

**PUBLIC WORKS AND SAFETY COMMITTEE**

March 2, 2016

Page 1

Members Present:

Connole, Berg, Hatlelid, Jantzer, Lehner, Schuler, Shomento

Members Absent:

None

Others Present:

City Clerk, City Manager, City Attorney, City Assessor, Finance Director, City Comptroller, City Treasurer, HR Director, City Engineer, Assistant City Engineer, Chief Resilience Officer, Assistant City Planner, Building Official, Fire Chief, Police Chief, Public Works Director, Assistant Public Works Director, Auditorium/Recreation Director, Public Information Officer, Alderman Hedberg, Alderman Olson, Alderman Seymour, Josh Wolsky, Shannon Straight, Nancy Simpson, Mia Dillard, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations of the **Public Works and Safety Committee** meeting called to order at 4:15 p.m. on March 2, 2016:

**1. The City Council accept the bid of \$1,665,690.50 from Industrial Builders Inc. from Fargo, ND for the Oak Park Bridge Replacement and authorize the Mayor to sign the contract. It is also recommended the Committee and Council adopt a resolution approving the use of general obligation bonds. (4032)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**2. The City Council award the bid to Swanston Equipment for the Bobcat S650 for the amount of \$39,557 plus the trade-in of a 2015 New Holland L225 for the Water and Sewer Department. (4186, WS0042)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**3. The City Council award the bid to Westlie Truck Center for the Freightliner with hoist in the amount of \$95,509 for the Water Treatment Plant. (4187, WS0038)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**4. The City Council award the bid to Northern Plains Equipment for the Case IH tractors with option #1 in the amount of \$73,190 for the Water and Sewer Department. (4188)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**5. The City Council accept the bid from Wagner Construction Inc. dba Wagner Place from International Falls, MN in the amount of \$6,656,496.55 for the 37th Ave SW Reconstruction and authorize the Mayor to sign the contract. (4070)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**PUBLIC WORKS AND SAFETY COMMITTEE**

March 2, 2016

Page 2

**6. The City Council approve the agreement with Central Power Electric Coop for the 37<sup>th</sup> Ave SW Reconstruction Project, authorize the Mayor to sign the agreement, and approve the use of general obligation bonds as needed. (4070)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**7. The City Council approve the low bid from Astech Corporation in the amount of \$897,550.94 for the 2016 Street Seal District Project and authorize the Mayor to sign the contract. It is also recommended the City Council pass an ordinance amending the 2016 annual budget to increase the Street Improvement expenditures for the 2016 Street Seal District. (4165)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**8. The City Council approve the low bid from Bechtold Paving Inc. in the amount of \$360,410 for the 2016 Sidewalk, Curb and Gutter Project and authorize the Mayor to sign the contract. (4166)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**9. The City Council adopt a resolution approving the use of general obligation bonds for the 36<sup>th</sup> Ave NW Extension to Broadway Project. (4071)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**10. The City Council approve the developer's agreement for Minot Prairie Industrial Park 2nd Addition and authorize the Mayor to sign the agreement. (4098)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**11. The City Council award the bid to Butler Machinery for the straight purchase of the new motor grader in the amount of \$259,000 for the Street Department. (4182, STR040)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**12. The City Council authorize the purchase of two handicapped accessible vans for the Public Works Department. (4193, BUS016, BUS021)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**13. The City Council approve the amendment for engineering services with Apex Engineers for the 55th Crossing Sanitary Sewer Lift Station for an additional amount not to exceed \$12,000 and authorize the Mayor to sign the contract amendment. (3965)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**PUBLIC WORKS AND SAFETY COMMITTEE**

March 2, 2016

Page 3

**14. The City Council support the 35% cost share, approximately \$1.75 million to expedite the design of the Biota Plant at Max.**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**15. The City Council authorize the Public Works director to negotiate a contract for design of the Sundre Line relocation and approve the Mayor to sign the contract on the City's behalf.**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**16. The City Council reject all bids for the Breathing Air Compressor/ Fill Station.**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**17. The City Council place and pass the following ordinances on second reading:**

- a. **Ordinance No. 5045 – Amend the 2016 Annual Budget- Regional Training**
- b. **Ordinance No. 5046 – Amend the 2015 Annual Budget- Water Distribution Expenditures**
- c. **Ordinance No. 5047 – Amend the 2015 Annual Budget- Bus Fixed Route Transit Software**
- d. **Ordinance No. 5048 – Amend the 2015 Annual Budget- Upgrade to Engineering Restrooms & Conference Room Equipment**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**18. The City Council award the bid for a police investigation vehicle to Ryan GMC for a Dodge Journey SXT.**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Berg, and carried unanimously.

**19. The City Council approve the low bid from Keller Paving & Landscaping, Inc. in the amount of \$973,878.40 for the 2016 Street Improvement District Project and authorize the Mayor to sign the contract. It is also recommended the City Council pass an ordinance amending the 2016 annual budget to increase the Street Improvement expenditures for the 2016 Street Improvement District. (4164)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Jantzer, and carried by the following roll call vote: Berg, Connole, Jantzer, Lehner, Schuler, Shomento. nays: Hatlelid.

**20. The City Council approve the low bid from Keller Paving & Landscaping, Inc. in the amount of \$476,900 for the 2016 Street Patching Project and authorize the Mayor to sign the contract. (4184)**

\*\*\*\*\*

The above motion by Alderman Lehner, seconded by Alderman Schuler, and carried by the following roll call vote: Berg, Connole, Jantzer, Lehner, Schuler, Shomento. nays: Hatlelid.

## **PUBLIC WORKS AND SAFETY COMMITTEE**

March 2, 2016

Page 4

### **21. Informational- Status of Demolition Orders**

Alderman Lehner moved, seconded by Alderman Hatlelid to forward the demolition orders to the City Council for approval.

Alderman Schuler asked the Building Official for clarification on the property at 312 South Broadway. He replied by saying the property is a vacant basement which has been problematic since the 1990's. The plan is to either demolish it or place a permanent cover over it. He stated, it has been a safety hazard and is often used as a shelter by homeless individuals.

Alderman Lehner withdrew his motion, Alderman Hatlelid withdrew his second, to forward the demolition orders to the City Council as this is an informational item which will be handled under a public hearing.

Upon questioning by Alderman Shomento as to whether or not we know who owns it, the Building Official explained they have been contacted numerous times but there has not been any progress on the property.

The Building Official stated the cost of the demolitions will be assessed to the property owners, most of which are banks.

### **22. Recycling Discussion**

The Public Works Director explained that the department has received numerous calls regarding recycling in the City of Minot. As a result, they have reached out to Paul Kalibacky from Waste Management Company to provide some information. Mr. Kalibacky gave a presentation explaining the process for curbside recycling for automatic truck collection. He explained, should the City pursue an agreement with Waste Management, they would work together with the Public Works Department to develop a route and a schedule for weekly pickup. He described the benefits of curbside recycling, including diverting about 200 tons of waste from the landfill each month.

The Public Works Director explained that developing a recycling plan will involve a lot of research and discussion, including how this will affect companies like Kalix or Earth Recycle. He recommended the Mayor appoint an ad-hoc committee to further explore the idea.

Borgie Beeler, a representative from Kalix stated the company is supportive of any plan to get the City to recycle. She said Kalix can concentrate their efforts on products that wouldn't be included as acceptable items for recycling like fluorescent bulbs, electronic devices and confidential information.

The City Manager requested that the Public Works Director develop a list of ad hoc committee members for the Mayor to appoint at the City Council meeting on Monday, March 7<sup>th</sup>.

There being no further business, the Public Works and Safety Committee meeting was adjourned at 5:04 p.m.

Respectfully Submitted,  
Kelly Matalka,  
City Clerk