

October 22, 2004

Honorable Mayor and All Aldermen:

The 2005 budget continues the substantial investment in infrastructure that the City has made in recent years. In 2005, progress continues with a number of major projects expected to be underway including: fourth year construction on the NAWS Pipeline; final construction on the 27TH St. SE roadway bridge over the Canadian Pacific Railroad; 30th Ave. paving from 8th Street NW to the West 83 Bypass; Amtrak Depot restoration under the NDDOT Transportation Enhancement Program; Puppy Dog Forcemain Improvement (lift station to the lagoon); and continuation of our Street Improvement Program, Street Sealing Program, Storm Sewer Construction; and Sewermain and Watermain Replacement Programs.

The 2005 Budget also continues to reflect our long-standing efforts at providing municipal services as cost effectively as possible. Each year the City Council is faced with very significant decisions related to balancing the level of municipal services to be provided with the cost of providing those services and the inherent impact on property taxes, rates and fees.

The 2005 budget maintains current service levels and funds the 2005 Pay Plan including benefits. The budget, as adopted, is 128.65 mills, which represents a 4.12 mill reduction from the 2004 budget.

The 2005 budget does increase our water and sanitation utility rates. There is no increase scheduled in our sanitary sewer, storm sewer or cemetery rates. A detailed listing of these items is included in the Mill Levy, Rates and Fees section of the Budget Comments. For informational purposes, the value of a mill for the City increased from \$64,323 to \$67,275 per mill.

The 2005 Pay Plan continues the market based pay system that was implemented as a result of our pay and classification study conducted in the year 2000, and first implemented in the year 2001. The 2005 budget includes an adjustment in City Council compensation for the first time since 1996. Details on this are included in the "Budget Comments" section.

Last year the Council authorized the position of Economic Development Analyst within the Finance Department but decided to delay filling the position until the economic development workload justified doing so. We will handle the position in a similar manner in 2005. As the economic development workload increases, based on the renewed sales tax authorization, we will bring a request to the Council to fill this position. Although there were some other new positions discussed, all will be studied over the course of the next year with recommendations to be included in the Proposed 2006 Budget, if deemed warranted. Two engineering related positions (Engineering Tech for GIS and Zoning/Code Enforcement and an Assistant in the Planning Division) were discussed. However, the new City Engineer asked for one year to study department manpower needs to prepare his recommendations. The Public Works Director also discussed the possibility of adding to existing staff one additional Heavy Equipment Operator.

He will be studying the Landfill workload this coming year and will report back in one year. Finally, the Fire Chief will be studying alternatives for handling training in the Fire Department. He will have a recommendation for consideration next year. As always, it is important to note that to add new staffing positions brings along funding policy alternatives (i.e. to decrease spending somewhere else in the budget, to find an alternate source of revenue, or to consider an increased mill levy).

Funding for equipment purchases has always presented difficult decisions for the Council. Costs for equipment have risen precipitously as can be seen in the price of one single axle truck/box, which costs the equivalent of one mill. To try to help with equipment acquisition, we are in the process of updating our listing of anticipated rolling stock needs over the next five years.

As has been our practice, the 2005 budget includes a detailed listing of proposed sales tax capital items for the next five years. A summary of each project is included in the "Budget Comments" section of this document.

Over the years, there have been periodic discussions about possible additional sources of revenue, which could be used to reduce the City's share of the mill levy. Some other major cities in the state do have other methods of funding which have helped to hold down their city's property tax levy. These include the transfer of the maximum amount of revenues (20%) allowed under State law from utility funds. This year we have increased the total reimbursement to the General Fund making the allowable transfers from the utilities a total of 14.34%.

This year's budget was once again prepared with the much-appreciated active involvement of all Department Heads and their staffs. The Finance Director, Comptroller and Executive Secretary have been of particular assistance in completing this document. Thank you for the opportunity to submit this budget for your consideration.

Sincerely,

David W. Waind
City Manager

BUDGET 2005

COMPARISON OF THE TOTAL BUDGET BY FUND

	<u>2004 Budget</u>	<u>2005 Budget</u>	<u>Increase (Decrease)</u>
<u>General Fund</u>	\$13,297,666	\$13,521,761	\$224,095
<u>Enterprise Fund</u>			
Airport	2,329,240	4,407,527	2,078,287
Cemetery	217,110	213,016	(4,094)
Parking Authority	182,599	186,463	3,864
Sanitation	2,146,178	2,075,460	(70,718)
Water and Sewer	7,446,596	7,634,609	188,013
<u>Special Revenue Funds</u>			
City Bus	1,555,033	681,796	(873,237)
Library	913,967	938,229	24,262
Recreation/Auditorium	1,080,856	1,109,180	28,324
Emergency Fund	64,323	60,000	(4,323)
Equipment Purchase	261,193	303,050	41,857
Fire Equipment Purchase	90,044	73,350	(16,694)
Total Operations	29,584,805	31,204,441	1,619,636
Pension and Social Security	1,132,485	1,216,815	84,330
Sales Tax	9,746,400	10,001,791	255,391
Commission On Aging Bus Grant	47,495	52,000	4,505
Hotel/Motel Tax	300,000	307,500	7,500
Debt Retirement	15,326,825	5,125,507	(10,201,318)
Total Budget	<u>\$56,138,010</u>	<u>\$47,908,054</u>	<u>(\$8,229,956)</u>

BUDGET 2005

COMPARISON OF PROPERTY TAX LEVY

The 2004 property tax levy was \$8,540,011. The final taxable valuation of \$64,321,842 produced a mill levy of 132.77. The taxable valuation for 2005 is \$67,275,118, so the property tax levy of \$8,655,721 will produce a mill levy of 128.65.

Purpose	2004		2005	
	<u>Dollar Levy</u>	<u>2004 Mills</u>	<u>Dollar Levy</u>	<u>2005 Mills</u>
General Fund	\$3,954,578	61.48	\$3,741,531	55.62
Airport	0	0.00	0	0.00
Cemetery	21,226	0.33	40,471	0.60
City Bus	171,742	2.67	160,424	2.38
Library	777,022	12.08	809,452	12.03
Recreation/Auditorium	530,664	8.25	578,978	8.60
Emergency Levy	64,323	1.00	41,721	0.62
Equipment Purchase	8,362	0.13	46,701	0.69
Fire Equipment	76,544	1.19	17,698	0.26
Total Operations	<u>5,604,461</u>	<u>87.13</u>	<u>5,436,976</u>	<u>80.80</u>
Pension and Social Security	1,095,831	17.04	1,216,815	18.09
Debt Retirement	<u>1,839,719</u>	<u>28.60</u>	<u>2,001,930</u>	<u>29.76</u>
Grand Totals	<u><u>\$8,540,011</u></u>	<u><u>132.77</u></u>	<u><u>\$8,655,721</u></u>	<u><u>128.65</u></u>

BUDGET 2005

COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2004 Budget	2005 Budget	Increase (Decrease)
Regular Employees	\$11,508,108	\$11,554,957	\$46,849
Overtime	281,689	288,731	7,042
Extra Help	749,316	784,167	34,851
Total Salaries	<u>12,539,113</u>	<u>12,627,855</u>	<u>88,742</u>
Health Insurance	994,118	1,020,078	25,960
Life Insurance	15,288	15,239	(49)
Disability Insurance	1,000	1,000	0
Social Security	90,286	94,008	3,722
Medicare	116,726	128,690	11,964
Pension	1,294,157	1,489,894	195,737
Unemployment	7,500	7,500	0
Worker's Compensation	184,674	185,073	399
Deferred Compensation	3,750	3,750	0
Total Benefits	<u>2,707,499</u>	<u>2,945,232</u>	<u>237,733</u>
Elections	3,100	3,100	0
Testing	12,960	12,960	0
Financial Audit	25,000	25,000	0
Medical Exams	63,594	31,880	(31,714)
Monitoring	23,500	24,500	1,000
Microfilming	3,000	3,000	0
Software Agreements	116,849	134,050	17,201
CD Police Auxillary	8,500	8,000	(500)
Associations	30,945	32,421	1,476
Other	2,500	3,500	1,000
Total Professional and Technical	<u>289,948</u>	<u>278,411</u>	<u>(11,537)</u>
Water	25,250	23,328	(1,922)
Contracts	421,497	389,807	(31,690)
Maintenance	2,033,528	1,979,138	(54,390)
Equipment Rental	299,739	307,390	7,651
Total Purchased Property Services	<u>2,780,014</u>	<u>2,699,663</u>	<u>(80,351)</u>
Legal Fees	42,000	62,600	20,600
Fleet Labor	59,010	57,210	(1,800)
Liability Insurance	190,269	193,638	3,369
Telephone	162,635	178,570	15,935
Publications/Legal Ads	25,245	16,595	(8,650)
Promotions	6,000	4,500	(1,500)
Travel	54,500	58,617	4,117
Education & Training	59,408	62,372	2,964
Car Allowance	21,893	19,385	(2,508)
Wearing Apparel	43,400	43,700	300
Laundry	9,850	10,900	1,050
Pound Service	18,000	18,500	500

BUDGET 2005

COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2004 Budget	2005 Budget	Increase (Decrease)
Towing	\$14,050	\$14,550	\$500
Miscellaneous Purchased Services	86,665	90,765	4,100
Total Purchased Services	<u>792,925</u>	<u>831,902</u>	<u>38,977</u>
Office and Building	158,490	163,672	5,182
Thinner, Paint, Markings	40,000	38,000	(2,000)
Meters	60,000	60,000	0
Natural Gas	206,900	280,725	73,825
Electricity	979,217	977,613	(1,604)
Books and Subscriptions	34,276	33,409	(867)
Operation Supplies	681,884	684,293	2,409
Vehicle Supplies	351,425	421,225	69,800
Salt and Sand	58,500	63,000	4,500
Miscellaneous Supplies	87,397	81,412	(5,985)
Postage	30,000	33,000	3,000
Total Supplies	<u>2,688,089</u>	<u>2,836,349</u>	<u>148,260</u>
Capital/Books & Materials	142,218	148,173	5,955
Capital Purchases	2,144,254	3,155,560	1,011,306
Total Property	<u>2,286,472</u>	<u>3,303,733</u>	<u>1,017,261</u>
Contingency	81,223	63,400	(17,823)
Payment in Lieu of Taxes	4,000	5,480	1,480
Buy Money	24,500	24,500	0
Purchases For Resale	619,500	701,664	82,164
Domestic Violence Fees	18,000	18,000	0
Reimbursements To General Fund	1,645,027	1,726,710	81,683
OCLC Services	12,000	12,000	0
Credit Card Discounts	13,700	12,000	(1,700)
Community Service	5,000	5,150	150
Community Contributions	326,145	331,194	5,049
Total Other Objects	<u>2,749,095</u>	<u>2,900,098</u>	<u>151,003</u>
Total Debt Service Payments	1,921,556	2,063,463	141,907
Total Transfers	<u>830,094</u>	<u>717,735</u>	<u>(112,359)</u>
Grand Totals	<u><u>\$29,584,805</u></u>	<u><u>\$31,204,441</u></u>	<u><u>\$1,619,636</u></u>

BUDGET 2005

October 22, 2004

TO: Honorable Mayor and All Aldermen
FROM: David W. Waind, City Manager
RE: Budget Comments

SUMMARY

The mill levy for the City of Minot 2005 budget is 128.65 mills - compared to 132.77 mills in 2004, a decrease of 4.12 mills. The valuation of the mill for 2005 is \$67,275. The property tax dollar levy for the budget of \$8,655,721 is up by \$115,710.

The total 2005 Budget is \$47,908,054 compared to \$56,138,010 in 2004, a decrease of \$8,229,956. Debt service decreased \$10,201,318 as a result of the South Broadway temporary financing. Increases to the budget include \$326,475 in employee salaries and benefits, and \$1,017,261 in capital purchases.

EMPLOYEE PAY/BENEFITS

The 2005 basic budget was prepared incorporating the Pay Plan as recommended by the Civil Service Commission. As a result, the basic budget shows an increase in total salaries of \$88,742 and an increase in employee benefits of \$237,733. The principal increases in benefits are in health insurance and pension.

Overall, total wages and benefits for 2004 was \$15,246,612. The 2005 basic budget amounts to \$15,573,087.

The City Council adopted and implemented the Pension Plan in 2004. The contribution by the City and the employee will rise from 12.42% to 13.37% for 2005.

As an additional note, the Pay Plan, as adopted by the City Council and first implemented in 2001, includes a permanent salary competitiveness policy at 100% of the estimated prevailing rate. As the employment market pay rates of the annually surveyed benchmark positions increase, so does the cost of the Pay Plan and benefits for the City employees increase, putting additional upward pressure on the tax levy now and into the future.

CITY COUNCIL COMPENSATION

There have been no changes in the compensation rate for the Council since 1996. Council pay levels were set by the State Legislature based on city size prior to 1996. Thereafter the State Legislature removed the cap in state law and authorized cities to set compensation levels for their governing boards.

The budget includes a \$50/month adjustment for City Council members and a \$100/month adjustment for mayor.

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STAFFING

Last year the Council authorized the position of Economic Development Analyst within the Finance Department but decided to delay filling the position until the economic development workload justified doing so. It is our recommendation that we handle the position in a similar manner in 2005. As the economic development workload increases, based on the renewed sales tax authorization, we will bring a request to the Council to fill this position.

The City Engineer, the Public Works Director, and the Fire Chief will be reviewing their manpower needs during the next year. Additional staffing recommendation will be included in the 2006 budget, if deemed warranted. As always, it is important to note that to add new staffing positions brings along funding policy alternatives (i.e. to decrease spending somewhere else in the budget, to find an alternate source of revenue, or to consider an increased mill levy).

As always, we will continue our regular policy of reviewing vacant positions when they occur. This policy involves reviewing, every time there is a vacancy in a position, whether the position should be filled or not. And, if it is recommended that the position be filled, we review how it should be filled.

MILL LEVY, RATES AND FEES

Each year, the City Council, acting as the governing body, must balance the level of services to be provided with the financial impact of those services. Last year the approved City portion of the 2004 mill levy was 132.77 mills. For 2004, the net tax on an \$80,000 home (for the City portion of the consolidated tax levy) was \$477.98. The 2005 City mill levy will amount to 128.65 mills with a net tax on the same home of \$463.14. As a result, the net impact of the proposed City budget for 2005 on an \$80,000 home amounts to a decrease of \$14.84 from 2004.

The intent of a rate increase is to make an individual department, or fund, become or remain self-supporting without the need to supplement their revenues with property tax dollars. Rate increases are recommended for the Water and Sanitation Utility. The minimum water bill will increase by \$1.05 from \$22.03 to \$23.08. This \$1.05 increase in the minimum bill is broken down into an additional \$.55 for water and \$.50 for sanitation.

The Finance Department will continue their annual review of utility rates and will report their findings to the administration. If additional adjustments are necessary, they will be recommended to the City Council.

SALES TAX

Last year total collections of our original 1% sales tax amounted to \$4,708,560. In the 2005 budget, we are showing estimated collections at \$4,802,731. However, should collections exceed these estimates, they will be carried in the fund reserve of each category to which the fund is divided: 50% capital (infrastructure), 40% economic development, and 10% property tax relief. We will be analyzing the collections annually and adjusting our estimates as deemed appropriate.

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Following is a recap of the projected sales tax capital budget through 2006 and an explanation of each of the items budgeted.

Sales Tax Chart	2005	2006	2007	2008	2009
Cash Reserve					
Estimated Collections	2,401,366	2,425,380	2,449,633	2,474,130	2,498,871
Total Available	2,401,366	2,425,380	2,449,633	2,474,130	2,498,871
Auditorium Maintenance	50,000	50,000	50,000	50,000	50,000
Highway Projects	550,000	600,000	650,000	700,000	700,000
Minot Park District	20,000	20,000	20,000	20,000	20,000
Recreation Complex Maintenance	30,000	30,000	30,000	30,000	30,000
Community Arena Maintenance	80,000	80,000	80,000	80,000	80,000
Water and Sewer Replacement	100,000	100,000	100,000	100,000	100,000
Major Projects	135,000	220,000	705,942	699,130	733,871
Airport Terminal Debt	150,000	150,000	150,000	150,000	150,000
Intermodal Land	50,000	60,000	40,000	100,000	
Landfill Equipment Building	30,000	75,000	145,000		
Water and Sewer Building	30,000	50,000	70,000		
Airport Fuel Farm	112,000	100,000	60,000		
Police Department Renovation of Fire Station	591,000	464,000			
MAGIC Fund Infrastructure	150,000	150,000			
MAGIC Fund Specials	226,366	125,071			
MSU Dome Roof and Floor	40,000	40,000			
North Central Research Center	25,000	25,000			
Public Works Cooling Tower	32,000				
Storm Sewer Land and Building		50,000	50,000	100,000	100,000
Fire Department Burn Building		36,309	163,691	100,000	
North Hill Complex Building			60,000	70,000	50,000
Fire Station #3 Remodel/Disaster Bay Addn			25,000	100,000	100,000
Police Impound Lot Paving and Building			50,000		
Civil Defense Siren Expansion				50,000	50,000
Airport Equipment Building				25,000	90,000
Dispatch Center Air Handling System				100,000	
Auditorium II Remodeling					50,000
Auditorium Bleachers					50,000
Fire Station #2 Remodel/Mechanic Bay Addn					25,000
Fire Pumper					120,000
Total Budget	2,401,366	2,425,380	2,449,633	2,474,130	2,498,871

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Auditorium Maintenance - \$50,000 is budgeted in this account for 2005. The account is used to continue to provide adequate maintenance for the Auditorium complex.

Highway Projects - \$550,000 is budgeted to pay a portion of the cost of a number of highway improvements in Minot. Examples of the projects, which have or will receive funding out of this fund include South Broadway reconstruction from 7th Avenue SW to 19th Avenue SW, 27th Street SE Overpass, 16th Street SW Underpass, and continuation of our Street Improvement Program. In addition to sales tax, it is anticipated that the balance of the highway funds will come from the Highway Reserve levy maintained at approximately 20 mills. By using this combination annually, the Council has been attempting to guarantee that property taxes will not increase for these types of projects.

Minot Park District - \$20,000 per year is budgeted for capital improvements in the Minot Park system, with the provision that the Park Board continues to administer the City's Forestry Program.

Recreation Complex Maintenance - \$30,000/year for Recreation Complex Maintenance is included in the Sales Tax Capital budget. Funds from this account will be used to ensure that needed on-going maintenance on these important assets will take place in a timely manner.

Community Arena Maintenance - \$80,000/year is set aside to provide for major maintenance of the All Seasons Arena or the Park Board's MAYSA Arena.

Water and Sewer Replacement - \$100,000 is budgeted annually to help supplement funding for the needed existing W&S replacement program. The deteriorating condition of many of our older mains is necessitating this enhanced program.

Major Projects - Funds budgeted here are set aside for infrastructure projects as designated by the City Council.

Airport Terminal Debt - The \$150,000 budgeted here will pay most of the local share of Airport Terminal financing through 2012.

Intermodal Land – These funds would complete the anticipated public investment (\$300,000) in suitable land for construction of an intermodal site.

Landfill Equipment Building – Since the landfill was moved to its present site in 1972 the department has been working in an old quonset that was purchased from the BN Railway. Funds shown here will provide a new building that will house landfill equipment and also offer a bay where they can work on the equipment. \$30,000 is budgeted in 2005 with a total of \$250,000 through 2007.

Water and Sewer Building - The \$150,000 programmed here is to replace the older rusted metal buildings on the Water and Sewer Maintenance grounds. One of the buildings contains asbestos and needs to be removed.

Airport Fuel Farm – \$372,000 is proposed for replacement of the existing fuel farm with a new system at Minot International Airport. The existing fuel farm is near the end of its useful life and should be replaced.

Police Department Renovation of Fire Station – Funding shown for the project will complete this \$2 million renovation project. This project addressed critical space needs of the Police Department and anticipates future growth.

MAGIC Fund Infrastructure – The City Council approved the transfer of \$750,000 to the Sales Tax Economic Development Fund (\$150,000 annually through 2006) to be used for future infrastructure costs related to job

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development.

MAGIC Fund Specials – The City Council approved the transfer of an anticipated 1% growth in sales tax collections to the Sales Tax Economic Development Fund for the repayment of special assessments and interfund loans used for infrastructure purposes in attracting businesses to Minot through 2006. These funds are dependent on growth in sales tax collections.

MSU Dome Roof and Floor - \$40,000/year is budgeted through the year 2006 for payment of up to 50% of the cost of replacement of the MSU Dome floor, and as a contribution towards repair of the Dome roof and related major repairs and replacements.

North Central Research Center - A total of \$50,000 is programmed over the next two years (\$25,000/year) as a contribution to the North Central Research Center's construction of an agronomy research laboratory and greenhouse.

Public Works Cooling Tower – \$32,000 is budgeted in 2005 for replacement of the twenty-six year old cooling tower at the Public Works Complex.

Storm Sewer Land and Building – Phase II of the EPA's Storm Water Regulations provides for point source contamination for storm run-off water. As a result, we are mandated to provide for covering our sand and salt operation used annually for winter street maintenance. To do so, we are programming funds to provide for construction of a building to house our sand and salt operation and to provide for acquisition of land to place the building on. A total of \$500,000 is programmed with funding beginning in 2006.

Fire Department Burn Building - Funds programmed here (totaling \$300,000 beginning in 2006) will be used to build a multi-level addition to our training tower and to upgrade other areas of our fire training grounds. These improvements will enhance our training capabilities particularly related to "live" burns under professional guidelines for safety. The burn building will be used for both burn training and search and rescue training, improving our ability to respond to interior attack emergencies.

North Hill Complex Building – Based on inspection of the existing building on this complex, it will need to be replaced due to structural problems caused by settling. The complex is located, in part, over an old landfill that has contributed to this situation. A new building properly designed for this location is planned beginning in 2007. A total of \$280,000 is programmed for this project.

Fire Station #3 Remodeling/Disaster Bay Addition – \$225,000 is planned here for construction of two new bays in the north side of the Airport Fire Station. The bays will be used to house the disaster trailer and the collapse rescue trailer which have been acquired through Homeland Security funding. Remodeling will involve construction of an exercise room that is now in the open in the apparatus bays.

Police Impound Lot Paving and Building - Funds here are programmed for 2007 by the Police Department to improve, expand, and light the existing impound lot as well as build a steel building on the site to safely and securely hold smaller and/or more valuable items indoors in a protected environment.

Civil Defense Siren Expansion – Because of regular maintenance inspections of our civil defense siren system, our 15-year-old system continues to service us. However, it is anticipated that we will need to expand the system by adding additional siren sites in our growth areas in coming years. There is a chance that this project could qualify for Federal funds. So, we will pursue that possibility while, at the same time, programming funds (\$400,000) from sales tax beginning in 2008.

Airport Equipment Building – \$250,000 is programmed to replace two old smaller metal buildings with a new building to provide for more and better-designed space for Airport equipment storage. The building will also house Northwest Airlines' de-icing equipment and provide for FAA storage space. Funding is programmed to

BUDGET 2005

begin in 2008.

Dispatch Center Air Handling System - The Police Department has requested funds (\$100,000) in 2008 to provide for further improvement in the Dispatch Center. Funds programmed here will be used to install a system to have positive air pressure inside the Dispatch Center and to provide for air circulation without drawing air directly from outside.

Auditorium II Remodeling – This portion of the Auditorium Complex was not included in earlier remodeling of the main Auditorium. A total of \$700,000 will be programmed beginning in 2009 to provide for a complete updating of the facility to meet community usage needs for the future.

Auditorium Bleachers – A total of \$150,000 is programmed beginning in 2009 to replace bleachers on the main floor of the Auditorium. The existing bleachers were original to the building and are now fifty years old and need to be replaced.

Fire Station #2 Remodel/Mechanic Bay Addition – With the ever-increasing size of fire trucks, we need to construct a bigger and higher bay with a lift at Station #2 to safely facilitate the Fire Mechanic's ability to work on our fire equipment. \$225,000 is programmed for this project beginning in 2009.

Fire Pumper - \$475,000 is programmed beginning in 2009 for the acquisition of two new fire pumper trucks for the Minot Fire Department. The first pumper will be bid in 2009 and the second pumper in 2011.

FUND SUMMARIES

General Fund

General Fund spending for the 2005 budget increased from \$13,297,666 in 2004 to \$13,521,761 in 2005, an increase of \$224,095 (1.69%). The mill levy for the General Fund decreased from 61.48 mills in 2004 to 55.62 mills in 2005, a decrease of 5.86 mills.

Airport

The Airport budget is up by \$2,078,287, to a total of \$4,407,527 in 2005. The mill levy remains at 0.00 mills for 2005.

Cemetery

The Cemetery budget was \$217,110 in 2004 and is \$213,016 for the 2005 budget, a decrease of \$4,094. The mill levy was at .33 for 2004 and increased to .60 for 2005.

Parking Authority

The Parking Authority budget was \$182,599 in 2004 and is \$186,463 for the 2005 budget, an increase of \$3,864.

Sanitation

The total Sanitation budget decreased \$70,718, from \$2,146,178 in 2004 to \$2,075,460 in 2005. The Garbage Collection budget increased \$26,517 from \$963,022 in 2004 to \$989,539 in 2005. The Landfill budget decreased \$97,235 from \$1,183,156 in 2004 to \$1,085,921 in 2005.

Water and Sewer

The overall Water and Sewer Utility budget increased \$188,013, from \$7,446,596 in 2004 to \$7,634,609 for the 2005 budget. Storm Sewer Maintenance increased \$3,090 from \$230,953 in 2004 to \$234,043 in 2005. Water Supply and Treatment increased \$196,831 from \$3,425,958 in 2004 to \$3,622,789 in 2005. Water Distribution and Sewage Collection increased \$1,240 from \$1,266,500 in 2004 to \$1,267,740 in 2005. Sewage Pumping and Treatment decreased \$25,300 from \$1,803,185 in 2004 to \$1,777,885 in 2005.

BUDGET 2005

Utility Accounting increased \$12,152 from \$270,000 in 2004 to \$282,152 in 2005. Water and Sewer Replacement remained at \$450,000 in 2005.

City Bus

The City Bus budget decreased \$873,237, from \$1,555,033 in 2004 to \$681,796 in the 2005 budget. The principal decrease in this budget was a reduction in federal funds for capital purchases. The mill levy for 2004 decreased .29 mills from 2.67 mills in 2004 to 2.38 mills in 2005.

Library

The Library budget increased \$24,262 from \$913,967 in 2004 to \$938,229 in the 2005 budget. The mill levy decreased from 12.08 mills in 2004 to 12.03 mills in 2005.

Recreation/Auditorium

The Recreation/Auditorium budget increased \$28,324 from \$1,080,856 in 2004 to \$1,109,180 in the 2005 budget. The combined mill levy increased from 8.25 mills in 2004 to 8.60 mills in 2005.

Emergency Fund

The Emergency Fund budget decreased from \$64,323 in 2004 to \$60,000 in 2005. The mill levy decreased from 1.0 mills to .62 mills.

Equipment Purchase

The Equipment Purchase budget increased \$41,857 from \$261,193 in 2004 to \$303,050 in 2005. Funding for the Equipment Purchase budget comes from cash reserves, federal grants, mill levy, and transfers from the Sanitation Utility and the Water and Sewer Utility. The mill levy increased from .13 mills in 2004 to .69 mills in 2005.

This fund includes \$171,800 for Police Department equipment, \$113,250 for Street Department equipment, and \$18,000 for other departments' equipment. Additional details on the equipment to be purchased can be found under the Equipment Purchase budget (Account No. 73).

Fire Equipment Purchase

The Fire Equipment Purchase budget decreased \$16,694 from \$90,044 in 2004 to \$73,350 in 2005. The mill levy decreased from 1.19 mills in 2004 to .26 mills in 2005.

Details on the equipment to be purchased can be found within the Fire Equipment Purchase budget (Account No. 74).

Sales Tax Accounts

\$500,000 from this fund's estimated balances is budgeted for property tax relief in 2005. The budget of \$2,401,366 for capital projects is identified in detail earlier in the budget message.

The Economic Development portion of this budget increased \$84,990 from \$2,212,704 in 2004 to \$2,297,694 in 2005.

The 2005 NAWS budget anticipates collections of \$4,802,731 from the NAWS sales tax. Funds from this tax will be used to pay the local share of the entire regional water supply project.

Pensions and Social Security

The 2005 Pension and Social Security budgets increased \$84,330, from \$1,132,485 in 2004 to \$1,216,815 in 2005. The tax levy increased 1.05 mills from 17.04 mills in 2004 to 18.08 mills in 2005. Total taxes levied increased \$120,984 from \$1,095,831 in 2004 to \$1,216,815 in 2005.

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Commission On Aging Bus Grant

This fund is used to account for transfers from the State to the Commission on Aging. It's anticipated that \$52,000 will be available in 2005.

Hotel/Motel Tax

The Hotel/Motel Tax budget consists of income from the current 2-cent hotel/motel tax dedicated to the Minot Convention and Visitor's Bureau and one cent hotel/motel tax dedicated to All Seasons Arena maintenance. This budget increased from \$300,000 in 2004 to \$307,500 in 2005.

Debt Retirement

The amount levied for Debt Retirement is up by 1.16 mills for 2005 for a total of 29.76 mills. The dollar amount levied in 2004 is \$162,211 more than the dollar amount levied in 2004 and now totals \$2,001,930. Again, the amount levied for City debt would be significantly higher without our sales tax. The Property Tax Relief portion of the sales tax has been directed to reducing our Highway Projects debt, this year by an estimated \$500,000. We are also transferring \$150,000 to Airport bond payments, and \$550,000 to Highway Projects, all from the Capital Improvements portion of the Sales Tax.

Detailed information on debt, mill levy distribution, and other income for Debt Service funds can be found in the Debt Service section.

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MAYOR AND CITY COUNCIL (ACCOUNT #01)

Program Goals:

To formulate public policy, guide development of the city, and ensure efficient administration of City operations.

Program Objectives:

To pass ordinances, resolutions, and policy statements at regular and special City Council meetings.

To set annual objectives through the adoption of the budget and capital improvements program.

To provide for orderly growth by continuing policies and procedures to protect the public and encourage private enterprise.

To determine the policies, goals and objectives of the Council are carried out through the City Manager.

CITY MANAGER (ACCOUNT #02)

Program Goals:

To provide professional leadership in administration of policies and objectives adopted by the City Council and propose solutions to community problems for Council consideration.

Program Objectives:

To execute City Council objectives established through adoption of the budget.

To coordinate departmental operations.

To interpret City Council policies to departments, outside organizations and citizens.

To represent the City in contacts with federal, state, county and local governments in an effort to maintain continued coordination, cooperation and communication.

HUMAN RESOURCES/CITY CLERK (ACCOUNT #03)

Program Goals:

To provide the City Council, City Manager, City staff and various City boards with effective and efficient administrative support through both the Human Resources and City Clerk functions and to perform such other duties as assigned.

Program Objectives:

To complete research, agenda preparation, minutes, records management and other administrative work for the City Council and Council Committees, Civil Service Commission, and Board of Equalization.

To provide guidance and administer local gaming site authorizations and alcoholic beverage licensing.

To provide staff assistance to the City Manager in the preparation of the annual pay and classification plan and other routine and/or special projects.

To provide coordination for all departments in recruitment, selection, wages and benefits, and provide all departments with general information on safety and training and the Civil Service system.

BUDGET 2005

To provide necessary personnel data to all governmental agencies in compliance with applicable regulations.

To continue to expand computer usage, to improve effectiveness of information distribution and overall efficiency of all phases of office operations.

To provide general guidance to City department heads and City employees regarding human resource laws and regulations; maintain employee records; and process and distribute City payroll.

CITY ATTORNEY (ACCOUNT #4)

Program Goals:

To advise the City Council and City Manager of legal implications of contemplated policy and administrative decisions, to determine legal means to implement decisions, and to represent the City in all legal proceedings in which it may have an interest.

Program Objectives:

To represent the City in lawsuits on a variety of legal issues.

To provide written and oral opinions to the City as needed.

To support the Planning Commission, Pension Boards, various City Council committees and other groups by drafting contracts, ordinances and other legal documents as required.

ADMINISTRATION AND GENERAL (ACCOUNT #6)

Program Goals:

To provide an account to report expenses of the General Fund that are not directly linked to other programs.

FINANCE (ACCOUNT #8)

Program Goals:

To plan and direct the financial administration of the City and to present the financial position and results of operations of the City in a manner which is responsible, accurate, complete and fair.

Program Objectives:

To plan, organize and maintain proper accounting for all fiscal activities in conformance with AICPA and NCGA standards.

To provide accurate reporting of all financial activities on a monthly, quarterly and annual basis.

To continue to earn the Certificate of Achievement for Excellence in Financial Reporting.

To provide the proper cash flow for all obligations of the City.

To maintain an efficient and productive investment portfolio and maximize interest income.

To maintain an efficient internal control system for administering federal, state and local grants.

BUDGET 2005

To assist the Special Assessment Commission in spreading the costs of all special assessment projects authorized by the City Council.

To proceed with the transition of our current banking practices to consolidating all depository and other various banking services (excluding investments) needed for the City into one institution via an RFP.

INFORMATION TECHNOLOGY (ACCOUNT #9)

Program Goal:

To provide support services for all departments in the City in the management of information resources.

Program Objectives:

To plan, organize and direct the effective use of information technology operations in the City.

To implement the policy of the Technology Planning Committee.

To analyze information technology needs of departments and assist in the development, acquisition, and/or implementation of automated information systems.

To assist departments in the maintenance and improvement of existing information systems.

To analyze and report on the efficiency of the City computer systems.

To coordinate and assist departments in providing Internet-based information and services to the public.

ASSESSORS (ACCOUNT #11)

Program Goals:

To assess all taxable property within the City of Minot in accordance with state law and local resolution and to continue efforts to maintain the highest possible degree of equity among properties.

Program Objectives:

To prepare annual assessment roll and present it, along with necessary additional data, to the City Board of Equalization.

To process and administer 175 applications for senior citizen property tax credit, 325 property tax exemption certificates submitted by religious, fraternal, educational and other organizations as well as those submitted by certain disabled veterans, blind and wheelchair bound property owners and owners of 100 new residences and condominiums.

To investigate and make recommendations on tax abatement applications and correction of true and full values; to represent the City when these applications are heard by the County Commissioners and to represent the City at the County and State Boards of Equalization.

To perform field inspections in conjunction with 600 building permits.

To review 1,400 properties in the continuing reviewal program.

To provide statistical data to the North Dakota State Tax Department as required by statute including the State Board Sales Ratio reports.

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To the extent possible, provide other departments with updated property ownership lists on a regular and timely basis and to provide estimates of market value on proposed real estate purchases by City or sales of City-owned real estate.

To expand use of the (CAMA) system to reach its full potential, including providing an informational web page for real estate professional usage.

To process approximately 25 telephone inquiries daily concerning statistical data on properties within the city limits of Minot.

To provide professional growth to staff with continuing education courses to maintain certifications.

To educate the public concerning property tax issues through computer, personal contacts, and other public relations tools.

To install and use hand held computer in local field inspections.

POLICE ADMINISTRATION (ACCOUNT #20)

Program Goals:

To meet the public safety needs of the community through public presentations, solicitations of feedback, self-evaluation and appropriate adjustment of programs, methods and operations; to continually maintain communications with the public and community organizations so that overall, the Minot Police Department provides the most professional course of action to serve the community with effective public safety services.

Program Objectives:

To continue involvement in community affairs; to conduct seminars and timely informational programs through the Crime Prevention Unit; and to continue encouragement of all officers to participate in community activities.

To provide the community with educational and informational programs on crime prevention and other law enforcement activities.

To continue our citizens academy to educate leaders and citizens of the community in the various duties and responsibilities of the police.

To seek, test and evaluate new police equipment that would enhance our effectiveness and performance in the community.

To strive to utilize our computer system to its maximum effectiveness and to align our computer efforts to integrate with local, state and regional systems.

To continue to coordinate informational and educational programs in the Minot Public Schools and area schools.

To continue to provide a school resource program for the Minot Public School system and immediate school district area, conduct public speaking requests, and provide community presentations on topics of drug awareness, safety restraints, DUI prevention, loss prevention, fraud, bicycle safety, child and senior safety, etc.

To enhance the existing programs: Adopt-A-Cop, Counteract, CrimeStoppers, Minot Safe Rental Housing,

BUDGET 2005

McGruff, Law Enforcement Explorer Post, and Alcohol Server Training.

To improve our relationship with Federal agencies, thus improving our response to Homeland Security.

To continue to upgrade existing impound lot.

To evaluate the training needs of the Police Department and coordinate programs with other state and local agencies to provide efficient and effective training.

To train all employees in the latest community policing concepts.

To evaluate and upgrade procedures and facilities to ensure safe and secure handling of evidence and other property entrusted to the Police Department

POLICE PATROL (ACCOUNT #21)

Program Goals:

To maintain a high visibility patrol program, to assure continuing low crime rates, a reduction of serious vehicular accidents, and essential police services to the community, thereby providing a safe and tranquil community for residents and visitors.

Program Objectives:

To encourage a positive and responsive public relations attitude by officers when coming in contact with the public and addressing community needs.

To continue to encourage officers to become involved in community projects with emphasis on Adopt-A-Cop/Adopt-A-School programs.

To upgrade training and equipment for emergency response units, the Tactical Unit and Explosive Ordnance Disposal Unit, and Critical Incident Stress Debriefing Team.

To reduce overtime payment by innovative shift scheduling and on-shift training programs.

To continue an active role in community relations, with timely public seminars and informational programs in conjunction with the Crime Prevention Unit.

To work toward a strong, positive relationship with other law enforcement and public service agencies through the sharing of information and assistance whenever possible.

To provide a safe and permanent weapons training center for the department and other local law enforcement agencies.

To provide an active Parking Control Unit for the purpose of reducing hazardous parking and maintaining an orderly turnover of available parking space.

To strive to strengthen the scheduling system to obtain the best from each individual and to provide the most efficient management team possible.

To respond quickly and effectively to juvenile problems and unlawful gatherings while maintaining a good, positive relationship with the majority of young people not involved in gang or other illegal activities.

To continue to encourage officers to use their innovative ideas to solve community problems.

BUDGET 2005

To support a reduction in the number of vehicle collisions and serious injuries by continuing our rigorous enforcement of violations of driving under the influence, equipment violations, and all traffic violations.

To provide an active Animal Control Unit for the city in enforcement and proactive knowledge of domestic and wild animals and fowl.

To advertise, recruit, hire and retain top quality officers.

To provide needed assistance to the Homeland Security Department including policing of transportation terminals in Minot and to keep abreast of Homeland Security issues.

To actively pursue grants and monies that target community safety programs.

CRIMINAL INVESTIGATION (ACCOUNT #22)

Program Goals:

To efficiently investigate all crimes committed against the citizens of our community and to continue to support the services of other divisions within the department.

Program Objectives:

To efficiently investigate all crimes committed against the citizens of the community.

To continue to investigate and gather intelligence on illicit activity related to gangs, narcotics trafficking and gambling.

To support the Narcotics Task Force in their efforts to enforce the narcotics laws.

To continue the use and development of computer technology in criminal investigations.

To continue our in-service training programs.

To continue to improve our harmonious working relationship with the citizens of the community as well as other law enforcement agencies in the region.

To continue to research and understand the latest technological advancements and developments related to criminal investigation in an effort to be the most proficient and effective investigating team possible.

To decrease criminal activity through education and preventive measures.

To improve our relationships with federal agencies, thus improving our response to Homeland Security issues.

NARCOTICS TASK FORCE (ACCOUNT #23)

Program Goals:

To support the countywide Narcotics Task Force in their effort to reduce the availability of drugs in our area through enforcement of the controlled substance laws.

Program Objectives:

To maintain maximum efficiency by the Minot Police Department, the Ward County Sheriff's Office, and the North Dakota Bureau of Criminal Investigation in the on-going fight to reduce illegal drug activity in our

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community.

To increase the number of arrests of persons dealing in illegal drugs.

To assist other counties in an effort to reduce illegal drug activities in their areas as well.

To seize and forfeit all assets which were acquired with funds traceable to criminal activity or assets that were used in the commission of a crime and, or are "fruits" of a crime.

To continue to work with personnel employed by hospitals, rehabilitation centers, social services, pharmaceutical companies, schools, other law enforcement personnel and other community leaders in an effort to effectively reduce drug related problems in our area.

To continue educating the community on the availability of illegal drugs, as well as methods commonly used to control and ingest them with the use of educational speeches to organizations or civic minded individuals that may ask for that training.

To work on reducing the demand for illegal drugs by providing support to crime prevention programs already in place, and providing information to the media (through department heads) on current drug trends/issues.

TELECOMMUNICATIONS DIVISION (ACCOUNT #24)

Program Goals

To provide an appropriate response to calls for service through a computer aided dispatch system.

Program Objectives

To receive and dispatch a response for approximately 36,000 calls for service.

To handle approximately 15,000 9-1-1 calls for the Minot Police Department, Ward County Sheriff's Office, Surrey, Burlington, and Kenmare Police Departments.

To handle dispatching services for Ward County ambulance services utilizing the 9-1-1 service number.

To handle dispatching services for the Minot Fire Department and the Ward County Rural Fire Departments utilizing the 9-1-1 service number.

To continually note all calls, responses, and appropriate information about those calls and responses to create a permanent record of all communication functions.

To keep and update maps, charts, and directions needed to dispatch area emergency services.

To maintain proficiency in all areas of telecommunications through in-service and specialized training courses.

To improve onsite supervision on everyday upgrades of information and orders from supervisors, and to develop policies to improve services.

To handle approximately 175,000 telephone calls for the Minot Police Department, Ward County Sheriff's Office, Surrey Police Department, Burlington Police Department, and associated Ward County Rural Fire Departments.

BUDGET 2005

To improve and update the emergency siren system for the City of Minot.

To work towards implementing and maintaining the FCC order for wireless 9-1-1 calls, specifically retrieval of the telephone number and physical location of the caller.

To seek a GIS mapping software package that would integrate the computer aided dispatch, E 9-1-1 and other key systems in order to better locate emergency calls.

To develop or participate in field training programs for dispatchers.

MUNICIPAL JUDGE (ACCOUNT #25)

Program Goals:

To provide fair and equitable hearings on cases involving alleged violations of City ordinances within the jurisdiction of the Municipal Court.

Program Objectives

To continue to reduce accounts payable amounts by making every effort to collect delinquent accounts.

To look at improving the record keeping computer system with a computer program to automatically identify when payments are late and to automatically print bench warrants for these.

To make greater use of community service as part of the punishment: to increase contempt of court if those required to perform community service avoid it.

To streamline the release of records by use of available technology.

To better coordinate record keeping between the Department of Motor Vehicles and the court system.

To locate defendants that fail to show for court appearances and bring them before the court in a timely manner.

FIRE ADMINISTRATION (ACCOUNT #30)

Program Goals:

To protect lives and property from fire through effective fire suppression and prevention measures; reduce trauma and save lives through the provisions of rescue, extrication, and emergency medical services; protect the public against unrestricted use of hazardous substances and control and mitigate incidents involving hazardous chemicals in the environment; maintain a readiness to respond to and provide protection at all types of emergencies whether manmade or acts of nature.

To assist the public in preventing fires through the process of code enforcement, engineering principles and public education programs; to provide a timely and thorough scientific investigation of the scene of all fires.

Program Objectives:

To maintain the manpower, equipment, apparatus and facilities at the level required to protect our citizens.

To continue with strong maintenance programs for all equipment to reduce repair bills and keep this equipment ready for instant use.

BUDGET 2005

To continue with long range planning to meet equipment needs and ensure dependable emergency vehicles.

To make every effort to keep up with the changes, improve operations, and maintain planning to provide the best in fire protection.

To utilize the Fire Department forces in the best possible manner while maintaining fire protection.

BUDGET 2005

To keep all fire officers and firefighters as highly trained as possible, in the fields of fire suppression, fire prevention, investigation procedures, terrorism response, emergency medical, hazardous materials, and disaster preparedness.

To continue with long range planning to provide the best possible overall emergency response to the citizens of the greater community of Minot.

To provide 100 educational programs of interest in fire safety and code requirements to 1,000 citizens and members of the Minot Fire Department through presentations, demonstration and instruction during the year.

To meet the needs of the citizens of Minot by making 1,750 inspections annually to locate fire hazards, to inform the proper people of the results of these inspections and to strive for a 100% correction of all hazards found.

To review 150 plans to assure that the access and required fire protection systems are installed as proposed.

To obtain International Fire Code Fire Inspector certification through the Fire Service Division of International Conference of Building Officials.

To maintain a readiness and knowledge to investigate all fires through additional training and education and to properly determine the origin and cause of the fires through a scientific methodological based fire scene investigation demonstrated by obtaining a certified Fire Investigator status.

To attend 100 hours of training in fire prevention, public education or fire causes investigation to meet the goals and objectives of the Minot Fire Department and the Prevention Bureau.

To adopt the latest edition of the International Fire Code within two years of its release.

FIRE CONTROL (ACCOUNT #31)

Program Goals:

To provide 24-hour response to all types of emergencies within the City of Minot; to maintain sufficient manpower and equipment to meet the needs of the citizens of Minot; to respond, provide command and control, and mitigate all emergency incidents as needed.

Program Objectives:

To provide the necessary manpower, apparatus and equipment ready and capable to respond to all incidents including, but not limited to, incidents involving commercial and residential structure fires, vehicle fires, grass fires, hazardous materials, confined space and high angle rescue, natural disasters, medical emergencies, aircraft emergencies, automobile extrication, river and ice rescue, biological and chemical warfare, carbon monoxide, natural gas, and any other emergency incident as needed.

To provide the required aircraft firefighting training to all firefighters as set forth in Federal Aviation Regulations part 139 and to keep accurate and current records of all training.

To respond quickly, yet safely, to all incidents with a response time within four minutes if geographically possible and maintain the ability to commence fire extinguishment within two minutes after arrival.

To flow and inspect for proper operation all hydrants within the city limits in a one year period; to work with

BUDGET 2005

the Water Department to correct all deficiencies found and to maintain records of hydrant testing.

BUDGET 2005

To aid the Fire Prevention Program by delivering fire safety messages to students in kindergarten through fourth grade in all schools in the City of Minot.

To continually update the building pre-plan program by making 300 commercial property pre-plans and surveys to include all drawings and changes.

To continually keep each member informed and prepared to meet the challenges of all high hazard locations within our city.

To maintain all personnel certified as Emergency Medical Technicians or First Responders and to maintain current certification for all personnel in automobile extrication, CPR, external automatic defibrillation, and as hazardous material technicians.

To keep accurate current records of all incidents and all training attended.

To strive to improve our training, education, knowledge and operations in order to provide the most efficient highest quality emergency services possible to the citizens of Minot.

To maintain a training program that prepares our firefighters to respond to all types of emergencies with professionalism and safety by training no less than 1,000 man-hours per month.

BUILDING INSPECTION (ACCOUNT #36)

Program Goals:

To provide administrative and control services for City permit and license programs; to enforce City Building Codes, Code of Ordinances and land use regulations as they apply to buildings, signs, housing, and construction.

Program Objectives:

To interpret, coordinate and enforce housing, building, sign, mechanical, plumbing and electrical codes by performing 1,000 consultations, 500 plan reviews, 10 housing code inspections, 1,200 electrical inspections, 900 health and sanitation inspections, 1,200 plumbing inspections, 1,200 building inspections and 1,550 heating and mechanical inspections.

To issue 400 licenses and 3,000 permits including plumbing, electrical, mechanical, sign, sidewalk, and excavation permits.

To generate and maintain the necessary records for permits and licensing.

To collect fees associated with permits and land improvement.

To continue the modernization of the permitting, licensing and billing systems through innovation and computerization.

To provide increased training and educational opportunities for employees.

To increase code compliance through education of the public and contractors.

To strengthen the inspector certification and cross training programs.

BUDGET 2005

- To process 550 electrical affidavits.
- To process any necessary condemnations.
- To process all applications to the Board of Appeals.
- To process all moving permit applications.
- To process all nuisance complaints.
- To investigate all complaints from the public as they apply to building safety, housing and construction.
- To gather data and prepare all required periodic reports.
- To process payroll for the Engineering Department.
- To assemble information on rental housing.

TRAFFIC (ACCOUNT #37)

Program Goals:

To provide traffic engineering services for the design, installation and maintenance of traffic signs, signals, pavement markings and streetlights.

Program Objectives:

To maintain 5,900 traffic signs and 1,175 street markers; to replace and/or repair 2,900 traffic signs; to upgrade 200 street markers to new larger; and brighter lettering.

To produce 400 street markers and 550 signs in the sign shop.

To maintain 43 traffic signals and 23 school and warning beacons.

To stripe 50 miles of streets, 60 intersections, 58 pedestrian and school crosswalks, 12 railroad crossing, parking stalls, Airport runways, and public parking lots.

To maintain 2,210 City-owned street lights, paint 50 light standards, provide 850 underground wire locations, and coordinate with utility companies for the maintenance of 1,108 utility-owned street lights.

To maintain computerized traffic sign, signal and street light inventories.

To process 90 City property damage reports to recover repair costs, 50 view obstruction violations, 75 sidewalk obstruction violations, and 35 portable sign violations.

To review plans and maintenance activities to ensure compliance with the MUTCD requirements for traffic control in Construction and Maintenance zones for any work being done on City right-of-way.

To study and analyze accident records, geometrics, and other data and make recommendations for speed limits, parking restrictions and intersection controls.

To coordinate project development and construction of 3 Federal aid road projects.

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To design and/or review 5 street light district plans.

To continue to update traffic signal timing and coordination plans using the computerized control system.

To review 15 major commercial and industrial projects regarding parking requirements and access locations.

To review and update all existing traffic control to bring the City into compliance with the 2003 Manual on Uniform Traffic Control Devices.

To provide inspection and review of all traffic related items on City, State and Federal construction projects.

ENGINEERING, PLANNING, AND TECHNICAL SERVICES (ACCOUNT #38)

Program Goals:

To provide necessary engineering, design and inspection of all municipal improvements including streets, storm drains, sanitary sewer and water systems; to provide support services on engineering matters to other departments; to update and maintain accurate city maps; to provide land use planning and analysis work which identifies and evaluates community and/or land use proposals; to provide zoning enforcement; and to perform such other duties as assigned.

Program Objectives:

To provide engineering and inspection services for all municipal improvement projects, including similar projects for other departments.

To review and approve 15 engineering plans prepared by consulting engineers and review and record 15 subdivision plats.

To do necessary surveying and calculations to prepare 10 flood elevation certificates and prepare engineering reports as required by the City Manager and City Council.

To update Policies and Procedures Manual and Capital Improvements Program.

To perform land surveys as needed for City projects and update and improve the Standard Specifications of the City of Minot.

To process and file 20 as-built plans and update all city maps.

To process all applications to the Board of Adjustment.

To improve the enforcement process by involving the Board of Adjustment on possible zoning enforcement appeals.

To continue a more cost effective training program by making use of local educational opportunities and bringing lecturers or consultants to the department for training many individuals concurrently.

To maintain and upgrade computerized mapping and drafting stations; to continue formulating other mapping files and to increase project plan preparation on the system; to scan 500 plan sheets for archiving to continue work toward implementation of a digital document management system.

To maintain and update zoning and land use records and maps by including the same in the GIS system.

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- To continue to improve the GIS system, city map and related data as time and resources permit.
- To build a city map based on GPS and North Dakota State plane coordinates as time and resources permit.
- To provide professional planning review and advice to the City of Minot and other governmental entities as assigned.
- To update the Comprehensive Plan to Smart Growth standards as time and resources permit.
- To process Planning Commission applications and prepare agendas, minutes and recommendations; and to maintain and update zoning and land use records and maps.
- To handle zoning enforcement issues and to prepare reports and recommendations.
- To provide for the modernization of zoning and zoning enforcement.
- To investigate all home occupation complaints, with the goal of correcting violations.
- To gather data for the issuance of zoning ordinance violation citations and to provide follow up information.
- To provide technical assistance and advice to various City officials on issues and questions regarding planning.
- To research available state and federal grant-in-aid programs including loan programs and develop formal proposals.
- To process Renaissance Zone applications and prepare agendas, minutes and recommendations; and to maintain these records to prepare annual reports.
- To try to implement quality of life features such as landscaping and building design reviews in the Five Year CIP Projects.

VEHICLE MAINTENANCE (ACCOUNT #39)

Program Goals:

To provide full mechanical shop services for City vehicles and equipment; and to minimize lost time by timely and effective preventive maintenance.

Program Objectives:

To service City-owned cars, trucks and pickups based on fuel usage per hour or per mile and street sweepers daily during sweeping season (750 services).

To provide maintenance and service for all vehicles and equipment in the Public Works Department, Police Department, Auditorium/Recreation Department, Airport, and Engineering Department.

To improve the citywide preventive maintenance program based on fuel usage and/or time.

To perform pre-use inspection and preparation for service of newly purchased equipment.

To review parts room inventory for reduction of total inventory and updating inventory.

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To stay current with new developments and needs of new vehicles.

To upgrade technical knowledge of automotive technicians.

STREET DIVISION (ACCOUNT #40)

Program Goals:

To perform necessary treatment and maintenance of roadway surfaces to ensure the longest possible life of the surface and the maximum amount of safety and convenience possible for the general public; to maintain City-owned and privately-owned abandoned or neglected properties in accordance with appropriate ordinances so that examples are set for the community and uniform standards are maintained. To maintain and repair the river project gates, pump stations and structures in a functional and aesthetic condition for Minot.

Program Objectives:

To provide safe streets by patching deteriorated areas as needed: 2,500 tons of asphalt.

To grade and re-gravel alleys and roads as needed.

To sweep and flush Central Business District streets weekly during the season and to sweep and flush residential and arterial streets as needed.

To seal cracks on 20 lane miles of streets.

To sand streets as needed: 10,000 tons.

To haul snow from designated traffic routes, to clean designated sidewalks, and to respond to snow conditions for all streets as conditions warrant.

To maintain and operate the flood control system and to keep the riverbanks clean throughout the city: 24 miles.

To cut and clean City right of way, City owned property, and reported private lots within the City limits three times during the growing season.

PROPERTY MAINTENANCE (ACCOUNT #44)

Program Goals:

To provide a clean, safe, comfortable, efficient and effective working environment for various City operations through a preventative maintenance program, effective janitorial scheduling, and immediate discrepancy response.

Program Objectives:

To monitor, evaluate and maintain the various electrical, plumbing, mechanical, hydraulic, pneumatic, heating, cooling and ventilation systems in those buildings assigned to the department via the performance of 5,000 separate equipment inspections, adjustments, and tests as called for in the preventative maintenance schedule.

To perform repairs in a timely manner with as little disruption to the City operation involved as possible.

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To respond as soon as possible to approximately 550 requests for maintenance or service calls.

To clean and make presentable 162,000 square feet of office space, bathroom areas, meeting rooms, lobby, entry, hall areas and other such floor space weekly.

To maintain, trim, cut or otherwise care for, over 40,000 square feet of lawn area, decorative trees and shrubs as needed.

To maintain an adequate supply of vehicle fuel for various departments and follow all EPA regulations regarding delivery, storage and dispensing of said product.

To maintain an adequate supply of necessary parts and hardware for maintenance purposes.

To maintain an adequate supply of housekeeping supplies and products and to actively participate in central purchasing in securing such items.

PUBLIC WORKS ADMINISTRATION (ACCOUNT #45)

Program Goals:

To provide engineering, design, inspection and coordination for the different departments of Public Works.
To provide administrative and technical support to each of the Public Works departments.

Program Objectives:

To provide administrative and technical support for all Public Works departments.

To provide engineering designs and inspection services for special Public Works projects.

To review and approve engineering plans prepared by consulting engineers and the City engineers.

To update policies, procedures, manuals and capital improvements for each of the Public Works departments.

To develop programs and management systems for the infrastructure within the City.

To monitor and implement training programs for the Public Works departments.

To develop a computerized modeling system of the water and sewer distribution systems, to monitor the flows and develop programs to better manage the pumping and distribution systems for water and sewer.

To ensure all Public Works departments are in compliance with local, state and federal regulations.

To provide Public Works Department technical support for other departments in the City.

AIRPORT (ACCOUNT #50)

Program Goals:

To provide the general public, commercial airlines and general aviation with modern and well kept facilities for the safe, efficient air transportation of people and goods; to promote the use of the airport fostering future growth; to plan and implement expansion and modernization of airport facilities to meet anticipated growth.

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Program Objectives:

To continue to provide and maintain terminal, airside and landside facilities for all airport users and tenants; and to provide for the flying public safety with the least amount of disruption during proposed construction projects.

To work with the City, Chamber, airlines, FBO's, and state and federal officials to provide for the continuation of quality air service and other aviation related services while promoting general aviation use for the west terminal area, as well as the new General Aviation development area on the southeast side of the Airport.

To work with the North Dakota National Guard to continue to develop an aviation oriented military presence at the Minot Airport.

To work closely with Airport staff in an effort to provide aviation services to the traveling public in a professional and courteous manner.

CEMETERY (ACCOUNT #54)

Program Goals:

To continue the orderly operation of the cemetery with respect to new burials; to maintain neat and dignified grounds and facilities; and to provide for future expansion.

Program Objectives:

To administer the operation of the cemetery and lots as needed: 250 lots.

To perform interments and escort processions on the grounds as needed: 220 interments.

To perform cremation interments with escort processions as necessary: 20 cremation interments.

To mow and trim approximately 38 acres fifteen times and 10 acres eight times for a total of 650 acres.

To trim the 2,000 feet of hedge three times (6,000 feet).

To maintain markers, gravesites, etc. as needed.

To set 150 new markers and monuments.

To rake and mulch 38 acres one time (spring cleanup).

To review and update Cemetery fees.

To review and plan development of the cemetery plots.

PARKING AUTHORITY (ACCOUNT #55)

Program Goals:

To provide parking for the Central Business District through efficient management of municipal parking lots.

Program Objectives:

To manage and maintain efficient and courteous operation of eight municipal lots in the Central Business

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District.

To provide monthly, quarterly and annual reports on parking operations.

To coordinate with the Central Business District businesses, local units of government, and private enterprises for the development of parking operations.

GARBAGE COLLECTION (ACCOUNT #56)

Program Goals:

To provide garbage and trash collection and disposal for a sanitary and aesthetically pleasing community and to try and achieve the goals recommended by the North Dakota State Health Department for waste reduction.

Program Objectives:

To provide garbage pickup for each of 10,054 residences twice a week.

To pick up household trash, and other rubbish from all residences. To pick up tree branches and brush from all residences within one week.

To provide a roll-off container, by appointment, to be placed at residences overnight for pick up for special projects.

To provide service for the compost collection sites.

To continue to study collection alternatives.

LANDFILL (ACCOUNT #57)

Program Goals:

To provide, by sanitary landfill method, safe and sanitary facilities for the disposal of all trash and garbage generated within the city of Minot and adjacent areas; to provide a safe disposal place for rinsed and punctured pesticide containers and asbestos; to provide a safe treatment and disposal area for contaminated soil; and to keep current with the rules and regulations and new developments for landfills.

Program Objectives:

To dispose of all refuse brought to the landfill: 86,500 tons.

To compost 4,500 tons of yard waste and grind 4,000 tons of trees.

To maintain landfill hours to best serve the citizens of Minot.

To operate and maintain the landfill to comply with the rules and regulations as set forth by the North Dakota State Health Department and the United States EPA.

To pursue recycling to the extent feasible by: (1) increasing the amount of yard waste that goes to the compost area; (2) continuing to recycle white goods; (3) working with recycling companies; and (4) providing a used oil collection tank at the landfill.

To continue the Household Hazardous Waste Program including a drop-off and exchange facility to be operated during the summer months.

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STORM SEWER MAINTENANCE (ACCOUNT #59)

Program Goals:

To perform necessary cleaning and maintenance of storm sewer systems to ensure the convenience for the driving public and the safety of the homeowner.

Program Objectives

To maintain and operate the storm sewer system in the city by pumping 500 manholes and thawing culverts and storm sewer lines.

To replace 200 feet of deteriorated storm sewer and to replace 10 catch basins; and to jet clean storm sewer: 50 blocks.

To remove snow and open drainage ways for spring run-off.

To install new storm sewer to improve localized drainage problems: 300 feet.

WATER SUPPLY AND TREATMENT (ACCOUNT #60)

Program Goals:

To provide a reasonable and sufficient amount of safe, clean potable water free of objectionable taste and odor, and below all safe limits as established by the United States Environmental Protection Agency and the North Dakota State Department of Health and Consolidated Laboratories; to encourage participation in operator training programs in order to keep abreast of the changes in the water industry; and to promote safe and efficient operation of the Water Plant and all auxiliary equipment.

Program Objectives:

To treat and pump water as required: estimated 2.3 billion gallons.

To comply with all requirements of the USEPA's "Safe Drinking Water Act" by continuously monitoring bacteriological, turbidity and disinfectant levels; periodic testing to ensure the absence of numerous inorganic chemicals, organic materials, volatile organic chemicals, and radionuclides; to begin monitoring for the new regulations; and to run tests on various non-regulated substances such as pesticides and PCB's at the request of individuals and public agencies.

To dewater and haul 20,000 tons of lime sludge to the landfill.

To maintain the fluoride level between 1.0 and 1.6 mg/l.

To take 600 static and running drawdown levels in our aquifers.

To monitor and record stream flows and conditions and continuously monitor and record the levels of the Sundre and Minot aquifers.

To promote public education by encouraging tours, visiting classrooms, and by participating with various water-related activities in the community.

To promote water conservation, and demonstrate outdoor water conservation practices through our landscaping at the Water Treatment Plant.

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To continue the monitoring of lead levels in our water testing to remain in compliance with the Safe Drinking Water Act.

To implement and upgrade security at our reservoirs, towers, booster stations and at the Water Treatment Plant.

WATER DISTRIBUTION AND SEWAGE COLLECTION (ACCOUNT #61)

Program Goals:

To provide a well functioning, efficient water distribution and sewage collection system to Minot residents and businesses and to be responsible for operation, maintenance and upgrading of the water and sanitary sewer lines.

Program Objectives:

To respond to all requests for service calls including those to turn water on or off, or of a miscellaneous nature: 6,000 calls.

To install new meters with remote readers as time and money permits: 200 meters.

To clean, repair, test, or replace existing meters or meter heads: 500 meters.

To repair broken or damaged curb boxes: 300.

To replace or repair manholes and manhole castings as required: 20 castings, 2 manholes.

To check and flush each of 3,000 manholes in 150 miles of sewer line.

To repair water breaks as soon as possible after they are reported: 40 breaks.

To clean sanitary sewer lines as necessary and as resources permit: 40,000 feet. To televise sanitary sewer lines: 5,000 feet.

To repair or replace gate valves: 12. To hydrastop gate valves: 3.

To install or replace hydrants: 18 hydrants.

To inspect all fire hydrants annually: 1,500. To repair broken or damaged fire hydrants: 100.

To repair service leaks: 10. To repair curb stops: 25.

To provide 120 hours of operation and safety training to department personnel.

To make water service taps: 20.

SEWAGE PUMPING AND TREATMENT (ACCOUNT #62)

Program Goals:

To provide a functional, dependable collection and treatment facility that assures public safety by properly

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maintaining all pumping stations and treatment facilities and to assure that the wastewater discharge is in compliance with effluent limitations and monitoring requirements set forth by the North Dakota State Health Department and the Environmental Protection Agency.

Program Objectives:

To inspect each of the 22 sanitary lift stations approximately twice weekly under normal conditions and daily during periods of high waters: 2,150 times.

To repair and maintain 10 miles of fence to mow and maintain 13 miles of banks at the sewage lagoon, aeration ponds, and wetlands as required; and to maintain 2 miles of drainage ditch and outfall to the river. To perform laboratory tests of liquid waste samples from Minot and surrounding communities as required by EPA and the State Health Department: 7,000 tests.

To remove, repair and replace lift station pumps as necessary: 8 times.

To maintain buildings and grounds on 22 sanitary lifts.

To upgrade sewage collection and treatment facilities as conditions permit.

To check and maintain aeration ponds and blower building, to take daily dissolved oxygen readings from aeration ponds, and to maintain a dissolved oxygen level in the ponds at or above recommended levels.

To maintain and facilitate the proper use of the wetland system to provide advanced treatment of wastewater.

To provide 80 hours of operation and safety training to department personnel.

To compile and maintain all wastewater testing data, including but not limited to analytical methodology, instrument operation, laboratory safety, sampling, quality assurance, data analysis, etc. and to prepare and supply reports in accordance with specific state and federal agencies.

UTILITY ACCOUNTING (ACCOUNT #63)

Program Goals:

To coordinate the entire billing process, based on rates established by the City Council; to provide efficient service and to maintain good customer relations.

Program Objectives:

To prepare monthly billings for 12,500 water, sewer and garbage accounts.

To analyze accounts as requested.

To deliver utility receipts to the City Treasurer on a daily basis.

To provide accurate accounting of records on meters, deposits and accounts receivable for all utility accounts.

To maintain effective communications and provide good customer relations in resolving account related problems.

To maintain proper account status for efficient computerized preparation of utility bills.

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CITY BUS (ACCOUNT #66)

Program Goals:

To operate and improve upon Minot's transit system in a manner which will provide the best possible service to the greatest number of people with the lowest possible fare structure and level of subsidy.

Program Objectives:

To transport 323,000 adults and students in and around Minot.

To increase ridership.

To continue to work on the development of the transit program.

To continue to monitor all early morning and midday routes and adjust as necessary.

To continue updating for ADA compliance.

To cooperate with the Minot Commission on Aging for transportation of ADA qualified passengers.

To continue to work with the Minot Commission on Aging for weekend and evening transportation for ADA, elderly and other qualified citizens of Minot.

To study the establishment of a fixed route for working people for both early morning and late afternoon runs.

To update and improve bus route signs.

LIBRARY (ACCOUNT #67)

Program Goals:

To provide adults and children with printed and non-print material, supply access to information, offer a current in-depth collection of materials and sponsor special activities emphasizing the importance of reading; all to meet informational, recreational, educational and cultural needs of Minot citizens.

Program Objectives:

To maintain a user registration of 26,000.

To attain a circulation of 280,000 books, materials and database retrievals, and photocopies of 50,000.

To provide answers and referrals for 17,000 inquiries.

To provide homebound delivery service to 100 individuals.

To borrow 1,000 books and materials from other libraries and to loan 1,500 items to other libraries.

To purchase 8,500 books, cassettes, CDs, DVDs, and CD-Rom Discs and catalog 9,500 items including 1,000 donated items.

To maintain a computer database of 145,000 books and materials accessible from the Library computers and remotely from home and business computers using the Internet.

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To provide Internet access at the Library to over 20,000 individuals.

To provide activities (story hours, after school programs, summer reading program, book buddies program, puppet shows and special programs) to over 8,000 children and 1,000 adults.

To inventory 25% (36,000 items) of the collection.

To continue developing the adult new reader collection (literacy) by adding 40 to 50 items.

To provide access to over 6,000 electronic book titles via the Internet into Minot citizens' homes.

To promote the special needs services available through the Library (video magnifier, Dakota Information Service, talking books, descriptive-closed captioned videos and computers with large print text).

To continue providing Internet access into homes and businesses to the Library's online catalog, to a database of over 3,000 full-text periodicals, to the Community Information and Referral Database, to the on-line catalogs of North Dakota academic libraries and Bismarck/Mandan community libraries, and informational databases the Library purchases for the community.

To enhance the Library's web page (www.minotlibrary.org) by adding databases and subject links pages.

To train over 300 individuals on how to use on-line catalog and database provided by the Library.

RECREATION (ACCOUNT #68)

Program Goals:

To provide a variety of programs and opportunities for the citizenry of the City of Minot that will allow them to use their leisure time in the most pleasant and productive way possible.

Program Objectives:

To provide a wide variety of activities for youth through senior citizens as participants and spectators in the community.

These activities include: art, baseball, T-ball, basketball, coed softball, coed volleyball, cross country, softball, volleyball, gymnastics, special population activities, hockey, jacks, pleasure skating, special events, sandcourt volleyball, track and field, tennis and fastpitch softball.

To plan for 10 tournaments in softball, tennis and basketball which includes outside competition for both sexes.

To plan for the 2005 North Dakota State Amateur Basketball Inc. Tournament.

To plan for the 2005 Prairie Rose State Games.

AUDITORIUM COMPLEX (ACCOUNT #69)

Program Goals:

To provide a service to the community in a variety of areas and activities for participants, spectators and organizations; and to attract and promote the use of our community and auditorium facility.

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Program Objectives:

Days of activities - January 1 through December 31:

Auditorium Arena	300	Room 103	50
Auditorium Arena II	200	Room 104	75
West Meeting Room – Room 108	125	Room 106	15
Veterans Room – Room 301	120	Room 107	125
Auditorium II Classroom – Room 203	85	Room 110	100
East Meeting Room – Room 201	160	Room 112	45
VIP Room – Room 109	50	Room 202	30
Room 100	30	Court Room	250
Room 101	60	Range Room – Room 111	50
Room 102	60	Auditorium Locker Rooms	125
Room 204		Total	2,155
	100		

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GENERAL FUND - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u> </u>	<u> </u>
Federal Collections		
Drug Task Force	\$100,934	\$101,441
Universal Hiring Cops	25,333	25,000
Total Federal Revenue	<u>126,267</u>	<u>126,441</u>
State Collections		
Highway Fund	1,514,000	1,476,300
State Aid Distribution	1,091,600	1,273,941
Telecommunications Tax	106,180	132,092
Cigarette Tax	94,000	89,800
Estate Tax	188,000	164,400
Gas and Oil Production Tax	7,200	8,200
Senior Citizens Property Tax Credit	32,763	32,800
Fire Insurance Refund	49,000	49,000
Gambling Tax Revenue	28,000	28,000
Total State Revenue	<u>3,110,743</u>	<u>3,254,533</u>
Ward County		
Road and Bridge	3,000	3,000
Telephone Fee	199,200	198,000
Joint Communications	124,800	200,234
Computer Maintenance	67,892	56,300
Total County Revenue	<u>394,892</u>	<u>457,534</u>
Other Agencies		
Housing Authority	30,000	30,000
Parking Authority	4,000	4,000
Cable TV	294,000	316,400
Central Campus	3,400	3,200
Damage Claims	15,000	15,000
Minot School District	2,000	2,000
Total Other Agency Revenue	<u>348,400</u>	<u>370,600</u>
City Revenue		
Cash Reserve	25,717	0
Permits	231,900	326,000
Licenses	198,400	207,850
Engineering/Administration Charges	500,000	500,000
Parking Tickets	90,000	90,000
Police Court	610,000	610,000
Work For Others	15,000	15,000
Interest Income	322,867	322,900
Miscellaneous Income	91,000	106,129
Towing Fees	15,000	17,100
Total City Revenue	<u>2,099,884</u>	<u>2,194,979</u>

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(GENERAL FUND - INCOME DETAIL CONTINUED)

	Budgeted 2004 <u>Income</u>	Budgeted 2005 <u>Income</u>
Transfers Between Funds		
Utilities and Special Revenue Funds	\$1,645,027	\$1,726,710
Fleet Labor	59,010	60,810
Airport	81,095	82,665
Sanitation	127,640	131,630
Magic Fund Administration	50,000	50,000
Highway Repair & Construction Fund	35,000	35,000
NAWS	50,000	50,000
Pension/Social Security/COLAF/Payroll **	1,215,130	1,224,770
Total Transfers	<u>3,262,902</u>	<u>3,361,585</u>
Resources Available	9,343,088	9,765,672
Tax Levy	3,954,578	3,898,392
Budgeted Income	<u><u>\$13,297,666</u></u>	<u><u>\$13,664,064</u></u>
Mill Levy	61.48	57.93

**\$60,000 in salary savings through retirements and/or transfers included in 2004

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MAYOR AND CITY COUNCIL (ACCOUNT #01)

Account Number	Account Description	2004 Budget	2005 Budget
001-0100-411.01-10	Regular Employees	\$80,700	\$90,300
	1 Mayor		
	14 Aldermen		
* Salaries		80,700	90,300
001-0100-411.02-20	Social Security	5,003	5,599
001-0100-411.02-21	Medicare	1,170	1,310
001-0100-411.02-60	Workers Compensation	731	731
* Employee Benefits		6,904	7,640
001-0100-411.03-90	Associations	10,370	11,081
	ND League of Cities	10,481	
	ND Assn Oil and Gas	75	
	Chamber of Commerce	525	
* Professional & Technical		10,370	11,081
001-0100-411.05-30	Telephone	600	600
001-0100-411.05-80	Travel	5,200	10,417
001-0100-411.05-94	Mayor's Expenses	1,500	1,500
* Purchased Services		7,300	12,517
001-0100-411.06-10	Office & Building	2,000	2,000
* Supplies		2,000	2,000
001-0100-411.08-01	Contingency	2,000	2,000
001-0100-411-08-52	Boys State/Girls State	350	350
001-0100-411-08-53	Honorary Citizens	250	250
001-0100-411-08-55	Employment of Disabled	2,500	2,000
001-0100-411-08-63	Status of Women	550	0
001-0100-411-08-71	AmVets	300	0
* Contributions		5,950	4,600
** Mayor And City Council		\$113,224	\$128,138

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CITY MANAGER (ACCOUNT #02)

Account Number	Account Description	2004 Budget	2005 Budget
001-0200-413.01-10	Regular Employees 1 City Manager 1 Executive Secretary	\$122,432	\$127,780
* Salaries		<u>122,432</u>	<u>127,780</u>
001-0200-413.02-10	Health Insurance	10,591	11,333
001-0200-413.02-11	Life Insurance	98	98
001-0200-413.02-12	Disability Insurance	1,000	1,000
001-0200-413.02-20	Social Security	5,531	5,811
001-0200-413.02-21	Medicare	1,294	1,359
001-0200-413.02-30	Pension	4,017	4,553
001-0200-413.02-60	Workers Compensation	196	196
001-0200-413.02-61	Deferred Compensation	3,750	3,750
* Employee Benefits		<u>26,477</u>	<u>28,100</u>
001-0200-413.03-42	Software Agreements	75	0
001-0200-413.03-90	Associations	1,090	1,155
* Professional & Technical		<u>1,165</u>	<u>1,155</u>
001-0200-413.04-31	Mtce Furniture & Fixtures	50	50
* Purchased Property Services		<u>50</u>	<u>50</u>
001-0200-413.05-30	Telephone	2,000	1,760
001-0200-413.05-80	Travel	4,900	4,700
001-0200-413.05-90	Education & Training	200	200
001-0200-413.05-91	Car Allowance	3,200	3,288
* Other Purchased Services		<u>10,300</u>	<u>9,948</u>
001-0200-413.06-10	Office & Building	1,300	1,200
001-0200-413.06-40	Books & Subscriptions	1,200	1,100
* Supplies		<u>2,500</u>	<u>2,300</u>
** City Manager		<u><u>\$162,924</u></u>	<u><u>\$169,333</u></u>

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HUMAN RESOURCES/CITY CLERK (ACCOUNT # 03)

Account Number	Account Description	2004 Budget	2005 Budget
001-0300-413.01-10	Regular Employees 1 Hum Res Dir/City Clerk 1 Human Resource Specialist 1 Office & Admin Specialist, Senior	\$114,693	\$119,691
001-0300-413.01-30	Extra Help	4,919	4,919
* Salaries		119,612	124,610
001-0300-413.02-10	Health Insurance	6,454	6,906
001-0300-413.02-11	Life Insurance	147	147
001-0300-413.02-20	Social Security	308	305
001-0300-413.02-21	Medicare	467	487
001-0300-413.02-30	Pension	13,866	16,003
001-0300-413.02-60	Workers Compensation	255	255
* Employee Benefits		21,497	24,103
001-0300-413.03-20	Testing	7,450	7,450
001-0300-413.03-42	Software Agreements	145	0
001-0300-413.03-90	Associations	1,200	1,200
* Professional & Technical		8,795	8,650
001-0300-413.04-31	Mtce Furniture & Fixtures	400	400
* Purchased Property Services		400	400
001-0300-413.05-30	Telephone	1,350	1,350
001-0300-413.05-40	Publications/Legal Ads	200	200
001-0300-413.05-80	Travel	560	560
001-0300-413.05-90	Education & Training	1,628	1,472
001-0300-413.05-91	Car Allowance	546	546
001-0300-413.05-99	Other	10,000	9,200
	Supervisory Training	4,200	
	Consultant	2,000	
	Awards Program	3,000	
* Other Purchased Services		14,284	13,328
001-0300-413.06-10	Office & Building	4,800	4,800
001-0300-413.06-40	Books & Subscriptions	500	500
* Supplies		5,300	5,300
** Human Resource/City Clerk		<u>\$169,888</u>	<u>\$176,391</u>

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CITY ATTORNEY (ACCOUNT #04)

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
001-0400-415.04-24	Contract/Prosecutor	<u>\$26,523</u>	<u>\$27,053</u>
* Purchased Property Services		26,523	27,053
001-0400-415.05-09	Legal Fees*	37,000	53,500
001-0400-415.05-80	Travel	<u>360</u>	<u>360</u>
* Other Purchased Services		37,360	53,860
001-0400-415.06-40	Books and Subscriptions	<u>1,500</u>	<u>500</u>
* Supplies		1,500	500
** City Attorney		<u><u>\$65,383</u></u>	<u><u>\$81,413</u></u>

* The basic rate for the City Attorney is \$120 an hour and \$60 an hour for meetings.
The basic rate for the Assistant City Attorney is \$90 an hour and \$45 an hour for meetings.

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ADMINISTRATION AND GENERAL (ACCOUNT #06)

Account Number	Account Description	2004 Budget	2005 Budget
001-0600-419.03-10	Elections	\$3,100	\$3,100
001-0600-419.03-21	Financial Audit	25,000	25,000
001-0600-419.03-99	Other - Home Pages	2,500	3,500
* Professional & Technical		30,600	31,600
001-0600-419.04-42	Equipment Rental	16,500	16,500
		16,500	16,500
001-0600-419.05-20	Liability Insurance	159,350	162,500
	Comprehensive General Liability	79,225	
	Building And Contents	34,850	
	Boiler And Machinery	2,675	
	Automotive Liability	38,500	
	Antique Fire Truck	250	
	Inland Marine	6,500	
	Underground Storage Tank Reg	500	
001-0600-419.05-40	Publications/Legal Ads	16,500	8,000
001-0600-419.05-42	Publish Minutes	7,000	9,000
001-0600-419.05-43	Publish Annual Report	3,500	3,500
* Purchased Services		186,350	183,000
001-0600-419.06-10	Office & Building (Printing Costs)	0	8,000
		0	8,000
001-0600-419.08-01	Contingency	10,500	0
001-0600-419-08-56	Companions For Children	4,500	4,500
001-0600-419-08-57	Second Story	5,000	5,000
001-0600-419-08-59	Commission on Aging	136,288	137,184
001-0600-419-08-60	First District Health Unit	128,957	131,460
001-0600-419-08-62	Council of the Arts	31,450	31,950
001-0600-419-08-63	Art Space	0	2,500
* Other Objects		316,695	312,594
001-0600-491.34-12	Capital Projects Transfer	45,966	0
* Transfers		45,966	0
** Administration And General		\$596,111	\$551,694

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FINANCE (ACCOUNT #08)

Account Number	Account Description	2004 Budget	2005 Budget
001-0800-415.01-10	Regular Employees	\$305,064	\$317,962
	1 Finance Director		
	1 City Treasurer		
	1 Comptroller		
	1 Internal Auditor		
	2 Financial Specialists		
	1 Office & Admin Specialist, Senior		
	1 Economic Development Analyst		
* Salaries		<u>305,064</u>	<u>317,962</u>
001-0800-415.02-10	Health Insurance	22,348	24,974
001-0800-415.02-11	Life Insurance	343	343
001-0800-415.02-21	Medicare	832	863
001-0800-415.02-30	Pension	36,881	42,512
001-0800-415.02-60	Workers Compensation	543	543
* Employee Benefits		<u>60,947</u>	<u>69,235</u>
001-0800-415.03-42	Software Agreements	255	225
001-0800-415.03-90	Associations	1,050	1,060
* Professional & Technical		<u>1,305</u>	<u>1,285</u>
001-0800-415.04-31	Mtce Furniture & Fixtures	100	100
* Purchased Property Services		<u>100</u>	<u>100</u>
001-0800-415.05-30	Telephone	3,200	3,500
001-0800-415.05-80	Travel	1,240	1,140
001-0800-415.05-90	Education & Training	1,120	820
001-0800-415.05-91	Car Allowance	1,743	1,743
001-0800-415.05-99	Other - Wire Transfer Fee	100	0
* Other Purchased Services		<u>7,403</u>	<u>7,203</u>
001-0800-415.06-10	Office & Building	8,675	8,205
001-0800-415.06-40	Books & Subscriptions	1,000	933
* Supplies		<u>9,675</u>	<u>9,138</u>
** Finance		<u><u>\$384,494</u></u>	<u><u>\$404,923</u></u>

BUDGET 2005

INFORMATION TECHNOLOGY (ACCOUNT #09)

Account Number	Account Description	2004 Budget	2005 Budget
001-0900-419.01-10	Regular Employees 1 Information Tech Manager 1 Information Tech Specialist Longevity	\$96,886	\$101,786
* Salaries		96,886	101,786
001-0900-419.02-10	Health Insurance	5,448	5,830
001-0900-419.02-11	Life Insurance	98	98
001-0900-419.02-21	Medicare	532	559
001-0900-419.02-30	Pension	11,713	13,609
001-0900-419.02-60	Workers Compensation	341	341
* Employee Benefits		18,132	20,437
001-0900-419.03-42	Software Agreements	105,184	116,365
001-0900-419.03-90	Associations	300	300
* Professional & Technical		105,484	116,665
001-0900-419.04-31	Mtce Furniture & Fixtures	250	250
001-0900-419.04-32	Mtce /Computer	13,266	13,041
* Purchased Property Services		13,516	13,291
001-0900-419.05-30	Telephone	8,400	8,400
001-0900-419.05-80	Travel	400	400
001-0900-419.05-90	Education & Training	960	660
* Purchased Services		9,760	9,460
001-0900-419.06-10	Office & Building	1,075	1,075
001-0900-419.06-40	Books & Subscriptions	250	250
001-0900-419.06-50	Operation Supplies	2,030	2,180
* Supplies		3,355	3,505
** Information Technology		\$247,133	\$265,144

BUDGET 2005

ASSESSORS (ACCOUNT #11)

Account Number	Account Description	2004 Budget	2005 Budget
001-1100-419.01-10	Regular Employees	\$216,531	\$188,164
	1 Assessor		
	1 Assistant Assessor		
	1 Property Appraiser Senior		
	1 Property Appraiser		
	1 Property Appraisal Specialist		
	Longevity		
* Salaries		<u>216,531</u>	<u>188,164</u>
001-1100-419.02-10	Health Insurance	18,489	20,204
001-1100-419.02-11	Life Insurance	245	245
001-1100-419.02-21	Medicare	1,689	2,865
001-1100-419.02-30	Pension	26,178	25,158
001-1100-419.02-60	Workers Compensation	633	633
* Employee Benefits		<u>47,234</u>	<u>49,105</u>
001-1100-419.03-42	Software Agreements	220	5,500
001-1100-419.03-90	Associations	2,500	2,500
* Professional & Technical		<u>2,720</u>	<u>8,000</u>
001-1100-419.04-31	Mtce Furniture & Fixtures	500	500
001-1100-419.04-32	Mtce Computer	1,000	1,000
001-1100-419.04-33	Mtce Building & Grounds	500	650
001-1100-419-04-35	Mtce Car, Bus, Truck, Heavy Equip	3,000	3,000
* Purchased Property Services		<u>5,000</u>	<u>5,150</u>
001-1100-419.05-30	Telephone	3,000	3,000
001-1100-419.05-80	Travel	1,600	1,600
001-1100-419.05-90	Education & Training	1,600	1,600
001-1100-419.05-91	Car Allowance	1,848	0
* Purchased Services		<u>8,048</u>	<u>6,200</u>
001-1100-419.06-10	Office & Building	3,000	3,000
001-1100-419.06-40	Books & Subscriptions	800	800
001-1100-419-06-60	Vehicle Supplies	2,000	2,500
* Supplies		<u>5,800</u>	<u>6,300</u>
** Assessors		<u><u>\$285,333</u></u>	<u><u>\$262,919</u></u>

BUDGET 2005

POLICE ADMINISTRATION (ACCOUNT #20)

Account Number	Account Description	2004 Budget	2005 Budget
001-2000-421.01-10	Regular Employees	\$420,352	\$422,768
	1 Police Chief		
	1 Captain		
	2 Sergeants		
	1 Police Officer, Senior		
	1 Clerk Of Court		
	1 Office & Admin Specialist, Senior		
	4 Administrative Clerk, Principal		
	Longevity		
001-2000-421.01-20	Overtime	4,538	4,651
001-2000-421.01-30	Extra Help	8,650	8,866
* Salaries		<u>433,540</u>	<u>436,285</u>
001-2000-421.02-10	Health Insurance	39,960	38,489
001-2000-421.02-11	Life Insurance	539	539
001-2000-421.02-20	Social Security	541	550
001-2000-421.02-21	Medicare	3,558	3,677
001-2000-421.02-30	Pension	45,313	57,146
001-2000-421.02-60	Workers Compensation	2,969	2,969
* Employee Benefits		<u>92,880</u>	<u>103,370</u>
001-2000-421.03-42	Software Agreements	400	1,400
001-2000-421.03-43	CD Police Auxillary	8,500	8,000
001-2000-421.03-90	Associations	1,400	1,500
* Professional & Technical		<u>10,300</u>	<u>10,900</u>
001-2000-421.04-23	Contracts	8,900	2,900
001-2000-421.04-31	Mtce Furniture & Fixtures	8,300	8,300
001-2000-421.04-33	Mtce Building & Grounds	12,000	12,000
001-2000-421.04-35	Mtce Car, Bus, Truck, Heavy Equip	1,900	1,900
001-2000-421.04-36	Mtce Radio	14,000	12,000
001-2000-421.04-42	Equipment Rental	1,000	500
001-2000-421.04-43	Mtce. Sirens	8,000	5,000
* Purchased Property Services		<u>54,100</u>	<u>42,600</u>
001-2000-421.05-30	Telephone	19,325	21,000
001-2000-421.05-80	Travel	2,400	2,400
001-2000-421.05-90	Education & Training	2,080	2,080
001-2000-421.05-92	Wearing Apparel	1,950	1,950
001-2000-421.05-95	Laundry	400	700
* Other Purchased Services		<u>26,155</u>	<u>28,130</u>
001-2000-421.06-10	Office & Building	11,500	11,500
001-2000-421.06-21	Natural Gas	1,800	2,250
001-2000-421.06-22	Electricity	2,050	2,112
001-2000-421.06-40	Books & Subscriptions	850	850
001-2000-421.06-50	Operation Supplies	3,300	3,300
001-2000-421.06-60	Vehicle Supplies	1,800	1,800
001-2000-421.06-90	Crime Prevention	8,000	8,000
* Supplies		<u>29,300</u>	<u>29,812</u>
** Police Administration		<u>\$646,275</u>	<u>\$651,097</u>

BUDGET 2005

POLICE PATROL (ACCOUNT #21)

Account Number	Account Description	2004 Budget	2005 Budget
001-2100-421.01-10	Regular Employees	\$1,761,772	\$1,744,832
	1 Captain		
	3 Lieutenants		
	6 Sergeants		
	19 Senior Patrol Officers		
	16 Police Officers		
	2 Animal Control Officers		
	1 Parking Enforcement Officer		
	Longevity		
001-2100-421.01-20	Overtime	48,236	49,442
001-2100-421.01-30	Extra Help	7,112	7,290
* Salaries		<u>1,817,120</u>	<u>1,801,564</u>
001-2100-421.02-10	Health Insurance	148,463	144,528
001-2100-421.02-11	Life Insurance	2,352	2,303
001-2100-421.02-20	Social Security	445	452
001-2100-421.02-21	Medicare	19,766	23,219
001-2100-421.02-30	Pension	193,033	239,896
001-2100-421.02-50	Unemployment	21	20
001-2100-421.02-60	Workers Compensation	24,375	24,375
* Employee Benefits		<u>388,455</u>	<u>434,793</u>
001-2100-421.03-20	Testing	500	500
001-2100-421.03-30	Medical Exams	43,814	15,000
001-2100-421.03-42	Software Agreements	220	275
* Professional & Technical		<u>44,534</u>	<u>15,775</u>
001-2100-421.04-23	Contracts-MDT Access Fees	5,300	6,000
001-2100-421.04-31	Mtce Furniture & Fixtures	200	200
001-2100-421.04-35	Mtce Car, Bus, Truck, Heavy Equip	35,000	35,000
* Purchased Property Services		<u>40,500</u>	<u>41,200</u>
001-2100-421.05-40	Publications/Legal Ads	1,400	1,400
001-2100-421.05-50	Tickets	3,700	3,700
001-2100-421.05-80	Travel	6,400	6,400
001-2100-421.05-90	Education & Training	9,400	12,900
001-2100-421.05-92	Wearing Apparel	18,550	20,000
001-2100-421.05-95	Laundry	3,800	4,400
001-2100-421.05-96	Pound Service	18,000	18,500
001-2100-421.05-97	Towing	14,000	14,500
* Other Purchased Services		<u>75,250</u>	<u>81,800</u>

BUDGET 2005

(POLICE PATROL CONTINUED)

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
001-2100-421.06-10	Office & Building	\$9,000	\$9,000
001-2100-421.06-11	Ammunition And Targets	14,000	14,000
001-2100-421.06-40	Books & Subscriptions	2,000	3,500
001-2100-421.06-50	Operation Supplies	17,000	18,000
001-2100-421.06-60	Vehicle Supplies	<u>63,000</u>	<u>70,000</u>
* Supplies		105,000	114,500
001-2100-421-08-54	Travelers Assistance	<u>1,000</u>	<u>1,000</u>
** Police Patrol		<u><u>\$2,471,859</u></u>	<u><u>\$2,490,632</u></u>

BUDGET 2005

CRIMINAL INVESTIGATION (ACCOUNT #22)

Account Number	Account Description	2004 Budget	2005 Budget
001-2200-421.01-10	Regular Employees 1 Captain 1 Lieutenant 5 Sergeants 3 Sr Police Officers 1 Administration Clerk, Principal	\$432,423	\$437,394
001-2200-421.01-20	Overtime	19,655	20,146
* Salaries		452,078	457,540
001-2200-421.02-10	Health Insurance	30,243	26,813
001-2200-421.02-11	Life Insurance	490	490
001-2200-421.02-21	Medicare	3,214	1,968
001-2200-421.02-30	Pension	48,213	61,173
001-2200-421.02-60	Workers Compensation	4,827	4,827
* Employee Benefits		86,987	95,271
001-2200-421.03-42	Software Agreements	325	325
001-2200-421.03-90	Associations	600	600
* Professional & Technical		925	925
001-2200-421.04-25	Contracts/Consultant Fees	5,000	5,000
001-2200-421.04-34	Mtce Special, Major Process	400	0
001-2200-421.04-35	Mtce Car, Bus, Truck, Heavy Equip	2,500	4,000
001-2200-421.04-42	Equipment Rental	4,800	3,000
* Purchased Property Services		12,700	12,000
001-2200-421.05-30	Telephone	2,200	2,500
001-2200-421.05-80	Travel	1,600	1,600
001-2200-421.05-90	Education & Training	1,920	1,920
001-2200-421.05-92	Wearing Apparel	3,850	3,850
001-2200-421.05-95	Laundry	800	1,000
* Other Purchased Services		10,370	10,870
001-2200-421.06-10	Office & Building	1,500	1,500
001-2200-421.06-40	Books & Subscriptions	600	600
001-2200-421.06-50	Operation Supplies	5,565	5,565
001-2200-421.06-60	Vehicle Supplies	3,825	4,000
001-2200-421.06-96	Criminal Investigation Material	700	700
* Supplies		12,190	12,365
001-2200-421.08-06	Contributions, Buy Money	4,500	4,500
001-2200-421.08-58	Domestic Violence Crisis Center	15,000	15,000
* Other Objects		19,500	19,500
** Criminal Investigation		<u>\$594,750</u>	<u>\$608,471</u>

BUDGET 2005

NARCOTICS TASK FORCE (ACCOUNT #23)

Account Number	Account Description	2004 Budget	2005 Budget
001-2300-421.01-10	Regular Employees 1 Sr Police Officer	\$36,673	\$38,530
001-2300-421.01-20	Overtime	2,270	2,327
* Salaries		<u>38,943</u>	<u>40,857</u>
001-2300-421.02-10	Health Insurance	2,780	2,915
001-2300-421.02-11	Life Insurance	49	49
001-2300-421.02-21	Medicare	553	592
001-2300-421.02-30	Pension	4,153	5,463
001-2300-421.02-60	Workers Compensation	587	587
* Employee Benefits		<u>8,122</u>	<u>9,606</u>
001-2300-421.04-41	Office Rental	13,500	13,500
001-2300-421.04-42	Equipment Rental	19,200	19,200
* Purchased Property Services		<u>32,700</u>	<u>32,700</u>
001-2300-421.05-30	Telephone	5,000	5,000
001-2300-421.05-80	Travel	1,200	1,200
001-2300-421.05-90	Education & Training	800	800
* Other Purchased Services		<u>7,000</u>	<u>7,000</u>
001-2300-421.06-10	Office & Building	3,500	3,500
001-2300-421.06-60	Vehicle Supplies	5,600	5,600
* Supplies		<u>9,100</u>	<u>9,100</u>
001-2300-421.07-93	Capital Purchases	1,500	1,500
* Equipment Purchase		<u>1,500</u>	<u>1,500</u>
001-2300-421.08-06	Contributions, Buy Money	20,000	20,000
* Other Objects		<u>20,000</u>	<u>20,000</u>
** Narcotics Task Force		<u><u>\$117,365</u></u>	<u><u>\$120,763</u></u>

BUDGET 2005

TELECOMMUNICATIONS DIVISION (ACCOUNT #24)

Account Number	Account Description	2004 Budget	2005 Budget
001-2400-421.01-10	Regular Employees 1 Lieutenant 4 Dispatchers, Senior 8 Dispatchers	\$401,873	\$402,942
001-2400-421.01-20	Overtime	4,907	5,030
* Salaries		<u>406,780</u>	<u>407,972</u>
001-2400-421.02-10	Health Insurance	29,493	28,668
001-2400-421.02-11	Life Insurance	637	637
001-2400-421.02-21	Medicare	5,157	5,183
001-2400-421.02-30	Pension	43,382	54,546
001-2400-421.02-60	Workers Compensation	1,283	1,283
* Employee Benefits		<u>79,952</u>	<u>90,317</u>
001-2400-421.03-20	Testing	800	800
001-2400-421.03-90	Associations	200	200
* Professional & Technical		<u>1,000</u>	<u>1,000</u>
001-2400-421.04-31	Mtce Furniture & Fixtures	8,500	8,500
001-2400-421.04-33	Mtce Building & Grounds	1,000	1,000
001-2400-421.04-34	Mtce Special, Major Process	1,500	1,500
001-2400-421.04-36	Mtce Radio	400	400
001-2400-421.04-42	Equipment Rental	4,800	4,800
* Purchased Property Services		<u>16,200</u>	<u>16,200</u>
001-2400-421.05-30	Telephone	40,000	44,000
001-2400-421.05-40	Publications/Legal Ads	100	100
001-2400-421.05-80	Travel	1,200	1,200
001-2400-421.05-90	Education & Training	1,840	1,840
001-2400-421.05-92	Wearing Apparel	1,250	1,250
001-2400-421.05-95	Laundry	250	250
* Other Purchased Services		<u>44,640</u>	<u>48,640</u>
001-2400-421.06-10	Office & Building	2,200	2,200
001-2400-421.06-21	Natural Gas	2,400	3,000
001-2400-421.06-22	Electricity	2,250	2,318
001-2400-421.06-40	Books & Subscriptions	200	200
001-2400-421.06-60	Vehicle Supplies	150	250
* Supplies		<u>7,200</u>	<u>7,968</u>
** Telecommunications Division		<u><u>\$555,772</u></u>	<u><u>\$572,097</u></u>

BUDGET 2005

MUNICIPAL JUDGE (ACCOUNT #25)

Account Number	Account Description	2004 Budget	2005 Budget
001-2500-412.01-10	Regular Employees 1 Municipal Judge	\$37,244	\$38,101
001-2500-412.01-30	Extra Help	1,720	1,763
* Salaries		38,964	39,864
001-2500-412.02-20	Social Security	2,417	2,472
001-2500-412.02-21	Medicare	565	578
001-2500-412.02-60	Workers Compensation	161	161
* Employee Benefits		3,143	3,211
001-2500-412.03-90	Associations	450	450
* Professional & Technical		450	450
001-2500-412.05-09	Legal Fees	5,000	5,500
001-2500-412.05-80	Travel	1,200	1,200
001-2500-412.05-99	Other - Prisoner Care	34,965	34,965
* Other Purchased Services		41,165	41,665
001-2500-412.06-10	Office & Building	300	300
001-2500-412.06-40	Books & Subscriptions	400	400
* Supplies		700	700
001-2500-412.08-14	Domestic Violence Fees	18,000	18,000
001-2500-412.08-17	Credit Card Discounts	2,000	2,000
001-2500-412.18-68	Community Service	5,000	5,150
* Other Objects		25,000	25,150
** Municipal Judge		\$109,422	\$111,040

BUDGET 2005

FIRE ADMINISTRATION (ACCOUNT #30)

Account Number	Account Description	2004 Budget	2005 Budget
001-3000-422.01-10	Regular Employees	\$191,477	\$199,321
	1 Fire Chief		
	1 Fire Marshall		
	1 Fire Inspector		
	1 Office & Admin Specialist, Senior		
	Longevity		
	Overtime	491	503
* Salaries		<u>191,968</u>	<u>199,824</u>
001-3000-422.02-10	Health Insurance	9,957	10,881
001-3000-422.02-11	Life Insurance	196	196
001-3000-422.02-21	Medicare	607	624
001-3000-422.02-30	Pension	23,208	26,717
001-3000-422.02-60	Workers Compensation	2,914	2,914
* Employee Benefits		<u>36,882</u>	<u>41,332</u>
001-3000-422.03-42	Software Agreements	3,000	3,000
001-3000-422.03-90	Associations	1,350	1,350
* Professional & Technical		<u>4,350</u>	<u>4,350</u>
001-3000-422.04-11	Water	2,300	2,415
001-3000-422.04-24	Contracts	2,500	2,500
001-3000-422.04-33	Mtce Building & Grounds	6,500	8,500
001-3000-422.04-35	Mtce Car, Bus, Truck, Heavy Equip	1,000	1,000
001-3000-422.04-36	Mtce Radio	6,000	6,000
* Purchased Property Services		<u>18,300</u>	<u>20,415</u>
001-3000-422.05-30	Telephone	12,000	12,000
001-3000-422.05-80	Travel	3,040	3,040
001-3000-422.05-90	Education & Training	3,400	3,400
001-3000-422.05-92	Wearing Apparel	750	700
* Other Purchased Services		<u>19,190</u>	<u>19,140</u>
001-3000-422.06-10	Office & Building	4,000	4,000
001-3000-422.06-21	Natural Gas	23,000	28,750
001-3000-422.06-22	Electricity	18,200	18,746
001-3000-422.06-40	Books & Subscriptions	1,700	1,500
001-3000-422.06-50	Operation Supplies	1,800	1,800
001-3000-422.06-60	Vehicle Supplies	1,500	1,875
001-3000-422.06-95	Fire Prevention	2,200	2,000
* Supplies		<u>52,400</u>	<u>58,671</u>
** Fire Administration		<u><u>\$323,090</u></u>	<u><u>\$343,732</u></u>

BUDGET 2005

FIRE CONTROL (ACCOUNT #31)

Account Number	Account Description	2004 Budget	2005 Budget
001-3100-422.01-10	Regular Employees 3 Battalion Chiefs 9 Captains 3 Fire/Code Inspectors 1 Fire Equipment Mechanic 16 Firefighter, Senior 14 Firefighters	\$1,755,689	\$1,810,869
001-3100-422.01-20	Overtime Holiday Pay Minimum Manpower Callback/Other Overtime FLSA	97,282	99,714
* Salaries		<u>1,852,971</u>	<u>1,910,583</u>
001-3100-422.02-10	Health Insurance	161,854	165,479
001-3100-422.02-11	Life Insurance	2,254	2,254
001-3100-422.02-21	Medicare	18,867	20,840
001-3100-422.02-30	Pension	224,013	255,447
001-3100-422.02-60	Workers Compensation	46,390	46,390
* Employee Benefits		<u>453,378</u>	<u>490,410</u>
001-3100-422.03-30	Medical Exams	19,000	16,000
001-3100-422.03-42	Software Agreements	255	0
* Professional & Technical		<u>19,255</u>	<u>16,000</u>
001-3100-422.04-34	Mtce Special, Major Process	16,000	19,500
001-3100-422.04-35	Mtce Car, Bus, Truck, Heavy Equip	4,000	4,500
001-3100-422.04-37	Mtce Equip - Shop Items	1,500	1,400
* Purchased Property Services		<u>21,500</u>	<u>25,400</u>
001-3100-422.05-80	Travel	5,200	5,200
001-3100-422.05-90	Education & Training	9,200	9,000
001-3100-422.05-92	Wearing Apparel	8,000	7,750
001-3100-422.05-95	Laundry	4,000	4,000
* Other Purchased Services		<u>26,400</u>	<u>25,950</u>
001-3100-422.06-10	Office & Building	9,000	8,000
001-3100-422.06-12	Kitchen	750	600
001-3100-422.06-40	Books & Subscriptions	400	0
001-3100-422.06-50	Operation Supplies	9,000	8,600
001-3100-422.06-60	Vehicle Supplies	18,000	22,500
* Supplies		<u>37,150</u>	<u>39,700</u>
** Fire Control		<u><u>\$2,410,654</u></u>	<u><u>\$2,508,043</u></u>

BUDGET 2005

TRAFFIC DIVISION (ACCOUNT #37)

Account Number	Account Description	2004 Budget	2005 Budget
001-3700-419.01-10	Regular Employees 1 Traffic Engineer 1 Civil Engineering Specialist 2 Traffic Maintenance Worker Longevity	\$149,903	\$154,234
001-3700-419.01-20	Overtime	491	503
001-3700-419.01-30	Extra Help	16,054	16,455
* Salaries		<u>166,448</u>	<u>171,192</u>
001-3700-419.02-10	Health Insurance	16,885	15,932
001-3700-419.02-11	Life Insurance	196	196
001-3700-419.02-20	Social Security	1,005	1,020
001-3700-419.02-21	Medicare	978	1,011
001-3700-419.02-30	Pension	18,182	20,688
001-3700-419.02-60	Workers Compensation	4,067	4,067
* Employee Benefits		<u>41,313</u>	<u>42,914</u>
001-3700-419.03-42	Software Agreements	110	110
001-3700-419.03-90	Associations	600	600
* Professional & Technical		<u>710</u>	<u>710</u>
001-3700-419.04-11	Water	600	400
001-3700-419.04-31	Mtce Furniture & Fixtures	100	100
001-3700-419.04-32	Mtce Computer	500	250
001-3700-419.04-33	Mtce Building & Grounds	1,000	1,000
001-3700-419.04-34	Mtce Special, Major Process	4,000	3,400
001-3700-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	3,000	3,000
001-3700-419.04-36	Mtce Radio	100	100
001-3700-419.04-37	Mtce Street Lights	40,000	43,000
001-3700-419.04-38	Mtce Sign, Signal, Marker	75,000	73,000
* Purchased Property Services		<u>124,300</u>	<u>124,250</u>
001-3700-419.05-30	Telephone	4,000	5,000
001-3700-419.05-40	Publications/Legal Ads	100	100
001-3700-419.05-80	Travel	1,600	1,600
001-3700-419.05-90	Education & Training	2,400	2,400
* Purchased Services		<u>8,100</u>	<u>9,100</u>
001-3700-419.06-10	Office & Building	\$4,000	\$3,000
001-3700-419.06-13	Thinner, Paint, Markings	40,000	38,000
001-3700-419.06-21	Natural Gas	1,700	2,125
001-3700-419.06-22	Electricity	260,900	268,727
001-3700-419.06-40	Books & Subscriptions	200	200
001-3700-419.06-50	Operation Supplies	3,000	3,000
001-3700-419.06-60	Vehicle Supplies	4,500	4,500
* Supplies		<u>314,300</u>	<u>319,552</u>
** Traffic Division		<u><u>\$655,171</u></u>	<u><u>\$667,718</u></u>

CITY OF MINOT, NORTH DAKOTA

BUDGET 2005

ENGINEERING, PLANNING AND TECHNICAL SERVICES (ACCOUNT #38)

Account Number	Account Description	2004 <u>Budget</u>	2005 <u>Budget</u>
001-3800-419.01-10	Regular Employees	\$394,621	\$406,901
	1 City Engineer		
	1 City Planner		
	1 Civil Engineering Specialist, Senior		
	2 Civil Engineering Specialists		
	2 Engineering Techs, Seniors		
	1 Engineering Tech		
	1 Office & Admin Specialist, Senior		
	Longevity		
001-3800-419.01-30	Extra Help	<u>4,427</u>	<u>28,818</u>
* Salaries		399,048	435,719
001-3800-419.02-10	Health Insurance	30,143	31,085
001-3800-419.02-11	Life Insurance	441	441
001-3800-419.02-20	Social Security	277	1,786
001-3800-419.02-21	Medicare	1,983	3,547
001-3800-419.02-30	Pension	47,708	54,403
001-3800-419.02-31	C.O.L.A.F.	0	0
001-3800-419.02-50	Unemployment	475	0
001-3800-419.02-60	Workers Compensation	<u>2,703</u>	<u>2,703</u>
* Employee Benefits		83,730	93,965
001-3800-419.03-42	Software Agreements	3,500	3,500
001-3800-419.03-90	Associations	<u>800</u>	<u>800</u>
* Professional & Technical		4,300	4,300
001-3800-419.04-23	Contracts	2,000	1,700
001-3800-419.04-31	Mtce Furniture & Fixtures	200	200
001-3800-419.04-32	Mtce Computer	5,450	5,400
001-3800-419.04-33	Mtce Building & Grounds	1,000	1,500
001-3800-419.04-34	Mtce Special, Major Process	3,500	3,000
001-3800-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	1,200	2,000
001-3800-419.04-36	Mtce Radio	<u>200</u>	<u>200</u>
* Purchased Property Services		13,550	14,000
001-3800-419.05-30	Telephone	4,500	5,000
001-3800-419.05-40	Publications/Legal Ads	1,500	1,350
001-3800-419.05-80	Travel	2,080	2,080
001-3800-419.05-90	Education & Training	2,400	2,400
001-3800-419.05-91	Car Allowance	<u>3,324</u>	<u>3,324</u>
* Purchased Services		13,804	14,154
001-3800-419.06-10	Office & Building	5,000	4,500
001-3800-419.06-22	Electricity	2,800	2,884
001-3800-419.06-40	Books & Subscriptions	1,200	1,000
001-3800-419.06-50	Operation Supplies	3,500	3,500
001-3800-419.06-60	Vehicle Supplies	<u>3,000</u>	<u>3,000</u>
* Supplies		15,500	14,884
** Engineering And Technical Services		<u><u>\$529,932</u></u>	<u><u>\$577,022</u></u>

BUDGET 2005

VEHICLE MAINTENANCE (ACCOUNT #39)

Account Number	Account Description	2004 Budget	2005 Budget
001-3900-419.01-10	Regular Employees	\$321,433	\$301,841
	1 Bus Services/Shop Mainten Supt.		
	1 Bus Services/Shop Mainten Foreman		
	2 Mechanics, Senior		
	2 Mechanic		
	1 Welder/ Fabricator		
	1 Parts Specialist		
	1 Automotive Service Attendant		
	Longevity		
001-3900-419.01-20	Overtime	2,147	2,201
001-3900-419.01-30	Extra Help	16,500	14,913
* Salaries		340,080	318,955
001-3900-419.02-10	Health Insurance	36,720	31,085
001-3900-419.02-11	Life Insurance	441	441
001-3900-419.02-20	Social Security	1,033	925
001-3900-419.02-21	Medicare	2,024	2,377
001-3900-419.02-30	Pension	39,119	40,651
001-3900-419.02-60	Workers Compensation	6,391	6,391
* Employee Benefits		85,728	81,870
001-3900-419.03-20	Testing	300	300
001-3900-419.03-30	Medical Exams	100	100
001-3900-419.03-42	Software Agreements	0	125
001-3900-419.03-90	Associations	100	100
* Professional & Technical		500	625
001-3900-419.04-11	Water	500	800
001-3900-419.04-31	Mtce Furniture & Fixtures	100	100
001-3900-419.04-32	Mtce Computer	1,000	1,000
001-3900-419.04-33	Mtce Building & Grounds	7,000	6,500
001-3900-419.04-34	Mtce Special, Major Process	2,000	2,000
001-3900-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	6,570	5,000
001-3900-419.04-36	Mtce Radio	200	200
* Purchased Property Services		17,370	15,600
001-3900-419.05-30	Telephone	1,000	750
001-3900-419.05-80	Travel	400	300
001-3900-419.05-90	Education & Training	1,200	1,000
001-3900-419.05-92	Wearing Apparel	1,050	500
001-3900-419.05-93	Tool Allowance	1,500	1,500
* Purchased Services		5,150	4,050
001-3900-419.06-10	Office & Building	\$1,200	\$1,200
001-3900-419.06-21	Natural Gas	6,300	7,875
001-3900-419.06-22	Electricity	3,800	3,914
001-3900-419.06-40	Books & Subscriptions	500	500
001-3900-419.06-50	Operation Supplies	12,000	11,750
001-3900-419.06-60	Vehicle Supplies	2,200	500
* Supplies		26,000	25,739
** Vehicle Maintenance		\$474,828	\$446,839

BUDGET 2005

STREET DIVISION (ACCOUNT #40)

Account Number	Account Description	2004 Budget	2005 Budget
001-4000-431.01-10	Regular Employees 1 Street Superintendent 2 Street Foremen 9 Heavy Equip. Operators 4 Equipment Operators, Medium 2 Equipment Operators. Light Longevity	\$644,325	\$641,131
001-4000-431.01-20	Overtime	18,397	18,857
001-4000-431.01-30	Extra Help	34,804	35,674
* Salaries		<u>697,526</u>	<u>695,662</u>
001-4000-431.02-10	Health Insurance	51,848	58,396
001-4000-431.02-11	Life Insurance	882	882
001-4000-431.02-20	Social Security	2,178	2,212
001-4000-431.02-21	Medicare	4,535	4,871
001-4000-431.02-30	Pension	80,119	88,241
001-4000-431.02-50	Unemployment	584	799
001-4000-431.02-60	Workers Compensation	19,278	19,278
* Employee Benefits		<u>159,424</u>	<u>174,679</u>
001-4000-431.03-20	Testing	400	400
001-4000-431.03-42	Software Agreements	200	200
001-4000-431.03-90	Associations	200	200
* Professional & Technical		<u>800</u>	<u>800</u>
001-4000-431.04-11	Water	500	525
001-4000-431.04-25	Contract - Mowing/Forestry/Mosquitos	58,000	53,000
001-4000-431.04-33	Mtce Building & Grounds	10,000	9,000
001-4000-431.04-35	Mtce Car, Bus, Truck, Heavy Equip	80,000	88,000
001-4000-431.04-36	Mtce Radio	500	400
001-4000-431.04-37	Mtce Street, Alley, Road	275,000	248,000
001-4000-431.04-38	Mtce Sign, Signal, Marker	3,000	1,500
001-4000-431.04-42	Mtce Equipment Rental	62,000	70,000
* Purchased Property Services		<u>489,000</u>	<u>470,425</u>

BUDGET 2005

(STREET DIVISION CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
001-4000-431.05-30	Telephone	\$1,600	\$2,000
001-4000-431.05-80	Travel	160	160
001-4000-431.05-90	Education & Training	800	800
001-4000-431.05-92	Wearing Apparel	1,500	1,500
* Other Purchased Services		<u>4,060</u>	<u>4,460</u>
001-4000-431.06-10	Office & Building	1,800	1,800
001-4000-431.06-21	Natural Gas	6,300	7,875
001-4000-431.06-22	Electricity	5,000	5,150
001-4000-431.06-50	Operation Supplies	5,000	5,000
001-4000-431.06-60	Vehicle Supplies	65,000	70,000
001-4000-431.06-91	Misc Salt And Sand	55,000	55,000
001-4000-431.06-92	Misc Cutting Edges & Brooms	<u>20,441</u>	<u>24,000</u>
* Supplies		158,541	168,825
** Street Divison		<u><u>\$1,509,351</u></u>	<u><u>\$1,514,851</u></u>

BUDGET 2005

PROPERTY MAINTENANCE (ACCOUNT #44)

Account Number	Account Description	2004 Budget	2005 Budget
001-4400-419.01-10	Regular Employees	\$170,593	\$156,785
	1 Property Maint Supt		
	2 Building and Grounds Workers, Seniors		
	2 Building and Grounds Workers		
	Longevity		
001-4400-419.01-20	Overtime	2,214	2,269
001-4400-419.01-30	Extra Help	4,144	3,248
* Salaries		<u>176,951</u>	<u>162,302</u>
001-4400-419.02-10	Health Insurance	17,890	19,144
001-4400-419.02-11	Life Insurance	245	245
001-4400-419.02-20	Social Security	259	201
001-4400-419.02-21	Medicare	1,451	2,413
001-4400-419.02-30	Pension	20,891	21,265
001-4400-419.02-60	Workers Compensation	3,622	3,622
* Employee Benefits		<u>44,358</u>	<u>46,890</u>
001-4400-419.03-20	Testing	60	60
001-4400-419.03-30	Medical Exams	100	100
001-4400-419.03-90	Associations	100	100
* Professional & Technical		<u>260</u>	<u>260</u>
001-4400-419.04-11	Water	2,600	2,730
001-4400-419.04-31	Mtce Furniture & Fixtures	400	250
001-4400-419.04-33	Mtce Building & Grounds	4,500	4,500
001-4400-419.04-34	Mtce Special, Major Process	3,400	3,250
001-4400-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	1,750	1,600
* Purchased Property Services		<u>12,650</u>	<u>12,330</u>
001-4400-419.05-30	Telephone	1,060	1,060
001-4400-419.05-80	Travel	240	240
001-4400-419.05-90	Education & Training	240	240
001-4400-419.05-95	Laundry	50	0
* Purchased Services		<u>1,590</u>	<u>1,540</u>
001-4400-419.06-10	Office & Building	7,500	7,000
001-4400-419.06-21	Natural Gas	7,000	8,750
001-4400-419.06-22	Electricity	31,500	32,445
001-4400-419.06-40	Books & Subscriptions	100	100
001-4400-419.06-50	Operation Supplies	2,270	2,000
001-4400-419.06-60	Vehicle Supplies	2,800	2,000
* Supplies		<u>51,170</u>	<u>52,295</u>
** Property Maintenance		<u><u>\$286,979</u></u>	<u><u>\$275,617</u></u>

BUDGET 2005

PUBLIC WORKS ADMINISTRATION (ACCOUNT #45)

Account Number	Account Description	2004 Budget	2005 Budget
001-4500-419.01-10	Regular Employees 1 PW Director 1 Assistant PW Director 1 PW Tech 1 Office & Admin Specialist, Senior 1 Administrative Clerk, Principal Longevity	\$211,280	\$211,606
* Salaries		<u>211,280</u>	<u>211,606</u>
001-4500-419.02-10	Health Insurance	17,613	15,932
001-4500-419.02-11	Life Insurance	245	245
001-4500-419.02-21	Medicare	1,972	1,713
001-4500-419.02-30	Pension	25,543	28,292
001-4500-419.02-60	Workers Compensation	<u>1,487</u>	<u>1,487</u>
* Employee Benefits		46,860	47,669
001-4500-419.03-42	Software Agreement	145	250
001-4500-419.03-90	Associations	<u>400</u>	<u>400</u>
* Professional & Technical		545	650
001-4500-419.04-25	Contracts/One-Call	3,500	3,000
001-4500-419.04-31	Mtce Furniture & Fixtures	300	300
001-4500-419.04-34	Mtce Special, Major Process	500	500
001-4500-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	<u>750</u>	<u>750</u>
* Purchased Property Services		5,050	4,550
001-4500-419.05-30	Telephone	3,500	3,500
001-4500-419-05-40	Publications/Legal Ads	500	500
001-4500-419.05-80	Travel	480	480
001-4500-419.05-90	Education & Training	<u>800</u>	<u>800</u>
* Purchased Services		5,280	5,280
001-4500-419.06-10	Office & Building	2,000	1,500
001-4500-419.06-40	Books & Subscriptions	500	250
001-4500-419.06-60	Vehicle Supplies	<u>850</u>	<u>1,000</u>
* Supplies		3,350	2,750
** Public Works Administration		<u><u>\$272,365</u></u>	<u><u>\$272,505</u></u>

BUDGET 2005

AIRPORT - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Cash Reserve	\$89,338	\$0
Interfund Loan	0	41,778
Regular Gas	2,000	2,000
100 Octane Gas	220,000	284,300
Jet Fuel	640,000	698,000
Taxable and Non-Taxable Items Resale	3,000	2,500
Landing Fees - Airline	69,250	69,250
Landing Fees - General Aviation	22,000	20,500
Terminal Rental - Airlines	108,000	108,000
Terminal Rental - Car Rentals	200,000	180,000
Terminal Rental - Vending Machines	5,500	6,000
Terminal Rental - Miscellaneous Income	10,300	12,000
Terminal Rental - Gift Shop	3,100	3,000
GA Terminal Rental - Air Freight	3,400	3,400
GA Terminal Rental - FAA	15,250	15,250
State and Federal Grants	188,100	2,214,332
Airline Service Fees	52,000	52,000
Miscellaneous Service Fees	29,000	29,000
Ground Rent - Private And T Hangars	27,300	29,300
Ramp Parking Fees	6,000	5,500
Pay Parking Fees	100,000	100,000
State Aid Distribution	1,900	0
Telecommunications Tax	1,241	0
Interest Income	2,000	2,000
Miscellaneous Service Income	1,766	2,000
Agricultural Land Rent	0	2,000
Sales Tax Revenue	150,000	150,000
Transportation Security Agreement	81,095	82,665
Passenger Facility Charge	285,700	280,752
Airline Tax	12,000	12,000
Resources Available	2,329,240	4,407,527
Tax Levy	0	0
Budgeted Income	\$2,329,240	\$4,407,527
Mill Levy	0.00	0.00

BUDGET 2005

AIRPORT (ACCOUNT #50)

Account Number	Account Description	2004 Budget	2005 Budget
100-5000-501.01-10	Regular Employees 1 Airport Director 1 Airport Operations Manager 1 Airport Attendant, Senior 9 Airport Attendants 1 Office & Admin Specialist, Senior Longevity	\$445,203	\$440,028
100-5000-501.01-20	Overtime	7,973	8,172
100-5000-501.01-30	Extra Help	6,871	7,043
* Salaries		<u>460,047</u>	<u>455,243</u>
100-5000-501.02-10	Health Insurance	27,781	30,663
100-5000-501.02-11	Life Insurance	686	686
100-5000-501.02-20	Social Security	430	437
100-5000-501.02-21	Medicare	5,107	5,857
100-5000-501.02-30	Pension	52,967	59,925
100-5000-501.02-60	Workers Compensation	3,572	3,572
* Employee Benefits		<u>90,543</u>	<u>101,140</u>
100-5000-501.03-20	Testing	200	200
100-5000-501.03-30	Medical Exams	300	400
100-5000-501.03-42	Software Agreements	185	300
100-5000-501.03-90	Associations	800	800
* Professional & Technical		<u>1,485</u>	<u>1,700</u>
100-5000-501.04-11	Water	3,700	2,800
100-5000-501.04-21	Garbage Collection	3,800	3,830
100-5000-501.04-23	Contract/Custodial	47,000	45,900
100-5000-501.04-24	Contracts	0	0
100-5000-501.04-31	Mtce Furniture & Fixtures	500	500
100-5000-501.04-32	Mtce Computer	1,500	1,500
100-5000-501.04-33	Mtce Building & Grounds	24,000	25,000
100-5000-501.04-35	Mtce Car, Bus, Truck, Heavy Equip	32,164	32,000
100-5000-501.04-36	Mtce Radio	800	800
100-5000-501.04-37	Mtce Landside	9,000	9,000
100-5000-501.04-38	Mtce Airside	39,000	32,000
100-5000-501.04-42	Equipment Rental	9,600	11,400
100-5000-501.04-43	Mtce. Security	0	3,000
* Purchased Property Services		<u>171,064</u>	<u>167,730</u>
100-5000-501.05-10	Fleet Labor	10,000	10,000
100-5000-501.05-20	Liability Insurance	14,800	14,800
100-5000-501.05-30	Telephone	9,000	10,000
100-5000-501.05-40	Publications/Legal Ads	500	500
100-5000-501.05-41	Promotion	2,000	2,000
100-5000-501.05-80	Travel	3,320	3,320
100-5000-501.05-90	Education & Training	4,020	4,020

BUDGET 2005

(AIRPORT CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
100-5000-501.05-91	Car Allowance	\$360	\$360
100-5000-501.05-92	Wearing Apparel	2,000	2,000
100-5000-501.05-97	Towing	50	50
* Purchased Services		<u>46,050</u>	<u>47,050</u>
100-5000-501.06-10	Office & Building	15,000	15,000
100-5000-501.06-21	Natural Gas	37,200	49,800
100-5000-501.06-22	Electricity	72,800	63,300
100-5000-501.06-32	External Fuel	1,300	1,300
100-5000-501.06-40	Books & Subscriptions	500	500
100-5000-501.06-50	Operation Supplies	1,800	2,000
100-5000-501.06-52	Foam & Dry Chemicals	1,500	1,500
100-5000-501.06-60	Vehicle Supplies	20,000	24,000
100-5000-501.06-92	Cutting Edges	6,000	4,000
* Supplies		<u>156,100</u>	<u>161,400</u>
100-5000-501.07-93	Capital Purchases	287,338	2,271,110
	Reconstruct West Terminal Apron	1,111,110	
	Aircraft Rescue and Fire Truck	600,000	
	Airport Layout Plan	150,000	
	Land Purchase Runway 26 End	150,000	
	High Speed Snowplow	260,000	
* Property		<u>287,338</u>	<u>2,271,110</u>
100-5000-501.08-01	Contingency	2,000	0
100-5000-501.08-10	PFR - 100LL	151,000	194,500
100-5000-501.08-11	PFR - Jet Fuel	421,000	459,664
100-5000-501.08-12	PFR - Taxable	4,500	4,500
100-5000-501.08-15	Reimbursements To General Fund	59,495	67,244
100-5000-501.08-17	Credit Card Discounts	11,700	10,000
* Other Objects		<u>649,695</u>	<u>735,908</u>
100-5000-491.31-01	Airport - Revenue Bonds	361,519	361,568
100-5000-491.33-04	Special Assessments	23,357	22,013
* Debt Service		<u>384,876</u>	<u>383,581</u>
100-5000-491.30-00	General Fund Transfer	81,095	82,665
100-5000-491.34-12	Capital Projects Transfer	947	0
		<u>82,042</u>	<u>82,665</u>
** Airport		<u><u>\$2,329,240</u></u>	<u><u>\$4,407,527</u></u>

BUDGET 2005

CEMETERY - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Cash Reserves	\$18,411	\$0
State Aid Distribution	1,900	0
Telecommunications Tax	450	0
Lot Sales	89,500	87,000
Interments	71,500	68,000
Marker Setting & Misc.	10,600	14,000
Interest Income	3,000	3,000
Misc. Income	523	545
Resources Available	<u>195,884</u>	<u>172,545</u>
Tax Levy	<u>21,226</u>	<u>40,471</u>
Budgeted Income	<u>\$217,110</u>	<u>\$213,016</u>
Mill Levy	0.33	0.60

BUDGET 2005

CEMETERY (ACCOUNT #54)

Account Number	Account Description	2004 Budget	2005 Budget
120-5400-502.01-10	Regular Employees 1 Cemetery Superintendent 2 Equip Operator, Medium Longevity	\$114,401	\$106,021
120-5400-502.01-20	Overtime	7,973	8,172
120-5400-502.01-30	Extra Help	17,526	17,964
* Salaries		<u>139,900</u>	<u>132,157</u>
120-5400-502.02-10	Health Insurance	12,165	11,957
120-5400-502.02-11	Life Insurance	147	147
120-5400-502.02-20	Social Security	1,097	1,114
120-5400-502.02-21	Medicare	1,324	873
120-5400-502.02-30	Pension	14,794	15,268
120-5400-502.02-50	Unemployment	296	71
120-5400-502.02-60	Workers Compensation	1,785	1,785
* Employee Benefits		<u>31,608</u>	<u>31,215</u>
120-5400-502.04-11	Water	700	735
120-5400-502.04-33	Mtce Building & Grounds	4,500	4,050
120-5400-502.04-34	Mtce Special, Major Process	300	300
120-5400-502.04-35	Mtce Car, Bus, Truck, Heavy Equip	4,500	4,050
* Purchased Property Services		<u>10,000</u>	<u>9,135</u>
120-5400-502.05-10	Fleet Labor	2,000	1,500
120-5400-502.05-30	Telephone	1,100	1,800
120-5400-502.05-80	Travel	40	40
120-5400-502.05-90	Education	40	40
120-5400-502.05-91	Car Allowance	1,294	546
120-5400-502.05-92	Wearing Apparel	200	200
* Purchased Services		<u>4,674</u>	<u>4,126</u>
120-5400-502.06-10	Office & Building	1,000	1,200
120-5400-502.06-21	Natural Gas	1,700	1,800
120-5400-502.06-22	Electricity	1,600	1,648
120-5400-502.06-50	Operation Supplies	1,350	1,300
120-5400-502.06-60	Vehicle Supplies	2,400	2,800
* Supplies		<u>8,050</u>	<u>8,748</u>
120-5400-502.07-93	Capital Purchases 1 Lawn Mower	0	5,200
* Property		5,200	<u>5,200</u>
120-5400-502.08-15	Reimbursements To General Fund	22,440	22,435
* Other Objects		<u>22,440</u>	<u>22,435</u>
120-5400-491-34-12	Capital Projects Transfer	\$438	\$0
* Other Objects		438	0
** Cemetery		<u>\$217,110</u>	<u>\$213,016</u>

CITY OF MINOT, NORTH DAKOTA

BUDGET 2005

PARKING AUTHORITY - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Cash Reserves	\$7,188	\$0
Parking Receipts	173,645	184,963
Interest Income	1,766	1,500
Budgeted Income	<u>\$182,599</u>	<u>\$186,463</u>

BUDGET 2005

PARKING AUTHORITY (ACCOUNT #55)

Account Number	Account Description	2004 Budget	2005 Budget
125-5500-503.01-10	Regular Employees 1 Manager	\$36,673	\$38,530
125-5500-503.01-30	Extra Help	18,947	19,421
* Salaries		<u>55,620</u>	<u>57,951</u>
125-5500-503.02-10	Health Insurance	4,699	5,051
125-5500-503.02-11	Life Insurance	49	49
125-5500-503.02-20	Social Security	3,474	3,593
125-5500-503.02-21	Medicare	812	840
125-5500-503.02-60	Workers Compensation	998	998
* Employee Benefits		<u>10,032</u>	<u>10,531</u>
125-5500-503.03-30	Medical Exams	30	30
* Professional & Technical		<u>30</u>	<u>30</u>
125-5500-503.04-11	Water	400	185
125-5500-503.04-22	Snow Removal	15,000	15,000
125-5500-503.04-24	Contracts	3,600	0
125-5500-503.04-33	Mtce Building & Grounds	6,600	6,600
* Purchased Property Services		<u>25,600</u>	<u>21,785</u>
125-5500-503.05-09	Legal Fees	0	3,600
125-5500-503.05-20	Liability Insurance	1,200	1,200
125-5500-503.05-30	Telephone	1,600	600
125-5500-503.05-91	Car Allowance	890	890
* Purchased Services		<u>3,690</u>	<u>6,290</u>
125-5500-503.06-10	Office & Building	2,750	2,750
125-5500-503.06-21	Natural Gas	1,900	1,500
125-5500-503.06-22	Electricity	8,000	7,985
* Supplies		<u>12,650</u>	<u>12,235</u>
125-5500-503.08-04	Payment In Lieu Of Taxes	4,000	5,480
125-5500-503.08-15	Reimbursement to General Fund	5,717	5,891
* Other Objects		<u>9,717</u>	<u>11,371</u>
125-5500-491.34-02	Capital Projects Transfer	222	0
* Transfers		<u>222</u>	<u>0</u>
125-5500-491.31-03	Parking Authority ND Bond Bank Parking Lots	65,038	66,270
* Debt Service		<u>65,038</u>	<u>66,270</u>
** Parking Authority		<u>\$182,599</u>	<u>\$186,463</u>

BUDGET 2005

SANITATION - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Cash Reserves	\$123,915	\$0
Residential Collection Fees	922,900	989,360
Residential Landfill Fees	26,400	27,800
Landfill Gate Collections	975,463	975,000
Water Plant Lime	97,500	83,300
Budgeted Income	<u>\$2,146,178</u>	<u>\$2,075,460</u>
Garbage Collection Budget	\$963,022	\$989,539
Landfill Budget	1,183,156	1,085,921
Total Sanitation Budget	<u>\$2,146,178</u>	<u>\$2,075,460</u>

BUDGET 2005

GARBAGE COLLECTION (ACCOUNT #56)

Account Number	Account Description	2004 Budget	2005 Budget
130-5600-504.01-10	Regular Employees 1 Sanitation/Landfill Supt 1 Sanitation Foreman 4 Equip Operators, Medium 10 Laborers Longevity	\$470,050	\$474,597
130-5600-504.01-20	Overtime	614	629
130-5600-504.01-30	Extra Help	31,318	32,101
* Salaries		<u>501,982</u>	<u>507,327</u>
130-5600-504.02-10	Health Insurance	56,571	55,762
130-5600-504.02-11	Life Insurance	833	882
130-5600-504.02-20	Social Security	1,984	1,990
130-5600-504.02-21	Medicare	6,738	6,721
130-5600-504.02-30	Pension	56,901	63,538
130-5600-504.02-50	Unemployment	72	548
130-5600-504.02-60	Workers Compensation	17,376	17,376
* Employee Benefits		<u>140,475</u>	<u>146,817</u>
130-5600-504.03-20	Testing	750	750
130-5600-504.03-30	Medical Exams	250	250
130-5600-504.03-90	Associations	125	125
* Professional & Technical		<u>1,125</u>	<u>1,125</u>
130-5600-504.04-11	Water	300	400
130-5600-504.04-24	Contracts/Compost	80,000	90,000
130-5600-504.04-25	Contracts/State Permit	250	250
130-5600-504.04-33	Mtce Building & Grounds	4,000	4,000
130-5600-504.04-35	Mtce Car, Bus, Truck, Heavy Equip	25,000	25,000
130-5600-504.04-36	Mtce Radio	300	300
* Purchased Property Services		<u>109,850</u>	<u>119,950</u>
130-5600-504.05-10	Fleet Labor	\$12,000	\$12,000
130-5600-504.05-30	Telephone	500	500
130-5600-504.05-40	Publications/Legal Ads	2,000	2,000
130-5600-504.05-80	Travel	160	160
130-5600-504.05-90	Education & Training	640	640
130-5600-504.05-92	Wearing Apparel	1,000	1,200
* Purchased Services		<u>16,300</u>	<u>16,500</u>
130-5600-504.06-10	Office & Building	1,500	1,500
130-5600-504.06-21	Natural Gas	6,300	7,200
130-5600-504.06-22	Electricity	3,400	3,700
130-5600-504.06-40	Books & Subscriptions	50	50
130-5600-504.06-50	Operation Supplies	1,500	1,500
130-5600-504.06-60	Vehicle Supplies	36,000	42,000
* Supplies		<u>48,750</u>	<u>55,950</u>

BUDGET 2005

(GARBAGE COLLECTION CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
130-5600-504.07-93	Capital Purchases	\$45,000	\$45,000
	Truck & Packer ¹	45,000	
* Property		45,000	45,000
130-5600-504.08-15	Reimbursements To General Fund	76,303	76,870
* Other Objects		76,303	76,870
130-5600-491.32-06	Equipment Purchases Transfer	20,000	20,000
130-5600-491-34-12	Capital Projects Transfer	3,237	0
* Transfers		23,237	20,000
** Garbage Collection		\$963,022	\$989,539

¹Year 2 of 2

BUDGET 2005

LANDFILL (ACCOUNT #57)

Account Number	Account Description	2004 Budget	2005 Budget
130-5700-505.01-10	Regular Employees 1 Landfill Foreman 2 Heavy Equip Operators Longevity	\$ 107,658	\$ 106,383
130-5700-505.01-20	Overtime	1,227	1,258
130-5700-505.01-30	Extra Help	64,682	66,299
* Salaries		<u>173,567</u>	<u>173,940</u>
130-5700-505.02-10	Health Insurance	14,096	10,102
130-5700-505.02-11	Life Insurance	147	147
130-5700-505.02-20	Social Security	4,097	4,111
130-5700-505.02-21	Medicare	1,463	1,949
130-5700-505.02-30	Pension	13,164	14,392
130-5700-505.02-50	Unemployment	1,083	1,040
130-5700-505.02-60	Workers Compensation	6,036	6,036
* Employee Benefits		<u>40,086</u>	<u>37,777</u>
130-5700-505.03-20	Testing	500	500
130-5700-505.03-31	Monitoring	8,500	8,500
* Professional & Technical		<u>9,000</u>	<u>9,000</u>
130-5700-505.04-11	Water	600	525
130-5700-505.04-21	Contracts/White Goods	8,500	4,000
130-5700-505.04-25	Contracts/State Permit	1,000	1,000
130-5700-505.04-26	Contracts/Security System	200	200
130-5700-505.04-27	Contract/Hazardous Waste Disposal	42,500	25,000
130-5700-505.04-29	Contracts/Tree Grinding	45,000	30,000
130-5700-505.04-32	Computer Maintenance	300	300
130-5700-505.04-33	Mtce Building & Grounds	3,000	3,000
130-5700-505.04-35	Mtce Car, Bus, Truck, Heavy Equip	25,000	25,000
130-5700-505.04-36	Mtce Radio	300	300
130-5700-505.04-39	Mtce Gravel Landfill Road	10,000	10,000
130-5700-505.04-42	Equipment Rental	180,000	180,000
* Purchased Property Services		<u>316,400</u>	<u>279,325</u>
130-5700-505.05-10	Fleet Labor	5,000	5,000
130-5700-505.05-30	Telephone	1,000	1,500
130-5700-505.05-40	Publications/Legal Ads	1,500	1,500
130-5700-505.05-80	Travel	120	120
130-5700-505.05-90	Education & Training	800	800
130-5700-505.05-91	Car Allowance	2,500	2,500
* Purchased Services		<u>10,920</u>	<u>11,420</u>

BUDGET 2005

(LANDFILL CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
130-5700-505.06-10	Office & Building	\$3,000	\$3,000
130-5700-505.06-22	Electricity	2,300	3,300
130-5700-505.06-23	Propane	10,000	11,000
130-5700-505.06-50	Operation Supplies	800	2,500
130-5700-505.06-60	Vehicle Supplies	38,000	50,000
* Supplies		<u>54,100</u>	<u>69,800</u>
130-5700-505.07-93	Capital Purchases	167,000	80,000
	Land Purchase	80,000	
130-5700-505.07-95	Final Cover	0	10,000
* Property		<u>167,000</u>	<u>90,000</u>
130-5700-505.08-15	Reimbursements To General Fund	143,459	143,029
* Other Objects		<u>143,459</u>	<u>143,029</u>
130-5700-491-30-00	General Fund Transfer	127,640	131,630
130-5700-491.32-06	Equipment Purchases Transfer	140,000	140,000
130-5700-491-34-12	Capital Projects Transfer	984	0
* Transfers		<u>268,624</u>	<u>271,630</u>
** Landfill		<u><u>\$1,183,156</u></u>	<u><u>\$1,085,921</u></u>

BUDGET 2005

WATER AND SEWER - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Cash Reserves	\$46,294	\$20,609
Water Sales	4,274,700	4,510,000
Sewer Sales	2,328,500	2,315,000
Storm Sewer	253,700	256,000
Labor	32,000	32,000
Miscellaneous/Labor Charges	30,000	40,000
Ward County Loan Payment	31,402	11,000
Budgeted Income	<u>\$6,996,596</u>	<u>\$7,184,609</u>
Water System Budget	\$4,510,833	\$4,714,670
Sewer System Budget	<u>2,485,763</u>	<u>2,469,939</u>
Total Water And Sewer Budget	<u>\$6,996,596</u>	<u>\$7,184,609</u>

BUDGET 2005

STORM SEWER MAINTENANCE (ACCOUNT #59)

Account Number	Account Description	2004 Budget	2005 Budget
140-5900-511.01-10	Regular Employees 2 Equip Operator, Light	\$65,001	\$66,631
* Salaries		<u>65,001</u>	<u>66,631</u>
140-5900-511.02-10	Health Insurance	5,423	5,830
140-5900-511.02-11	Life Insurance	98	98
140-5900-511.02-21	Medicare	436	447
140-5900-511.02-30	Pension	7,858	8,909
140-5900-511.02-60	Workers Compensation	1,627	1,627
* Employee Benefits		<u>15,442</u>	<u>16,911</u>
140-5900-511.04-11	Water	250	263
140-5900-511.04-35	Mtce Cars, Bus, Trucks	2,000	2,000
140-5900-511.04-36	Mtce Radio	300	300
140-5900-511.04-38	Mtce Signs, Signals, Markers	1,000	1,500
140-5900-511.04-39	Mtce Storm Sewer, Manhole, Etc	75,000	75,000
* Purchased Property Services		<u>78,550</u>	<u>79,063</u>
140-5900-511.05-30	Telephone	200	200
140-5900-511.05-90	Education, Training	240	240
140-5900-511.05-92	Wearing Apparel	200	200
* Purchased Services		<u>640</u>	<u>640</u>
140-5900-511.06-22	Electricity	7,700	7,300
140-5900-511.06-60	Vehicle Supplies	2,500	2,100
140-5900-511.06-92	Miscellaneous	5,000	4,000
* Supplies		<u>15,200</u>	<u>13,400</u>
140-5900-511.07-93	Capital Purchases Jetter VacAll (Escrow) ¹	20,000	20,000
* Property		<u>20,000</u>	<u>20,000</u>
140-5900-511.08-15	Reimbursements To General Fund	35,813	37,398
* Other Objects		<u>35,813</u>	<u>37,398</u>
140-5900-511.08-15	Capital Projects Transfer	307	0
		<u>307</u>	<u>0</u>
** Storm Sewer Maintenance		<u><u>\$230,953</u></u>	<u><u>\$234,043</u></u>

¹ Annual

BUDGET 2005

WATER SUPPLY AND TREATMENT (ACCOUNT #60)

Account Number	Account Description	2004 Budget	2005 Budget
140-6000-506.01-10	Regular Employees	\$483,945	\$495,066
	1 Water Plant Supt		
	1 Water Plant Foreman		
	2 Water Plant Operators, Lead		
	6 Water Plant Operators III		
	2 Water Plant Operators II		
	1 Water Plant Operator I		
	Longevity		
140-6000-506.01-20	Overtime	12,265	12,572
140-6000-506.01-30	Extra Help	27,041	27,717
* Salaries		<u>523,251</u>	<u>535,355</u>
140-6000-506.02-10	Health Insurance	41,627	47,796
140-6000-506.02-11	Life Insurance	637	637
140-6000-506.02-20	Social Security	1,713	1,718
140-6000-506.02-21	Medicare	3,466	4,323
140-6000-506.02-30	Pension	59,989	67,871
140-6000-506.02-50	Unemployment & Oasis	930	1,061
140-6000-506.02-60	Workers Compensation	5,821	5,821
* Employee Benefits		<u>114,183</u>	<u>129,227</u>
140-6000-506.03-20	Testing	800	800
140-6000-506.03-31	Monitoring	15,000	16,000
140-6000-506.03-90	Associations	2,310	2,800
* Professional & Technical		<u>18,110</u>	<u>19,600</u>
140-6000-506.04-31	Mtce Furniture & Fixtures	500	500
140-6000-506.04-32	Mtce Computer	4,500	4,500
140-6000-506.04-33	Mtce Building & Grounds	21,000	26,000
140-6000-506.04-34	Mtce Special, Major Process	53,000	55,000
140-6000-506.04-35	Mtce Car, Bus, Truck, Heavy Equip	9,000	9,000
140-6000-506.04-36	Mtce Radio	200	200
140-6000-506.04-37	Mtce Watermain, Hydrant	5,000	5,000
140-6000-506.04-39	Mtce Tower, Reservoir, Well	45,000	45,000
140-6000-506.04-57	Landscaping	2,000	0
* Purchased Property Services		<u>140,200</u>	<u>145,200</u>

BUDGET 2005

(WATER SUPPLY AND TREATMENT CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
140-6000-506.05-10	Fleet Labor	\$4,800	\$5,000
140-6000-506.05-30	Telephone	11,000	11,000
140-6000-506.05-80	Travel	360	360
140-6000-506.05-90	Education & Training	2,000	2,000
140-6000-506.05-92	Wearing Apparel	600	600
140-6000-506.05-99	Other - Lab Tests	5,300	8,000
* Purchased Services		<u>24,060</u>	<u>26,960</u>
140-6000-506.06-10	Office & Building	25,000	25,000
140-6000-506.06-21	Natural Gas	46,000	64,900
140-6000-506.06-22	Electricity	320,400	313,500
140-6000-506.06-40	Books & Subscriptions	500	500
140-6000-506.06-50	Operation Supplies	555,000	555,000
140-6000-506.06-60	Vehicle Supplies	<u>10,000</u>	<u>13,500</u>
* Supplies		956,900	972,400
140-6000-506.07-93	Capital Purchases	35,000	35,000
	Painting Water Tower	35,000	
* Property		<u>35,000</u>	<u>35,000</u>
140-6000-506.08-15	Reimbursements To General Fund	658,749	707,823
* Other Objects		<u>658,749</u>	<u>707,823</u>
140-6000-491.31-04	Sanitation Transfer	97,500	83,300
140-6000-491.31-05	Water And Sewer	784,451	912,924
* Debt Service		<u>881,951</u>	<u>996,224</u>
140-6000-491.32-06	Equipment Purchase Transfer	55,000	55,000
* Transfers		<u>55,000</u>	<u>55,000</u>
140-6000-491.33-04	Special Assessments Transfer	16,935	0
* Special Assessments		<u>16,935</u>	<u>0</u>
140-6000-491-34-12	Capital Projects Transfer	1,619	0
		<u>1,619</u>	<u>0</u>
** Water Plant		<u><u>\$3,425,958</u></u>	<u><u>\$3,622,789</u></u>

BUDGET 2005

WATER DISTRIBUTION AND SEWAGE COLLECTION (ACCOUNT #61)

Account Number	Account Description	2004 Budget	2005 Budget
140-6100-507.01-10	Regular Employees	\$521,420	\$523,176
	1 Water/Wastewater Supt		
	2 Water/Wastewater Foremen		
	2 Heavy Equipment Operators		
	1 Utility Operator, Lead		
	4 Utility Operators, III		
	3 Utility Operators II		
	1 Utility Operator, I		
	1 Office & Admin Specialist, Senior Longevity		
140-6100-507.01-20	Overtime	28,061	28,763
140-6100-507.01-30	Extra Help	72,922	74,745
* Salaries		<u>622,403</u>	<u>626,684</u>
140-6100-507.02-10	Health Insurance	41,228	55,778
140-6100-507.02-11	Life Insurance	735	735
140-6100-507.02-20	Social Security	4,619	4,634
140-6100-507.02-21	Medicare	5,182	6,100
140-6100-507.02-30	Pension	66,429	73,795
140-6100-507.02-50	Unemployment	25	24
140-6100-507.02-60	Workers Compensation	5,961	5,961
* Employee Benefits		<u>124,179</u>	<u>147,027</u>
140-6100-507.03-20	Testing	300	300
140-6100-507.03-42	Software Agreements	75	100
140-6100-507.03-90	Associations	1,650	1,650
* Professional & Technical		<u>2,025</u>	<u>2,050</u>
140-6100-507.04-31	Mtce Furniture & Fixtures	200	200
140-6100-507.04-32	Mtce Computer	500	500
140-6100-507.04-33	Mtce Building & Grounds	6,947	6,500
140-6100-507.04-34	Mtce Special, Major Process	2,000	2,000
140-6100-507.04-35	Mtce Car, Bus, Truck, Heavy Equip	27,550	27,550
140-6100-507.04-36	Mtce Radio	500	500
140-6100-507.04-37	Mtce Streets, Alleys, Roads	60,700	50,000
140-6100-507.04-38	Mtce Sign, Signal, Marker	2,000	2,000
140-6100-507.04-39	Mtce San Sewer, Manhole	16,000	16,000
140-6100-507.04-40	Mtce Equip Repair	300	300
140-6100-507.04-41	Watermain, Hydrants, Valves	85,000	85,000
* Purchased Property Services		<u>201,697</u>	<u>190,550</u>

BUDGET 2005

(WATER DISTRIBUTION AND SEWAGE COLLECTION CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
140-6100-507.05-10	Fleet Labor	\$11,000	\$11,000
140-6100-507.05-30	Telephone	5,000	6,000
140-6100-507.05-80	Travel	240	240
140-6100-507.05-90	Education & Training	1,600	1,600
140-6100-507.05-91	Car Allowance	3,000	3,000
140-6100-507.05-92	Wearing Apparel	1,000	1,000
140-6100-507.05-98	Leases	200	200
140-6100-507.05-99	Other - MAFB Meter Test	2,500	2,500
* Purchased Services		24,540	25,540
140-6100-507.06-10	Office & Building	2,500	2,500
140-6100-507.06-14	Meters	60,000	60,000
140-6100-507.06-22	Electricity	3,000	2,500
140-6100-507.06-23	Propane	100	100
140-6100-507.06-40	Books & Subscriptions	100	100
140-6100-507.06-50	Operation Supplies	4,000	4,000
140-6100-507.06-60	Vehicle Supplies	20,000	31,800
140-6100-507.06-91	Salt and Sand	3,500	8,000
* Supplies		93,200	109,000
140-6100-507.07-93	Capital Purchases	28,800	0
* Property		28,800	0
140-6100-507.08-15	Reimbursements To General Fund	167,997	166,889
* Other Objects		167,997	166,889
140-6100-491-34-12	Capital Projects Transfer	1,659	0
* Transfers		1,659	0
** Water Distribution And Sewage Collection		\$1,266,500	\$1,267,740

BUDGET 2005

SEWAGE PUMPING AND TREATMENT (ACCOUNT #62)

Account Number	Account Description	2004 Budget	2005 Budget
140-6200-508.01-10	Regular Employees 1 Water/Sewer Foreman 2 Public Works Lab Technicians 4 Utility Operator III Longevity	\$245,746	\$249,540
140-6200-508.01-20	Overtime	11,038	11,314
140-6200-508.01-30	Extra Help	10,411	10,671
* Salaries		<u>267,195</u>	<u>271,525</u>
140-6200-508.02-10	Health Insurance	28,931	28,965
140-6200-508.02-11	Life Insurance	343	343
140-6200-508.02-20	Social Security	659	662
140-6200-508.02-21	Medicare	2,138	2,214
140-6200-508.02-30	Pension	31,044	34,876
140-6200-508.02-60	Workers Compensation	2,851	2,851
* Employee Benefits		<u>65,966</u>	<u>69,911</u>
140-6200-508.03-20	Testing	300	300
140-6200-508.03-90	Associations	300	500
* Professional & Technical		<u>600</u>	<u>800</u>
140-6200-508.04-11	Water	500	450
140-6200-508.04-31	Mtce Furniture & Fixtures	200	200
140-6200-508.04-32	Mtce Computer	200	200
140-6200-508.04-33	Mtce Building & Grounds	80,000	65,000
140-6200-508.04-34	Mtce Special, Major Process	3,000	3,000
140-6200-508.04-35	Mtce Car, Bus, Truck, Heavy Equip	8,000	8,000
140-6200-508.04-36	Mtce Radio	300	300
140-6200-508.04-38	Mtce Signs, Signals, Markers	500	500
140-6200-508.04-39	Mtce San Sewer, Manhole	55,000	45,000
* Purchased Property Services		<u>147,700</u>	<u>122,650</u>
140-6200-508.05-10	Fleet Labor	5,000	5,000
140-6200-508.05-30	Telephone	3,800	8,600
140-6200-508.05-80	Travel	80	0
140-6200-508.05-90	Education & Training	640	640
140-6200-508.05-92	Wearing Apparel	500	500
140-6200-508.05-98	Leases	7,200	7,200
140-6200-508.05-99	Other - Lab Tests	5,500	5,500
* Purchased Services		<u>22,720</u>	<u>27,440</u>

BUDGET 2005

(SEWAGE PUMPING AND TREATMENT CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
140-6200-508.06-10	Office & Building	\$1,630	\$1,630
140-6200-508.06-21	Natural Gas	12,300	15,600
140-6200-508.06-22	Electricity	169,000	172,900
140-6200-508.06-23	Propane	100	100
140-6200-508.06-40	Books & Subscriptions	100	100
140-6200-508.06-50	Operation Supplies	7,500	7,500
140-6200-508.06-51	Lab Supplies	2,556	1,500
140-6200-508.06-60	Vehicle Supplies	6,000	9,000
140-6200-508.06-97	Miscellaneous	250	250
* Supplies		199,436	208,580
140-6200-508.07-22	Capital-Special Equipment	11,750	0
140-6200-508.07-93	Capital Purchases	60,000	21,500
	Copier	6,500	
	Used Vehicle	15,000	
* Property		71,750	21,500
140-6200-508.08-15	Reimbursements To General Fund	181,539	219,381
* Other Objects		181,539	219,381
140-6200-491.31-05	Water And Sewer	679,146	691,299
* Debt Service		679,146	691,299
140-6200-491.32-06	Equipment Purchase Transfer	20,000	20,000
140-6200-491.34-12	Capital Projects Transfer	1,026	0
* Transfers		21,026	20,000
140-6200-491.33-04	Special Assessment Transfer	146,107	124,799
* Special Assessments		146,107	124,799
** Sewage Pumping And Treatment		\$1,803,185	\$1,777,885

BUDGET 2005

UTILITY ACCOUNTING (ACCOUNT #63)

Account Number	Account Description	2004 Budget	2005 Budget
140-6300-509.01-10	Regular Employees 2 Financial Clerks, Senior 1 Financial Clerk Longevity	\$75,379	\$76,777
140-6300-509.01-30	Extra Help	4,839	4,960
* Salaries		<u>80,218</u>	<u>81,737</u>
140-6300-509.02-10	Health Insurance	7,410	7,966
140-6300-509.02-11	Life Insurance	147	147
140-6300-509.02-20	Social Security	307	308
140-6300-509.02-21	Medicare	352	352
140-6300-509.02-30	Pension	9,113	10,265
140-6300-509.02-60	Workers Compensation	121	121
* Employee Benefits		<u>17,450</u>	<u>19,159</u>
140-6300-509.03-41	Microfilming	3,000	3,000
140-6300-509.03-42	Software Agreements	2,110	2,000
140-6300-509.03-90	Associations	200	200
* Professional & Technical		<u>5,310</u>	<u>5,200</u>
140-6300-509.04-31	Mtce Furniture & Fixtures	1,800	1,175
140-6300-509.04-32	Mtce Computer	14,625	14,339
140-6300-509.04-35	Mtce Car, Bus, Truck, Heavy Equip	300	300
* Purchased Property Services		<u>16,725</u>	<u>15,814</u>
140-6300-509.05-10	Fleet Labor	210	210
140-6300-509.05-30	Telephone	1,300	1,300
140-6300-509.05-60	Collection Fees	3,200	3,500
140-6300-509.05-80	Travel	880	880
140-6300-509.05-90	Education & Training	800	800
* Purchased Services		<u>6,390</u>	<u>6,690</u>
140-6300-509.06-10	Office & Building	7,280	7,280
140-6300-509.06-40	Books & Subscriptions	275	275
140-6300-509.06-60	Vehicle Supplies	300	300
140-6300-509.06-99	Postage	30,000	33,000
* Supplies		<u>37,855</u>	<u>40,855</u>

BUDGET 2005

(UTILITY ACCOUNTING CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
140-6300-509.07-93	Capital Purchases	\$11,339	\$18,350
	Calculators	750	
	Chair	600	
	PC Replacement	2,000	
	Treasury Management Software	1,000	
	Upgrade Radix Equipment	14,000	
* Property		11,339	18,350
140-6300-509.08-15	Reimbursements To General Fund	63,111	62,945
* Other Objects		63,111	62,945
140-6300-491.31-05	Water and Sewer	31,402	31,402
* Debt Service		31,402	31,402
140-6300-491-34-12	Capital Projects Transfer	200	0
		200	0
** Utility Accounting		\$270,000	\$282,152

BUDGET 2005

WATER AND SEWER REPLACEMENT - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Surcharge Income	\$396,400	\$400,000
Sales Tax Contribution	100,000	100,000
Cash Reserves	(46,400)	(50,000)
Budgeted Income	<u>\$450,000</u>	<u>\$450,000</u>

BUDGET 2005

WATER AND SEWER REPLACEMENT (ACCOUNT #64)

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
140-6400-510.04-52	Watermain Replacement	\$300,000	\$300,000
140-6400-510.04-55	Sewer Rehabilitation	<u>150,000</u>	<u>150,000</u>
* Purchased Property Services		450,000	450,000
** Water And Sewer Replacement		<u><u>\$450,000</u></u>	<u><u>\$450,000</u></u>

BUDGET 2005

CITY BUS - INCOME DETAIL

	Budgeted 2004 <u>Income</u>	Budgeted 2005 <u>Income</u>
Cash	\$214,968	\$40,835
Operating Revenue	60,000	60,000
State Aid Distribution	8,600	0
Telecommunications Tax	3,100	0
Federal Grant - Section 18	164,280	171,620
Federal Grant - Section 5309	859,870	176,800
State Grant - School Transportation	19,000	19,000
State Grant - Registration Fees	50,000	50,000
Interest Income	1,300	1,300
Miscellaneous Revenue	<u>2,173</u>	<u>1,817</u>
Resources Available	1,383,291	521,372
Tax Levy	<u>171,742</u>	<u>160,424</u>
Budgeted Income	<u><u>\$1,555,033</u></u>	<u><u>\$681,796</u></u>
Mill Levy	2.67	2.38

BUDGET 2005

CITY BUS (ACCOUNT #66)

Account Number	Account Description	2004 Budget	2005 Budget
205-6600-419.01-10	Regular Employees 1 Bus Services Specialist 1 Bus Driver	\$57,577	\$27,269
205-6600-419.01-20	Overtime	4,630	4,746
205-6600-419.01-30	Extra Help	131,405	149,789
* Salaries		<u>193,612</u>	<u>181,804</u>
205-6600-419.02-10	Health Insurance	2,780	2,915
205-6600-419.02-11	Life Insurance	98	49
205-6600-419.02-20	Social Security	8,223	9,287
205-6600-419.02-21	Medicare	2,343	2,636
205-6600-419.02-30	Pension	7,521	4,280
205-6600-419.02-50	Unemployment	2,087	2,216
205-6600-419.02-60	Workers Compensation	3,589	3,589
* Employee Benefits		<u>26,641</u>	<u>24,972</u>
205-6600-419.03-20	Testing	600	600
205-6600-419.03-42	Software Agreements	40	0
205-6600-419.03-90	Associations	50	50
* Professional & Technical		<u>690</u>	<u>650</u>
205-6600-419.04-11	Water	400	600
205-6600-419.04-23	Contracts/ADA/Commission on Aging	28,400	28,400
205-6600-419.04-31	Mtce Furniture & Fixtures	200	200
205-6600-419.04-32	Mtce Computer	200	200
205-6600-419.04-33	Mtce Building & Grounds	5,000	5,000
205-6600-419.04-35	Mtce Car, Bus, Truck, Heavy Equip	20,000	20,000
205-6600-419.04-36	Mtce Radio	500	500
205-6600-419.04-39	Mtce Shelter Repair	2,000	1,000
* Purchased Property Services		<u>56,700</u>	<u>55,900</u>
205-6600-419.05-10	Fleet Labor	5,000	3,500
205-6600-419.05-20	Liability Insurance	11,000	11,000
205-6600-419.05-30	Telephone	700	750
205-6600-419.05-40	Publications/Legal Ads	225	225
205-6600-419.05-41	Promotion	2,000	500
205-6600-419.05-80	Travel	160	160
205-6600-419.05-90	Education & Training	800	800
205-6600-419.05-92	Wearing Apparel	1,000	500
* Purchased Services		<u>20,885</u>	<u>17,435</u>

BUDGET 2005

(CITY BUS CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
205-6600-419.06-10	Office & Building	\$1,500	\$2,500
205-6600-419.06-21	Natural Gas	6,300	7,200
205-6600-419.06-22	Electricity	3,800	4,200
205-6600-419.06-40	Books & Subscriptions	100	150
205-6600-419.06-50	Operation Supplies	2,400	4,000
205-6600-419.06-60	Vehicle Supplies	35,600	47,500
* Supplies		49,700	65,550
205-6600-419.07-93	Capital Purchases	1,074,838	221,000
	Shop Sweeper	25,000	
	Bus	140,000	
	Mini Van	40,000	
	Service Vehicle	16,000	
* Equipment Purchase		1,074,838	221,000
205-6600-419.08-15	Reimbursements To General Fund	125,745	114,485
* Other Objects		125,745	114,485
205-6600-491-34-12	Capital Projects Transfer	6,222	0
		6,222	0
** City Bus		\$1,555,033	\$681,796

BUDGET 2005

LIBRARY - INCOME DETAIL

	Budgeted 2004 <u>Income</u>	Budgeted 2005 <u>Income</u>
Cash Reserves	\$8,945	\$0
State Aid Distribution	38,000	38,000
Telecommunications Tax	12,750	12,750
Fines And Fees	19,000	20,000
Copy Machine	6,300	6,100
Miscellaneous	11,650	10,992
Interest Income	6,000	7,000
State Grants	22,300	22,300
Other Grants	12,000	15,000
Less Cash Reserves	<u>0</u>	<u>(3,365)</u>
Resources Available	136,945	128,777
Tax Levy	<u>777,022</u>	<u>809,452</u>
Budgeted Income	<u><u>\$913,967</u></u>	<u><u>\$938,229</u></u>
Mill Levy	12.08	12.03

BUDGET 2005

LIBRARY (ACCOUNT #67)

Account Number	Account Description	2004 Budget	2005 Budget
210-6700-455.01-10	Regular Employees	\$425,074	\$439,547
	1 Director		
	1 Tech Services Librarian		
	2 Librarians		
	1 Building & Grnds Worker		
	1 Senior Librarian		
	1 Information/Referral Specialist		
	1 Building & Grnds Worker, Senior		
	1 Adm. Support Assistant		
	3 Lib Assistant II		
	1 Lib Assistant I		
	1 Lib Associate		
210-6700-455.01-30	Extra Help	54,689	55,415
	Regular Part Time		
* Salaries		479,763	494,962
210-6700-455.02-10	Health Insurance	38,915	42,142
210-6700-455.02-11	Life Insurance	686	686
210-6700-455.02-20	Social Security	29,777	30,688
210-6700-455.02-21	Medicare	6,964	7,177
210-6700-455.02-60	Workers Compensation	2,487	2,886
* Employee Benefits		78,829	83,579
210-6700-455.03-90	Associations	1,300	1,300
* Professional & Technical		1,300	1,300
210-6700-455.04-11	Water	1,500	1,500
210-6700-455.04-33	Mtce Building & Grounds	8,015	10,675
210-6700-455.04-34	Mtce Special & Major	8,000	12,500
210-6700-455.04-40	Mtce Equipment Repair	20,041	17,308
210-6700-455.04-42	Equipment Rental	1,839	1,990
* Purchased Property Services		39,395	43,973
210-6700-455.05-20	Liability Insurance	3,919	4,138
210-6700-455.05-30	Telephone	6,000	6,000
210-6700-455.05-40	Publications/Legal Ads	120	120
210-6700-455.05-80	Travel	2,720	3,100
210-6700-455.05-90	Education & Training	3,280	3,900
210-6700-455.05-91	Car Allowance	980	980
* Purchased Services		17,019	18,238

BUDGET 2005

(LIBRARY CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
210-6700-455.06-10	Office & Building	\$2,180	\$2,232
210-6700-455.06-21	Natural Gas	6,800	10,000
210-6700-455.06-22	Electricity	24,917	23,800
210-6700-455.06-40	Books & Subscriptions	16,151	16,151
210-6700-455.06-50	Operation Supplies	20,798	20,798
210-6700-455.06-98	Special Grant	12,000	5,862
* Supplies		82,846	78,843
210-6700-455.07-46	Cap/Books, Materials	142,218	148,173
210-6700-455.07-93	Capital Purchases	27,565	24,200
	Software/Computers	3,400	
	Copier	3,000	
	Leases	17,800	
* Property		169,783	172,373
210-6700-455.08-01	Contingency	1,400	1,400
210-6700-455.08-15	Reimbursements To General Fund	31,632	31,561
210-6700-455.08-16	OCLC Services	12,000	12,000
* Other Objects		45,032	44,961
** Library		\$913,967	\$938,229

BUDGET 2005

RECREATION/AUDITORIUM - INCOME DETAIL

	Budgeted 2004 <u>Income</u>	Budgeted 2005 <u>Income</u>
Recreation		
Cash Reserve	\$14,858	\$0
State Aid Distribution	9,500	0
Telecommunications Tax	4,450	0
Users Fees	130,000	130,000
Concessions	40,000	35,000
Sales Tax for Maintenance	30,000	30,000
Miscellaneous Income	4,414	3,036
Interest Income	1,500	1,500
Resources Available	<u>234,722</u>	<u>199,536</u>
Tax Levy	<u>283,664</u>	<u>306,315</u>
Budgeted Income	<u><u>\$518,386</u></u>	<u><u>\$505,851</u></u>
Mill Levy	4.41	4.55
 Auditorium		
State Aid Distribution	\$11,900	\$0
Telecommunications Tax	3,800	0
Rentals	90,853	111,000
Concessions	120,000	130,000
Sales Tax For Maintenance	35,000	35,000
Miscellaneous Income	8,961	9,588
Interest Income	6,750	6,750
Transfer from Recreation	38,206	38,328
Resources Available	<u>315,470</u>	<u>330,666</u>
Tax Levy	<u>247,000</u>	<u>272,663</u>
Budgeted Income	<u><u>\$562,470</u></u>	<u><u>\$603,329</u></u>
Mill Levy	3.84	4.05
 Totals - Recreation And Auditorium		
Total Budgeted Income	\$1,080,856	\$1,109,180
Total Tax Levy	\$530,664	\$578,978
Total Mill Levy	8.25	8.60

BUDGET 2005

RECREATION (ACCOUNT #68)

Account Number	Account Description	2004 Budget	2005 Budget
215-6800-451.01-10	Regular Employees 1 Assistant Rec Director 1 Rec Coordinator	\$86,279	\$88,438
215-6800-451.01-30	Extra Help	101,671	103,213
215-6800-451.01-40	Contracted Referees	71,705	55,000
* Salaries		<u>259,655</u>	<u>246,651</u>
215-6800-451.02-10	Health Insurance	7,444	6,906
215-6800-451.02-11	Life Insurance	98	98
215-6800-451.02-20	Social Security	10,850	9,964
215-6800-451.02-21	Medicare	3,789	3,612
215-6800-451.02-30	Pension	10,431	11,824
215-6800-451.02-50	Unemployment	1,642	1,628
215-6800-451.02-60	Workers Compensation	2,674	2,674
* Employee Benefits		<u>36,928</u>	<u>36,706</u>
215-6800-451.03-42	Software Agreements	40	0
215-6800-451.03-90	Associations	300	300
* Professional & Technical		<u>340</u>	<u>300</u>
215-6800-451.04-11	Water	7,800	7,100
215-6800-451.04-23	Contracts/Pleasure Skating	28,500	38,500
215-6800-451.04-33	Mtce Building & Grounds	25,000	25,000
215-6800-451.04-34	Mtce Special, Major Process	3,000	3,000
215-6800-451.04-35	Mtce Car, Bus, Truck, Heavy Equip	2,500	2,500
* Purchased Property Services		<u>66,800</u>	<u>76,100</u>
215-6800-451.05-10	Fleet Labor	3,000	3,000
215-6800-451.05-30	Telephone	1,900	1,900
215-6800-451.05-80	Travel	2,400	1,400
215-6800-451.05-90	Education & Training	80	80
215-6800-451.05-91	Car Allowance	1,377	1,377
* Purchased Services		<u>8,757</u>	<u>7,757</u>
215-6800-451.06-10	Office & Building	4,300	4,300
215-6800-451.06-21	Natural Gas	2,700	4,700
215-6800-451.06-22	Electricity	5,000	4,100
215-6800-451.06-50	Operation Supplies	13,771	12,500
215-6800-451.06-59	Trophies, Awards, Ribbons	2,500	2,500
215-6800-451.06-60	Vehicle Supplies	2,800	4,800
* Supplies		<u>31,071</u>	<u>32,900</u>

BUDGET 2005

(RECREATION CONTINUED)

Account Number	Account Description	2004 <u>Budget</u>	2005 <u>Budget</u>
215-6800-451.07-93	Capital Purchases	\$19,887	\$12,300
	Complex Concession Equipment	650	
	Bobcat - 1/2 share	11,000	
	Skating Rink Repair	650	
* Property		<u>19,887</u>	<u>12,300</u>
215-6800-451.08-01	Contingency	1,000	0
215-6800-451.08-13	PFR - Taxable	18,000	18,000
215-6800-451.08-15	Reimbursements To General Fund	37,306	36,809
* Other Objects		<u>56,306</u>	<u>54,809</u>
215-6800-491.32-04	Auditorium	38,206	38,328
* Special Revenue		<u>38,206</u>	<u>38,328</u>
215-6500-491-34-12	Capital Projects Transfer	436	0
		<u>436</u>	<u>0</u>
** Recreation		<u><u>\$518,386</u></u>	<u><u>\$505,851</u></u>

BUDGET 2005

AUDITORIUM (ACCOUNT #69)

Account Number	Account Description	2004 Budget	2005 Budget
215-6900-453.01-10	Regular Employees 1 Aud/Rec Director 2 Aud/Rec Technicians, Lead 1 Aud Concessions Coordinator 3 Aud/Rec Technicians, Senior 1 Aud/Rec Technician Longevity	\$282,597	\$283,133
215-6900-453.01-20	Overtime	7,280	7,462
215-6900-453.01-30	Extra Help	32,106	32,909
* Salaries		<u>321,983</u>	<u>323,504</u>
215-6900-453.02-10	Health Insurance	23,061	24,677
215-6900-453.02-11	Life Insurance	392	392
215-6900-453.02-20	Social Security	3,982	3,861
215-6900-453.02-21	Medicare	2,736	2,226
215-6900-453.02-30	Pension	31,196	38,853
215-6900-453.02-50	Unemployment	285	93
215-6900-453.02-60	Workers Compensation	4,903	4,903
* Employee Benefits		<u>66,555</u>	<u>75,005</u>
215-6900-453.03-42	Software Agreements	75	75
215-6900-453.03-90	Associations	200	200
* Professional & Technical		<u>275</u>	<u>275</u>
215-6900-453.04-11	Water	2,600	1,900
215-6900-453.04-21	Garbage Collection	2,600	2,678
215-6900-453.04-23	Contracts/OTIS Elevator	3,424	3,896
215-6900-453.04-33	Mtce Building & Grounds	10,000	10,000
215-6900-453.04-34	Mtce Special, Major Process	5,500	5,500
215-6900-453.04-35	Mtce Car, Bus, Truck, Heavy Equip	700	700
* Purchased Property Services		<u>24,824</u>	<u>24,674</u>
215-6900-453.05-10	Fleet Labor	1,000	1,000
215-6900-453.05-30	Telephone	2,100	2,500
215-6900-453.05-40	Publications/Legal Ads	100	100
215-6900-453.05-41	Promotion	2,000	2,000
215-6900-453.05-50	Tickets	500	500
215-6900-453.05-80	Travel	560	560
215-6900-453.05-90	Education & Training	80	80
215-6900-453.05-91	Car Allowance	831	831
215-6900-453.05-95	Laundry	550	550
* Other Purchased Services		<u>7,721</u>	<u>8,121</u>

BUDGET 2005

(AUDITORIUM CONTINUED)

Account Number	Account Description	2004 Budget	2005 Budget
215-6900-453.06-10	Office & Building	\$5,000	\$5,000
215-6900-453.06-21	Natural Gas	37,200	57,400
215-6900-453.06-22	Electricity	28,000	30,200
215-6900-453.06-40	Books & Subscriptions	100	100
215-6900-453.06-50	Operation Supplies	5,500	5,500
215-6900-453.06-60	Vehicle Supplies	600	600
* Supplies		76,400	98,800
215-6900-453.07-93	Capital Purchases	3,000	14,000
	Paint	500	
	Stage Booth Equipment	2,500	
	Bobcat - 1/2 share	11,000	
* Property		3,000	14,000
215-6900-453.08-13	PFR - Taxable	25,000	25,000
215-6900-453.08-15	Reimbursements To General Fund	35,721	33,950
* Other Objects		60,721	58,950
215-6900-491-34-12	Capital Projects Transfer	991	0
		991	0
** Auditorium		\$562,470	\$603,329

BUDGET 2005

EMERGENCY FUND - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Cash Reserves	\$0	\$18,279
Resources Available	0	18,279
Tax Levy	64,323	41,721
	<u>\$64,323</u>	<u>\$60,000</u>
Mill Levy	1.00	0.62

BUDGET 2005

EMERGENCY FUND (ACCOUNT #72)

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
230-7200-419.08-01	Contingency	<u>\$64,323</u>	<u>\$60,000</u>

BUDGET 2005

EQUIPMENT PURCHASE - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Cash Reserves	\$17,831	\$18,049
Federal Grant	0	3,300
Transfers:		
Sanitation Fund	160,000	160,000
W & S Utility Fund	75,000	75,000
Resources Available	<u>252,831</u>	<u>256,349</u>
Tax Levy	8,362	46,701
Budget Income	<u>\$261,193</u>	<u>\$303,050</u>
Mill Levy	0.13	0.69

BUDGET 2005

EQUIPMENT PURCHASE (ACCOUNT #73)

Account Number	Account Description	2004 Budget	2005 Budget
235-7300-413.07-93	Capital Purchases (CLERK) Software Updates	\$0 500	\$500
235-7300-415.07-93	Capital Purchases (FINANCE) Computer Replacement 2 Storage Cabinets	0 4,800 500	5,300
235-7300-419.07-93	Capital Purchases (ASSESSOR) Computer Replacement (SHOP) 2 Exhaust Reels Metal Turning Lathe	1,831 2,000 6,000 4,200	12,200
235-7300-421.07-93	Capital Purchases (POLICE) 2 RWD Vehicles 2 FWD Vehicles 1 SUV 1 Undercover Vehicle PC's and Printers Car Radios Strobe Light Body Armor Vests Chairs Radio Microphone & Ear Pieces 5 M-16's 2 MDT's	205,994 45,000 40,000 26,500 13,500 9,000 5,000 2,500 6,600 700 8,000 5,000 10,000	171,800
235-7300-431.07-93	Capital Purchases (STREET) 1 Single Axle Truck/Box Street Sweeper ¹	53,368 64,000 49,250	113,250
* Equipment Purchase		\$261,193	\$303,050

¹ Year two of two

BUDGET 2005

EQUIPMENT PURCHASE ACCOUNT

HUMAN RESOURCE/CITY CLERK

Software Updates - \$500

Plans are to replace Microsoft 97 with Microsoft Office Programs on two machines.

FINANCE

Computer Replacement - \$4,800

This is an ongoing replacement program for pc's and monitors in the following departments: City Manager, Information Technology, Finance and Human Resources/City Clerk.

2 Storage Cabinets - \$500

This would be to purchase the material necessary to build two storage cabinets – one for Comptroller and one for the City Treasurer. The Sewer and Water Department will build the cabinets.

ASSESSOR'S OFFICE

Computer Replacement - \$2,000

This rotation program would annually replace office computers and ensure that all machines were updated once every four to five years.

SHOP

2 Exhaust Reels - \$6,000

Safety in the shop is the reason for this request. The exhaust reels are needed in the cleaning (we do not have any in this room) and the welding room. This is a continuation of the program that was started a few years ago.

Metal Turning Lathe - \$4,200

This equipment is used in the shop for working on the equipment needed in machine parts. It would replace a lathe that is at least forty years old.

POLICE DEPARTMENT

2 RWD Vehicles - \$45,000

These would enable the Police Department to continue the ongoing replacement program for patrol cars.

2 FWD Vehicles - \$40,000

These would enable the Police Department to continue the ongoing replacement program for patrol cars.

1 SUV - \$26,500

This would enable the Police Department to continue the ongoing replacement program for patrol cars.

1 Undercover Vehicle - \$13,500

One of the vehicles used by the Criminal Investigations Division will be traded in on a newer model. Division vehicles are used for surveillance purposes and need to be upgraded periodically.

PC's and Printers - \$9,000

The regular maintenance program to upgrade PC's and printers is necessary to keep in line with technology and advances and replacement of out-dates and non-functional equipment.

BUDGET 2005

Car Radio - \$5,000

Some of the Police Department Motorola 9000's are over 15 years old. There is a need for rotation to replace a minimum of two radios per year. We are also migrating from analog to digital according to plans by State Radio.

Strobe Light - \$2,500

Replacement of a patrol car strobe light will keep the department in a positive maintenance mode with this highly technical and essential equipment. This replacement will keep the department on a schedule for minimum maintenance and maximum reliability.

Body Armor Vests - \$6,600

The department is in need of eleven replacement armor vests as the recommended lifespan and warranty will expire.

Chairs - \$700

This is for replacement of chairs in various offices

5 M-16 Rifles - \$5,000

The Colt SMG guns used by the SWAT Team are aging, worn, and in need of replacement. The M-16 is a more versatile weapon system that can be used at both long and short ranges.

2 MDT's (Mobile Data Terminal) - \$10,000

The regular maintenance program to update MDT's is necessary to keep in line with technology and advances and replacement of out-dated and non-functional equipment.

STREET

Single-Axel Truck/Box - \$64,000

This would replace an International Harvester that is a 1979 model. There has been difficulty in finding parts for these vehicles – normal when they are twenty-five years old.

Street Sweeper Encumbrance - \$49,250

This is a continuation of the program to purchase a new street sweeper at the end of 2005. This is the third year encumbrance and we would bid in the fall with acceptance in the spring of 2005.

BUDGET 2005

FIRE EQUIPMENT PURCHASE - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Cash Reserves	\$0	\$55,652
State & Federal Grants	13,500	0
Resources Available	<u>13,500</u>	<u>55,652</u>
Tax Levy	76,544	17,698
Budgeted Income	<u>\$90,044</u>	<u>\$73,350</u>
Mill Levy	1.19	0.26

BUDGET 2005

FIRE EQUIPMENT PURCHASE (ACCOUNT #74)

Account Number	Account Description	2004 Budget	2005 Budget
240-7400-422.07-93	Capital Purchases	\$90,044	\$73,350
	Rescue Truck (Escrow) ²	20,000	
	Replace Bunker Gear (Escrow) ¹	5,000	
	Emergency & Miscellaneous Repair	4,000	
	Technical Rescue Equipment	2,500	
	Computers & Software Upgrade	5,000	
	Exercise Equipment	4,000	
	Foam Replacement	1,000	
	Gas Detector Maintenance	1,500	
	Turnout Gear	1,000	
	Pumper Equipment Replacement	2,500	
	6" intake Values/Actuators/Adaptors	2,000	
	Rescue/Medical Equipment Replacement	2,500	
	Aerial Testing for Quint	550	
	SCBA Bottle Replacement	5,400	
	CPR Training Equipment & Supplies	1,000	
	Handlights for Pumpers	1,800	
	Replace Rear Springs #224	1,500	
	Remodel Station #2	8,000	
	Roof Turret Repair for ARFF #301	2,100	
	2 Proximity Suits for ARFF Response	2,000	
*	Fire Equipment Purchase	\$90,044	\$73,350

¹ Year three of four

² Year three of six

BUDGET 2005

FIRE EQUIPMENT PURCHASE

FIRE DEPARTMENT

Rescue Truck - \$20,000

We currently have \$29,000 set aside for our next rescue truck. It is estimated that it will take a minimum of \$95,000 to replace our rescue vehicle and update equipment. We propose that \$20,000 be escrowed this year with \$25,000 scheduled in 2006 and 2007.

Replace Bunker Gear (Escrow - Year three of four) - \$5,000

This is the third year of a four-year program to replace our worn bunker gear. The replacement is estimated for 2006.

Emergency and Miscellaneous Repair - \$4,000

This would be used in case of major or unusual repairs that are not covered in the regular repair budget.

Technical Rescue Equipment - \$2,500

We continue to gain expertise and recognize needs and upgrade equipment as we expand our capabilities in this area of technical rescue services.

Computers, Audiovisual Equipment and Software - \$5,000

We continue to expand our need for upgrades on this training equipment and accompanying software.

Exercise Equipment Replacement - \$4,000

Continued support with good equipment has proven to be a great incentive and positive impact on our firefighters. Across the nation this is one of the most effective ways to prevent injury and downtime in a department.

Foam Replacement - \$1,000

This will be used if there is a need to replenish the foam supply if used at a major scene.

Gas Detector Maintenance - \$1,500

These detectors require us to replace their sensors on an annual or bi-annual timetable and must also be re-calibrated on a regular basis. They are expensive to maintain but are now part of the service that the Fire Department is expected to provide.

Turnout Accessories - \$1,000

This is needed to replace the accessories to the firefighters' bunkers. This purchases boots, hoods, gloves, helmets, and helmet shields that get damaged during rescue or firefighting operations

Pumper Equipment Replacement - \$2,500

Equipment on the pumpers needs timely updates with periodic replacements. This is best addressed by setting aside funds on an annual basis.

6" Intake Valves, Actuators, and Stortz Adapters for Units #224 - \$2,000

These need to be replaced due to age and corrosion.

Rescue Truck and Medical Equipment - \$2,500

This is used to upgrade or replace damaged equipment on the rescue truck along with support of our medical training equipment.

BUDGET 2005

Aerial Testing Quint - \$550

Having an outside testing agency inspect our Quint maintains our twenty-year warranty on the ladder along with meets National Fire Protection Association regulations.

SCBA Bottle Replacement- \$5,400

All bottles used for breathing air have a shelf life and we are now in a timeframe where we will be replacing these bottles as their expiration date comes due. This is the second year of a three- year program. After that time, it will not need to be addressed again until 2011.

CPR Training Equipment and Supplies - \$1,000

This is needed to maintain our CPR support equipment to train City of Minot employees on an annual basis.

Handlights for Pumpers - \$1,800

This was to be the second year of a three-year program to gradually phase out our outdated handlights carried on our response vehicles. The cost to do this has become more favorable and we can complete this program in 2005.

Replace Rear Springs on Unit #224 - \$1,500

The rear springs will need to be replaced Unit #224 in 2005.

Remodel Stations #2 - \$8,000

This is to finish the projects of updating the living quarters of these station.

Roof Turret Repair on ARFF #301 - \$2,100

This is needed to rebuild turret and replace the upper and lower bodies and both main bearings.

Proximity Suits for ARFF Response - \$2,000

The current suits are very old and need upgrading. The cost includes two at \$1,000 each.

BUDGET 2005

SALES TAX - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Tax Relief Fund		
Cash Reserves	\$0	\$19,727
Sales Tax Collections	470,856	480,273
Budgeted Income	<u>\$470,856</u>	<u>\$500,000</u>
MAGIC Fund		
Sales Tax Collections	\$1,883,424	\$1,921,092
Sales Tax Capital	329,280	376,602
Budgeted Income	<u>\$2,212,704</u>	<u>\$2,297,694</u>
Capital Improvements Fund		
Sales Tax Collections	\$2,354,280	\$2,401,366
Budgeted Income	<u>\$ 2,354,280</u>	<u>\$ 2,401,366</u>
Totals - Tax Relief Fund, MAGIC Fund & Cap Imp Fund		
Total Sales Tax Collections	\$4,708,560	\$4,802,731
Total Budgeted Income	\$5,037,840	\$5,199,060

BUDGET 2005

SALES TAX

Account Number	Account Description	2004 Budget	2005 Budget
	Tax Relief	\$470,856	\$500,000
* Tax Relief (ACCOUNT #75)		470,856	500,000
	Development Fund	1,740,204	1,619,425
	Marketing	237,500	268,269
	MADC	230,769	
	Area Cities	37,500	
	MAFB Retention	175,000	350,000
	General Administration	10,000	10,000
	Transfer To General Fund	50,000	50,000
* MAGIC Fund (ACCOUNT #76)		2,212,704	2,297,694
	Auditorium Maintenance	50,000	50,000
	Highway Projects	400,000	550,000
	Minot Park District	20,000	20,000
	Recreation Complex Maintenance	30,000	30,000
	Community Owned Arena Maintenance	80,000	80,000
	Water & Sewer Replacement	100,000	100,000
	Major Projects	114,496	135,000
	Airport Terminal Debt	150,000	150,000
	Intermodal Land	0	50,000
	Landfill Equipment Building	0	30,000
	Water & Sewer Building	0	30,000
	Airport Fuel Farm	0	112,000
	PD Renovation of Fire Station #1	455,000	591,000
	MAGIC Fund Infrastructure	150,000	150,000
	MAGIC Fund Specials	179,280	226,366
	MSU Dome Roof & Floor	40,000	40,000
	North Central Experiment Station	0	25,000
	PW Cooling Tower	0	32,000
	Fire Aerial Truck	248,144	0
	New Fire Station #1	337,360	0
* Capital Improvements (ACCOUNT #80)		2,354,280	2,401,366
** Sales Tax		\$5,037,840	\$5,199,060

BUDGET 2005

SALES TAX - NAWS -INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Northwest Area Water Supply	<u> </u>	<u> </u>
Sales Tax Collections	<u>\$4,708,560</u>	<u>\$4,802,731</u>

BUDGET 2005

SALES TAX - NAWS

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
267-8700-419.73-03	NAWS	\$4,658,560	\$4,752,731
267-8700-419-32-06	General Fund Transfer	<u>50,000</u>	<u>50,000</u>
**	Sales Tax - NAWS	<u>\$ 4,708,560</u>	<u>\$ 4,802,731</u>

BUDGET 2005

PENSIONS AND SOCIAL SECURITY - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
	<u>Income</u>	<u>Income</u>
Employees Pension		
State Aid Distribution	\$21,500	\$0
Telecommunications Tax	12,265	0
Tax Levy	665,515	724,458
Budgeted Income	<u>\$699,280</u>	<u>\$724,458</u>
Police Pension		
Tax Levy	\$366,435	\$418,162
Budgeted Income	<u>\$366,435</u>	<u>\$418,162</u>
Social Security		
State Aid Distribution	\$1,900	\$0
Telecommunications Tax	989	0
Tax Levy	63,881	74,195
Budgeted Income	<u>\$66,770</u>	<u>\$74,195</u>
Totals - Pensions and Social Security		
Total Tax Levy	\$1,095,831	\$1,216,815
Total Mill Levy	17.04	18.09
Total Budgeted Income	\$1,132,485	\$1,216,815

BUDGET 2005

PENSIONS AND SOCIAL SECURITY

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
	Employee's Pension	\$699,280	\$724,458
	Police Pension	366,435	418,162
	Social Security	66,770	74,195
**	Pensions and Social Security	<u>\$1,132,485</u>	<u>\$1,216,815</u>

BUDGET 2005

COMMISSION ON AGING BUS GRANT - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Section 18 Grant	<u>\$47,495</u>	<u>\$52,000</u>

BUDGET 2005

COMMISSION ON AGING BUS GRANT

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
608-0000-210-21.01	Contributions	<u>\$47,495</u>	<u>\$52,000</u>

BUDGET 2005

HOTEL/MOTEL TAX - INCOME DETAIL

	Budgeted 2004 Income	Budgeted 2005 Income
Hotel/ Motel Tax	<u>\$300,000</u>	<u>\$307,500</u>

BUDGET 2005

HOTEL/MOTEL TAX

Account Number	Account Description	<u>2004 Budget</u>	<u>2005 Budget</u>
609-0000-210-22.01	Contributions-Convention & Visitors Bureau	\$200,000	\$205,000
609-0000-210-22.02	Contributions-All Seasons Arena	<u>100,000</u>	<u>102,500</u>
**	Hotel/Motel Tax	<u>\$300,000</u>	<u>\$307,500</u>

BUDGET 2005

DEBT SERVICE - INCOME DETAIL

	2004 Income	2005 Income
Special Assessment Sinking Funds	\$490,379	\$484,838
Storm Sewer Development Fund	372,717	151,550
Highway Reserve Sinking Funds	203,500	92,233
Federal Reimbursement	10,110,959	0
Airport Bond Sinking Fund	211,519	211,568
W&S Bond Sinking	1,304,037	1,386,163
Sales Tax (Property Tax Relief)	470,856	500,000
Sales Tax (Airport Bonds)	150,000	150,000
W&S Operations	146,107	124,799
Parking Authority Bond Sinking Funds	65,038	66,270
Less Gain in Sinking Balances	(38,006)	(43,844)
Resources Available	13,487,106	3,123,577
Tax Levy	1,839,719	2,001,930
	\$15,326,825	\$5,125,507

<u>Item</u>	2004	Levy	2005	Levy
Highway Bonds	\$839,590	13.05	\$1,005,321	14.95
Street Improvement Program	942,108	14.65	942,051	14.00
Specials - City Owed Property	58,021	0.90	54,558	0.81
Total	\$1,839,719	28.60	\$2,001,930	29.76

BUDGET 2005

2005 Debt Retirement Mill Levy
 Levy Year 2004, Collection Year 2005

Fund	Specials On City Properties	General Obligation Bonds	Plus 3% Delinquency	Grand Total	Subtotal	Mills \$67,275
General Obligation - Highway Reserve						
Highway Bonds (1998)		\$398,015	\$11,940	\$409,955		
Highway Bonds (1999)		126,425	3,793	130,218		
Highway Bonds (2001)		284,600	8,538	293,138		
Highway Bonds (2001B)		54,550	1,637	56,187		
Highway Bonds (2002)		227,675	6,830	234,505		
Highway Bonds (2003)		205,212	6,156	211,368		
Highway Bonds (2004) Estimate		165,000	4,950	169,950	1,505,321	22.38
Sales Tax Contribution		(500,000)	-	(500,000)	(500,000)	(7.43)
1998 Street Seal Dist. (98 B)		37,213	1,116	38,329		
Street Improvement Reserve		877,400	26,322	903,722	942,051	14.00
Various Refundings	52,969		1,589	54,558	54,558	0.81
Totals	\$52,969	\$1,876,090	72,871	2,001,930	\$2,001,930	29.76

BUDGET 2005

2005 DEBT RETIREMENT PAYMENTS

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Airport			
1998 Airport	\$105,000	\$48,117	\$153,117
2000 Airport	50,000	16,295	66,295
2001 Airport	40,000	11,706	51,706
2002 Airport	60,000	30,450	90,450
Total Airport	<u>255,000</u>	<u>106,568</u>	<u>361,568</u>
Parking Authority - 1996 NDBB			
	<u>60,000</u>	<u>6,270</u>	<u>66,270</u>
Water and Sewer			
2004A WS (Refunding Issue)	300,000	67,419	367,419
1991 NDBB (Sewer Rehab)	74,386	2,231	76,617
1993 NDBB (Sewerforce Main)	35,000	8,250	43,250
NDBB - Administration Fees		1,935	1,935
1996 Norwest Investment (Generator)	38,371	2,929	41,300
2000 Generator	56,108	21,700	77,808
2000 WS	105,000	34,786	139,786
2001 WS	200,000	20,885	220,885
2003 IBM Loan	29,739	1,663	31,402
2003 WS	180,000	54,560	234,560
2004 WS (Estimate)	110,000	166,000	276,000
Total Water and Sewer	<u>1,128,604</u>	<u>382,358</u>	<u>1,510,962</u>
General Obligation - Highway Reserve			
1998 GO	335,000	63,015	398,015
1999 GO	100,000	26,425	126,425
2001 GO	255,000	29,600	284,600
2001 B GO	40,000	14,550	54,550
2002 GO	175,000	52,675	227,675
2003 GO	100,000	105,212	205,212
2004 GO (Estimate)	110,000	55,000	165,000
Total General Obligation - Highway Reserve	<u>1,115,000</u>	<u>346,477</u>	<u>1,461,477</u>
Special Assessments			
*1994 Rfdg	30,000	885	30,885
1995 Rfdg	50,000	4,050	54,050
1996 Rfdg	215,000	28,313	243,313
1998 Rfdg Series A	70,000	12,285	82,285
1998 Rfdg Series B	145,000	12,385	157,385
1999 Rfdg	275,000	54,487	329,487
2000 Rfdg	180,000	48,710	228,710
2001 Rfdg	150,000	39,240	189,240
2002 Rfdg	55,000	14,870	69,870
2003 Rfdg	220,000	60,005	280,005
2004 Rfdg (Estimate) - Specials	40,000	20,000	60,000
Total Special Assessments	<u>1,430,000</u>	<u>295,230</u>	<u>1,725,230</u>
Grand Total	<u><u>\$3,988,604</u></u>	<u><u>\$1,136,903</u></u>	<u><u>\$5,125,507</u></u>

SCHEDULE OF ANNUAL SALARY RANGES - EFFECTIVE JANUARY 1, 2005

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
13	17,484	17,921	18,369	18,828	19,299	19,782	20,276	20,783	21,303	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955
15	18,369	18,828	19,299	19,782	20,276	20,783	21,303	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269
16	18,828	19,299	19,782	20,276	20,783	21,303	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951
17	19,299	19,782	20,276	20,783	21,303	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650
21	21,303	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624
22	21,835	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414
23	22,381	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225
24	22,941	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055
25	23,514	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907
26	24,102	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779
27	24,704	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674
28	25,322	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591
29	25,955	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530
30	26,604	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494
31	27,269	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481
32	27,951	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493
33	28,650	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530
34	29,366	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594
35	30,100	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684
36	30,852	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801
37	31,624	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946
38	32,414	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119
39	33,225	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322
40	34,055	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555
41	34,907	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819
42	35,779	36,674	37,591	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115
45	38,530	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199
46	39,494	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629
47	40,481	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094
48	41,493	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597
49	42,530	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137
50	43,594	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137	64,715
51	44,684	45,801	46,946	48,119	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137	64,715	66,333
55	49,322	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137	64,715	66,333	67,991	69,691	71,433	73,219
56	50,555	51,819	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137	64,715	66,333	67,991	69,691	71,433	73,219	75,050
58	53,115	54,443	55,804	57,199	58,629	60,094	61,597	63,137	64,715	66,333	67,991	69,691	71,433	73,219	75,050	76,926	78,849
66	64,715	66,333	67,991	69,691	71,433	73,219	75,050	76,926	78,849	80,820	82,841	84,912	87,035	89,210	91,441	93,727	96,070
68	67,991	69,691	71,433	73,219	75,050	76,926	78,849	80,820	82,841	84,912	87,035	89,210	91,441	93,727	96,070	98,472	100,933
74	78,849	80,820	82,841	84,912	87,035	89,210	91,441	93,727	96,070	98,472	100,933	103,457	106,043	108,694	111,412	114,197	117,052

BUDGET 2005

Job Code	Occupational Job Classification Titles	-- Recommended --			
		Salary Grade	Step 1	Step 9	Step 17
111	* City Manager	74	\$78,847	\$96,067	\$117,049
131	* Finance Director	68	\$67,990	\$82,839	\$100,931
611	* Police Chief	68	\$67,990	\$82,839	\$100,931
211	* Public Works Director	68	\$67,990	\$82,839	\$100,931
241	* City Engineer	66	\$64,713	\$78,847	\$96,067
641	* Fire Chief	66	\$64,713	\$78,847	\$96,067
121	* Information Technology Manager	58	\$53,113	\$64,713	\$78,847
501	Airport Director	56	\$50,554	\$61,595	\$75,048
151	City Assessor	56	\$50,554	\$61,595	\$75,048
141	* Human Resource Director/City Clerk	56	\$50,554	\$61,595	\$75,048
401	* Recreation/Auditorium Director	56	\$50,554	\$61,595	\$75,048
212	Assistant Public Works Director	55	\$49,321	\$60,093	\$73,217
612	* Police Captain	51	\$44,682	\$54,441	\$66,331
132	City Treasurer	50	\$43,593	\$53,113	\$64,713
133	* Comptroller	50	\$43,593	\$53,113	\$64,713
642	Assistant Fire Chief	49	\$42,529	\$51,818	\$63,135
251	City Planner	49	\$42,529	\$51,818	\$63,135
242	Civil Engineering Specialist, Senior	49	\$42,529	\$51,818	\$63,135
261	Traffic Engineer	49	\$42,529	\$51,818	\$63,135
502	Airport Operations Manager	48	\$41,492	\$50,554	\$61,595
243	* Building Official	48	\$41,492	\$50,554	\$61,595
651	* Fire Battalion Chief	47	\$40,480	\$49,321	\$60,093
652	Fire Marshall	47	\$40,480	\$49,321	\$60,093
613	* Police Lieutenant	47	\$40,480	\$49,321	\$60,093
281	* Water Plant Superintendent	47	\$40,480	\$49,321	\$60,093
291	Water/Wastewater Superintendent	47	\$40,480	\$49,321	\$60,093
271	Bus Services/Shop Maintenance Superintendent	46	\$39,493	\$48,118	\$58,627
331	Sanitation/Landfill Superintendent	46	\$39,493	\$48,118	\$58,627
231	* Street Superintendent	46	\$39,493	\$48,118	\$58,627
152	Assistant City Assessor	45	\$38,530	\$46,944	\$57,197
402	Assistant Recreation Director	43	\$36,673	\$44,682	\$54,441
653	Fire Captain	42	\$35,778	\$43,593	\$53,113
621	* Police Sergeant	42	\$35,778	\$43,593	\$53,113
244	Civil Engineering Specialist	41	\$34,906	\$42,529	\$51,818
153	Property Appraiser, Senior	41	\$34,906	\$42,529	\$51,818
311	Cemetery Superintendent	40	\$34,054	\$41,492	\$50,554
301	Property Maintenance Superintendent	40	\$34,054	\$41,492	\$50,554
282	Water Plant Foreman	40	\$34,054	\$41,492	\$50,554
292	Water/Wastewater Foreman	40	\$34,054	\$41,492	\$50,554
122	Information Technology Specialist	39	\$33,224	\$40,480	\$49,321
654	Fire Inspector	38	\$32,414	\$39,493	\$48,118
655	Firefighter/Fire Inspectors	38	\$32,414	\$39,493	\$48,118
403	Recreation Coordinator	38	\$32,414	\$39,493	\$48,118
283	Water Plant Operator, Lead	38	\$32,414	\$39,493	\$48,118
273	Fire Equipment Mechanic	37	\$31,623	\$38,530	\$46,944
656	Firefighter, Senior	37	\$31,623	\$38,530	\$46,944
622	Police Officer, Senior	37	\$31,623	\$38,530	\$46,944
503	Airport Operations Maintenance Foreman	36	\$30,852	\$37,590	\$45,799
245	* Building Inspector	36	\$30,852	\$37,590	\$45,799
272	Bus Services/Shop Maintenance Foreman	36	\$30,852	\$37,590	\$45,799
332	Landfill Foreman	36	\$30,852	\$37,590	\$45,799
601	Parking Authority Manager	36	\$30,852	\$37,590	\$45,799
333	Sanitation Foreman	36	\$30,852	\$37,590	\$45,799
232	Street Foreman	36	\$30,852	\$37,590	\$45,799
287	Water Plant Instrumentation Technician	36	\$30,852	\$37,590	\$45,799

BUDGET 2005

135	Internal Auditor	35	\$30,099	\$36,673	\$44,682
154	Property Appraiser	35	\$30,099	\$36,673	\$44,682
293	Utility Operator, Lead	35	\$30,099	\$36,673	\$44,682
246	* Engineering Technician, Senior	34	\$29,365	\$35,778	\$43,593
657	* Firefighter	34	\$29,365	\$35,778	\$43,593
623	* Police Officer	34	\$29,365	\$35,778	\$43,593
284	Water Plant Operator III	34	\$29,365	\$35,778	\$43,593
321	Heavy Equipment Operator	33	\$28,649	\$34,906	\$42,529
274	Mechanic, Senior	33	\$28,649	\$34,906	\$42,529
221	Public Works Laboratory Technician	33	\$28,649	\$34,906	\$42,529
294	Utility Operator III	33	\$28,649	\$34,906	\$42,529
275	Welder/Fabricator	33	\$28,649	\$34,906	\$42,529
404	Auditorium/Recreation Technician, Lead	32	\$27,950	\$34,054	\$41,492
285	* Water Plant Operator II	32	\$27,950	\$34,054	\$41,492
222	Public Works Technician	31	\$27,268	\$33,224	\$40,480
295	Utility Operator II	31	\$27,268	\$33,224	\$40,480
134	Accountant	30	\$26,603	\$32,414	\$39,493
302	Building and Grounds Worker, Senior	30	\$26,603	\$32,414	\$39,493
286	Water Plant Operator I	30	\$26,603	\$32,414	\$39,493
405	Auditorium/Recreation Technician, Senior	29	\$25,954	\$31,623	\$38,530
161	* Clerk Of Court	29	\$25,954	\$31,623	\$38,530
247	Engineering Technician	29	\$25,954	\$31,623	\$38,530
322	Equipment Operator-Medium	29	\$25,954	\$31,623	\$38,530
296	Utility Operator I	29	\$25,954	\$31,623	\$38,530
162	Executive Secretary	28	\$25,321	\$30,852	\$37,590
155	Property Appraisal Specialist	28	\$25,321	\$30,852	\$37,590
504	Airport Attendant	27	\$24,704	\$30,099	\$36,673
624	* Animal Control Officer	27	\$24,704	\$30,099	\$36,673
323	* Equipment Operator-Light	27	\$24,704	\$30,099	\$36,673
276	* Mechanic	27	\$24,704	\$30,099	\$36,673
262	Traffic Maintenance Technician	27	\$24,704	\$30,099	\$36,673
407	Auditorium Concessions Coordinator	26	\$24,101	\$29,365	\$35,778
631	* Dispatcher, Senior	26	\$24,101	\$29,365	\$35,778
136	Financial Specialist	26	\$24,101	\$29,365	\$35,778
142	* Human Resource Specialist	26	\$24,101	\$29,365	\$35,778
163	Office and Administrative Specialist, Senior	26	\$24,101	\$29,365	\$35,778
277	Bus Services Specialist	25	\$23,513	\$28,649	\$34,906
278	Parts Specialist	25	\$23,513	\$28,649	\$34,906
632	Dispatcher	24	\$22,940	\$27,950	\$34,054
406	Auditorium/Recreation Technician	23	\$22,380	\$27,268	\$33,224
303	Building and Grounds Worker	23	\$22,380	\$27,268	\$33,224
279	* Bus Driver	23	\$22,380	\$27,268	\$33,224
263	Traffic Maintenance Worker	23	\$22,380	\$27,268	\$33,224
165	* Office and Administrative Specialist	22	\$21,835	\$26,603	\$32,414
164	Administrative Clerk, Principal	21	\$21,302	\$25,954	\$31,623
137	Financial Clerk, Senior	21	\$21,302	\$25,954	\$31,623
166	Administrative Clerk, Senior	17	\$19,299	\$23,513	\$28,649
280	Automotive Service Attendant	17	\$19,299	\$23,513	\$28,649
138	Financial Clerk	17	\$19,299	\$23,513	\$28,649
625	Parking Enforcement Officer	16	\$18,828	\$22,940	\$27,950
324	* Laborer	15	\$18,369	\$22,380	\$27,268
167	* Administrative Clerk	13	\$17,484	\$21,302	\$25,954

BUDGET 2005

ORDINANCE NO. 3895 ANNUAL BUDGET ORDINANCE

An ordinance entitled the "Annual Budget Ordinance" appropriating the sums of money needed to defray the expenses and liabilities of the City of Minot, North Dakota, and making the annual tax levy for the period January 1, 2005 and ending December 31, 2005.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT, NORTH DAKOTA

- §1: The City Manager's budget is hereby approved.
- §2: The Position Classification and Fiscal Year 2005 Compensation Plan is hereby approved.
- §3: Total appropriations: Based upon the foregoing, there is hereby appropriated the following sums of money deemed necessary to defray the expenses and liabilities of the City of Minot, North Dakota, for the period beginning January 1, 2005 and ending December 31, 2005:

<u>General Fund</u>	
General Operations	\$13,521,761
<u>Enterprise Funds</u>	
Airport	4,407,527
Cemetery	213,016
Parking Authority	186,463
Sanitation	2,075,460
Water and Sewer	7,634,609
<u>Special Revenue Funds</u>	
City Bus	681,796
Library	938,229
Recreation/Auditorium	1,109,180
Emergency Fund	60,000
Equipment Purchase	303,050
Fire Equipment Purchase	<u>73,350</u>
Total Operations	<u>31,204,441</u>
Pension and Social Security	1,216,815
Sales Tax	10,001,791
Commission on Aging Bus Grant	52,000
Hotel/Hotel Tax	307,500
Debt Retirement	<u>5,125,507</u>
TOTAL APPROPRIATIONS	<u>\$47,908,054</u>

- §5: There is hereby levied upon the taxable property in the City of Minot, North Dakota, for the period beginning January 1, 2005 and ending December 31, 2005 inclusive, the following sums of money:

General Fund	\$ 3,741,531
Cemetery	40,471
City Bus	160,424
Library	809,452
Recreation/Auditorium	578,978
Emergency Levy	41,721
Equipment Purchase	46,701
Fire Equipment Purchase	17,698
Pension and Social Security	1,216,815
Debt Retirement	<u>2,001,930</u>

BUDGET 2005

Total Levy \$ 8,655,721

§6: Section 14-126 of the Minot Code of Ordinances is hereby amended, effective January 1, 2005 to read as follows:

Pursuant to the city's taxing, police, and proprietary powers, there is hereby imposed upon every person who has an account with the city water and sewer utility, a waste management utility fee in the amount of seven dollars and seventy cents (\$7.70) per month, if at least one (1) dwelling unit receives water and sewer services under that account. However, if more than one (1) dwelling unit is serviced under that account, then a separate monthly waste management utility fee shall be imposed for each dwelling unit so serviced, unless there are more than three (3) dwelling units which are serviced under the account, in which case, no waste management utility fee shall be imposed in respect to the account.

§7: Section 31-148 of the Minot Code of Ordinances is hereby amended, effective January 1, 2005 to read as follows:

Section 31-148. Schedule of Water Rates.

For water service within the city to commercial, residential and industrial users the rates shall be as follows:

Per meter per month

First 300 cubic feet or less.....\$10.10

Excess cubic feet per month, per 100 cubic feet.....\$1.49

§8: This ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: September 13, 2004

PASSED SECOND READING: September 22, 2004

APPROVED:

Curt Zimbelman, Mayor

ATTEST:

Roberta Ripplinger, City Clerk