

# City of Minot



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City Manager Update

City Council Meeting

02 February 2015

# CM Leader Critical Information Requirements (LCIR)

- Critical Issues & Priorities Updates
- Public Information LCIR
- Finance and Accounting LCIR
- Police LCIR
- Fire LCIR
- Engineering LCIR
- Airport LCIR
- Public Works LCIR
- Human Resources LCIR
- Assessor's Office LCIR
- EVENTS

# Critical Issue Updates

- Downtown Parking Structures
  - **Bond Claim (3 February 2015)**
  - **Meeting Scheduled with Construction Contractor and Surety CO (10 Feb)**
  - Synchronize project with Downtown Infrastructure Upgrade (2015-2017)
- Flood Protection
  - Design work continues on Phases (1-3)
  - **HUD Resiliency Competition requires resiliency in proposed system**
  - **HUD Application Draft Completion (15 Feb 2015)**
  - **HUD Application Submission (16 March 2015)**
  - **FEMA – NFIP Community Rating System (March 2015)**
- Infrastructure Development and Planning
  - **Building Permit Checklist Process and Enforcement**
  - **Planning Director Vacancy (1 June 2015)**
  - **Re-look at 2012 Comprehensive Plan (Tied to HUD Application)**
  - Team effort (Engineers, Builders, Developers, Business Owners & Citizens)

# Priorities

- **Disaster Preparedness & Emergency Planning**
- Flood Recovery & Protection
- Infrastructure, Managed Development, & Planning
- Water Management
- **Comprehensive Plan Update**
- Communications & Relationship Building
- Legislative Biennium
- HUD Resiliency Competition
- **Vision and Strategy Development**
- City Facility Planning

# Public Information LCIR

- National Disaster Resiliency Competition
  - Public relations campaign continues with dedicated web page, survey, press releases and public meetings
    - Posters in place for final public meeting on 2/17.
    - CM and PIO will be on KXMC noon show 2/16.
    - Additional promotion ongoing

## **MONEY FOR MINOT AND THE SOURIS RIVER BASIN RECOVERY**

*Minot and the Souris River Basin are competing with 66 other communities around the United States to receive additional money to help with flood recovery. This could mean millions for our community! Your ideas and input are very important to this effort.*

**PLEASE COME** to our final public meeting to discuss this competition and share your ideas about flood recovery and the area's future!

**WHEN**  
**February 17th, 2015**  
**6:30 pm**

**WHERE**  
**Minot Auditorium, Room 201**  
420 3rd Avenue SW, Minot ND 58701

**FREE PARKING - An ADA Accessible Facility**

### **FOR MORE INFORMATION**

Please contact:

Bob Lindee  
Public Information Officer  
City of Minot

(701) 857-4727

**City of Minot**

# Finance and Accounting LCIR

- Sales Tax Collections
  - Up 9.6% from 2013 to 2014
  - Total collected for 1 penny \$13,622,941
- CDBG-DR Homeowner Reimbursement Program
  - 393 homeowners served
  - Average award \$8,993.51
- Homes Acquired with CDBG-DR and State Funds
  - 140 homes bought
  - Funds Spent to-date - \$21,506,448
  - Program ongoing
- CDBF-DR Rehabilitated and Reconstructed 117 Homes
  - Reconstructed homes \$8,715,002
  - Rehabilitated homes \$5,596,754

# Police LCIR

- Minot Police officers took the icy dive for a good cause at the Special Olympics Polar Plunge annual fundraiser.

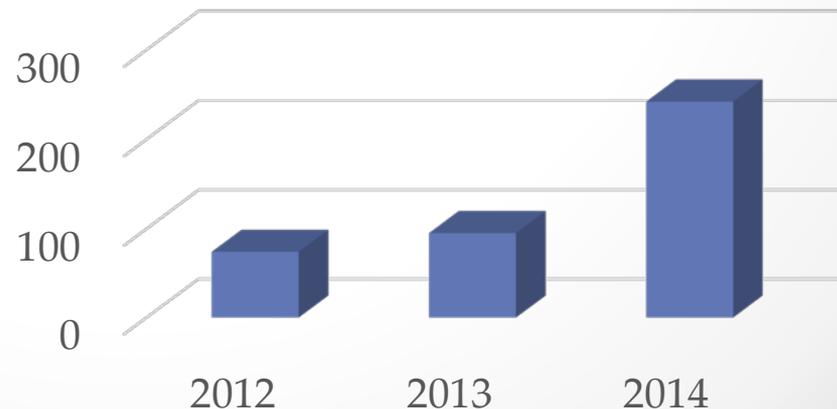


- **MPD wrote 11,047 summons in 2014.**
  - 6,057 - criminal offenses
  - 4,990 - traffic violations



- **Methamphetamine arrests**
  - 2012 (~50)
  - 2013 (~65)
  - 2014 (242)

## Methamphetamine Arrests



# Fire LCIR



Fire Station Two Remodel in progress



95 Foot Platform Ladder under construction



Senior Firefighters Brent Weber, Chris Aberle and Paul Laskowski have been promoted to Captain and will receive a valuable year of training and experience before opening the SE Station

# Engineering LCIR

## Downtown Infrastructure Improvements Project

- Project was split into three separately bid projects.
- Phase 1 plans are under review by EDA with an anticipated bid advertisement of February 13<sup>th</sup>. Bid opening March 9<sup>th</sup> or 10 with award at a special city council meeting March 11<sup>th</sup> or 12<sup>th</sup>.
- Storm Sewer District 119 was created to pay for the storm sewer portion of the project.
- Street Lighting District 64 was created to pay for the street lighting portion of the project. If the district is protested out, there will be no street lighting downtown.
- Estimated total construction cost for all phases is \$26.9 million.

# Airport LCIR

- Terminal Construction
  - 95% steel completion
  - Roof installation
  - Glass installation
  - Concrete being poured
  - Estimated 2 weeks behind schedule, warm weather is helping
- Airport Master Plan Scope of Work under review
- Design on Phase II parking Lot is almost complete
- Bid procurements being prepared for other items



# Public Works LCIR

- Street Department has been clearing dead growth out of **dead loops** and cleaning cat tails out of drainage ditches now that areas are frozen.
- Freeze/Thaw conditions have created some potholes already so Street Department crews have been doing **road repairs**.
- Senate Testimony
  - Jason Sorenson SB 2020
  - Dan Jonasson SB 2303



# Human Resources LCIR

- Current Recruitments
  - 1 – Department Head
  - 1 - Management
  - 8 - Police
  - 17 - All Others
- Hiring statistics
  - Average Time (52 days)
  - Shortest Time (19 days)
  - Longest Time (108 days)
- Priorities
  - **HR/Clerk Department**
  - Review/revision of current job descriptions
  - Pay Plan Survey Prep
  - Electronic Filing 2014



# City Assessor's LCIR

- Assessor's Office spent the month of January reviewing flood damaged homes to see if any repairs had been completed which would be considered for the 2015 assessment. **There were approximately 250 homes that required a review.**
- Hundreds of homestead credit and exemption forms continue to be sent to the office for processing.
- The appraisers have made a final round of properties that have had permits taken out to assess the level of completion for the 2015 assessment.
- The assessor's office is still without a full time department/office secretary and continues the advertising for a replacement.

# EVENTS

- HUD Resiliency Competition Draft (15 February 2015)
- HUD Resiliency Competition Public Meeting (17 February 2015)
- State Legislative Testimony (As Required))
- Federal Legislative Meetings (3-4 March 2015)
- HUD – National Disaster Resiliency Competition (15 March 2015)
- Police, Fire, & Airport Overview Briefs (on site) (City Council)
- Increased Public Awareness (CONTINUOUS)

Questions

**Thank you**