

February 4, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – FEBRUARY 4, 2018 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

PERSONAL APPEARANCES

None

MAYOR'S REPORT

Mayor Sipma began by welcoming Boy Scout Troop 433 to the City Council meeting. He then read aloud a proclamation for Giving Hearts Day.

The Mayor listed the following meetings and events he attended over the past month:

January 8 - Ribbon Cutting Minot VA Clinic
January 9 - Blighted Home Closing
January 10 - Committee on Addiction
January 14 - Honorary Commander Ceremony at MAFB
January 15 - Testified at ND Legislature on Bill regarding HB 1066 Prairie Dog Bill and SCR 4005 Revolving Loan from part of the principal from the Legacy Fund for Flood Control
January 16 - Met with the New Director at Minot Burdick Job Corps
January 16 - Stakeholders Report at Auditorium
January 21 - Minot Minotian Podcast Interview
January 22 - Testified at ND Legislature on SB 2275 Bill regarding a Legacy Fund — Revolving Loan & met with local legislators
January 23 - YP Lunch with speaker Medal of Honor recipient Clint Romeshe
January 23 - Stakeholders Report at Auditorium
January 24 - MADC Board Meeting
January 25 - American Legion State Conference at Minot Grand - Opening remarks and greeting
January 26 - Legislative Forum
January 29 - Sources of Strength Table Host at Minot Auditorium
January 31 - State of the City
February 1 - Blight Home Closing

CITY MANAGER'S REPORT

The City Manager began by listing upcoming meeting dates including February 5th IEDC Interagency Stakeholders Group, February 13th Library Merger Committee, February 19th City Council and February 25th Planning Commission.

Mr. Barry spoke about the State of the City Address where nearly 200 residents attended. He said, there is a video of the event on the City website which has been viewed nearly 2,000 times. The Annual Report, which was also provided at the State of the City, is available on the City website.

He then discussed the Legislative Session. He said, almost 1,000 bills have been introduced and staff is tracking about 200 that may impact the City. Public Officials and staff are testifying on various bills throughout the session. He also provided some resources for the public to stay informed on the issues. The City website has information on official testimony, position papers, and quick contact information. He also shared the Legislative Session timeline.

February 4, 2019 Regular City Council Meeting

The City Manager discussed the staff's 2018 goals, and said that on average, 77% have been completed. They are now working on setting goals for 2019 in the areas of financial, customers, strategy, operations, and employees.

He then focused on some of the achievements taking place in the areas of operations and finance. Staff is working on an Enterprise-Wide Software Platform that will integrate many of the processes the City handles and provide a robust data driven approach. The RFP will go out in February. He spoke about sales tax projections, which could see a 6% increase year over year with \$2.8 million more collected than what was projected. We also hope to see continued growth as sales tax is collected from online sales. The Flood Control project will continue this year with the reallocation of sales tax and a focus on maintenance and operations. The Finance Department implemented the use of purchasing cards with the intention of saving about \$100,000 annually. The program also tightens controls and improves accountability for purchases. Lastly, he mentioned the overhaul of the five-year Capital Improvements Plan which will give staff and contractors the opportunity to prepare for upcoming projects.

Mr. Barry discussed the Community Rating System (CRS) Recertification by saying, the City has recertified its class 8 rating. He said, each level offers a 5% discount on flood insurance. As progress continues on flood control, the rating will likely improve.

He concluded by talking about the IEDC Stakeholders Group. All of the Technical Teams compiled white papers and have presented their findings to the group. They will meet again the following night to discuss the next steps. All of the white papers can be found on the City website.

CITY ATTORNEY'S REPORT

The City Attorney submitted a written report.

ORDINANCE NO. 5346 – REZONE BRIDGEVIEW PARK ADDITION, LOT 1 - FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5346 on first reading to change the zone from C2 (General Commercial) to M1 (Light Industrial) on Bridgeview Park Addition, Lot 1. This property is located at 5000 7th Avenue SW. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5346 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3607 – AMEND THE COMPREHENSIVE PLAN/ FUTURE LAND USE MAP – APPROVED

Alderman Jantzer moved the City Council adopt resolution no. 3607 amending the Comprehensive Plan/Future Land Use Map designation for Bridgeview Park Addition, Lot 1 from "Commercial" to "Industrial."

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF TERRACE HEIGHTS 15TH ADDITION, LOTS 1 & 2 – APPROVED

Alderman Jantzer moved the City Council subdivide an existing one lot plat known as Terrace Heights 14th Addition, Lot 1 into two lots known as Terrace Heights 15th Addition, Lots 1 & 2 to allow an existing house to remain on one lot and existing outbuilding to be remodeled into a house on the other lot.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF FAMILY RECREATION ADDITION, LOT 1 – APPROVED

Alderman Jantzer moved the City Council subdivide the unplatted NW ¼ and N ½ SW ¼ Section 16-155-83 into 1 lot to be known as Family Recreation Addition, Lot 1. Motion seconded by Alderman Olson.

Alderman Wolsky said, he supports the Park District's decision to build a new golf course rather than invest in rebuilding the Souris Valley Golf Course which could be in danger of future flooding. He raised concerns about the effect the proposed

February 4, 2019 Regular City Council Meeting

expansion would have on the city. He said to be cautious of the likelihood of development outward after the golf course is built. It would expand the city's footprint and would increase the need to build a fire station in the north area of town.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5347 – REZONE FAMILY RECREATION ADDITION, LOT 1 – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5347 on first reading to change the zone from AG (Agriculture) District to P (Public) District for the purpose of developing a day use park and a golf course on Family Recreation Addition, Lot 1. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5347 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5348 – ANNEX INTO CITY LIMITS FAMILY ADDITION, LOT 1 – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5348 on first reading to annex into city limits Family Recreation Addition, Lot 1. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5348 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3608 – AMEND THE FUTURE LAND USE MAP - FAMILY RECREATION ADDITION, LOT 1 – APPROVED

Alderman Jantzer moved the City Council adopt resolution no. 3608 to amend the Future Land Use Map to change from Low Density and Medium Density Residential to Parks and Open Space.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5349 – REZONE LAFARGE ADDITION, BLOCK 2 – FIRST READING – APPROVED

Alderman Olson moved the City Council place ordinance no. 5349 on first reading to rezone LaFarge Addition, Block 2 from C2 (General Commercial District) to M1 (Light Industrial District) to accommodate a small trucking operation. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Wolsky asked the Principal Planner to explain the different zoning in the neighborhood and how it fits into the plan for that area.

Mr. Lang responded by saying, the area contains several different zoning classifications. Some are designated as commercial but have been occupied by Industrial uses for many years. The property in question was a concrete company, a frac sand business and the new owner plans to have a small trucking company. He said, given the context of the site and the mixed uses in the area, staff is in favor of the zone change. Mr. Lang also mentioned, there are several areas around the city that have mixed uses that will be addressed in the comprehensive plan update.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3609 – AMENDING THE COMPREHENSIVE PLAN/ FUTURE LAND USE MAP – APPROVED

Alderman Olson moved the City Council adopt resolution no. 3609 to amend the Comprehensive Plan/Future Land Use Map from "Commercial" to "Industrial" on LaFarge Addition, Block 2.

February 4, 2019 Regular City Council Meeting

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF MINUTES- JANUARY 22, 2019 – APPROVED

Alderman Jantzer moved the City Council approve the minutes from the January 22, 2018, Regular City Council meeting.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF BILLS – JANUARY 2019 – APPROVED

Alderman Jantzer moved the City Council approve the bills and transfers as listed for January in the amount of \$3,782,717.81 as follows:

AAAA	275.00	BAKER & TAYLOR BOOKS	498.60
275661		275671	
ACKERMAN ESTVOLD	700.00	BAKER & TAYLOR BOOKS	558.73
275406		275849	
ACME TOOLS	15407.04	BAKKE GRINOLDS WIEDERHOLT	5025.70
275407		275672	
ACME TOOLS	94.47	BATTERIES PLUS BULBS #639	73.90
275625		275422	
ACME TOOLS	3261.12	BAUER, KATHERINE	39.24
275663		275423	
ACUTTYBRANDS	6000.00	BERG, MONDA	282.00
275408		275424	
ADVANCED BUSINESS METHODS	9107.79	BEST BUY BUSINESS ADVANTAGE ACCOUNT	2504.35
275409		275425	
ADVANCED BUSINESS METHODS	427.04	BILL BARTH FORD INC	28800.00
275842		275673	
ADVANCED FIRST AID INC	143.44	BLUETARP FINANCIAL, INC	1133.13
275664		275426	
ALL AMERICAN TROPHIES	111.25	BLUETARP FINANCIAL, INC	41.04
275410		275674	
ALL AMERICAN TROPHIES	6.50	BMI	358.00
275626		275675	
ALL AMERICAN TROPHIES	40.00	BOLTON, EDWARD T	225.00
275843		275427	
ALL SEASON ARENA	13774.40	BORDER STATES ELECTRIC SUPPLY	54.05
275411		275428	
AMAZON/GEGRB	493.86	BOUCHER, ROBBIE	126.50
275665		275429	
AMERICAN PUBLIC WORKS ASSN.	2677.00	BOWLES, AARON B	115.50
275412		275850	
AMERICAN WATER WORKS ASSN.	3548.00	BOYKO, CARLI NICOL	80.00
275413		275676	
AMERICAN WELDING & GAS, INC.	56.68	BROADWAY PRINTING COMPANY	690.00
275627		275630	
AMERIPRIDE	122.38	BROADWAY PRINTING COMPANY	960.00
275414		275677	
AMERIPRIDE	122.38	BROCK WHITE CO LLC	406.97
275666		275430	
AMERIPRIDE	61.19	BUREAU OF MOTOR VEHICLES	4.00
275844		275431	
AMERITAS LIFE INSURANCE CORP	2667.90	BURLINGTON ELECTRIC	18685.81
275415		275851	
APEX ENGINEERING GROUP	49879.41	BUTLER MACHINERY CO.	285.72
275628		275433	
APEX ENGINEERING GROUP	270.00	BUTLER MACHINERY CO.	1786.36
275667		275631	
APH/AUTO VALUE	440.74	BUTLER MACHINERY CO.	8043.76
275668		275678	
APOLLO VIDEO TECHNOLOGY	673.44	CAROLINA SOFTWARE	250.00
275416		275679	
AQUA-PURE INC	4808.08	CARSWELL, PAMELA	19.95
275417		275632	
AQUA-PURE INC	1549.78	CARTIVA OF MINOT	9634.50
275669		275405	
ARROWHEAD ACE HARDWARE	33.27	CCI SOLUTIONS	205.65
275418		275681	
ASCAP	357.00	CDM SMITH	244845.50
275419		275852	
AT&T	4840.52	CDW GOVERNMENT INC	4220.73
275848		275434	
ATLANTIC DIVING SUPPLING, INC	661.56	CDW GOVERNMENT INC	636.51
275420		275633	
ATTIC, THE	12740.00	CENGAGE LEARNING/GALE	362.17
275670		275682	
BAKER & TAYLOR BOOKS	2397.71	CENTER FOR TECHNOLOGY & BUSINESS	395.00
275421		275683	
BAKER & TAYLOR BOOKS	750.21	CENTRAL CAB	87.50
275629		275684	

February 4, 2019 Regular City Council Meeting

CHIEF SUPPLY CORPORATION	370.30	275435	HACH	1314.89	275497
CHIEF/LAW ENFORCEMENT SUPPLY	.00	275436	HACH	67.63	275739
CHIEF/LAW ENFORCEMENT SUPPLY	931.40	275685	HARLEYS	13.98	275740
CHRISTOPHER A. CARLSON	610.27	275634	HAWKINS, INC	1400.00	275741
CHRISTOPHER A. CARLSON	538.05	275853	HAWKINS, INC	6216.00	275865
CIRCLE SANITATION	234.00	275437	HEIMAN FIRE EQUIPMENT INC.	109.70	275499
CIRCLE SANITATION	156.00	275854	HIGH POINT NETWORKS, LLC	7497.00	275500
CITY OF MINOT	100.00	275686	HIGHT CONSTRUCTION	117661.76	275501
CIVICPLUS	5466.25	275438	HIGHT CONSTRUCTION	10000.00	275743
COLLINS, SCOTT	224.70	275687	HOLIDAY GAS STATION	50.00	275502
COLONIAL LIFE PREMIUM PROCESSING	2598.52	275439	HOME DEPOT CREDIT SERVICES	535.93	275503
COMMERCIAL GLASS SYSTEMS, LLC	.00	275440	HOME OF ECONOMY	16.98	275504
COMPUTER INTELLIGENCE ASSOCIA	225.91	275441	HOME OF ECONOMY	73.90	275641
COOKIES FOR YOU	900.00	275442	HOUSTON ENGINEERING, INC	86120.65	275744
CORE & MAIN	159.92	275443	IDEAL MANAGEMENT, INC	146.00	275505
CORE & MAIN	1014.34	275688	INDIGO SIGNWORKS, INC	9097.50	275745
CPS, LTD	5482.00	275689	INTERSTATE BATTERY SYSTEM	57.95	275746
CPS, LTD	9465.00	275855	JERRY'S REPAIR & ALIGNMENT	85.00	275506
CREATIVE PRINTING	69.45	275690	JH MEDICAL SUPPLY	146.78	275747
CROWE, PATRICK S	100.00	275691	JOHNSON CONTROLS	4995.29	275748
CUMMINS POWER, LLC	58.54	275692	JONASSON, DAN	27.50	275749
DACOTAH PAPER CO.	3619.84	275444	KADRMAS, LEE & JACKSON (BISMARCK)	625.00	275751
DACOTAH PAPER CO.	1443.55	275693	KEG TECHNOLOGIES, INC	3124.41	275752
DACOTAH PAPER CO.	1805.66	275856	KELLER PAVING AND LANDSCAPING	69389.17	275507
DAKOTA BUSINESS SOLUTIONS	2190.00	275445	KIWANIS CLUB OF MINOT	150.00	275508
DAKOTA FIRE EXTINGUISHER	6418.00	275446	KLIMPEL EXCAVATING, INC.	186.62	275509
DAKOTA FIRE EXTINGUISHER	70.95	275635	KLIMPEL EXCAVATING, INC.	140.00	275753
DAKOTA OUTDOOR ADVERTISING LLC	450.00	275447	KLIMPEL, DARCY	300.00	275510
DAKOTA OUTERWEAR CO.	274.72	275448	KNATTERUD, DENA	28.33	275754
DARLEY	112.85	275694	LANG, LANCE	445.00	275511
DELL FINANCIAL SERVICES	13354.97	275857	LARSON, LEIF	150.00	275755
DELL MARKETING L.P.	1402.51	275449	LEXISNEXIS MATTHEW BENDER	77.81	275512
DELL MARKETING L.P.	12695.69	275695	LHOIST NORTH AMERICA OF MISSOURI	23695.36	275642
DELTA DENTAL OF MINNESOTA	16639.50	275450	LOCK DOCTOR	40.00	275756
DIG IT UP BACKHOE SERVICE	39443.28	275451	LOWES PRINTING, INC.	365.87	275513
DOMESTIC VIOLENCE CRISIS CENTE	1235.65	275452	M&T FIRE AND SAFETY INC	27223.00	275514
DOMESTIC VIOLENCE CRISIS CENTE	10000.00	275696	M&T FIRE AND SAFETY INC	61254.00	275757
DOMESTIC VIOLENCE CRISIS CENTE	4800.00	275858	MACA	150.00	275758
DPC INDUSTRIES, INC.	3320.00	275453	MADC	27375.00	275515
DPC INDUSTRIES, INC.	1328.00	275636	MAGIC CITY GARAGE DOOR COMPANY	1525.00	275516
DR TRANSPORT, INC	11320.27	275454	MAILFINANCE	1296.00	275517
DR TRANSPORT, INC	9205.04	275859	MAIN ELECTRIC CONSTRUCTION	3720.17	275518
DYKE, MIRANDA	4.76	275697	MAIN ELECTRIC CONSTRUCTION	338.23	275759
EAPC ARCHITECTS	1105.68	275698	MARCO, INC	371.50	275519
ECOLAB	367.43	275455	MARSHALL, MATTHEW	310.65	275643
ELDORADO NATIONAL - CALIFORNIA	1011.74	275699	MARTISEN, DELLA & OLIVIA CHRISTMAS	10.00	275760
EMERGENCY AUTOMOTIVE TECHNOLOGIES	1082.08	275456	MASIMO AMERICAS, INC	7909.00	275520
EMERGENCY AUTOMOTIVE TECHNOLOGIES	2457.40	275700	MASIMO AMERICAS, INC	16.32	275761
ENERBASE	31269.95	275475	MATERIAL TESTING	454.00	275521
ENERBASE	4335.01	275637	MDU	4056.37	275762
ENERBASE	31710.42	275724	MEI TECHNOLOGIES	250.00	275523
ENVIRONMENTAL PRODUCTS & ACCESS	2077.95	275476	MENARDS	87.64	275524
ESRI, INC	1150.00	275477	MENARDS	272.71	275763
ESRI, INC	35000.00	275725	MICROSOFT CORPORATION	1666.00	275525
ETHANOL PRODUCTS	3655.89	275478	MID-STATES ORGANIZED CRIME INFO CTR	250.00	275526
EXERCISE EQUIPMENT CENTER	3700.00	275479	MIDCONTINENT COMMUNICATIONS	133.88	275527
EXPLORER POST #9472	5000.00	275726	MIDSTATES WIRELESS, INC	62.50	275528
FACTORY MOTOR PARTS	583.77	275480	MIDSTATES WIRELESS, INC	62.50	275764
FACTORY MOTOR PARTS	688.65	275727	MINOT AUTO	1145.82	275530
FACTORY MOTOR PARTS	72.00	275860	MINOT AUTO	53.80	275644
FARSTAD OIL CO	1976.65	275638	MINOT AUTO	917.62	275767
FASTENAL COMPANY	391.18	275481	MINOT AUTOMOTIVE CENTER	4.60	275531
FEDERAL EXPRESS	51.48	275482	MINOT CHAMBER OF COMMERCE	850.00	275532
FEDERAL EXPRESS	13.47	275639	MINOT CHAMBER OF COMMERCE	50.00	275768
FEDERAL EXPRESS	18.24	275728	MINOT COMMISSION ON AGING	7083.33	275533
FEIST, MICHAEL R	20.00	275729	MINOT CONVENTION&VISITORS BUR.	20341.08	275534
FERGUSON WATERWORKS #2516	8191.04	275861	MINOT CONVENTION&VISITORS BUR.	21002.72	275867
FIDELITY SECURITY LIFE	2724.60	275730	MINOT DAILY NEWS	690.48	275535
FIRST DISTRICT HEALTH UNIT	8333.33	275483	MINOT ELECTRIC	4023.03	275536
FIRST INTERNATIONAL BANK & TRUST	1040.00	275862	MINOT ELECTRIC	405.20	275769
FIRST WESTERN INSURANCE	79.00	275484	MINOT ELECTRIC	4440.64	275868
FIRST WESTERN INSURANCE	308.00	275731	MINOT EMPLOYEE DONATIONS	1398.57	275869
G & P COMMERCIAL SALES	184.63	275485	MINOT MULTIPLE LISTING SERVICE	1000.00	275870
G & P COMMERCIAL SALES	349.50	275732	MINOT PARK DISTRICT	19089.05	275537
G & P COMMERCIAL SALES	184.80	275863	MINOT PARK DISTRICT	1740.00	275770
GAFFANEYS	3473.95	275486	MINOT PARK DISTRICT	158954.13	275871
GEFROH ELECTRIC	240.00	275487	MINOT PAVING	14323.87	275539
GENERAL TRADING	113.62	275488	MINOT VETERINARY CLINIC	5808.00	275540
GENERAL TRADING	173.97	275733	MINOT WELDING COMPANY	890.26	275541
GERDAU AMERISTEEL	106.39	275734	MN CHILD SUPPORT PAYMENT CENTER	164.74	275645
GFOA	150.00	275489	MN CHILD SUPPORT PAYMENT CENTER	164.74	275872
GILLIG LLC	257.38	275735	MONTANA-DAKOTA UTILITIES CO	4565.00	275542
GOETTLE, SHANE C	7500.00	275490	MOORE, MELANIE	223.00	275543
GOODMAN ELECTRIC	1865.00	275491	MORELLI'S DISTRIBUTING INC.	1047.30	275771
GOODMAN, DAVID	20.97	275736	MOWBRAY & SONS	2698.48	275544
GRAND FORKS FIRE EQUIPMENT	7500.00	275737	MOWBRAY & SONS	11760.00	275772
GRAND HOTEL	84.60	275864	NAGEL, THOMAS	1571.00	275873
GRAVEL PRODUCTS, INC.	353.76	275492	NAPA AUTO PARTS	1602.70	275547
GRAVEL PRODUCTS, INC.	239.91	275640	NAPA AUTO PARTS	610.04	275774
GRAVEL PRODUCTS, INC.	195.16	275738	NARDINI FIRE EQUIPMENT	3188.10	275548
GRAYBAR	248.88	275494	NATIONAL PAYMENT CORPORATION	153.92	275549
GREAT LAKES CHAPTER	70.00	275495	ND CHILD SUPPORT	100.00	275874

February 4, 2019 Regular City Council Meeting

ND DEPT OF HEALTH	16.48	275775	STAPLES	202.11	275589
ND DEPT OF TRANSPORTATION	91435.64	275550	STAPLES	14.66	275815
ND DEPT OF TRANSPORTATION	364.74	275776	STATE HISTORICAL SOCIETY	21.00	275590
ND DEPT OF TRANSPORTATION	11.50	275777	STEIN'S INC.	115.25	275591
ND LEAGUE OF CITIES	21935.00	275551	STEVICK BUSINESS SPECIALTIES & WEAR	1946.25	275592
ND MUNICIPAL JUDGE'S ASSOCIATION	75.00	275778	STEVICK BUSINESS SPECIALTIES & WEAR	1943.00	275817
ND ONE CALL, INC	252.70	275552	STOP AND SHOP	50.00	275818
ND RECREATION & PARKS ASSN.	165.00	275553	STREICHER'S	700.00	275593
ND STATE RADIO COMM.	3000.00	275554	SUBWAY OF MINOT	72.98	275594
ND WATER COALITION	1000.00	275555	SUNDRE SAND & GRAVEL, INC.	12638.13	275595
ND 911 ASSOCIATION	25.00	275556	SUNDRE SAND & GRAVEL, INC.	998.69	275819
NDSC	843.77	275557	SVL SERVICE CORPORATION	575.92	275820
NDSU EXTENSION SERVICE	20.00	275779	SWANSON & WARCUP, LTD	8708.59	275821
NDWPCC	60.00	275558	SWANSTON EQUIPMENT	291.33	275596
NDWPCC	40.00	275780	SWANSTON EQUIPMENT	17.15	275822
NET TRANSCRIPTS	254.72	275559	SWANSTON EQUIPMENT COMPANIES	15.34	275597
NEW HORIZONS CLC OF SOUTH DAKOTA	6500.00	275560	TARGET	25.00	275823
NEW JERSEY MOTOR VEHICLE COMMISSION	15.00	275561	TAXI 9000	163.05	275824
NEWMAN TRAFFIC SIGNS	6482.20	275782	TEAM ELECTRONICS INC	740.00	275598
NEXTREQUEST CO	12500.00	275562	TEAMSIDELINE.COM	1099.00	275599
NICOLAISEN, CLEO	79.57	275646	THEIS, ERIC	50.00	275825
NORTH CENTRAL RENTAL & LEASING	29070.00	275783	THOMSON REUTERS-WEST PAYMENT CENTER	252.00	275826
NORTH COUNTRY SPORTSWEAR	2701.00	275563	TITAN MACHINERY	2537.39	275600
NORTH COUNTRY SPORTSWEAR	700.00	275784	TITAN MACHINERY	710.61	275653
NORTH PRAIRIE RURAL WATER	73.81	275564	TITAN MACHINERY	415.78	275827
NORTHERN BRAKE	283.88	275565	TOO DARK MOTORSPORTS	663.00	275601
NORTHERN LAKE SERVICE, INC	1270.50	275785	TOTALFUNDS	259.28	275654
NORTHERN TESTING	792.00	275786	TRACTOR SUPPLY CREDIT PLAN	26.99	275882
NORTHWEST TIRE AND RETREAD	5849.89	275567	TRAFFIC CONTROL CORPORATION	8488.00	275602
NORTHWEST TIRE AND RETREAD	1260.76	275787	TRANSOURCE TRUCK & EQUIPMENT, INC	414.81	275828
O'DAY EQUIP. INC.	285.21	275788	TRANSUNION	151.80	275603
OCLC	1309.30	275568	TRANSUNION	25.00	275604
OFFICE DEPOT	47.95	275569	TRILLION AVIATION	2000.00	275605
OFFICE DEPOT	34.01	275789	TRINITY HEALTH	10.00	275655
OFFICE FURNITURE RESOURCES	3295.00	275570	TRINITY MEDICAL GROUP	288.75	275829
OFFICE FURNITURE RESOURCES	1398.00	275647	TURTLE MOUNTAIN STAR	36.00	275830
OK AUTOMOTIVE	33.16	275790	TX CHILD SUPPORT SDU	318.46	275656
OLSON'S TOWING	1661.67	275571	TX CHILD SUPPORT SDU	318.46	275883
ONLINE DAKOTA INFORMATION NETWORK	2367.00	275791	U.S. FOODSERVICE	685.39	275831
OTIS ELEVATOR COMPANY	21980.64	275875	ULTEIG	106865.00	275606
OVERHEAD DOOR CO. OF MINOT	247.00	275572	UNIFORM CENTER	1242.79	275657
PARK CONSTRUCTION	28672.00	275648	UNIFORM CENTER	118.00	275832
PEPSI-COLA BOTTLING COMPANY	1827.60	275792	UNITED MAILING SERVICE	313.00	275607
PEREZ JR., ISRAEL	150.00	275793	UNITED MAILING SERVICE	502.03	275833
PESKEY, TODD & ROXANNE	2023.80	275876	UNUM LIFE INSURANCE COMPANY OF AMER	11575.80	275608
PFM FINANCIAL ADVISORS LLC	1500.00	275573	UPS STORE #1423	13.99	275834
PKG CONTRACTING, INC.	31465.45	275794	USA SOFTBALL OF ND	2982.00	275609
POSSEN, LACEY	56.08	275574	USPS - FEE PAYMENTS	225.00	275610
PRAIRIE SUPPLY	27.00	275575	VANTAGEPOINT TRANSFER - 30#####	124.19	275658
PRAIRIE SUPPLY	267.50	275649	VANTAGEPOINT TRANSFER - 30#####	124.19	275884
PRAIRIE SUPPLY	86.44	275795	VERIZON	2413.41	275611
PRAXAIR DISTRIBUTION, INC.	41.28	275576	VILLAGE FAMILY SERVICE CENTER	3075.00	275612
PRAXAIR DISTRIBUTION, INC.	22.48	275796	WAL MART	20.00	275614
PREFERRED CONTROLS CORP	223.38	275797	WANTZ, MACEY	189.72	275615
PRINGLE & HERIGSTAD, P.C.	.05	275798	WARD COUNTY AUDITOR	20.00	275616
PRINGLE & HERIGSTAD, P.C.	1043.70	275877	WARD COUNTY AUDITOR	13410.00	275617
PRO CELLULAR	89.98	275577	WARD COUNTY AUDITOR	17761.46	275835
PROCOLLECT	746.62	275799	WARD COUNTY AUDITOR	13455.00	275836
R & R INDUSTRIES, INC	217.56	275578	WARD COUNTY RECORDER	20.00	275618
RDO EQUIPMENT	858.99	275579	WASTE NOT RECYCLING LLC	14095.80	275837
RDO EQUIPMENT	255.41	275800	WATER ACCOUNT REFUNDS	6.43	275432
REALTIME TRANSLATIONS, INC	40.00	275801	WATER ACCOUNT REFUNDS	7.97	275493
RECORDED BOOKS	82.20	275802	WATER ACCOUNT REFUNDS	4.20	275496
REPORTING SYSTEMS, INC	10477.00	275580	WATER ACCOUNT REFUNDS	15.43	275498
REPUBLIC PARKING SYSTEM	33526.32	275803	WATER ACCOUNT REFUNDS	28.23	275522
RHI SUPPLY	199.98	275804	WATER ACCOUNT REFUNDS	364.50	275538
ROLAC CONTRACTING	46797.00	275805	WATER ACCOUNT REFUNDS	65.29	275545
ROTARY CLUB OF MINOT	211.00	275806	WATER ACCOUNT REFUNDS	10.00	275613
RYAN GMC	1134.20	275807	WATER ACCOUNT REFUNDS	136.12	275651
SAMMY'S	79.35	275808	WATER ACCOUNT REFUNDS	19.22	275662
SANITATION PRODUCTS	2371.52	275809	WATER ACCOUNT REFUNDS	18.46	275680
SCHLECHT, DUSTY	55.00	275581	WATER ACCOUNT REFUNDS	65.17	275742
SCHOCKS SAFE AND LOCK SERVICE	137.50	275582	WATER ACCOUNT REFUNDS	7.19	275750
SCHOCKS SAFE AND LOCK SERVICE	154.95	275810	WATER ACCOUNT REFUNDS	13.19	275781
SCHWALBE, ANTHONY	126.50	275583	WATER ACCOUNT REFUNDS	29.22	275816
SECURITY PLUS	113.00	275584	WATER ACCOUNT REFUNDS	46.05	275866
SERTOMA CLUB OF MINOT	600.00	275811	WEST DAKOTA UTILITY SERVICES	2395.11	275659
SERTOMA CLUB OF MINOT	100.00	275878	WESTLIE FORD	444.11	275838
SHERWIN WILLIAMS	349.60	275585	WESTLIE TRUCK CENTER	312.65	275619
SHERWIN WILLIAMS	240.00	275650	WESTLIE TRUCK CENTER	70.56	275660
SHOWCASES	54.37	275812	WESTLIE TRUCK CENTER	102.62	275839
SIGEL, SCOTT	135.99	275879	WHEELER, MARY	84.50	275620
SINCLAIR	25.59	275880	WHITESSELL, STEVE	20.97	275621
SOURIS RIVER JOINT WATER RESOURCE	1539035.45	275587	WHITESSELL, STEVE	20.97	275840
SOUTH DAKOTA CHILD SUPPORT	187.85	275652	WOODS, PATRINA	20.00	275622
SOUTH DAKOTA CHILD SUPPORT	175.87	275881	WORLEY, SAMANTHA	20.00	275841
SPENCER, DAVID	260.00	275588	XEROX CORPORATION	1862.67	275623
SPENCER, DAVID	525.99	275813	ZUCK, DARREN	126.50	275624
STANTEC CONSULTING SERVICES INC	26646.18	275814	TOTAL:	\$3,782,717.81	

February 4, 2019 Regular City Council Meeting

CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

ELECTRONIC PAYMENTS

AFLAC	12,717.89
BCBS	160,534.68
Federal Tax Withholding	321,047.39
State Income Tax	74,945.02
Sales and Use Tax	0
ND State Disbursement	7,804.74
Deferred Comp	16,935.94
Verendrye Electric	56,716.52
Xcel	116,170.73
MDU	33,596.70
Wells Fargo Credit Cards	106,619.04
Verizon	0
Credit Card Payments	12,826.56
Mass Mutual	115,593.05
Credit Card Fees	387.90
Job Service of ND	3,467.14
Discovery Benefits	11,777.30
Total	\$1,051,140.60

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF PAYROLL – DECEMBER 23, 2018 TO JANUARY 19, 2019 – APPROVED

February 4, 2019 Regular City Council Meeting

Alderman Jantzer moved the City Council approve the payroll for the period of December 23, 2018 to January 19, 2019 in the amount of \$2,092,198.64.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Jantzer moved the City Council ratify the following administratively approved requests.

1. Lewis & Clark Elementary School PTA to conduct a raffle January 25, 2019 at Lewis & Clark Elementary School (2215 8th St NW)
2. Minot High Dance to conduct raffles through January 31, 2019 at Minot Auditorium (420 3rd Ave SW)
3. American Cancer Society Relay For Life to conduct a raffle February 3, 2019 at Army's 2.0 Lounge & Bottleshop (12 3rd St SE)
4. The Starving Rooster for a special event permit January 17, 2019 at SRT Communications (3615 North Broadway)
5. Ebenezer's for a special event permit January 26, 2019 at 6 2nd St NE
6. MSU Biogeography Club to conduct a calendar raffle throughout the month of February
7. Souris River Basin Longbeards to conduct a raffle February 9, 2019 at the Grand Hotel (1505 North Broadway)
8. Magic City Figure Skating Club to conduct a raffle February 24, 2019 at MAYSA Arena (2501 Burdick Expy West)
9. Bishop Ryan Catholic School to conduct bingo January 25-27, 2019 at Bishop Ryan Catholic School (316 11th Ave NW)
10. Boy Scout Troop 425 to conduct a raffle February 21, 2019 at Congregational United Church of Christ (430 North Broadway)
11. The Tap Room for a special event permit January 24, 2019 at the Taube Museum of Art (2 Main Street North)
12. Northern Plains Children's Advocacy Center to conduct a raffle February 23, 2019 at the Grand Hotel (1505 North Broadway)
13. Rambler's Motorcycle Club to conduct a raffle January 26, 2019 at Sleep Inn & Suites (2400 10th St SW)
14. Perkett Elementary PTA to conduct a raffle March 22, 2019 at Perkett Elementary (2000 5th Ave SW)
15. ASK US, Inc. to conduct a raffle April 5, 2019 at MAYSA Arena (2501 Burdick Expy W)
16. Independence Inc. to conduct a raffle March 2, 2019 at MAYSA Arena (2501 Burdick Expy W)

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5342- AMEND THE 2019 ANNUAL BUDGET- TRAFFIC SIGNAL POLE/MAST ARM REPLACEMENT FUNDS (4429) – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5342 on second reading to amend the 2019 annual budget allocating the unused 2018 Traffic Signal Pole/Mast Arm Replacement funds into the 2019 Traffic Signal Pole/Mast Arm Replacement funds. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5342 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5343- AMEND THE 2019 ANNUAL BUDGET- TRAFFIC SIGNAL CABINET REPLACEMENT FUNDS (4428) – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5343 on second reading amending the 2019 annual budget allocating the unused 2018 Traffic Signal Cabinet Replacement funds into the 2019 Traffic Signal Cabinet Replacement funds. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5343 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5344- AMEND THE 2018 ANNUAL BUDGET – SIDEWALK CURB & GUTTER – SECOND READING – APPROVED

February 4, 2019 Regular City Council Meeting

Alderman Jantzer moved the City Council place ordinance no. 5344 on second reading to amend the 2018 annual budget to increase the sidewalk, curb & gutter project expenditures and decrease the highway capital project expenditures. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5344 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5345- AMEND THE CODE OF ORDINANCES RELATING TO ALCOHOLIC BEVERAGES, CHAPTER 5, ARTICLE II, SECTION 5-17(13) – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5345 on second reading to amend the Code of Ordinances Relating to Alcoholic Beverages (Chapter 5, Article II, Section 5-17(13) relating to the Airport Terminal Restaurant). Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5345 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

FINAL PAYMENT - LIB033 – APPROVED

Alderman Jantzer moved the City Council approve the final payment in the amount of \$23,290 to Rolac Contracting, Inc. and \$9,097.50 to Indigo Signworks for the completion of project LIB033 (Library Digital Sign).

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

US 2 AND BURDICK EXPY. MICROSURFACING FINAL PAYMENT (4362) – APPROVED

Alderman Jantzer moved the City Council approve the final payment of \$364.74 to be paid to NDDOT for US 2 and Burdick Expressway microsurfacing project and authorize the Mayor to sign the Certification of Local Match.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

GAMING SITE AUTHORIZATION- FOUNDATION FOR ORTHODOXY – APPROVED

Alderman Jantzer moved the City Council approve the gaming site authorization for Foundation for Orthodoxy to conduct games of chance at Clarion Hotel & Convention Center.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL APPROVAL FOR AUCTION OF A COMMERCIAL STRUCTURE – APPROVED

Alderman Jantzer moved the City Council authorize auction of the commercial structure at 435 4th Avenue NE with execution of sale to the highest responsible bidder.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5350 – AMEND THE 2019 ANNUAL BUDGET - CUSTOMER SERVICE TRAINING – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5350 on first reading to amend the 2019 annual budget to increase the vehicle maintenance training expenditures. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5350 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

February 4, 2019 Regular City Council Meeting

PERMISSION TO USE GOVDEALS ONLINE AUCTION FOR DISPOSAL OF EXCESS EQUIPMENT – APPROVED

Alderman Wolsky moved the City Council approve the option of using the GovDeals online auction website for the purpose of disposing of excess city vehicles/equipment. Motion seconded by Alderman Pitner.

Alderman Wolsky requested that staff publicize when items are for sale on GovDeals using social media and the City website.

Whereupon a vote was taken on the above motion by Alderman Wolsky, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PURCHASE OF SKID STEER LOADERS (PROJECT NUMBER 4414) – APPROVED

Alderman Jantzer moved the City Council award the bid to Swanston Equipment for the purchase of two new Bobcat skid steer loaders at the bid price of \$43,890 including the trade-in of two Case skid steer loaders. Motion seconded by Alderman Straight.

Alderman Wolsky asked if the entire fleet of skid steer loaders are now included in the exchange program. Mr. Sorenson responded by saying, all of them except one department that doesn't put a lot of hours on the equipment. He followed up by explaining that the cost to exchange is based on a tiered rate schedule and depends on the number of hours logged on the equipment.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RIGHT OF WAY ENCROACHMENT APPLICATION – MONITORING WELLS – 1700 AND 1704 23RD AVE NW – APPROVED

Alderman Jantzer moved the City Council approve the Right of Way Encroachment Agreement Application submitted by Pace Development Inc. for the installation of groundwater monitoring wells in the right-of-way at 1700 and 1704 23rd Ave NW.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

P# 3529.3A MREFPP PHASE BU-1A – COLTON AVENUE BRIDGE – APPROVED

Alderman Olson moved the City Council approve plans and specifications and recommend approval to the SRJB for bidding of the Colton Avenue Bridge Replacement, Phase BU-1A of the MREFPP. Motion seconded by Alderman Straight.

Alderman Wolsky expressed his support for the basin-wide project but shared concerns that Minot businesses are assessing customers to pay for the local share when the rest of the outlying communities do not have to make those contributions. Other Council members shared the opinion that there should be a greater basin-wide contribution but overall, they are supportive of the project.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVE MINOT AREA COMMUNITY LAND TRUST SUB-RECIPIENT AGREEMENT – APPROVED

Alderman Straight moved the City Council approve the Minot Area Community Land Trust Sub-Recipient Agreement for LMI Single Family Homes for an amount up to \$2,069,845 in CDBG-NDR funds. Motion seconded by Alderman Jantzer.

Alderman Wolsky said, he does not believe the city should be adding more housing when the market cannot sustain it.

Mr. Zakian explained, the agreement is designed to give the City control of whether or not houses are built and funding is available on a house by house basis. Construction will not proceed unless a building is necessary and funds are not distributed unless milestones are achieved.

February 4, 2019 Regular City Council Meeting

Alderman Straight mentioned the local presence to oversee the project and he said he is concerned about paying a group in Grand Forks to oversee a project in Minot. He also asked about the longevity of this program after NDR funding is no longer available.

Mr. Zakian said, the subrecipient agreement outlines the staff requirement and ensures there is a presence in Minot. He also explained that this program would be ideal, should Minot become an entitlement city after the 2020 census as funding would be available for future projects.

Alderman Wolsky asked what could trigger the project to move forward since he does not believe there currently is demand in the market for more housing. Mr. Zakian said, the agreement outlines the construction of ten houses outside the flood plain but only four of the ten must be new. The others can be rehabilitated houses. He assured the Council that they are monitoring the market regularly but he does not believe four additional LMI houses will cause harm to the housing market.

Willie Sutterhome, of 1705 Terrace Court, said he has been a part of Minot Area Community Land Trust since it was created. He said, there is a local presence in Minot in Community Action. Grand Forks offers expertise and support services but the control is in Minot.

George Withus, a Board member, explained that when someone buys a home from Minot Area Community Land Trust, they only pay what they can afford based on their income. The average market is not affordable for their clients.

Whereupon a vote was taken on the above motion by Alderman Straight, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL APPROVAL FOR EXTENSION OF BEYOND SHELTER, INC. DEVELOPER AGREEMENT – APPROVED

Alderman Straight moved the City Council approve an amendment to the Developer Agreement with 501(c)3 non-profit Beyond Shelter, Inc. extending the term subject to added conditions to complete Low-Income Multi-Family Housing. Motion seconded by Alderman Olson.

Alderman Wolsky brought up concerns the Magic City Apartment Association mentioned during the previous meeting. He asked what would happen if the amended agreement were not approved.

Mr. Zakian responded by saying, HUD would not be happy with that outcome. The Department of Housing and Urban Development authorized the use of funds to build a combination of new and rehabilitated housing so, the City needs to demonstrate that we are making all reasonable attempts to accomplish that goal. The City could legally go after Beyond Shelter for not performing the duties outlined in the agreement but because Beyond Shelter is a well-established non-profit in the Minot Community, he does not recommend pursuing it. He further explained, Beyond Shelter made an agreement to build 39 units of multi-family rental housing but they need more time. The project has value to the community and does not adversely impact the market of 8,700 multi-unit family rentals. He also said, the City has to establish a market before proceeding with the project. HUD will not allow the City to spend the money until the market requires it so, it is being monitored and there are quarterly meetings designed into the agreement to discuss market conditions.

Upon questioning by Alderman Jantzer, Mr. Zakian said, there is no reliable data to determine how many LMI apartments are available in Minot. He said, the Park South project, which rehabilitated 35 units currently has only one vacancy. Beyond Shelter has about a 7-8% vacancy rate and there is a waiting list for Minot Housing Authority. He responded to further questioning by saying, they need to maintain the LMI rental rates for 20 years, regardless of the market.

Alderman Pitner asked if there is an option to rehab existing apartments rather than build new, to which Mr. Zakian stated, the project is for new construction only. He continued by saying, if there is no demand after another three years, that would build a strong case to HUD that we not move forward with the project.

Mr. Zakian said, advancement of the project would come before the Council for authorization before moving forward.

Alderman Olson shared her experience working with single mothers during the time when rental rates were nearly doubling month over month. She said, there were 37 children affected in one complex but Beyond Shelter was able to step in and find housing for those families.

February 4, 2019 Regular City Council Meeting

Mr. Barry commented that the agreement with Beyond Shelter was already approved and since they failed to come into compliance with that agreement, they have requested an extension. The NDR application scored so highly because of the focus on LMI housing. Changing the basis of the obligation jeopardizes the rest of the agreement.

Alderman Jantzer mentioned the study that was done by CDM Smith. He said, it confirmed the need for LMI housing even though apartments were being built.

Alderman Wolsky said, he understands the concerns from the Apartment Association but does not believe this project will negatively affect the market. He commented however, that the location is not served by public transit, which may be useful in that area. He then said, he is concerned by the amount of properties that are not paying property taxes and he would like to see a report.

The City Assessor explained, the properties are not tax exempt but they are included in a PILOT program, Payment In Lieu Of Taxes. They still pay 50%-60% of what would be owed for the property.

Alderman Straight raised concerns about relocating residents in phase 5 of the flood control project. He said, just because there are apartments available does not mean there are apartments for the people who need them. He brought up the work being done by the Mayor's Committee On Addiction and how there needs to be more housing for those who cannot pass a background check or afford housing.

Whereupon a vote was taken on the above motion by Alderman Straight, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5351 – AMEND THE 2018 ANNUAL BUDGET - LINE ITEMS OVER BUDGET – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5351 on first reading to amend the 2018 annual budget to adjust department budgets for funds approved by the City Council for Sales Tax Flood Control, CDBG Relocations, Various Grants, Library Memorial, NAWS Project, and Interest Distribution. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5351 on first reading. Motion seconded by Alderman Pitner, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

DEPARTMENT PRESENTATION – NDR

John Zakian, Disaster Resiliency Grant Program Manager, gave a presentation on the three grants that his office oversees.

MISCELLANEOUS AND DISCUSSION

Mayor Sipma acknowledged the Street Department for all of the work they have done to clear the snow after the recent snow storm.

Alderman Wolsky mentioned a call that he received about safety issues at Hoeven school. He said he would follow up with the City Engineer.

Alderman Wolsky also brought up the Legislative Forums that are organized by the Chamber of Commerce. He suggested there be more discussion between the elected officials at those forums.

EXECUTIVE SESSION

Mayor Sipma stated the next item on the agenda would be an executive session. This executive session will be held for First Western Bank & Trust v. North Dakota Port Services and City of Minot: Attorney Consultation and Discussion of Potential Litigation Strategy and/or Guidance for Negotiation Strategy/Instructions, Pursuant to N.D.C.C. 44-04-17.1, 19.1, and 19.2.

The Mayor stated, at this time, a motion would be needed in order to discuss the next topic in executive session rather than in an open meeting.

February 4, 2019 Regular City Council Meeting

Whereupon, Alderman Jantzer moved the City Council move to an executive session. Motion seconded by Alderman Olson, and carried by the following roll call vote: ayes: Jantzer, Olson, Podrygula, Pitner, Sipma, Straight, Wolsky; nays: none

The Mayor then stated the executive session will be recorded and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session did not apply to providing guidance or instructions to our attorney or counsel.

Mayor Sipma asked the members of the public attending the meeting to leave the room. He stated, the Council anticipated adjourning the executive session, and reconvening the open portion of the meeting at approximately 8:00 pm.

The executive session began at 7:33 pm and was attended by all members of the City Council, including the Mayor, City Manager, City Clerk, City Attorney, Assistant City Attorney, Public Information Officer, and Finance Director, via phone Attorney Shawn Grinolds.

At 8:26 pm, Alderman Jantzer moved the City Council adjourn the executive session and return to the regular City Council meeting. Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Podrygula, Pitner, Sipma, Straight, Wolsky; nays: none.

The public was invited to return to the meeting room with the City Council and the Mayor.

ADJOURNMENT

There being no further business, Alderman Jantzer moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 8:27 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor