

City of Minot



City Manager Update

City Council Meeting

06 April 2015

Critical Issue Updates

- Downtown Parking Structures
 - Work resumed week of 30 Mar – 3 April
 - **6-10 April (Renaissance Ramp – Concrete; Central Ramp – Excavation)**
 - Barrier relocation to improve traffic flow and parking
 - Synchronize project with Downtown Infrastructure Upgrade (2015-2017)
- Flood Protection
 - **Non-structural method discussion (6-10 April 2015)**
 - **FEMA meeting with City Engineering Staff (7 April 2015)**
 - Leveraging of multiple funding sources (Local, State and Federal)
 - Local area involvement in aesthetics of flood protection system
- Infrastructure Development and Planning
 - Meeting held with local builders & developers (March 2015)
 - **Building permit video link to city website (May 2015)**
 - **Detailed downtown infrastructure scheduling (Downtown OPEN)**
 - Team effort (Engineers, Builders, Developers, Business Owners & Citizens)

Priorities

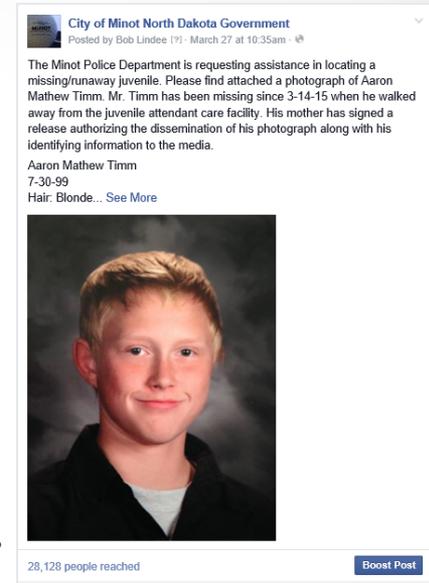
- **Disaster Preparedness and Resiliency (Chief Resiliency Officer)**
- Flood Recovery and Property buy out
- Infrastructure, Managed Development, & Planning
- Teach, Coach, Mentor the professional City Workforce
- Water Management
- **Comprehensive Plan** (Revitalized Downtown, Greenway Connections, Compact Development, Housing Opportunities & Transportation)
- **Communications & Relationship Building**
- Process Development, Refinement, Improvement & **Enforcement**
- **Enforcement and continued revision of city ordinances**
- **Beautify Minot (Working with business/community leaders and citizens)**

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Public Information LCIR

- Missing child announcement on City of Minot Facebook page generated over 28,000 unique views in just a few hours.
 - average daily views on any given topic is typically 1500-2000.

28,128 people reached



- Church robbery suspect post generated over 18,000 views on a holiday weekend.

18,032 people reached



City Assessor's LCIR

- Board of Equalization (14 April 2015)
- Meeting will begin at 6:30 PM in council chambers
- Property owners and ask question on proposed 2015 assessments
- Property owners encouraged to bring information to the meeting
- Assessor's office welcomes discussion at any time

Police LCIR

- Meet the Police Department's newest member – "Lois", a 14 month old German Shepherd. Sen. Off. Erik Laudenschlager has begun his 6 – week training as a K9 handler. Lois is trained to locate drugs and weapons. Search for people, and protect the officer.



The 2014 Employee of the Year award was presented to Allison Elder who is Administrative Clerk in the Detective Division.

Officer Brandon Schmitt was named as the Police Officer of the Year.

Fire LCIR



Engineering LCIR

Infrastructure Development Update

- Downtown Infrastructure Improvements Phase 1 bid came in at \$14,395,218.10 with Strata Corporation of Grand Forks, ND being the low bidder.
 - The bid is 23.5% over the engineer's estimate.
 - Primary difference between estimate and bid is the general conditions line item.
 - Phase 1 is the largest phase of the downtown project. Significant resources must be mobilized to accomplish this phase **on time this year**. Strata placed those cost in general conditions bid item. Staff concurs with reasoning and recommends bid award to Strata.

Engineering LCIR

Infrastructure Development Update

- Downtown parking structures have commenced work.
 - Concrete work is scheduled to begin this week at Renaissance.
 - Rubble removal and excavation is scheduled at Central.
 - **Project schedule has not changed.**
- Several bids have been taken for infrastructure projects and will be awarded tonight. Paving bids are 10-20% below estimates.
- Street Improvement work will begin in approximately one month.
- Special assessment certifications for several projects will be taking place over the next few months.

Public Works LCIR

- The Street Department has been patching potholes, sweeping sidewalks and streets with the early spring.
- 400 hours spent sweeping
- 20 Tons of Omega Mix placed in pothole by hand as a temporary patch until hot mix plants open
- Over 40 Manholes, catch basins & culverts have been steamed open By the storm Sewer/Street Dept.
- Street Dept. has picked garbage from North Broadway twice this spring.
- Sanitation Dept. has picked garbage along the landfill road and around the landfill this spring



Airport LCIR

- Terminal Construction
 - 95% steel completion
 - Construction 60% complete
 - Electric and gas provided to building
 - Concrete being poured
 - Framing is moving quickly
- Minot Aero attachment almost complete
- Schedule being discussed for Apron and Parking Lot work
- Airport Master Plan Scope of Work under review
- May Site Visit
- January 2016 Open House



Human Resources LCIR

- Current Recruitments
 - 2 – Department Head
 - 1 - Management
 - 7 - All Others
- Priorities
 - Training newly hired Generalist to relieve workload of HR Director/Clerk
 - Restructure HR/Clerk Department in preparation of splitting department in 2016
 - Review and revision of current job descriptions
 - Preparation for Annual Pay Plan survey for 2016 Budget
 - Senior Personnel (Fire Dept.)



Minot Public Library LCIR

- On March 24, 2015 the Library opened a state-of-the-art Digital Makerspace with funds from an Otto Bremer Foundation grant
- The MPL **Makerspace** has already been featured in local media (KMOT and *Minot Daily News*)
- The Makerspace is open to **everyone**
- Partnerships with local educators, non-profits and businesses are in process



- The Makerspace allows users to become **CREATORS** not just **CONSUMERS**
 - Photography
 - Movies
 - Video Games
 - Preservation (of photos, books, etc.)
 - Artwork

Official Grand Opening
4/15/15 @ 4:00 pm

Recreation | Auditorium LCIR

- Auditorium Events – April/May
 - **Marilyn Manson Concert – April 11**
 - Courtroom remodel continues ahead of schedule
- Recreation Activities – April/May
 - Adult Softball Registration
 - Adult Volleyball
 - Summer Brochures go out to all school kids
- Tennis Center Activities
 - Youth Tennis Lessons
 - Youth Tennis Leagues
 - Adult Tennis Leagues
 - New Tennis Pro has started new programs and lessons
 - Tennis Block Party – May 12 @ Hammond Park



EVENTS

- HUD – National Disaster Resiliency Competition (15 June 2015)
- Airport Project Leadership Visit (May 2015)
- Beautify Minot (May 2015 forward)
- Board of Equalization (14 April 2015)
- Parking Ramp Construction (thru 30 October 2015)
- **Airport Open House (5 January 2016)**
- Increased Public Awareness (CONTINUOUS)

Questions

Thank you