

FINANCE AND IMPROVEMENTS COMMITTEE

June 27, 2016

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Members Present:

Frantsvog, Frey, Hedberg, Seymour

Members Absent:

Miller, Olson, Pankow

Others Present:

City Clerk, City Manager, City Attorney, HR Director, Airport Director, City Assessor, Finance Director, City Engineer, Assistant City Engineer, Traffic Engineer, Chief Resilience Officer, Assistant City Planner, Public Works Director, Assistant Public Works Director, Aud/Rec. Director, Public Information Officer, Alderman Hatlelid, Alderman Jantzer, Alderman Lehner, Alderman Schuler, Alderman Shomento, Mayor Chuck Barney, Nancy Simpson, Mia Dillard, Shaun Sipma, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations of the **Finance and Improvements Committee** meeting called to order at 4:15 p.m. on June 27, 2016:

- 1. The City Council approve the following requests for final payment:**
 - a. Amano McGann in the amount of \$28,499.50 for the parking equipment at both parking ramps (3738.3)**
 - b. ProControls Midwest in the amount of \$1,704.40 for work on the Library’s Air Controls (LIB014)**

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

- 2. The City Council approve the resolution establishing the bond of the City Auditor; and further authorize the Mayor to sign any necessary documentation.**

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

- 3. The City Council pass an ordinance to amend the 2016 annual budget to increase the police patrol operational supplies revenues and expenditures and decrease the equipment purchase revenues and expenditures for a State Homeland Security Regional Response Team Grant for the purchase of a grid x-ray system.**

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

- 4. The City Council approve contract amendment 4 with Houston Engineering/ MWH HMjv for the Downtown Infrastructure project and authorize the mayor to sign the amendment. (3608, 3630, 4073)**

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

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5. The City Council pass an ordinance to amend the 2016 annual budget to increase the City Manager operational supplies expenditures and increase the General Fund revenue for the Verendrye Electric Trust Grant.

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

6. The City Council award the bid for new landfill truck scales, to Prairie Scale Systems in the amount of \$224,300. (4205, LF0019)

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

7. The City Council award the bid for a tandem truck with box, plow and anti-ice system based on the recommendation before them at the Council meeting. (4215, STR037)

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

8. The City Council award the ADA Van #1 be sold to Gary Schumacher for \$6,777 and ADA Van #2 be sold to Yousef Dabbagh for \$3,268 (4204, BUS016, BUS020)

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

9. The City Council accept the bid of \$560,550 and the alternate if necessary from Their Well Service for the emergency well repair project and authorize the Mayor to sign the contract. (4210)

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

10. The City Council place and pass the following ordinances on second reading:

- a. **Ordinance No. 5090 – Stop sign at the Intersection of 1st St SE and 19th Ave SE**
- b. **Ordinance No. 5091 – Amend CMCO- Add Section 7-16 (Feral Cats)**
- c. **Ordinance No. 5092 – Amend the 2016 Annual Budget- Airport Professional Services Contract**
- d. **Ordinance No. 5093 – Amend the CMCO- Section 5-6 Persons Under 21 Not to Enter Upon Licensed Premises; Exceptions**

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

11. The City Council approve amendment no. 5 and amendment no. 9 to the CDM Smith Administrative Contracts with an effective date of July 1, 2016, and further authorize the Mayor to sign the necessary documentation.

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

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12. The City Council adopt the resolution of support for ND Cares and appoint the following members willing to serve on this committee: Ald. Miranda Schuler, John Crosby; Veterans Service Officer, Mac McLeod; Homeless Coalition, Gary Siewert; Family Assistance Center, Susan Ogurek; Veterans Job Service, Andy Heitcamp; Veterans Director at MSU, Richard Reur; American Legion, Ric Gutierrez; Am Vets, Wayne Paulson; VFW, Cynthia Whitesell; Community Support Coordinator, Kelli Weiland; ND Military Outreach, Chuck Betts; Warriors on the Water, Captain Randy Stahl; Salvation Army.

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

13. The City Council approve the appointment of John Warcup, Special Assistant City Attorney.

The above motion by Alderman Frey, seconded by Alderman Hedberg and was carried unanimously.

14. The City Council approve the continued participation in the contract with the North Dakota State Fair to buy down ice time and authorize the Finance Director to sign the contract.

The above motion by Alderman Seymour, seconded by Alderman Hedberg.

Alderman Hedberg called upon Renae Korslien, Manager of the North Dakota State Fair. She stated, they absolutely need the second rink for practice and public use. She continued by saying the contract has already been signed by Ron Merritt on behalf of the Park District.

Alderman Frantsvog asked who uses the ice and how much time is allocated to the public, to which Ms. Korslien replied by saying those figures would be documented by the Park District. She stated she would get that information in time for the City Council meeting on July 5th.

Upon questioning by Alderman Hedberg as to who else contributes to the ice, Ms. Korslien explained, the Park District will fund \$66,000 and they are requesting \$44,500 from the City of Minot.

The City Manager reminded the Committee that the City Council will need to balance this item against the rest of the 2017 budget.

Alderman Frantsvog inquired about a time frame and Ms. Korslien stated they need to know as soon as possible because the Park District needs the ice.

Alderman Frey expressed his support and stated, he would hate to see them lose an ice rink.

Alderman Hedberg said he would like to see the information from the Park District and offers his support today but stated the decision will depend on the budget.

There being no further business, Chairman Frantsvog adjourned the meeting at 4:24 p.m.

Respectfully Submitted,
Kelly Matalka,
City Clerk