



Committee of the Whole
Wednesday, October 31, 2018
City Council Chambers, City Hall

1. 2018 STREET SEAL DISTRICT FINAL PAYMENT (4310)

This is the annual maintenance project to seal the asphalt pavement surfaces and fill the cracks that have developed over time. The project helps protect the pavement surface and prevents surface water infiltration for approximately 5 years.

Approve the final payment of \$734,521.70 to be paid to Asphalt Surface Technologies Corp. (ASTECH) for the 2018 Street Seal District.

Documents:

[4310 -Final Pay Memo.docx](#)
[4310 - Pay Application 3 Final Signed.pdf](#)

2. 2018 WATERMAIN REPLACEMENT – FINAL PAYMENT (CITY PROJECT NO. 4312)

Each year, the Water and Sewer Department budgets funds for water main replacement in areas where old water mains are in poor condition. The improvements are necessary because of the high maintenance costs over the past several years with respect to the old mains and hydrants.

Recommend council approve the final payment for the 2018 Water Main Replacement Project to Post Construction in the amount of \$519,767.47.

Documents:

[4312 - 2018 Watermain Replacement - Final Payment.pdf](#)
[4312 - Final Payment.pdf](#)

3. PUBLIC WORKS BUILDING ADDITION – FINAL PAYMENT (CITY PROJECT NO. 3884)

Multiple departments added staff between 2010 and 2014 to accommodate flood recovery and the rapid growth in our community. This created a very crowded office complex with limited locations for training and meeting space. This project built a 12,000 square foot addition to the Street Department and shop along with about 5,000 square feet of office and meeting room space to the public works facility.

It is recommended the City Council approve the final payment for the Public Works Building Addition Project to Rolac Construction in the amount of \$15,000.00.

Documents:

[3884 - Public Works Building Addition - Final Payment.pdf](#)
[Rolac Pay request final.pdf](#)

4. RENAISSANCE PARKING STRUCTURE FINAL PAYMENT (3738.1)

The parking structure work started in October 2013 and was substantially complete in February 2016. All punch list and warranty items have been completed and the project is

ready for final payment.

It is recommended the City Council approve the final payment to Shaw Lundquist & Associates in the amount of \$265,392.51 for the Renaissance Parking Structure.

Documents:

[3738.1 Renaissance Parking Structure Final Payment.docx](#)
[Renaissance Parking Structure Final Pay App.pdf](#)

5. CENTRAL PARKING STRUCTURE FINAL PAYMENT (3738.2)

The parking structure work started in October 2013 and was substantially complete in May 2016. All punch list and warranty items have been completed and the project is ready for final payment.

It is recommended the City Council approve the final payment to Shaw Lundquist & Associates in the amount of \$275,957.58 for the Central Parking Structure.

Documents:

[3738.2 Central Parking Structure Final Payment.docx](#)
[Central Parking Structure Final Pay App.pdf](#)

6. ORDINANCE AMENDING SECTION 2-48(A) VACATION AND SICK LEAVE

The City Council approved a change to the annual leave observed by employees of the City and the attached ordinance reflects those changes to apply to the City Manager's position.

It is recommended the City Council pass an ordinance on first reading amending Section 2-48(A) (Vacation and Sick Leave), Article III (City Officers), Division 2 (City Manager) of the Minot Code of Ordinances.

Documents:

[Ordinance 2-48 \(a\) City Manager Vacation.doc](#)

7. RURAL COMMUNITY GRANT FUND - BOMB K9 PROJECT

The Minot Police Department requests authorization to pursue \$19,396 in grant funding through the Rural Community Grant Fund for the purchase of an additional police K9 to be trained in the detection of explosives and police patrol work. This funding will pay for the purchase of the police dog, training and lodging for the new handler during training.

Recommend authorization to apply for and accept the Rural Community Grant for the purchase of a dual purpose police dog for the purpose of bomb detection and patrol work for the Minot Police Department.

Documents:

[Rural Community Grant Fund _ Council Memo.pdf](#)
[Rural Community Grant Fund Cycle MPD.pdf](#)

8. DONATION OF EXPLOSIVE MAGAZINE STORAGE CONTAINER

The Minot Police Department Bomb team uses explosives to render safe procedures which includes counter charging dangerous items or devices. Explosive magazine storage containers are used to house these explosives. Transportation costs for explosives delivered to Minot can be significant. C&J Energy Services Casehold Solutions offered to donate a used explosive storage magazine container to the Minot Police Department Bomb Team.

It is recommended the City Council approve and accept the equipment donation offer from C&J Energy Services Casehold Solutions.

Documents:

[Explosive Magazine Container Donation.pdf](#)

[IMG_0942.JPG](#)

[IMG_0944.JPG](#)

[IMG_0943.JPG](#)

9. NAWS ADAPTIVE MANAGEMENT PLAN MOU WITH BUREAU OF RECLAMATION

The MOU was sent back to the Bureau and asked that section "VII Terms" be revised. The Bureau has provided a letter that in summary states, "the intent of the MOU term in question is to clearly state that no party signatory to the MOU will seek relief against Reclamation in the event the party disagrees with a future adaptive management decision. This term is included in each MOU Reclamation is entering into, and we believe consistency in these MOUs is important. Because Reclamation is the sole decision maker, we don't believe it is necessary or appropriate for this MOU term to be reciprocal. Reclamation will not seek relief against the City of Minot for carrying out its role under this MOU." In discussions between staff, the City Attorney and the City Manager, we believe this supplemental letter is adequate in lieu of adjusting the actual MOU.

Recommend approval of the MOU with the supplemental letter, as attached provided by the Bureau of Reclamation and authorize the Mayor to appoint the Public Works Director and Asst. Public Works Director to the AMP team.

Documents:

[memo naws amp plan agreement revised.pdf](#)

[DRAFT_Minot MOU Clarification Letter 2018-10-23.pdf](#)

[US Bureau of Reclamation.PDF](#)

[Bureau of Reclamation Letter.pdf](#)

10. DEPARTMENT PRESENTATION: PUBLIC WORKS

The Director of Public Works will present an update on current activities, opportunities, and obstacles encountered within the Public Works Department.