

AIRPORT COMMITTEE

September 27, 2016

Page 1

Members Present:

Olson, Hatlelid, Larson, Lehner, Rued, Shomento, Withus

Members Absent:

None

Others Present:

City Clerk, Acting City Manager, City Attorney, Airport Director, HR Director, City Assessor, City Treasurer, City Comptroller, City Engineer, Assistant City Engineer, Traffic Engineer, Building Official, Fire Chief, Police Chief, Public Works Director, Assistant Public Works Director, Auditorium/Recreation Dir., Public Information Officer, Alderman Hedberg, Alderman Kossan, Alderman Podrygula, Alderman Olson, Alderman Pankow, Alderman Sipma, Alderman Straight, Josh Wolsky, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations from the **Airport Committee** meeting called to order at 4:30 pm September 27, 2016:

1. The City Council accept the bid from Epic Solutions to provide the Graco Line Lazer paint machine to the Airport as well as approve the allocation of funds, and further authorize the Mayor to sign any necessary documents.

The above motion by Alderman Hatlelid, seconded by Alderman Withus and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Shomento, Withus. nays: none

2. The City Council ratify the acceptance of the Federal Aviation Administration Airport Improvement Plan Grant Offer 3-38-0037-052-2016 in the amount of \$990,460.50. Also, pass an ordinance amending the 2016 annual budget to increase the Airport's capital purchases revenues and expenses for both the LED light replacement and the snow removal equipment.

The above motion by Alderman Hatlelid, seconded by Alderman Withus and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Shomento, Withus. nays: none

3. The City Council pass an ordinance to amend the 2016 annual budget to increase the Airport professional service contract expenses and federal and state revenue.

The above motion by Alderman Hatlelid, seconded by Alderman Withus and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Shomento, Withus. nays: none

4. Airport Director Project/Program Updates

The Airport Director reminded the committee that with the approval of this agenda, the City will receive the FAA Grant which will pay for 90% of the costs for the Terminal Demolition, the Snow Removal Equipment and the LED Lights. He proceeded by saying the preconstruction conference for the Terminal Demolition went well and will begin the project October 3rd by installing a security fence. It should take four weeks to complete.

AIRPORT COMMITTEE

September 27, 2016

Page 2

Alderman Lehner asked if the waste from the terminal will be discarded in the landfill, to which Mr. Feltner replied by saying, no, there is another plan for it but he will find out the details.

The Airport Director continued by sharing information about the Master Plan. He said he has met with interested parties to consider ideas and the next step will be public input meetings. He then stated the Precision Approach Path Indicator (PAPI) Project was completed and the runway is now open again.

He stated, the enplanements in Minot are steady and showed a graph comparing passenger traffic at airports across North Dakota. Statewide traffic is down 10.10% from the previous year. He said, the monthly load factor is very good at 85% which means there are few empty seats and carriers are pleased. He also said rental car activity is improving which shows evidence of corporate travel. He concluded by explaining some new features at the airport including a point of sale machine to order from the Trestle Tap House before going through security. The arcade opened September 13th and the City will retain 30% of the revenue.

Committee member Hatlelid asked if the LED's were upgraded or replaced. Mr. Feltner explained, that after discussions with the FAA concerning qualifying procedures, the FAA permitted the upgrade.

Alderman Shomento asked about the possibility of a new airline to the Minot Airport. The Airport Director said more competition will likely drive prices down. He is speaking with current carriers to expand their service and is trying to seek new airlines. He added, the airlines will go where markets are profitable. There is also an option of air service development where the airport would pay the airline but they need to ensure traffic to make it attractive.

There being no further business, the meeting adjourned at 4:45 pm.

Respectfully submitted,
Kelly Matalka
City Clerk