

AIRPORT COMMITTEE

July 26, 2016

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Members Present:

Olson, Lehner, Rued, Shomento

Members Absent:

Hatlelid, Larson, Withus

Others Present:

City Clerk, City Manager, City Attorney, HR Director, Airport Director, City Assessor, City Treasurer, City Engineer, Traffic Engineer, Chief Resilience Officer, Planning Director, Assistant City Planner, Fire Chief, Police Chief, Public Works Director, Aud/Rec. Director, Public Information Officer, Alderman Jantzer, Alderman Schuler, Nancy Simpson, Mia Dillard, Josh Wolsky, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations from the **Airport Committee** meeting called to order at 4:30 pm July, 26 2016:

1. The City Council approve the change order to Graham Construction in the amount of \$2,516.80 for additional cabling for a monitor and workstation.

The above motion by Alderman Lehner, seconded by Committee Member Rued and was carried by the following roll call vote: ayes: Lehner, Olson, Rued, Shomento. nays: none

2. The City Council approve a contract with Ulteig for design and closeout of the snow removal equipment purchase and authorize Ulteig to develop and issue the in-scope RFP. It is also recommended an ordinance be passed on first reading amending the 2016 annual budget to increase the airport capital expenses and increase the Federal and State revenue to account for the grants.

The above motion by Alderman Lehner, seconded by Committee Member Rued and was carried by the following roll call vote: ayes: Lehner, Olson, Rued, Shomento. nays: none

3. The City Council approve payment of \$67,602.43 to Graham Construction to resolve a claim resulting from late changes to work on the airport terminal.

The above motion by Alderman Lehner, seconded by Alderman Shomento.

Alderman Shomento asked what amount was originally requested by Graham Construction. The City Manager stated, the cost was over \$170,000 but after lengthy discussion and months of negotiation, they agreed upon the \$67,602.43.

Alderman Shomento then asked if the account had funds left to pay that amount, to which the City Treasurer replied by saying, there are sufficient funds.

Whereupon a vote was taken on the above motion by Alderman Lehner, seconded by Alderman Shomento and was carried by the following roll call vote: ayes: Lehner, Olson, Rued, Shomento. nays: none

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4. The City Council authorize the Airport Director to reassign sales tax dollars unused from previously mentioned projects to other Airport projects planned for 2016.

The above motion by Alderman Lehner, seconded by Alderman Shomento.

Upon questioning by Alderman Shomento, the Airport Director explained, SRE stand for Snow Removal Equipment. He said the runways require a modified snow carrying truck and due to the constraints of the new terminal and location of the runways, the current vehicle will not be able to handle the workload.

Whereupon a vote was taken on the above motion by Alderman Lehner, seconded by Alderman Shomento and was carried by the following roll call vote: ayes: Lehner, Olson, Rued, Shomento. nays: none

5. The City Council approve a new 10-year lease agreement with the General Services Administration for space occupied in the new terminal by the Transportation Security Administration.

The above motion by Alderman Lehner, seconded by Alderman Shomento.

Alderman Shomento asked what the contract amount equals as a dollar per square foot ratio, to which the Airport Director stated, without having the contract in front of him he believed it would be about \$18 per square foot but can look into it to make sure.

The City Manager added, this is the first time the City has had this kind of contract and stated, the General Services Administration oversees the TSA. He said the proposed 10-year contract includes a cost escalation clause which will increase over time.

Whereupon a vote was taken on the above motion by Alderman Lehner, seconded by Alderman Shomento and was carried by the following roll call vote: ayes: Lehner, Olson, Rued, Shomento. nays: none

6. Airport Director Project/Program Updates

The Airport Director began his presentation by discussing the FAA certification inspection which was just completed. He explained, it is the most important audit an airport can go through and it is to ensure compliance and safety. He stated there were no significant findings and it was overall a positive experience. He also wanted to publicly thank and recognize the hard work of the airport staff, especially Airport Operations Foreman, Steve Sessions and Airport Operations Manager, Deanna Stoddard.

The Airport Director then gave a timeline for the old terminal demolition, including a bid opening date of August 18th, followed by the award of bid at the September Council meeting and beginning demolition October 3rd and completion within about 30 days.

He gave information about the berm south of the SRE building, which has been the subject of concerns from citizens regarding the upkeep. He explained, it was built during the construction of the new terminal and it is now a Public Works project to scrape the alleyway, mow and reshape the area.

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He also provided details about the 36th Ave Detention Pond which began construction before the FAA was notified. He stated, it was discovered that it requires FAA approval before it can continue. He then gave updates on the current bid opportunities, including the hay cutting which has already begun, the arcade, which will be opened this week, and he explained the situation regarding security services. He said there were no qualified bids submitted in terms of grant eligibility so the airport will continue the month to month agreement with the current firm.

He concluded with statistics on current enplanements, which are down from last year but remain steady from month to month. He said, the concessions have greatly increased compared to the restaurant in the previous terminal.

There being no further business, the meeting adjourned at 4:48 pm.

Respectfully submitted,
Kelly Matalka
City Clerk