

**AIRPORT COMMITTEE**

June 27, 2016

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Members Present:

Frey, Hatlelid, Seymour, Knudsvig, Larson, Lehner

Members Absent:

Rued

Others Present:

City Clerk, City Manager, City Attorney, HR Director, Airport Director, City Assessor, Finance Director, City Engineer, Assistant City Engineer, Traffic Engineer, Chief Resilience Officer, Assistant City Planner, Public Works Director, Assistant Public Works Director, Aud/Rec. Director, Public Information Officer, Alderman Jantzer, Alderman Schuler, Alderman Shomento, Mayor Barney, Nancy Simpson, Mia Dillard, Shaun Sipma, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations from the **Airport Committee** meeting called to order at 4:30 pm June 27, 2016:

- 1. The City Council amend the total for demolition design by KLJ from the previously approved \$72,000 to the actual total of \$82,800.**

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The above motion by Committee Member Lehner, seconded by Alderman Frey and was carried unanimously.

- 2. The City Council award the contract to Gerry Schaefer for mowing and removal of hay and alfalfa at the Minot Airport for \$18.51 per ton for the period of June 2016 through October 2018.**

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The above motion by Committee Member Lehner, seconded by Alderman Frey and was carried unanimously.

**8. Airport Director Project/Program Updates**

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Rick Feltner, the new Airport Director, explained his focus during his first month has been on Safety and Security, 2017 budget, FAA Master Plan, new terminal punch list, and meeting the community. He stated the triennial emergency exercise is an FAA mandated assessment which took place this month. It pointed out areas of improvement but was overall, successful. He stated, the Airport is continuing to work with KLJ on the old terminal demolition and it will be done this construction season. He explained, enplanements have increased since April, a majority of which are driven by Delta. He also said rental car activity has been ramping up. Mr. Feltner concluded with some updates on the concession area. He said, staff is working with Oakwells on improvements such as, adding an espresso machine, moving tables to the area outside of security and evaluating the gift shop items.

Upon questioning by Alderman Hatlelid, Mr. Feltner responded by saying, he does not have exact figures but the restaurant has seen a definite increase in sales. Oakwells is also planning to add wait staff to the area rather than using the buzzer system.

There being no further business, the meeting adjourned at 4:38 pm.

Respectfully submitted,  
Kelly Matalka

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City Clerk