

FINANCE AND IMPROVEMENTS COMMITTEE

March 1, 2016

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Members Present:

Frantsvog, Frey, Hedberg, Miller, Olson, Pankow, Seymour

Members Absent:

None

Others Present:

City Clerk, City Manager, Assistant City Attorney, Airport Director, City Assessor, Finance Director, City Comptroller, City Treasurer, HR Director, City Engineer, Assistant City Engineer, Chief Resilience Officer, Assistant City Planner, Building Official, Fire Chief, Library Director, Police Chief, Captain White, Public Works Director, Assistant Public Works Director, Public Information Officer, Alderman Connole, Alderman Hatlelid, Alderman Jantzer, Alderman Lehner, Alderman Shomento, Nancy Simpson, Mia Dillard, Jill Schramm, Josh Wolsky, Shannon Straight

To the Honorable Mayor and All Aldermen:

Following are the recommendations of the **Finance and Improvements Committee** meeting called to order at 4:15 p.m. on March 1, 2016:

1. The City Council approve the following requests for final payment:

- a. **Fusion Automation in the amount of \$94,643.86 for the City Wi-Fi System (3673.2)**
- b. **Tom’s Backhoe Service in the amount of \$11,197.24 for the 21st Ave NW Street and Utility Improvements (3570)**

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

2. The City Council pass an ordinance amending the 2015 annual budget to increase the Flood Control Capital expenditures and decrease the Sales Tax Flood Control expenditures for the purchase of a property located at 111 15th St SE. (CAP019)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

3. The City Council pass an ordinance amending the 2015 annual budget to move the transfer of sales tax property tax relief first penny to the general fund and remove it from the debt fund to meet the definition of a special revenue fund and move the levy between the general fund and the debt fund.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

4. The City Council pass an ordinance amending the 2015 annual budget to increase department expenditures for interest distribution, the All Seasons Arena Bond, and 1504 3rd Ave SE Acquisition and Demolition.

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The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

5. The City Council pass an ordinance amending the 2015 annual budget to increase the Flood Control Capital revenues and expenditures to match.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

6. The City Council pass an ordinance amending the 2015 annual budget to increase the Sales Tax Infrastructure revenues and expenditures to match.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

7. The City Council pass an ordinance amending the 2016 annual budget to increase the Flood Control Capital Expenditures for the purchase of a property allocated at 110 4th Ave NW. (CAP021)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

8. The City Council pass an ordinance amending the 2016 annual budget to move the transfer of sale tax property tax relief first penny to the general fund and remove it from the debt fund to meet the definition of a special revenue fund and move the levy between the general fund and the debt fund.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

9. The City Council pass an ordinance amending the 2016 annual budget to increase the library capital budgeted revenues and expenditures for a new microfilm reader. (LIB026)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

10. The City Council pass an ordinance amending the 2016 annual budget to increase the Sales Tax Community Facilities expenditures for the Minot Park District Maysa Arena Rink #3. (ST2P13)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

11. The City Council approve the Amendment to the Contract between the City of Minot, North Dakota and Beyond Shelter for the Development of Cook's Court Senior Housing and further authorize the Mayor to sign the amendment.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

12. The City Council approve the Amendment to the Contract between the City of Minot, North Dakota and Beyond Shelter for the Development of Sunset Ridge and further authorize the Mayor to sign the amendment.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

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13. The City Council approve the Amendment to the Contract between the City of Minot, North Dakota and Beyond Shelter for the Development of Fieldcrest and further authorize the Mayor to sign the amendment.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

14. The City Council approve Amendment #2 to the Contract between the City of Minot and Beyond Shelter for the Development of Fieldcrest and further authorize the Mayor to sign the amendment.

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

15. The City Council affirm the selection of Apex Engineering Group by the NDDOT and authorize the City Engineer to negotiate a scope and fee for the utility design and construction engineering for Burdick Expressway Reconstruction. The City Council also adopt a resolution authorizing the use of sewer and water utility bonds to pay for the engineering and construction of the sewer and water lines in the Burdick Reconstruction project. (4179)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

16. The City Council approve the agreement with the NDDOT for the South Broadway Mill & Overlay and authorize the Mayor to sign the agreement. (4180)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

17. The City Council approve the agreement with the NDDOT for the US 2 and 42nd St. Intersection Improvements and authorize the Mayor to sign the agreement. (4181)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

18. The City Council adopt a resolution to approve the plans and specifications for the downtown infrastructure improvements and authorize a call for bids. (3608, 3630, 4073)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

19. The City Council approve the Amendments to the Direct Costs and Indirect Costs with Souris Basin Planning Council for Administrative Services Pertaining to the US Department of Commerce Economic Development Administration Award #05-79-05271 (North Hill) and further authorize the Mayor to sign the Amendments. (3570)

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

20. The City Council place and pass the following ordinances on second reading:

- a. Ordinance No. 5049 – Amend the 2015 Annual Budget- Public Works copier machine**

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- b. **Ordinance No. 5050 – Amend the CMCO- Airport Terminal Restaurant License**
- c. **Ordinance No. 5052 – Rezoning Section 7-155-82, SE ¼, Less Outlot 1 from AG to P**
- d. **Ordinance No. 5025 – Rezoning Green Acres 4th Addition, Lot 1 from R1 and AG to R1**

The above motion by Alderman Miller, seconded by Alderman Olson and was carried unanimously.

21. The City Council approve the agreement with the NDDOT for Burdick Expressway Reconstruction and authorize the Mayor to sign the agreement. (4179)

The above motion by Alderman Miller, seconded by Alderman Frey and was carried unanimously.

Alderman Miller called upon the City Engineer to explain the necessity of working with the NDDOT on the Burdick Expressway reconstruction project. The City Engineer stated, the funding for road projects are held under the category regional or urban roads funding. The City will work with the DOT for five years as a regional project where the funding will be split City- 10%, DOT- 80%, and State- 10%. He continued by saying this project has been on and off for several years depending on the needs of other projects but it is at the point where it needs to be completed.

Alderman Frey expressed his enthusiasm to see the well overdue project coming together.

Alderman Pankow asked about the construction timeline, to which the City Engineer responded by stating bids would be collected in the fall of this year and construction will start as soon as weather permits in 2017.

There being no further business, Chairman Frantsvog adjourned the meeting at 4:22 p.m.

Respectfully Submitted,
Kelly Matalka,
City Clerk