



Committee of the Whole  
Wednesday, August 1, 2018 - 4:15 PM  
City Council Chambers

**1. BUILDING RELOCATION REQUEST TO 605 11TH AVE SE- PATRICK SCHMIDT**

**It is recommended the Committee and Council approve the relocation of the single family residence, from 1709 3rd Ave NE, Berthold, ND 58718, to 605 11th Ave SE, Minot, ND 58701, also known as, S/D Lot 6 Sec 24-155-83, Lot 7 Block 3 subject to conditions.**

Documents:

[Building Officials Memo to City Council.pdf](#)  
[Schmidt Move Request.pdf](#)  
[ltr to homeowners - Schmidt .pdf](#)  
[ltr to the Schmidt.pdf](#)  
[Map of Properties affected.PNG](#)  
[Inspectors Report.pdf](#)  
[Assessors Report - Patrick Schmidt.pdf](#)

**~~2. NDDDES FY 2018 SHSP REGIONAL RESPONSE TEAM GRANT -- MINOT FD~~**

~~The Minot Fire Department Regional Response Team has applied for the NDDDES FY 2018 SHSP Regional Response Team Grant for sustainability fund to include training, exercises, and equipment in the areas of hazardous materials and technical rescue. We have requested a total package of \$194,396.00.~~

~~**Recommend authorization to apply for and, if awarded, accept the North Dakota Department of Emergency Services (NDDDES) FY 2018 State Homeland Security Program (SHSP) and authorize the Mayor to sign the agreement.**~~

Documents:

~~[FY2018 NDDDES SHSG -- Minot FD.pdf](#)  
[FY 2018 HSGP Regional Application Project Detail Worksheet -- MFD-BC John F Krill.pdf](#)~~

**3. GOOSENECK IMPLEMENT - MOURE EQUIPMENT PLAT AGREEMENT (4369)**

This area was previously unplatted portion of the Southeast ¼ of the Southeast ¼ and unplatted portion of the Southwest ¼ of the Southeast ¼ of Section 11, Township 154 North, Range 83 West, Outlot 2, Ward County, North Dakota, located outside the City of Minot corporate limits but within the City of Minot extra territorial jurisdiction, for the purposes of the construction of a commercial lot and open space for Agricultural Sales / Service Facility with C2 Zoning within the within the unplatted portion of the property as described above within Ward County.

The Developer wishes the portion of the property to be rezoned from AG, Agricultural District to C2, General Commercial District. The subject property is located on the south side of County Highway 14A (54th Ave SW) and the west side of US Highway 83 South (South Broadway). The Property will be developed to facilitate a commercial lot with open

space. This item was previously approved by the Planning Commission and City Council in February/March of 2015. The Development agreement must be approved and signed before the plat will be recorded.

**It is recommended the City Council approve the Development (Plat) Agreement between the City and the Developer, Moure Equipment, LLC and authorize the Mayor to sign the agreement.**

Documents:

[4369 - Gooseneck - Moure Equipment Addition Developer Agreement Memo\\_w attachments.pdf](#)

#### **4. P4291 CARNEGIE CENTER STRUCTURAL REPAIRS – BID AWARD**

EAPC has completed the plans and specification for these improvements and the plans and specs were approved and authorization was given to advertise for bids. The project will consist of repairs of structural issues for the Carnegie center. All work has been designed in accordance with the State Historical Requirements.

1. **It is recommended the City Council award the bid to Craft Builders in the amount of \$560,200.00 and authorize the Mayor to sign the contracts on behalf of the City.**
2. **It is also recommended additional funding in the amount of \$84,000.00 be allocated from sales tax improvements reserves and approve the attached ordinance for the budget amendment.**

Documents:

[Memo bid award 4291 Carnegie Center.pdf](#)  
[4291 carnegie bid tab.pdf](#)  
[2018 BA - Carnegie Center Repairs \(ST2P33\).pdf](#)  
[Memo- Bid Award Placeholder 4291 Carnegie Center.pdf](#)

#### **5. USE OF CITY OWNED PROPERTY BY NEIGHBOR – 1612 3RD AVE SE**

The City has acquired this property since the 2011 flood and the structures have been removed. Mr. Schuler has reached out requesting that he and his neighbors be allowed to use the property for temporary camper storage and gardens in exchange for maintaining the property.

**It is recommended the City enter into an agreement to allow Daniel Schuler, 304 17th Street SE the right to use City owned property at 1612 3rd Ave. SE in exchange for him maintaining the property.**

Documents:

[use of city owned property 1612 3rd Street se.pdf](#)

#### **6. SALE OF SURPLUS STREET SWEEPER TO SURREY**

The Public Works department has a surplus 1999 model Elgin Pelican street sweeper with 9744 hours on it that was replaced in 2017 with a new sweeper. We inquired at the time of bidding the new sweeper as to the value of the 1999 model sweeper as a trade in and the suppliers stated that they do not have sales or use for a sweeper that is 18-19 years old, so the trade in value of this unit was not of any value. Since this time, Surrey has inquired about purchasing any excess or surplus equipment that we may have as they contract their street sweeping out and would like to have their own sweeper. In the past the City has donated surplus equipment like older sweepers, garbage trucks to other entities such as the Park District.

**It is recommended the City Council approve the sale of a 1999 Elgin Pelican street sweeper to the City of Surrey for \$5,000.00.**

Documents:

[sale of sweeper to Surrey.docx](#)

**7. STORM SEWER CRANE TRUCK (PROJECT NUMBER 4322) BID AWARD**

On July 26, 2018, the Public Works Department opened bids for a truck mounted crane for the Storm Sewer Department. Three bids were received and all units meet the specifications for this project.

**It is recommended the City Council award the storm sewer crane truck bid to Westlie Motors in the amount of \$102,168.00.**

Documents:

[4322 - Memo to council - Crane Truck.pdf](#)

**8. SPECIALTY RESTAURANT BEER & WINE LICENSE- S-CORP DBA THE PUTT DISTRICT**

The City received a request from S-CORP dba The Putt District for a Specialty Restaurant Beer & Wine License operating at 17 South Main Street, Suite A. All documentation has been submitted and is being reviewed by the appropriate departments.

**It is recommended the Committee and Council approve the request from S-CORP dba The Putt District for a Specialty Restaurant Beer & Wine License operating at 17 South Main Street, Suite A, subject to approval by the Police Chief, Building Official and Fire Marshal.**

Documents:

[Memo- The Putt District.pdf](#)

**9. RETAIL BEER & WINE LICENSE- ARTISTIC AMBIANCE, INC. DBA FLOWER BOX**

The City received a request from Artistic Ambiance, Inc. dba Flower Box for a Retail Beer & Wine License operating at 301 W. Burdick Expy. All documentation has been submitted and is being reviewed by the appropriate departments.

**It is recommended the Committee and Council approve the request from Artistic Ambiance, Inc. dba Flower Box for a Retail Beer & Wine License operating at 301 W. Burdick Expy, subject to approval by the Police Chief, Building Official and Fire Marshal.**

Documents:

[Memo- Flower Box.pdf](#)

**10. SUPPER CLUB LICENSE- VALHALLA BAR AND GRILL, LLC DBA VALHALLA**

The City received a request from Valhalla Bar and Grill, LLC dba Valhalla for a Supper Club License operating at 2315 N. Broadway. All documentation has been submitted and is being reviewed by the appropriate departments.

**It is recommended the Committee and Council approve the request from Valhalla Bar and Grill, LLC dba Valhalla for a Supper Club License operating at 2315 N. Broadway, subject to approval by the Police Chief, Building Official and Fire Marshal.**

Documents:

[Memo- Valhalla.pdf](#)

**11. ORDINANCE AMENDMENT SECTION 18-205**

The City previously implemented ordinances relating to sexually oriented businesses. The City also implemented zoning ordinances relating to adult entertainment centers and/or sexually oriented businesses. The zoning ordinances were subsequently updated and amended and the adult entertainment centers and/or sexually oriented business section was renumbered from section 15-5 to section 15-7. Subsection 18-205(1) of the City ordinance currently references section 15-5, as it was not subsequently modified to reference 15-7.

**It is recommended the City Council approve the attached ordinance amending Section 18-205 to eliminate inconsistency.**

Documents:

[Adult Entertainment Amendments\\_City Code\\_18-205\\_memo.pdf](#)  
[Adult Entertainment Amendments\\_City Code\\_18-205.pdf](#)

**12. DANGEROUS DOGS ORDINANCE- AMENDING AND REENACTING 7-27 OF CHAPTER 7**

At the January 17, 2018 Special City Council meeting the Council directed staff to combine section 7-27 of the City of Minot Code of Ordinances with the City of Fargo's ordinance (Section 12-0117) relating to dangerous dogs. The City Attorney and Police Chief have formulated the attached revision to 7-27.

**It is recommended the Committee and Council amend and reenact the attached ordinance revision to 7-27.**

Documents:

[Dangerous Dogs memo.pdf](#)  
[Article II Dogs and Cats \\_8.1.18 COW draft.pdf](#)

**13. MODIFICATIONS TO PHASE MI-1 - MOUSE RIVER FLOOD PROTECTION PATHS AND OPENINGS**

In August, 2017 the City Council's requests were presented to the SRJB regarding pedestrian modifications to the flood protection plan. The SRJB has revisited the request for these items and this is outlined in the attached letter to City Manager Barry. To summarize, all of the items seem to be addressed, with the exception of the additional opening at the Anne Street Bridge.

**It is recommended the City Council choose one of the following three options:**

- 1. Do not add an opening at the Anne Street Bridge - \$0 cost**
  - 2. Add a new 8' opening at the Anne Street Bridge - no modifications to existing Broadway opening - \$59,500.00 City funds**
  - 3. Add a new 8' opening at the Anne Street Bridge and narrow the openings at the Broadway opening from 16' on each side to 8' - \$7,800.00**
- Option 2 or 3 would both be considered improvements not flood related and would need to be funded 100% with a funding source identified by the city.**

Documents:

[memo for project 3529 phase MI-1 flood protection modification requests.pdf](#)  
[Ltr\\_2018-07-24\\_TomBarryAnneStreet.pdf](#)

