

FINANCE AND IMPROVEMENTS COMMITTEE

September 27, 2016

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Members Present:

Hedberg, Lehner, Olson, Pankow, Sipma, Withus

Members Absent:

Frantsvog

Others Present:

City Clerk, Acting City Manager, City Attorney, Airport Director, HR Director, City Assessor, City Treasurer, City Comptroller, City Engineer, Assistant City Engineer, Traffic Engineer, Building Official, Fire Chief, Police Chief, Public Works Director, Assistant Public Works Director, Auditorium/Recreation Dir., Public Information Officer, Alderman Kossan, Alderman Podrygula, Alderman Shomento, Alderman Straight, Josh Wolsky, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations of the **Finance and Improvements Committee** meeting called to order at 4:15 p.m. on September 27, 2016:

1. The City Council approve the following requests for final payment:

- a. **Graham Construction in the amount of \$2,324,059 for the AIP 046 project (AIR007)**
- b. **Graham Construction in the amount of \$412,090.07 for the Economy Parking Lot project (AIR003 & AIR015)**
- c. **Graham Construction in the amount of \$127,611.04 for the Airport Road Construction project (AIR015)**
- d. **Industrial Builders, Inc. in the amount of \$ 513,738.02 for the Oak Park Bridge Replacement (4032)**
- e. **Tom’s Backhoe Service in the amount of \$163,183.35 for the Puppy Dog Sewer Phase IV (3020.3)**
- f. **NDDOT in the amount of \$18,795.79 for 13th Street SE Reconstruction Phase 1 (3491)**
- g. **NDDOT in the amount of \$17,815.86 for 13th Street SE Reconstruction Phase 2 (3491)**
- h. **Knife River in the amount of \$4,500 for 13th Street SE Reconstruction (3491)**
- i. **Excavating, Inc. in the amount of \$234,078.36 for Paving District 496 (4092)**
- j. **Rolac Construction in the amount of \$19,211.60 for the Perkett Skating Rink (3764)**

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote: ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

2. The City Council adopt the resolution offering to purchase land and authorizing use of eminent domain.

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote: ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

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3. The City Council adopt a resolution to amend resolution no. 3364, establishing voluntary home acquisition for abandoned and blighted properties request, to the North Dakota Housing Finance Agency.

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

4. The City Council approve the contract between the City of Minot and Ward County for housing City of Minot prisoners at the Ward County Jail.

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

5. The City Council approve Amendment One to the Contract between the City of Minot and CDM Smith for the Administrative and Project Delivery Services effective June 6, 2016 and further authorize the Mayor to sign the Amendment.

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

6. The City Council pass an ordinance to amend the 2016 annual budget to increase the Equipment Purchase revenues and expenditures and decrease the Library's Maintenance Buildings and Grounds revenue and expenditures for the purchase of a new boiler room pump. (LIB027)

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

7. The City Council pass an ordinance to amend the 2016 annual budget to increase the Equipment Purchase expenditures and decrease the Property Maintenance department expenditures for the upgrade to Engineering restrooms. (PM0006)

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

8. The City Council pass an ordinance to amend the 2016 annual budget to increase the Fire Equipment Capital expenditures and decrease the General Fund expenditures for the New World Enterprise Third Party Interface Software. (FD0050)

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

9. The City Council award the bid for a vehicle for the IT Department to Ryan Honda for the 2016 Honda HR-V for \$21,900. Also to pass an ordinance to amend the 2016 annual budget moving the \$1,900 from operation supplies to the capital projects funds, and further authorize the Finance Director to sign the necessary paperwork.

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The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

- 10. The City Council award the bids for water treatment plant chemicals (4232) as follows:**
- **Carbon Dioxide awarded to Poet Ethanol Products for \$180.00/Ton.**
 - **Chlorine awarded to DPC Industries for \$605.00/Ton.**
 - **Quicklime awarded to DR Transport for \$134.00/Ton.**
 - **Ammonium Sulfate awarded to Hawkins Water Treatment for 0.305/LB**

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

- 11. The City Council award the bid for 600 tons of de-icing salt to DR Transport for \$62.90/ton for a total of \$37,740. (4230)**

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

- 12. The City Council award the bid for 6,000 tons of washed sand to Gravel Products for \$14.15/ton. (4229)**

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

- 13. The City Council award the bid for road grader cutting edges to Valk Manufacturing Company at a unit price of \$49.48 for a total of \$27,214. (4231)**

The above motion by Alderman Lehner, seconded by Alderman Olson and was carried by the following roll call vote:
ayes: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

- 14. The City Council approve the request for an exemption of improvements for tax years 2017, 2018, 2019 for a residential property located at 1112 Soo St.**

The above motion by Alderman Withus, seconded by Alderman Lehner.

Alderman Lehner stated, he drove past the applicant's home and it appears there are new windows being installed.

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Alderman Hedberg called upon the City Assessor to explain the procedures before them. The City Assessor stated, the exemption is rarely used but it is designed as an incentive from the State to make significant improvements to a property. It provides a break to the owner from having to pay a dramatic increase in taxes for the three years following a remodel. He continued by saying, the exemption is not part of the Renaissance Zone and the applicant must submit an application before work is done.

Upon questioning by Alderman Withus, the City Assessor stated, after the final exemption year, 2019, the house would then be assessed and taxed on its' new value.

Alderman Sipma asked if it matters whether the construction starts and stops throughout those three years, similar to homes in the valley after the flood. The City Assessor replied by saying, once approved, the house would not have any value added for three years. He also added, the exemption does not apply to houses affected by flood, fire or tornado.

Whereupon a vote was taken on the above motion by Alderman Withus seconded by Alderman Lehner and carried by the following roll call vote: Hedberg, Lehner, Olson, Pankow, Sipma, Withus. nays: none

There being no further business, Chairman Frantsvog adjourned the meeting at 4:22 p.m.

Respectfully Submitted,
Kelly Matalka,
City Clerk