

# City Manager Report – December, 2015

Presented to: Minot City Council



**PROVIDE**

*FOR THE WORLD*

**POWER**

*THE WORLD*

**PROTECT**

*THE WORLD*

Lee Staab, City Manager

# Human Resources

- Current Recruitments including 2016 Approved Positions
  - 1 – Department Head
  - 4 – Engineering Professionals
  - 3 – Police Officers
  - 18 - All Others
- Completed Employee Benefit Open Enrollment for 2016
  - 4 Sessions held by the Human Resource Department were attended by 200+ Employees
- Priorities
  - Service Recognition Reception
    - December 9<sup>th</sup> – Municipal Auditorium
  - Human Resource Department preparation for year end including employee compensation changes for 2016



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# Engineering

## Infrastructure Development Update

### 6<sup>th</sup> St Underpass Pump Station

- Building will be fully enclosed 12/8
- Exterior piping completed in 2 weeks
- Western Ave open near end of 2015



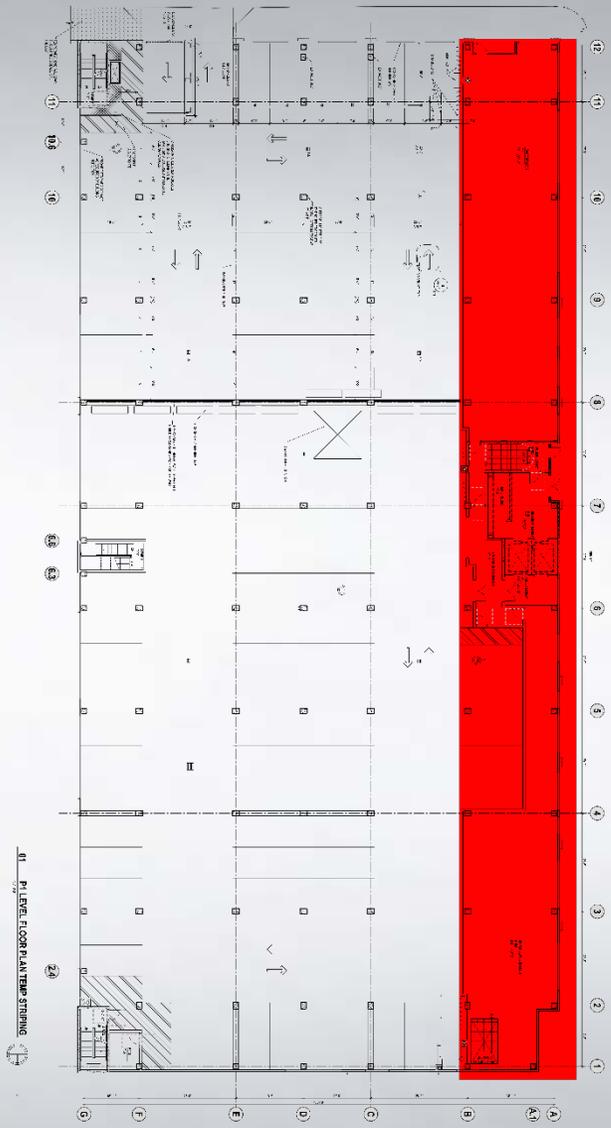
# Engineering

## Infrastructure Development Update

### Parking Structures

- Renaissance P1 columns and podium slab continuing
- Construction still on pace to partially open ramp on December 15 for a few spaces on 3<sup>rd</sup> Ave entrance. Dependent on safety inspection.

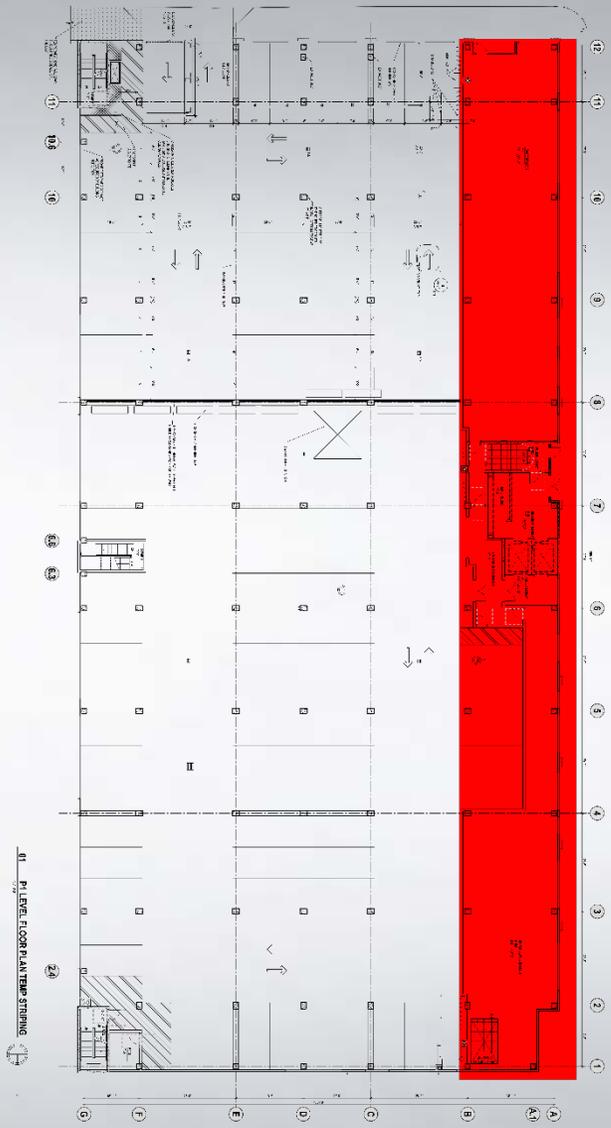




CONCEPTUAL FRONT ELEVATION



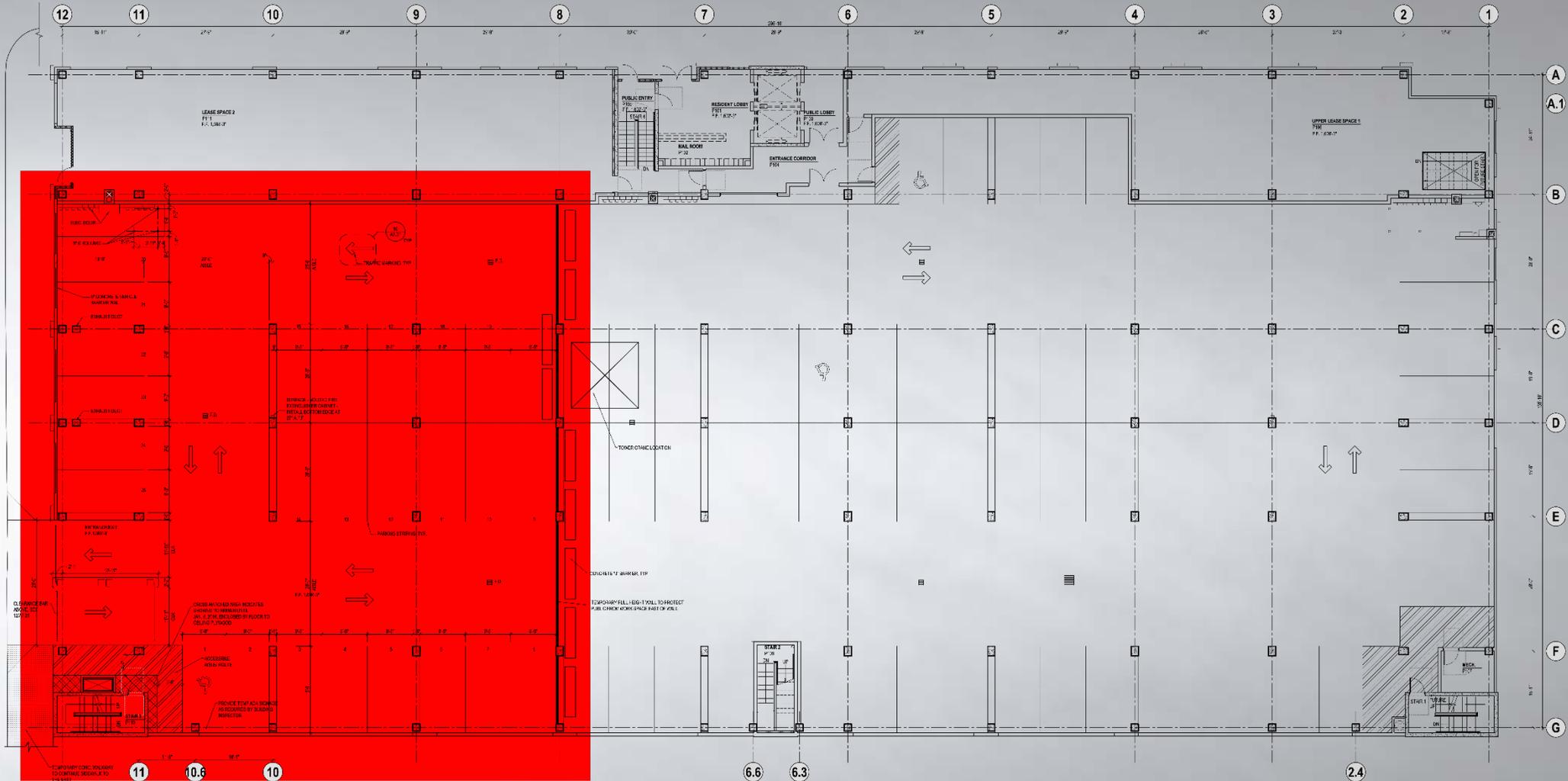
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CONCEPTUAL FRONT ELEVATION



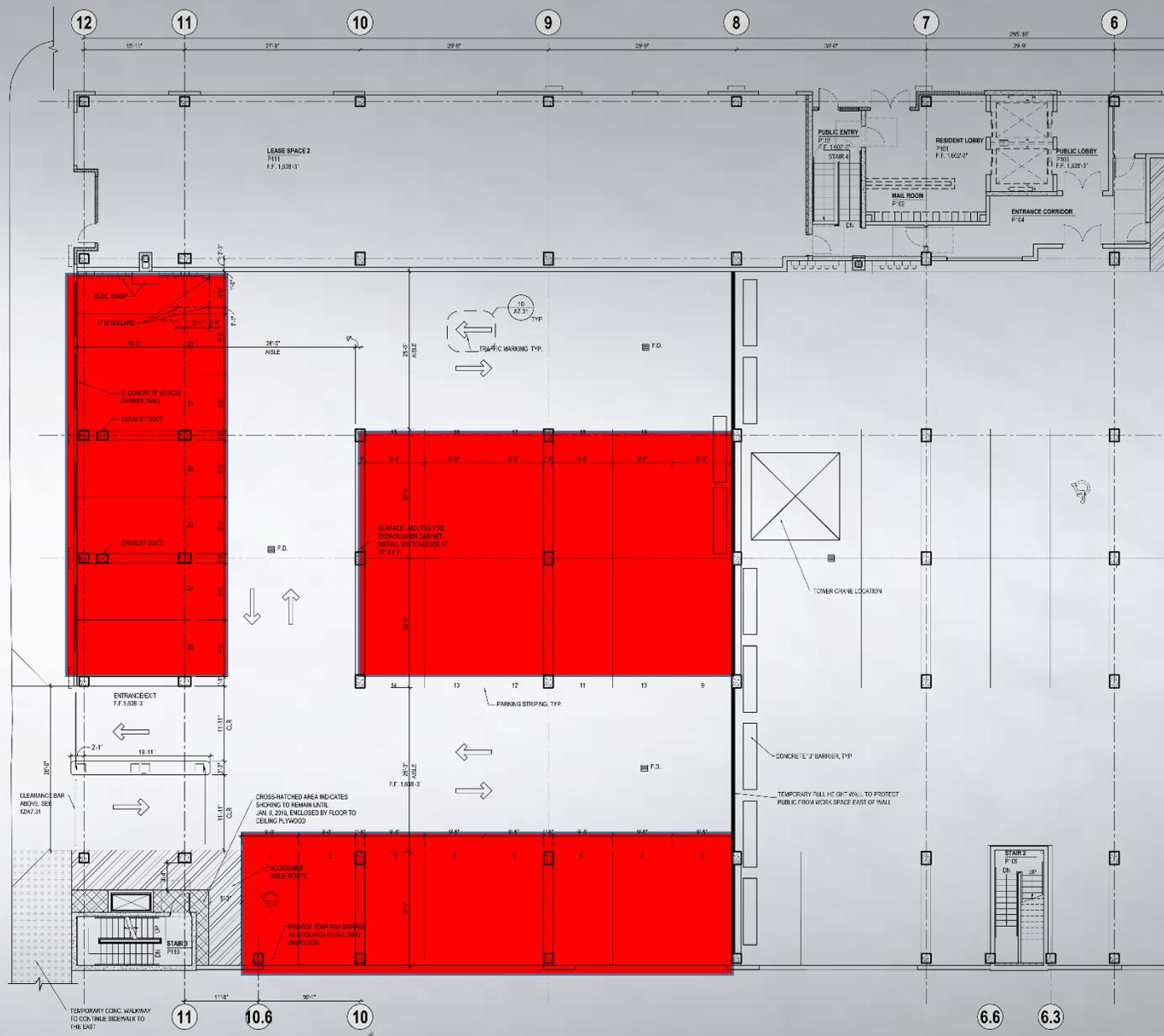
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01 P1 LEVEL FLOOR PLAN TEMP STRIPING



City of Minot



# City of Minot



**City of Minot**



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# Minot Public Library

## Fall programs continue to grow @ Your Library



“Baby Play” Story Time concluded on 11/20 with more than **100** people attending in 8 weeks.

**30+** teens worked with a local game creator to make their own board games in the Library’s Makerspace.



2 Lego League Clubs began meeting and will compete in state competition this spring. The clubs must demonstrate how new creations can be made from “trash”.



A partnership with the Friends of the Library and the Minot Community Foundation brought **38** people to the Minot Story Hour.



# City of Minot



# Police

Crime Prevention and the Law Enforcement Explorer Post interact with youth at annual **Santa Rides a Harley** event.



## Texting While Driving

There have been 104 tickets issued for texting and driving in 2015.. This offense is a \$100 fine.



## Weapons Testing

Officers test fired different handguns as part of a selection process for a new department issued sidearm.

The Sig Sauer 9mm was the firearm selected as a result of this evaluation.



# City of Minot

# Recreation/Auditorium

- **Auditorium Events – December**

- Tops-n-Blue – December 1
- Shootout on the Prairie – December 3&4
- Lorie Line Concert – December 18
- 2<sup>nd</sup> Story Christmas Party – December 19
- Brick Studio Christmas Show – December 21
- TGU Class “B” Day – December 29

- **Recreation Events – December**

- Youth Basketball Continues Through January
- Adult Basketball Starts December 6, 2015
- Adult Volleyball Starts December 6, 2015

- **Tennis Center Activities– December**

- Cameron Tennis Center is Open and Running Winter Leagues/Lessons for Adult and Youth



# Public Works

With the lack of snow to plow, street department crews are catching up on cleaning of storm water culverts and drainage areas.



# Assessor

- Most of the homes on the west side of Broadway in the valley have been reviewed on site for an update of the assessment property record card.
- Also all new construction is being listed and assessed for the 2016 tax year.
- At this point, approximately 2500 properties have been visited in 2015 by an appraiser from the assessor's office for review or new construction.



# Airport

- Terminal Construction
  - Construction 92% complete
  - Interior work, continue interior glass, sheetrock, electrical installation and light fixtures, HVAC, plumbing, painting, terrazzo, bag belts, kitchen, rental car areas, sprinkler installs, main vestibule
- Parking Lots
  - Continue to install bollards and perimeter fencing. Landscaping completion Spring 2016
- FedEx
  - Completed 1<sup>st</sup> lift of pavement. Finish in spring.



# Airport



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# Resilience

## 100 Resilient Cities application submitted on Tuesday, November 24<sup>th</sup>.

- Eligible to receive funding for the Chief Resilience Officer and resilience initiatives
- Assistance in developing a resilience strategy
- We will be notified in April 2016.

Two VISTA AmeriCorps volunteers will join the Chief Resilience Officer in Washington, DC on January 12-14<sup>th</sup> for Academy training.

Prepared > Protected > Stronger

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Anchorage · Boulder · Chicago · El Paso · Minot  
New Orleans · Norfolk · Pittsburgh · Phoenix · Tulsa

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The ROCKEFELLER FOUNDATION   CITIES OF SERVICE .ORG   Corporation for NATIONAL & COMMUNITY SERVICE



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# Fire Department

## Annual Ice Rescue Training

- Yearly training takes place in early winter when ice is thin enough to fall through.



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# Christmas Trees



- Sanitation Department will open two compost sites for Christmas tree disposal for one month starting Monday, December 28<sup>th</sup>.
  - Site 7: 16<sup>th</sup> St. and 16<sup>th</sup> Ave. SW
  - Site 3: Oak Park



# Holiday Closures

- Christmas Eve
  - All City Offices Closed
  - Landfill 8-12 Noon, No Garbage Collection
  - City Bus 8:00 – 1:30
    - 1:00 PM Take Home Only
- Christmas Day
  - All City Offices and Services Closed
- New Years Day
  - All City Offices and Services Closed

Police Department, Fire Department and Water Treatment will be fully staffed 24/7.





Provide for the World



Power the World



Protect the World

May You Have A  
*Merry & Christmas*  
 A Happy New Year



**City of Minot**