

**CITY OF MINOT
ZONING ORDINANCE STEERING COMMITTEE**

Meeting Minutes
February 05, 2020
8:00 am – 10:00 am
City Council Chambers, City Hall

I. ATTENDANCE AND ROLL CALL

Committee: Rolly Ackerman, Josh Wolsky, Rusten Roteliuk, Tim Baumann, Pat Graner

Absent: Tyler Neether, Gloria Larsgaard

City Staff: Brian Billingsley, Community & Economic Development Director
Lance Lang, Principal Planner
Stefanie Stalheim, Assistant City Attorney
Peter Baumgartner, Planner I
Emily Huettl, Assistant City Engineer
Stephen Joersz, Traffic Engineer
Glenda Sorensen, Planning Assistant

Consultant: Scott Harmstead
Tim Magnussen, via conference call

Guests: No external guests present

Rolly Ackerman called the meeting to order at 8:00 am.

II. APPROVAL OF MINUTES

Motion by Wolsky to approve January 22, 2020 minutes, second by Baumann. ayes: all, nays: none.

Motion passes

III. REVIEW AND APPROVAL OF AGENDA

Motion by Wolsky to approve the agenda, second by Graner. ayes: all, nays: none.

Motion passes

IV. INTRODUCTION OF GUESTS

No external guests present.

V. CHAPTER 21 (SUPPLEMENTAL DEVELOPMENT REGULATIONS)

Consultant Harmstead gave updates to Chapter 21.

Section 21-4 General Rules for Yard Setbacks

Staff Final Review

B. Allowed Projections

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- In #2 the following sentence was added: The projections allowed herein are not permitted with development on a lot platted after the X (month) X (day) 2020 (the date that the ordinance is passed).

VI. CHAPTER 23 (PARKING AND LOADING)

Section 23.2. Parking Space Requirements:

C. Parking Space Requirement Schedules

- Clause to be added (per Consultant Scott Harmstead), “Alternate parking goes with the land”.

D. Calculating Required Parking Spaces

- Wolsky requested clarification on parking space computation. After much discussion it was decided that the computation would stay as is, rounding up or down to the nearest whole number.

F. Alternative Parking Strategies and Reductions

- #2 – Stand-alone Parking. A stipulation is added stating that a stand-alone paved lot is satisfactory, however is the lot is gravel it must be upgraded to meet C2 (General Commercial District) standards.
- #3 – Transportation Demand Management (TDM)
- #s 4, 5, 11 & 13 will be stricken in their entirety.
- #5 will be replaced with Section H – Demonstrated Parking – which will be moved to the list.

I. Deviations from Parking Requirements – moved back up to F. Alternative Parking Strategies and reductions

- Ackerman requested clarification on the 20% parking threshold and the 20% minimum and maximum parking requirements. The 20% will remain as is.

Section 23-6. Outside Storage of Equipment, Materials, and/or Inventory:

A. Commercial and Industrial Districts is modified to Commercial and Public Districts.

- Commercial and Public Districts and Section B. Paving for Outdoor Storage Areas were combined into one section.
- Industrial was pulled from Section A. and will be its own section.

B. Paving for Outdoor Storage Areas

- #3 was amended to replace “twice yearly” with “as needed”.

Section 23-7 – Residential Districts – Parking and Related Outdoor Storage Requirements

B. Special Vehicle Types

- Section will be reformatted and a reference to the Code of Ordinances will be added.

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- #2 first sentence to read “greater than one (1) ton”, wording “or more” was omitted.

C. Parking Location Requirements

- #1 letter d. amended to read “No parking shall be permitted in the rear yard unless alley access or lot allowed wide enough to access the yard.”
- Numbering in this section was off and corrected to #s 1, 2,3 & 4
- #3 (initially #5) is stricken in its entirety.

VII. Next Meeting to be held on February 19, 2020 at Public Works, 1025 31st Street SE @ 8:00am – 10:00am, Conference Room #3.

Adjournment: 10:05 am

Meeting Minutes GRS & PJB