00	276501
SWANSTON EQUIPMENT	43893.74	276649	WARD COUNTY AUDITOR	1589.90	276663
SWANSTON EQUIPMENT	385.90	1000295	WARD COUNTY RECORDER	20.00	276505
TALBOTT, MIKALI	220.00	276462	WARD COUNTY RECORDER	20.00	276506
TARGET	25.00	276463	WARD COUNTY RECORDER	20.00	276507
TARGET	25.00	276650	WARD COUNTY RECORDER	20.00	276508
TARGETS ONLINE	174.44	1000296	WARREN, JACOB	200.00	276479
TEAM ELECTRONICS INC	846.00	276464	WASTE EXPO 2017/PENTON	1950.00	1000310
TEAM ELECTRONICS INC	24.00	276651	WASTE NOT RECYCLING LLC	3495.60	276480
TEAM ELECTRONICS INC	155.25	1000297	WATER ACCOUNT REFUNDS	10.22	276309
TEAM LAB CHEMICAL CORP	5690.50	1000298	WATER ACCOUNT REFUNDS	4954.36	276312
TEXAS DEPT OF PUBLIC SAFETY	20.00	276652	WATER ACCOUNT REFUNDS	111.77	276387
THATCHER COMPANY, INC	10506.52	276465	WATER ACCOUNT REFUNDS	24.68	276450
THATCHER COMPANY, INC	10167.60	276653	WATER ACCOUNT REFUNDS	6.43	276537
THOMSON REUTERS-WEST PAYMENT CENTER	306.00	276654	WATER ACCOUNT REFUNDS	5.74	276538
THORSRUD SUPPLY CO., INC.	133.99	1000299	WATER ACCOUNT REFUNDS	73.98	276635
TITAN MACHINERY	316.97	276466	WESTERN PLANNER	100.00	1000311
TITAN MACHINERY	640.56	276655	WESTERN STEEL AND PLUMBING	56.79	276481
TOTALFUNDS	379.27	276467	WESTERN STEEL AND PLUMBING	66.56	276664
TOTALFUNDS	500.00	276656	WESTERN STEEL AND PLUMBING	236.13	1000312
TRAFFIC CONTROL CORPORATION	574.00	276468	WESTLIE FORD	126.24	276482
TRANSUNION	150.00	276657	WESTLIE FORD	42.30	1000313
TRILLION AVIATION	3225.00	276658	WESTLIE TRUCK CENTER	2792.77	276484
TRINITY MEDICAL GROUP	626.25	276659	WESTLIE TRUCK CENTER	1482.19	276665
TRINITY MEDICAL GROUP	6262.36	1000300	WESTLIE TRUCK CENTER	1210.63	1000314
TRUE VALUE MINOT	93.43	1000301	WHITESELL, STEVE	34.95	276485
TUFF TRUCKS	232.23	276469	WHITESELL, STEVE	55.92	276666
TUMBLEWEED PRESS INC	1074.00	276660	WILLIAM E. YOUNG CO., INC	1579.16	276667
TX CHILD SUPPORT SDU	318.46	276499	WRIGHT, SHARON	500.00	276486
TX CHILD SUPPORT SDU	318.46	276678	XEROX CORPORATION	996.61	276487
U.S. FOODSERVICE	1528.26	276470	XEROX CORPORATION	131.42	276668
U.S. POST OFFICE	5000.00	276471	20/20 GENESYSTEMS, INC	451.00	1000315
U.S. POST OFFICE	274.85	1000302			
UNIFORM CENTER	4303.90	276661			
UNIFORM CENTER	229.97	1000303			
			TOTAL:	\$2,262,797.67	

### CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

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### **ELECTRONIC PAYMENTS**

AFLAC	\$ 14,628.35
BCBS	348,449.16
Federal Tax Withholding	326,609.32
State Income Tax	
Sales and Use Tax	
ND State Disbursement	7,804.74
Deferred Comp	18,105.30
Verendrye Electric	53,703.12
Xcel	108,759.22
MDU	33,917.52
Verizon	
Credit Card Payments	107.26
Mass Mutual	80,347.93
Credit Card Fees	149.90
Discovery Benefits	12,862.35
NDPERS Pension	31,697.73
Total	\$1,037,141.90

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **APPROVAL OF PAYROLL – FEBRUARY 17, 2019 THROUGH MARCH 16, 2019 - APPROVED**

Alderman Jantzer moved the City Council approve the payroll for the period of February 17, 2019 through March 16, 2019 in the amount of \$2,085,654.90.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ADMINISTRATIVE APPROVALS – APPROVED**

Alderman Jantzer moved the City Council ratify the following administratively approved requests.

1. Souris Valley Ducks Unlimited to conduct a raffle March 27, 2019 at Sleep Inn (2400 10<sup>th</sup> Street SW)
2. Little Hands Loving Hearts to conduct a raffle March 22, 2019 at Our Savior Lutheran Church (3705 11<sup>th</sup> Street SW)
3. Delta Vacations Employee Group to conduct a raffle March 27, 2019 and May 31, 2019 at Delta Vacations (2915 North Broadway)
4. Minot Police Department to conduct a raffle April 11, 2019 at MAYSA Arena (2501 Burdick Expressway West)
5. Minot State University Staff Senate to conduct a raffle May 6-10, 2019 at Minot State university (500 University Avenue West)
6. Minot USBC to conduct a raffle April 14, 2019 at North Hill Bowl (1901 North Broadway)
7. Riding For the Homeless to conduct a raffle June 15, 2019 at Nola's Lounge (919 Burdick Expressway West)
8. Disabled American Veterans Chapter 4 Minot to conduct a raffle June 5, 2019 at the Veterans Room (225 3<sup>rd</sup> Street SE, Room 105)
9. Magic City Figure Skating Club to conduct a raffle April 27, 2019 at Moose Lodge (400 9<sup>th</sup> Street SW)
10. Minot Social Club for Exceptional Persons, Inc. 2<sup>nd</sup> Story to conduct a raffle April 26, 2019 at Off the Vine (15 Main Street South)

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11. DJR Softball to conduct a raffle April 20, 2019 at Sertoma Sports Complex (1705 3<sup>rd</sup> St NE)
12. Minot Optimist Club to conduct a raffle July 31, 2019 at the Parker Senior Center (21 1<sup>st</sup> Avenue SE)
13. Special Olympics Booster Club to conduct a raffle April 6, 2019 at MAYSA Arena (2501 Burdick Expressway West)

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5333 – REZONE TRINITY 2<sup>ND</sup> ADDITION – SECOND READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5333 on second reading to rezone Trinity 2nd Addition, from R3B (Multiple Residence District) & R1 (Single Family Residential District) to RM (Medium Residential District). Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5333 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5354 – REZONING L. JOHNSON SUBDIVISION, LOT 1 – SECOND READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5354 on second reading rezoning L. Johnson Subdivision, Lot 1 from C2 (General Commercial) to R1 (Single Family Residential). Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5354 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none

### **ORDINANCE NO. 5355- REZONING OAK PARK PLACE, 2ND ADDITION, LOT 1 – SECOND READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5355 on second reading rezoning Oak Park Place, 2nd Addition, Lot 1 from R4 (Planned Residence) to R2 (Two-Family Residential). Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5355 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none

### **ORDINANCE NO. 5359- REZONING OF SW1/4 & NE1/4, SECTION 33-155-83 – SECOND READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5359 on second reading rezoning SW1/4 & NE1/4, Section 33-155-83 from AG (Agricultural) District to P (Public). Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5359 in second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none

### **ORDINANCE NO. 5365 – ENTERPRISE BACKUP APPLIANCE – SECOND READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5365 on second reading to amend the 2019 annual budget to increase the information technology revenues and expenditures and decrease the capital equipment purchases revenues and expenditures for maintenance and warranty agreements for the Enterprise Backup Server Replacement. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5365 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5366 – 911 BUDGET AMENDMENT – SECOND READING – APPROVED**



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Alderman Jantzer moved the City Council place ordinance no. 5366 on second reading amending the 2019 annual budget to increase the telecommunications expenditures to be funded with cash reserves. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5366 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **REQUEST FOR BIDS HAY LAND/CROP – APPROVED**

Alderman Jantzer moved the City Council authorize the Airport Director to advertise and issue a Request for Bids for Hay Land/Crop; and authorize the Mayor to sign the contract once the highest bidder is determined.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 STREET IMPROVEMENT DISTRICT– AWARD OF BID (4379) – APPROVED**

Alderman Jantzer moved the City Council award the bid for the 2019 Street Improvement Project to the low bidder, Keller Paving and Landscaping, Inc, in the amount of \$1,987,197.25 and authorize the Mayor to sign the Agreement.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 STREET PATCHING – PHASES 1 & 2 – AWARD OF BID (4380 & 4380.1) – APPROVED**

Alderman Jantzer moved the City Council award the bid for the 2019 Street Patching Project – Phase 1 to the low bidder, Bechtold Paving, Inc, in the amount of \$311,584.35, award the bid for the 2019 Street Patching Project – Phase 2 to the low bidder, Bechtold Paving, Inc, in the amount of \$269,500.85 and authorize the Mayor to sign both agreements.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 STREET SEAL DISTRICT – AWARD OF BID (4381) – APPROVED**

Alderman Jantzer moved the City Council award the bid for the 2019 Street Seal District Project to the low bidder, Asphalt Surface Technologies Corp. (ASTECH), in the amount of \$1,027,602.25 and authorize the Mayor to sign the Agreement for the project.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 SIDEWALK, CURB & GUTTER REPLACEMENT – AWARD OF BID (4382) – APPROVED**

Alderman Jantzer moved the City Council award the bid for the 2019 Sidewalk, Curb & Gutter Replacement Project to the low bidder, Keller Paving & Landscaping, Inc, in the amount of \$247,946.00 and authorize the Mayor to sign the Agreement for the project.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 WATERMAIN REPLACEMENT AWARD OF BID (4389) – APPROVED**

Alderman Jantzer moved the City Council award the bid for the 2019 Watermain Replacement Project to Post Construction for the lowest bid of \$1,286,945.30.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **2019 SANITARY SEWER REHAB AWARD OF BID (4391) – APPROVED**

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Alderman Jantzer moved the City Council award the bid for the 2019 Sanitary Sewer Rehab Project to Visu-Sewer, Inc. for the lowest bid of \$207,675.10.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **CITY COUNCIL APPROVE SELECTION OF ACKERMAN-ESTVOLD FOR WAYFINDING SIGN LOCATION STUDY – APPROVED**

Alderman Jantzer moved the City Council approve selection of Ackerman-Estvold for the Wayfinding Sign Study and authorize the contract to carry out Wayfinding Sign Location Study per RFP.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5367 - AMEND THE 2019 ANNUAL BUDGET- TFC018 AUTOSCOPE VIDEO CAMERA X2 – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5367 on first reading to amend the 2019 annual budget to increase the traffic capital purchases revenue and expenditures and decrease traffic general fund revenue and expenditures for the purchase of two spare Autoscope Video Cameras. Motion second by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5367 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5368 - AMEND THE 2019 ANNUAL BUDGET - TFC019 BATTERY BACK-UP 2019 – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5368 on first reading amending the 2019 annual budget to increase the traffic capital purchases revenue and expenditures and decrease traffic general fund revenue and expenditures for the purchase of a spare Battery Back-Up System. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5368 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **USED SCBA DONATION REQUEST – APPROVED**

Alderman Jantzer moved the City Council authorize the Fire Chief to donate used SCBA equipment to a fire department that needs this type of equipment.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ACCEPTANCE OF BID AND PURCHASE OF POLICE PATROL VEHICLES – APPROVED**

Alderman Podrygula moved the City Council accept the bid by Nelson Auto Center, Fergus Falls, MN for the purchase of five (5) 2020 Ford Interceptor Utility Vehicles. Motion seconded by Alderman Straight.

Alderman Podrygula asked if staff had refined the procurement policies to give preference to local businesses. The City Manager responded by saying, they have not. He said, after consultation with the City Attorney, they had concerns that it would be difficult to comply with State procurement components if they made those changes. They discussed with the Mayor and decided to keep the ordinance intact by awarding to the lowest responsible bidder. He said, it is unfortunate that in this situation, the local bidder is so close to the lowest bid but that is how government procurement works. He mentioned however, that the local bidder will get to service the vehicles.

Alderman Podrygula continued by saying, the total purchase for five vehicles will be about \$168,000 and the out of state bid is only 2.2% higher than the local bidder. He said he would support the local business in this case, but it would not be fair to

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award the bid without first notifying bidders of a preference for local bids. He said if they are serious about supporting local business, they may need to look more carefully at the process.

Mayor Sipma commented that it could be a topic to discuss at the town hall meetings.

Alderman Wolsky said, he recently reviewed a book about Minot in the 1950's and noticed the amount of wealth generated locally at the time. It was not as easy to spend dollars away from Minot but times have changed dramatically. He said there is value in continuing the conversation locally, and on a state level.

Alderman Pitner said, personally, he tries to buy local but when it comes to taxpayer dollars he prefers to go with the lowest bid price.

Whereupon a vote was taken on the above motion by Alderman Podrygula, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5369 - AMEND THE 2019 ANNUAL BUDGET – POLICE PATROL VEHICLES – FIRST READING – APPROVED**

Alderman Podrygula moved the City Council place ordinance no. 5369 on first reading to amend the 2019 annual budget to increase police capital purchases revenue and expenditures and decrease the police general fund revenue to cover the cost overage of the purchase of five police patrol vehicles. Motion seconded by Alderman Straight and carried unanimously.

Alderman Podrygula moved the City Council pass ordinance no. 5369 on first reading. Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **APPROVAL OF FTE AND JOB DESCRIPTION FOR ECONOMIC DEVELOPMENT SPECIALIST AND AUTHORIZATION TO BEGIN HIRING PROCESS – APPROVED**

Alderman Pitner moved the City Council approve the newly developed job description for the Economic Development Specialist and authorize the Human Resource Department to begin the hiring process for the position which will result in an additional FTE to staffing levels. Motion seconded by Alderman Wolsky.

Alderman Wolsky reminded that adding a full-time position means there will be ongoing costs. He mentioned however, the IEDC findings have led to this conclusion and he believes the city has been under resourced.

Alderman Podrygula commented that the City has handed over the focus on Recreation but is now committing to undertaking economic development. He acknowledged that some people disagree and favor the free market and limited government involvement with business activities. He said, he believes the City needs to invest more in our economic future.

Alderman Straight said, the pressure is on and there are many members of the public who believe we should not be involved. The City now has to show how we can work along with community partners while being economically responsible. He said he is supportive but also concerned.

Alderman Pitner stated, this is the time to get involved with economic development but we need to be cautious of when to get involved and when to stay out. The position is much more diverse than just the City being involved in economic development but also how to get the public and private sectors involved as well.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **31ST AVE SE RECONSTRUCTION - DECISION DOCUMENT (4331) – APPROVED**

Alderman Olson moved the City Council concur with the 31st Ave SE Reconstruction Project concepts as currently proposed, elect to proceed with Alternative B – Concrete 3-Lane Construction, elect to proceed with Option 1 – Roundabout at 31st Ave & 13th St SE, and authorize the Mayor to complete and sign the Decision Document. Motion seconded by Alderman Jantzer.

Alderman Jantzer commented that he is excited for Minot's first roundabout.

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Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **BROADWAY CORRIDOR STUDY (4443) – APPROVED**

Alderman Jantzer moved the City Council authorize up to \$62,500 from HUB City Oil & Gas funds to provide matching funds to the NDDOT grant for the Broadway Corridor study. Motion seconded by Alderman Olson.

Alderman Wolsky requested the Engineers consider the pedestrian needs in the area of the project.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5370 - AMEND THE 2019 ANNUAL BUDGET – BROADWAY CORRIDOR STUDY (4443) – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5370 on first reading amending the 2019 annual budget to increase Street department revenues and expenditures for the Broadway Corridor Study. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5370 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5371 - NO PARKING ALONG 1ST STREET SW NEAR TRINITY CANCERCARE – FIRST RADING – APPROVED**

Alderman Olson moved the City Council place ordinance no. 5371 on first reading to add parking restrictions to the following locations:

1. West side of 1st Street SW, 215-feet to 235-feet from the center of the 8th Avenue SW intersection.
2. West side of 1st Street SW, 275-feet to 295-feet from the center of the 8th Avenue SW intersection.
3. East side of 1st Street SW, 255-feet to 275-feet from the center of the 8th Avenue SW intersection.

Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Olson moved the City Council pass ordinance no. 5371 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **POTENTIAL SALE OF CITY LAND – PORTION OF VIA VIEW PARK – APPROVED**

Alderman Wolsky moved the City Council approve the sale of the City owned portion of land known as Via View Park, approve the terms of the Purchase Agreement, approve the Request for Bids and authorize the Mayor to sign the Purchase Agreement and any other documents to complete the bid/auction and transfer of this parcel of land to the highest bidder. Motion seconded by Alderman Pitner.

Alderman Wolsky pointed out the area of land that will be up for bid. It only includes the small strip on 4<sup>th</sup> Ave NW directly adjacent to Outlots 4, 5, and 9 but does not include the other areas shaded red on the map.

Whereupon a vote was taken on the above motion by Alderman Wolsky, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **CAPITAL IMPROVEMENT PLAN ADOPTION (4365) – APPROVED**

Alderman Straight moved the City Council adopt the 2019-2023 Capital Improvement Plan. Motion seconded by Alderman Jantzer.

Upon questioning by Alderman Wolsky, the City Manager explained that in the past a list of projects was included in the budget but it did not provide much detail. The CIP that was presented includes extensive detail including criteria for the rating, ranking and prioritization of projects to better inform budget decisions. It is intended to be a dynamic document that

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will be updated on an annual basis. It will be used to model how much work can be done based on available resources. We will ensure the projects worked on are the highest priorities as identified by staff and confirmed by the Council. Staff is asking the Council to adopt the plan to firm up the rating, ranking and cost estimates of the projects so staff can identify what can be forecasted in the preliminary budget. He emphasized that the Council is not approving or authorizing the expenditure of funds for any of the projects at this point. They are giving a general acknowledgment of the capital projects and authorizing staff to plug the information into models. It will be revisited during the budget process.

Mr. Barry further responded by saying, the Council has the final say on which projects move forward and those conversations will take place during the budget discussions. This document will give them all of the information they need in order to make those decisions based on long term expenses like operations and maintenance.

Alderman Podrygula said that he read the entire 154-page document and it is a major improvement from the past. He thanked staff for all of their work and said he understands the deeper discussions will take place later. He also suggested the staff work on a “human capital plan” to analyze the benefits, training, staff resources and investment required for the City’s largest asset, its staff.

Whereupon a vote was taken on the above motion by Alderman Straight, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **RESOLUTION NO. 3616 - APPROVE EMINENT DOMAIN ON CDBG-NDR ACQUISITION 220 6<sup>TH</sup> STREET NE – APPROVED**

Alderman Pitner moved the City Council grant approval of resolution no. 3616 authorizing eminent domain proceedings for the property located at 220 6th Street NE. Motion seconded by Alderman Olson.

Alderman Wolsky said as the neighborhood faces its future, he believes it is important to talk about how to memorialize the neighborhood as it originally was.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ORDINANCE NO. 5372 - CHAPTER 5 (ALCOHOLIC BEVERAGES) REVISIONS – FIRST READING – APPROVED**

Alderman Jantzer moved the City Council place ordinance no. 5372 on first reading amending Chapter 5 of the City of Minot Code of Ordinances. Motion seconded by Alderman Olson and carried unanimously.

Alderman Straight said, he appreciates the communication that took place between the staff and the license holders. He would like to go a step further and provide businesses with application information for outdoor seating.

Alderman Wolsky expressed concerns about the fee structure. He said, it seems unfair to charge license holders for 18 months for a license while also taking away the option to split payments. He asked if a six-month payment would be possible for the first year, to get on the same track as the State license renewals.

The City Attorney responded by saying, the 18-month payment would only be required for the first year but it would be annually after 2020. Staff is able to change that to six months for the first year if that is what the Council decides.

Mayor Sipma suggested they gather input from the license holders and if necessary, make the change before the second reading of the ordinance.

Alderman Jantzer moved the City Council pass ordinance no. 5372 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

### **ONCE PER WEEK VS. TWICE PER WEEK GARBAGE COLLECTION**

Jason Sorenson, Assistant Director of Public Works, provided a report comparing once per week vs. twice per week garbage collection.

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Alderman Wolsky clarified that by requesting this report from staff, he was not suggesting he supports the idea. He questioned Mr. Sorenson on whether operations are optimized during the Thursday/Friday collection since the number of carts out for collection decreases on those days.

Mr. Sorenson explained how the routes are balanced using service verification software so that the routes are roughly the same amount of time and carts. When considering whether the City is over servicing collection, it depends who you ask. He said, Public Works receives numerous phone calls from residents requesting more service but there are others who only use their cart once per week.

Alderman Jantzer asked how many residents have chosen larger containers. Mr. Sorenson said, there are about 9,800 65-gallon carts and about 1,200 have upgraded to the 95-gallon.

Alderman Straight asked if they have considered implementing recycling at the landfill or partnering with Kalix. He said before making a decision on whether to conduct one- or two-day service, he would like to see more creativity considering opportunities for recycling.

Alderman Podrygula asked if the second set of cans for recycling has been budgeted yet. Mr. Sorenson responded by saying, it would cost about \$500,000 but it has not been included in the budget.

Upon questioning by Alderman Pitner, Mr. Sorenson said, the bill for waste collection is on average \$16.22 per month but includes collection, access to compost, spring/fall cleanup days, and household hazardous waste collection. He explained that if they reduce collection to once per week, it would equate to a savings of about 12% but about a 50% reduction in service.

Alderman Wolsky said, to incentivize recycling and capture the most valuable products, we may need to reduce the unlimited garbage service because there is less incentive to participate in recycling. He said to be mindful of how these processes can impact behavior.

Alderman Olson shared concerns brought to her from residents requesting the City continue twice per week collection.

Alderman Pitner brought up the rate report provided by Public Works and said that most individuals don't realize the other services that are included within the fee such as compost and hazardous waste. He said it would be fitting for the budget conversation to further discuss adjustments to the rates.

Mayor Sipma commented that when automation was instituted, he believes it should have been with a single-size can. He said looking forward, there will be more conversations regarding whether to have one- or two-day collection and whether to include recycling in the conversation. We have heard from many people saying they will not pay for or participate in recycling, but it comes down to education and the need to have a high participation rate to be successful. It will be a greater community decision and the conversation will continue.

### **DISCUSSION ITEM- BOARD OF ADJUSTMENT**

Alderman Wolsky explained that it came up during a meeting of the Zoning Ordinance Steering Committee to reappoint a Board of Adjustment. He brought the issue up in order to let the Council know it may be something to consider but at this time, staff has not had the opportunity to research the topic.

Alderman Jantzer commented that he remembers the previous system and believes it is worthwhile to consider. Citizens felt like they were not being heard by the Planning Commission and it created an appeal process which gives the perception they are getting a fair hearing. He said, he would be in favor of reinstating.

Alderman Podrygula said, the goal of the Committee is to make the process more flexible and give City staff more autonomy. It would be a way to exercise more common sense and allow citizens a chance to be heard.

### **ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 7:08 pm.

ATTEST: \_\_\_\_\_

APPROVED: \_\_\_\_\_

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Kelly Matalka, City Clerk

Shaun Sipma, Mayor