



Regular City Council Meeting
Monday, March 1, 2021 at 5:30 PM
City Council Chambers, City Hall

This meeting will be conducted with social distancing modifications consistent with the recommendations of the CDC. Members of the public may attend but are encouraged to view the live airing of the City Council meeting on Channel 19 or streamed through the City's [YouTube](#) channel.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. COVID UPDATE
4. MAYOR'S REPORT
5. CITY MANAGER REPORT

Documents:

[CITY MANAGER REPORT 3-1-2021.PDF](#)

6. CITY ATTORNEY REPORT

Documents:

[2021-02.PDF](#)

7. CONSIDER THE REPORT OF THE MAGIC FUND SCREENING COMMITTEE

The annual compliance report for the MAGIC Fund Screening Committee is attached for the City Council's review.

Documents:

[ANNUAL COMPLIANCE REPORT 2020.PDF](#)

8. CONSENT ITEMS

- 8.1. CITY COUNCIL MINUTES

It is recommended the City Council approve the minutes of the February 16, 2021 regular City Council meeting.

Documents:

[210216.PDF](#)

- 8.2. BILLS, TRANSFERS AND PAYROLL

It is recommended the City Council approve payroll for the period of January 17, 2021 through February 13, 2021 in the amount of \$2,148,866.35 and bills and transfers for February in the amount of \$2,608,850.37.

Documents:

[PAYROLL.PDF](#)
[BILLS.PDF](#)

8.3. THE FOLLOWING ORDINANCES SHOULD BE CONSIDERED ON SECOND READING

1. **Ordinance No. 5573 - Rezone Outlot 31 of the NE ¼ SW ¼, Section 21, Township 155 North, Range 83 West from AG to P**
2. **Ordinance No. 5574 - Rezone Subdivision of Lot 2 Block 20 Prairie Green Second Addition Lot A Less Portion to Lot 1 Highland Plaza Addition**
3. **Ordinance No. 5575 - Rezone Lots 4 & 5 Thompsons Sixth Plat**
4. **Ordinance No. 5576 - Amend the 2021 Annual Budget- GPS Receiver**
5. **Ordinance No. 5577 - Amend the 2021 Annual Budget- NDDDES FY 2020 State Homeland Security Grant**
6. **Ordinance No. 5578 - Amend the 2021 Annual Budget- Change Management Team Budget**
7. **Ordinance No. 5579 - Amend the 2021 Annual Budget- Volkswagen Settlement Grant**
8. **Ordinance No. 5580 - Amend the 2021 Annual Budget- Tax Levy Shortfall**
9. **Ordinance No. 5581 - Amend the 2021 Annual Budget- Munis and CityWorks Integration**

Documents:

[ORDINANCE NO. 5573.PDF](#)
[ORDINANCE NO. 5574.PDF](#)
[ORDINANCE NO. 5575.PDF](#)
[ORDINANCE NO. 5576.PDF](#)
[ORDINANCE NO. 5577.PDF](#)
[ORDINANCE NO. 5578.PDF](#)
[ORDINANCE NO. 5579.PDF](#)
[ORDINANCE NO. 5580.PDF](#)
[ORDINANCE NO. 5581.PDF](#)

8.4. MINOT STATE UNIVERSITY LICENSE – MSU BEAVER BOOSTER CLUB DBA MINOT STATE UNIVERSITY

The City received a request for the Minot State University license from MSU Beaver Booster Club dba MSU. All documentation and inspections relating to the proposed premises have been approved by the Police Chief, Building Official and Fire Marshal.

It is recommended the City Council approve the MSU License for MSU Beaver Booster Club dba Minot State University.

Documents:

[MEMO- MSU ALCOHOL LICENSE.PDF](#)

9. ACTION ITEMS

- 9.1. ENTERPRISE FUND POLICY FOR AGREEMENT BETWEEN CITY OF MINOT & MINOT CONVENTION AND VISITORS BUREAU (MCVB)
Presented by Jonathan Rosenthal, AICP, Economic Development Administrator.

This policy for the MCVB Recruitment Management Plan is a follow-up to the approval

of a legal agreement adopted by the City Council at its regular meeting on December 21, 2020.

Recommend approval of policy pertaining to December 21, 2020 Enterprise Agreement with Minot Convention and Visitors Bureau, Inc. (MCVB).

Documents:

[AMENDMENT TO CVB AGREEMENT - RECRUITMENT POLICY - MAR 21.PDF](#)
[RECRUITMENT FUND PLAN.PDF](#)

9.2. CITY HALL REHABILITATION CONSULTANT SELECTION (4466)

Presented by Lance Meyer

Last year the city council authorized the purchase of the former Wells Fargo Building for a new city hall. Staff has since been working to secure a consultant to perform architectural services for the City. A consultant selection committee comprised of four city staff and Ald. Olson is recommending JLG to perform architectural services for this project.

- 1. Recommend Council select JLG as the architectural consultant for the project.**
- 2. Authorize the city engineer to negotiate a scope and fee.**
- 3. Authorize the mayor to sign the agreement.**

Documents:

[CITY HALL REHABILITATION CONSULTANT SELECTION MEMO.PDF](#)

10. PERSONAL APPEARANCES

11. MISCELLANEOUS AND DISCUSSION ITEMS

12. ADJOURNMENT