

February 1, 2016

MINOT CITY COUNCIL – SCHEDULED MEETING – FEBRUARY 1, 2016 AT 6:30 P.M.

ROLL CALL

Members Present:

Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento

Members Absent:

Connole

Mayor Barney presiding.

PLEDGE OF ALLEGIANCE

Mayor Barney led the City Council in the Pledge of Allegiance.

APPROVAL OF MINUTES

Alderman Hatlelid moved the minutes of the January 11, 2016 regular City Council meeting.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

APPROVAL OF BILLS – JANUARY 2016

Alderman Hatlelid moved the City Council approve the bills as listed for January 2016 in the amount of \$11,932,001.71 and transfers, as follows:

| | | | | | |
|-----------------------------------|-----------|--------|----------------------------------|-----------|--------|
| ABM EQUIPMENT & SUPPLY | 118935.00 | 252257 | BMI | 336.00 | 252281 |
| ABSOLUTE COMFORT INC | 850.00 | 252258 | BNSF RAILWAY COMPANY | 27500.00 | 252533 |
| ACKERMAN ESTVOLD | 57422.38 | 252259 | BORDER STATES ELECTRIC SUPPLY | 12.37 | 252282 |
| ACKERMAN ESTVOLD | 920.00 | 252542 | BORDER STATES ELECTRIC SUPPLY | 1544.57 | 252569 |
| ACME TOOLS | 609.72 | 252260 | BORSHEIM CRANE SERVICE | 3230.00 | 252283 |
| ACME TOOLS | 12980.26 | 252543 | BREMER | 1000.00 | 252570 |
| ACTION TRAINING | 1620.00 | 252261 | BROADWAY PRINTING COMPANY | 60.00 | 252284 |
| ADVANCED BUSINESS METHODS | 7024.00 | 252262 | BROADWAY PRINTING COMPANY | 844.87 | 252571 |
| ADVANCED BUSINESS METHODS | 5136.47 | 252544 | BROCKEY, M LANCE & OLSON, LAURA | 630.00 | 252572 |
| AGA, WAYNE AND KAREN | 785.00 | 252545 | BROWN & SAENGER | 100.62 | 252285 |
| AIRS | 75.00 | 252546 | BROWN & SAENGER | 2095.58 | 252573 |
| ALL AMERICAN TROPHIES | 116.00 | 252548 | BROWN, ROBBY | 300.00 | 252574 |
| ALL SEASON ARENA | 32341.75 | 252263 | BRUESCH, JESSICA | 1475.00 | 252286 |
| AMAZON/GEGRB | 82.91 | 252549 | BURLINGTON ELECTRIC | 446.90 | 252575 |
| AMERICAN LIBRARY ASSOCIATION | 62.00 | 252550 | BURRESS ADVISORY GROUP | 4107.10 | 252287 |
| AMERICAN TRUCK & TRAILER, LLC | 5720.00 | 252551 | BUTLER MACHINERY CO. | 101.50 | 252288 |
| AMERICAN WELDING & GAS, INC. | 29.99 | 252264 | BUTLER MACHINERY CO. | 823.78 | 252576 |
| AMERIPRIDE | 86.42 | 252265 | BYE, DONNA | 29.32 | 252289 |
| AMERIPRIDE | 43.21 | 252552 | BYE, DONNA | 30.08 | 252577 |
| AMUNDSON, ELMER | 40.50 | 252266 | C&C PLUMBING AND HEATING | 5000.01 | 252540 |
| APEX ENGINEERING GROUP | 182537.76 | 252267 | C&C PLUMBING AND HEATING | 103416.61 | 252578 |
| APPLIED CONCEPTS, INC | 412.40 | 252553 | CAROLINA SOFTWARE | 250.00 | 252291 |
| APWA - MN CHAPTER | 2107.00 | 252554 | CARSWELL, PAMELA | 34.06 | 252579 |
| ARAMARK | 1602.84 | 252555 | CDM SMITH | 219074.84 | 252581 |
| ARROWHEAD ACE HARDWARE | 50.90 | 252269 | CDW GOVERNMENT INC. | 408.69 | 252292 |
| ARROWHEAD ACE HARDWARE | 346.20 | 252556 | CDW GOVERNMENT INC. | 5640.43 | 252583 |
| ASCAP | 336.00 | 252270 | CENGAGE LEARNING/GALE | 329.18 | 252584 |
| AT&T | 1616.56 | 252559 | CHECKRITE | 10.00 | 252294 |
| ATHENS TECHNICAL SPECIALISTS, INC | 639.25 | 252271 | CHIEF | 460.06 | 252585 |
| ATTIC, THE | 3870.00 | 252272 | CHRISTOPHER A. CARLSON | 348.50 | 252295 |
| AUCKER, JACQUELINE | 30.00 | 252560 | CHRISTOPHER A. CARLSON | 666.16 | 252586 |
| AUTO-OWNERS INSURANCE COMPANY | 45608.00 | 252561 | CHRYSALIS CONSULTING, LLC | 18460.67 | 252296 |
| AVESIS | 1449.23 | 252273 | CHRYSALIS CONSULTING, LLC | 21129.66 | 252587 |
| BAKER & TAYLOR BOOKS | 719.00 | 252274 | CIMINO, ROB | 20.00 | 252588 |
| BAKER & TAYLOR BOOKS | 1406.38 | 252562 | CIRCLE SANITATION | 1292.50 | 252589 |
| BAKKEN DEVELOPMENT GROUP | 2819.50 | 252563 | CITIES AREA TRANSIT | 45563.32 | 252297 |
| BATTERIES PLUS BULBS #639 | 5.98 | 252275 | CITY OF MINOT | 19.20 | 252590 |
| BATTERIES PLUS BULBS #639 | 107.95 | 252564 | CLAREY'S SAFETY EQUIPMENT INC. | 469.03 | 252591 |
| BAUER, KATHERINE | 27.60 | 252276 | COLE PAPERS INC. | 10085.75 | 252592 |
| BAYMONT INN & SUITES | 80.10 | 252565 | COLLINS, SCOTT | 230.50 | 252594 |
| BC3 MOBILE HOMES | 4600.00 | 252277 | COLONIAL LIFE PREMIUM PROCESSING | 2123.98 | 252298 |
| BC3 MOBILE HOMES | 5600.00 | 252566 | COMFORT INN, BISMARCK | 160.00 | 252595 |
| BHG, INC | 114.60 | 252278 | COMMUNITY AMBULANCE SERVICE | 16.00 | 252596 |
| BISMARCK-MANDAN SECURITY, INC | 8049.92 | 252568 | COMPUTER STORE | 79.99 | 252299 |
| BLAIR, MIKE | 200.00 | 252279 | COMPUTER STORE | 1129.23 | 252597 |
| BLESSMAN, JOSH | 1120.00 | 252532 | COOL FISH SERVICES, INC | 219.50 | 252598 |
| BLOTSKE, COLTYN | 15.00 | 252280 | COOVER-CLARK & ASSOCIATES, INC | 10225.80 | 252599 |
| BLUE CROSS BLUE SHIELD | 126711.58 | 252255 | CPS, LTC. | 9409.50 | 252300 |

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| CRISP, MICHAEL | 15.00 | 252301 | GRANITE SPRINGS CO. | 15.00 | 252674 |
| CUMMINS NPOWER, LLC | 47.74 | 252302 | GRAVEL PRODUCTS, INC. | 180.14 | 252348 |
| CUSTOM TRUCK EQUIPMENT INC | 64448.00 | 252303 | GRAVEL PRODUCTS, INC. | 38430.92 | 252675 |
| DACOTAH PAPER CO. | 2072.12 | 252600 | GREAT LAKES CHAPTER | 35.00 | 252349 |
| DAKOTA FENCE | 4555.00 | 252601 | H.A. THOMPSON & SONS, INC. | 3720.00 | 252350 |
| DAKOTA FIRE EXTINGUISHER | 377.12 | 252304 | H.A. THOMPSON & SONS, INC. | 1180.00 | 252676 |
| DAKOTA FIRE EXTINGUISHER | 207.47 | 252602 | H&H TRUCKING | 7331.39 | 252351 |
| DAKOTA FLUID POWER, INC | 46.69 | 252305 | H&H TRUCKING | 3453.25 | 252677 |
| DAKOTA FLUID POWER, INC | 25.55 | 252603 | HAALAND, JAY | 16.00 | 252678 |
| DAKOTA SUPPLY GROUP | 18074.73 | 252306 | HAMAN, TODD | 8.00 | 252352 |
| DAKOTA SUPPLY GROUP | 5503.20 | 252604 | HAMMER, STUART | 300.00 | 252679 |
| DELL MARKETING L.P. | 477.60 | 252307 | HARLEYS | 6.99 | 252353 |
| DELL MARKETING L.P. | 1671.60 | 252606 | HARLEYS | 8.99 | 252680 |
| DEMCO | 2171.69 | 252607 | HARLEYS SERVICE CENTER INC | 144.94 | 252681 |
| DIG IT UP BACKHOE SERVICE | 260228.35 | 252541 | HAWKINS, INC | 294.21 | 252354 |
| DIRECTV | 122.49 | 252308 | HD SUPPLY WATERWORKS | 1181.78 | 252355 |
| DISCOUNT PAPER PRODUCTS,INC | 130.50 | 252609 | HEIDE TRANSPORT | 7112.50 | 252356 |
| DOMESTIC VIOLENCE CRISIS CENTE | 1526.71 | 252309 | HEIDE TRANSPORT | 4925.00 | 252682 |
| DPC INDUSTRIES, INC. | 3070.00 | 252310 | HELSETH REMODELING, INC | 3000.00 | 252683 |
| DR TRANSPORT, INC | 17255.19 | 252311 | HENDERSHOT, SETH | 31.62 | 252357 |
| DR TRANSPORT, INC | 17031.31 | 252610 | HENDERSHOT, SETH | 56.35 | 252684 |
| DYKE, DARREN | 200.00 | 252611 | HEWLETT PACKARD COMPANY | 2463.32 | 252358 |
| EAPC ARCHITECTS | 3673.85 | 252312 | HEWLETT PACKARD COMPANY | 2887.04 | 252685 |
| ECOLAB | 231.84 | 252612 | HIATT, MATT | 241.86 | 252686 |
| ECONOMY AUTO GLASS SALES INC | 338.00 | 252313 | HIGH POINT NETWORKS, LLC | 7128.00 | 252687 |
| EDELMAUN & ASSOCIATES, INC | 1005.45 | 252613 | HOKANS, JOSH & CULHANE,BRITTANY | 1400.00 | 252688 |
| EMERGENCY AUTOMOTIVE TECHNOLOGIES | 132.82 | 252314 | HOME DEPOT CREDIT SERVICES | 7.82 | 252359 |
| EMERGENCY AUTOMOTIVE TECHNOLOGIES | 4583.10 | 252614 | HOME DEPOT CREDIT SERVICES | 395.43 | 252689 |
| ENERBASE | 9229.42 | 252325 | HOME OF ECONOMY | 561.92 | 252360 |
| ENERBASE | 13293.39 | 252640 | HOME OF ECONOMY | 186.65 | 252690 |
| ENERGY SALES, INC. | 1157.00 | 252641 | HOPE HEALTH/IHAC | 194.88 | 252361 |
| ENVIRONMENTAL PRODUCTS & ACCESS | 269.90 | 252642 | HOUSTON ENGINEERING, INC | 98457.00 | 252362 |
| ETHANOL PRODUCTS | 2394.32 | 252326 | HOUSTON ENGINEERING, INC | 19040.50 | 252691 |
| ETHANOL PRODUCTS | 1384.60 | 252643 | I. KEATINGS FURNITURE INC. | 1955.00 | 252692 |
| FACTORY MOTOR PARTS | 248.25 | 252327 | IABTI | 50.00 | 252693 |
| FACTORY MOTOR PARTS | 309.79 | 252644 | IACP | 300.00 | 252694 |
| FARMERS UNION INSURANCE | 3267.00 | 252645 | IAEI | 120.00 | 252363 |
| FARSTAD OIL CO | 1073.05 | 252328 | IAEI | 120.00 | 252695 |
| FASTENAL COMPANY | 39.36 | 252329 | INDIGO SIGNWORKS, INC | 1137.50 | 252364 |
| FASTENAL COMPANY | 66.01 | 252646 | INSIGHT TECHNOLOGIES, INC | 225.00 | 252365 |
| FBI-LEEDA | 50.00 | 252647 | INSPECTION REFUNDS | 30.00 | 252803 |
| FBINAA | 85.00 | 252648 | INTERNATIONAL ACADEMIES OF EMERGEN | 50.00 | 252366 |
| FEDERAL EXPRESS | 60.07 | 252330 | INTERNATIONAL CODE COUNCIL, INC | 838.00 | 252696 |
| FEDERAL EXPRESS | 64.14 | 252649 | INTERSTATE BATTERY SYSTEM | 248.89 | 252367 |
| FERGUSON ENTERPRISES, INC | 34.48 | 252331 | IPMA-HR | 372.00 | 252697 |
| FERGUSON WATERWORKS | 4283.58 | 252332 | J.R. FRECHE INC | 133744.05 | 252368 |
| FERGUSON WATERWORKS | 15562.39 | 252650 | JAMAR TECHNOLOGIES, INC. | 7279.16 | 252369 |
| FERRELLGAS, INC. | 200.00 | 252651 | JANET DEMARAIS SEAWORTH, PC | 1295.00 | 252698 |
| FINDAWAY WORLD, LLC | 999.00 | 252333 | JH MEDICAL SUPPLY | 375.19 | 252699 |
| FINDAWAY WORLD, LLC | 7.62 | 252652 | JOB SERVICES OF NORTH DAKOTA | 3180.98 | 252700 |
| FIRE SAFETY USA, INC | 645.00 | 252653 | JOHN KLEIN | 10.20 | 252701 |
| FIRST DAKOTA ENTERPRISES, INC | 216834.70 | 252654 | JOHNSON, ROBERT | 15.00 | 252370 |
| FIRST DISTRICT HEALTH UNIT | 105.00 | 252334 | JULIET, KRISTA | 10.00 | 252372 |
| FIRST DISTRICT HEALTH UNIT | 7308.35 | 252657 | JUNDT, LISA | 325.00 | 252703 |
| FIRST WESTERN INSURANCE | 77.00 | 252335 | K MART | 87.05 | 252373 |
| FIRST WESTERN INSURANCE | 319042.00 | 252659 | K MART | 2.58 | 252704 |
| FJELD, DEBRA | 218.40 | 252336 | KADRMAS, LEE & JACKSON (BISMARCK) | 198100.11 | 252374 |
| FLADELAND, RICK | 630.00 | 252660 | KADRMAS, LEE & JACKSON (BISMARCK) | 548.50 | 252705 |
| FLEXIBLE PIPE TOOL COMPANY | 189498.50 | 252337 | KADRMAS, LEE & JACKSON (BISMARCK) | 637.01 | 252706 |
| FLEXIBLE PIPE TOOL COMPANY | 1325.85 | 252661 | KALIX | 96.00 | 252375 |
| FOLVEN, CAROLINE | 350.00 | 252662 | KELLER PAVING AND LANDSCAPING | 54792.50 | 252376 |
| FRED PRYOR SEMINARS | 565.00 | 252338 | KELLER PAVING AND LANDSCAPING | 22690.00 | 252707 |
| FRONTIER PRECISION | 446.81 | 252663 | KLIMPEL EXCAVATING, INC. | 280.00 | 252378 |
| FUNKE, LANDI | 54.05 | 252339 | KLUG, JOHN | 50.00 | 252709 |
| FUSION AUTOMATION INC | 28210.25 | 252340 | KUSTOM SIGNALS, INC. | 279.38 | 252380 |
| G & P COMMERCIAL SALES | 172.58 | 252664 | KUSTOM SIGNALS, INC. | 120.73 | 252710 |
| GAFFANEYS | 494.20 | 252341 | LANDSIEDEL, TOM | 213.00 | 252711 |
| GAFFANEYS | 1039.78 | 252665 | LANE'S CARPET INSTALLATION | 1532.50 | 252712 |
| GAYDOS, ROBERT & TIFFANY | 630.00 | 252534 | LAUDENSCHLAGER, ADAM | 37.95 | 252382 |
| GCR TIRE CENTERS | 148.24 | 252342 | LAUDENSCHLAGER, ADAM | 59.23 | 252713 |
| GENERAL EQUIPMENT | 56.26 | 252666 | LAWSON PRODUCTS, INC. | 77.20 | 252383 |
| GENERAL TRADING | 598.68 | 252344 | LEVEL UP BUILDER'S CONSTRUCTION | 50225.00 | 252714 |
| GENERAL TRADING | 422.21 | 252667 | LEXISNEXIS MATTHEW BENDER | 863.52 | 252384 |
| GERDAU AMERISTEEL | 58.63 | 252345 | LEXISNEXIS MATTHEW BENDER | 273.28 | 252715 |
| GERDAU AMERISTEEL | 88.54 | 252668 | LOWES PRINTING, INC. | 489.75 | 252385 |
| GOLDEN RULE CREATIONS | 999.33 | 252669 | LTP | 27315.00 | 252716 |
| GOODMAN, DAVID | 66.50 | 252346 | LYLES MOVING/D&K PACKING | 1200.00 | 252386 |
| GOOSENECK IMPLEMENT COMPANY | 86.32 | 252670 | M & S SHEET METAL, INC. | 2257.14 | 252717 |
| GRABAR VOICE AND DATA, INC | 3350.00 | 252671 | MACS INC | 100.49 | 252387 |
| GRAHAM CONSTRUCTION SERVICES, INC | 964326.62 | 252347 | MACS INC | 142.31 | 252718 |
| GRAHAM CONSTRUCTION SERVICES, INC | 853154.66 | 252672 | MADC | 30416.67 | 252388 |
| GRAND FORKS FIRE EQUIPMENT | 27.84 | 252673 | MAGIC CITY GARAGE DOOR COMPANY | 3206.25 | 252389 |

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| MAGIC CITY GARAGE DOOR COMPANY | 2010.00 | 252719 | NODAK GARAGE DOOR | 105.00 | 252769 |
| MAIN ELECTRIC CONSTRUCTION | 51745.63 | 252394 | NOONCHESTER, DESARE | 87.40 | 252438 |
| MAIN ELECTRIC CONSTRUCTION | 85322.82 | 252720 | NORTH COUNTRY SPORTSWEAR | 115.00 | 252770 |
| MARAGOS, SHEILA | 96.60 | 252721 | NORTH DAKOTA FIRE CHIEFS ASSN. | 225.00 | 252771 |
| MARCO, INC | 638.52 | 252395 | NORTH DAKOTA GUARANTY & TITLE | 1000.00 | 252439 |
| MARCO, INC | .00 | 252396 | NORTH DAKOTA GUARANTY & TITLE | 1890.00 | 252772 |
| MARCO, INC | 2400.70 | 252535 | NORTH DAKOTA STATE'S ATTORNEYS'S | 450.00 | 252773 |
| MARKETPLACE FOODS | 93.02 | 252722 | NORTH PRAIRIE RURAL WATER | 67.30 | 252441 |
| MARKETPLACE FOODS ARROWHEAD | 21.54 | 252397 | NORTH PRAIRIE RURAL WATER | 48.76 | 252774 |
| MARSHALL & SWIFT | 634.20 | 252723 | NORTHERN IMPROVEMENT COMPANY | 4596.82 | 252442 |
| MATERIAL TESTING | 5547.50 | 252398 | NORTHERN PLAINS CHILDREN'S ADVOCACY | 8188.19 | 252443 |
| MATERIAL TESTING | 2694.50 | 252724 | NORTHERN PLAINS CONTRACTING | 91948.12 | 252444 |
| MATTSON CONSTRUCTION | 182501.10 | 252399 | NORTHERN SAFETY TECHNOLOGY | 163.06 | 252445 |
| MAXSON, JACOB | 868.00 | 252725 | NORTHERN TESTING | 480.00 | 252446 |
| MCDANIEL, PATRICIA CHAIRPERSON/EDIT | 23.00 | 252401 | NORTHWEST TIRE AND RETREAD | 3115.29 | 252447 |
| MDU | 10688.32 | 252728 | NORTHWEST TIRE AND RETREAD | 342.91 | 252775 |
| MENARDS | 770.74 | 252403 | O'DAY EQUIP. INC. | 328.99 | 252776 |
| MENARDS | 2005.56 | 252730 | O'REILLY AUTO PARTS | 97.88 | 252448 |
| MENARDS | 92.40 | 252731 | OCLC | 1179.18 | 252449 |
| MERCHANTS CAPITAL | 230000.00 | 252404 | OCLC | 1179.18 | 252777 |
| MICROSOFT CORPORATION | 1144.61 | 252405 | ODNEY ADVERTISING | 65.00 | 252450 |
| MID-STATES ORGANIZED CRIME INFO CTR | 250.00 | 252406 | OFFICE MAX | 213.89 | 252451 |
| MIDSTATES WIRELESS, INC | 509.00 | 252407 | OFFICE MAX | 256.91 | 252778 |
| MIKKELSON, LAVERN | 5000.00 | 252732 | OK AUTOMOTIVE | 171.94 | 252452 |
| MINOT ASSOC. OF BUILDERS | 375.00 | 252733 | OK AUTOMOTIVE | 143.09 | 252779 |
| MINOT AUTO | 1601.83 | 252410 | OLSON & BURNS P.C. | 80801.10 | 252780 |
| MINOT AUTO | 446.63 | 252734 | OLSON'S TOWING | 265.00 | 252453 |
| MINOT AUTOMOTIVE CENTER | 84.92 | 252411 | OLSON'S TOWING | 2855.00 | 252782 |
| MINOT CHAMBER OF COMMERCE | 50.00 | 252735 | OLYMPIC SALES INC | 135.89 | 252454 |
| MINOT CITY AUDITOR | 67.01 | 252412 | ONLINE DAKOTA INFORMATION NETWORK | 5579.36 | 252783 |
| MINOT CONVENTION&VISITORS BUR. | 62759.50 | 252413 | OVERHEAD DOOR CO. OF MINOT | 553.13 | 252456 |
| MINOT CONVENTION&VISITORS BUR. | 2089.77 | 252736 | OVERHEAD DOOR CO. OF MINOT | 1243.35 | 252784 |
| MINOT COUNCIL ON THE ARTS | 150.00 | 252737 | PEOPLE FACTS, LLC | 18.00 | 252785 |
| MINOT DAILY NEWS | 5196.17 | 252740 | PERSONNEL CONCEPTS | 111.90 | 252457 |
| MINOT ELECTRIC | 3485.76 | 252415 | PETCO | 95.97 | 252786 |
| MINOT EMPLOYEE DONATIONS | 1251.54 | 252741 | PFEIFER, JOHN & JESZ, RENEE | 630.00 | 252787 |
| MINOT LUMBER | 1121.84 | 252416 | PHALANX DEFENSE SYSTEMS | 12836.00 | 252788 |
| MINOT MULTIPLE LISTING SERVICE | 1000.00 | 252742 | POLICE VENDOR | 27.30 | 252293 |
| MINOT PARK DISTRICT | 763324.25 | 252417 | POLICE VENDOR | 50.00 | 252381 |
| MINOT PARK DISTRICT | 153644.06 | 252743 | POLICE VENDOR | 20.00 | 252424 |
| MINOT PLUMBING&HEATING CO INC | 253.80 | 252744 | POLICE VENDOR | 150.00 | 252567 |
| MINOT RESTAURANT SUPPLY | 186.15 | 252419 | POLICE VENDOR | 30.00 | 252817 |
| MINOT RURAL FIRE PROTECTION DIST | 323.00 | 252420 | POLLARD WATER | 395.98 | 252789 |
| MINOT STATE UNIVERSITY | 1000015.39 | 252421 | PRINGLE & HERIGSTAD, P.C. | 1001.00 | 252458 |
| MINOT VETERINARY CLINIC | 1847.00 | 252745 | PRINGLE & HERIGSTAD, P.C. | 385.00 | 252790 |
| MINOT'S FINEST COLLISION CENTER | 5924.49 | 252536 | PROCOLLECT | 731.01 | 252791 |
| MITCHELL 1 | 4070.88 | 252746 | PROTHMAN | 5166.67 | 252792 |
| MN CHILD SUPPORT PAYMENT CENTER | 174.89 | 252422 | PUBLIC AGENCY TRAINING COUNCIL | 650.00 | 252793 |
| MN CHILD SUPPORT PAYMENT CENTER | 174.89 | 252747 | QUALITY BOOKS | 34.35 | 252459 |
| MOORE ENGINEERING, INC | 7542.95 | 252423 | R & B SUPPLY CO., INC | 244.95 | 252460 |
| MOORE ENGINEERING, INC | 872.50 | 252748 | R & R INDUSTRIES, INC | 1430.83 | 252461 |
| MOORE, MELANIE | 60.00 | 252749 | RASMUSON, MARK | 1304.20 | 252794 |
| MORELLI'S DISTRIBUTING INC. | 23.00 | 252750 | RAZOR TRACKING INC | 2863.00 | 252462 |
| MUNICIPAL JUDGES ASSOCIATION | 50.00 | 252751 | RDO EQUIPMENT | 6635.97 | 252463 |
| MUUS LUMBER | 82.33 | 252752 | RDO EQUIPMENT | 11236.61 | 252795 |
| MVTL LABORATORIES | 46.00 | 252753 | REAL TIME TRANSLATIONS, INC | 144.50 | 252464 |
| MWH AMERICAS, C/O HMJV A JOINT | 37343.08 | 252426 | RECORDED BOOKS | 99.00 | 252465 |
| NAPA AUTO PARTS | 1008.10 | 252428 | RECOVERY RESOURCES | 166.44 | 252796 |
| NAPA AUTO PARTS | 831.98 | 252754 | REED, GREGORY & OSTEROOS, KIMBLE | 3192.00 | 252466 |
| NATIONAL PAYMENT CORPORATION | 200.48 | 252755 | REHAB SERVICES | 50.00 | 252797 |
| ND AVIATION COUNCIL | 1500.00 | 252756 | RENFROW, JUSTIN | 40.00 | 252467 |
| ND DEPT OF HEALTH | 5343.45 | 252429 | RENFROW, JUSTIN | 1680.00 | 252798 |
| ND DEPT OF TRANSPORTATION | 67.50 | 252757 | REPUBLIC PARKING SYSTEM | 35571.89 | 252799 |
| ND FIREFIGHTER'S ASSOCIATION | 203.20 | 252758 | RESEARCH TECHNOLOGY INTERNATIONAL | 158.95 | 252800 |
| ND INSURANCE DEPT | 1.22 | 252430 | RESTAURANT ENTERTAINMENT, INC | 592.00 | 252801 |
| ND INSURANCE DEPT | 360.00 | 252759 | RHI SUPPLY | 796.20 | 252802 |
| ND ONE CALL, INC | 178.20 | 252760 | RODMAN, DAVID | 1100.84 | 252468 |
| ND STATE RADIO COMM. | 3080.00 | 252431 | ROLAC CONTRACTING | 333833.40 | 252804 |
| ND WATER EDUCATION FOUNDATION | 245.00 | 252432 | RON'S TRANSMISSION | 250.00 | 252469 |
| ND 911 ASSOCIATION | 25.00 | 252433 | ROTO-ROOTER | 75.00 | 252470 |
| NDASA | 3456.00 | 252434 | RTT MOBILE INTERPRETATION | 73.50 | 252805 |
| NDBOA | 840.00 | 252761 | SANITATION PRODUCTS | 292129.00 | 252471 |
| NDSU CAREER CENTER | 375.00 | 252762 | SATROM TRAVEL | 570.20 | 252472 |
| NELSON, PAULETTE | 33.16 | 252763 | SCHLECHT, DUSTY | 96.60 | 252806 |
| NEOPOST USA | 99.00 | 252764 | SCHOCKS SAFE AND LOCK SERVICE | 195.00 | 252473 |
| NET TRANSCRIPTS | 3229.94 | 252765 | SCHOCKS SAFE AND LOCK SERVICE | 568.35 | 252807 |
| NEW WORLD SYSTEMS | 576.00 | 252766 | SCODELLER CONSTRUCTION INC | 88432.89 | 252808 |
| NEWMAN OUTDOOR ADVERTISING | 1135.00 | 252435 | SEARS | 719.86 | 252474 |
| NEWMAN TRAFFIC SIGNS | 467.12 | 252767 | SECRETARY OF STATE | 36.00 | 252809 |
| NICOLAISEN, CLEO | 116.91 | 252436 | SECURITY FENCE, INC. | 6062.16 | 252475 |
| NISS IMPRESSIONS | 266.74 | 252768 | SECURITY PLUS | 113.00 | 252476 |
| NOBEL INN | 190.79 | 252437 | SENSUS | 1838.00 | 252810 |

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| | | | | | |
|-------------------------------------|-----------|--------|-----------------------------------|-----------------|--------|
| SERTOMA CLUB OF MINOT | 210.00 | 252811 | UNITED STATES TREASURY | 125.00 | 252511 |
| SHELKEY, MELODY | 215.89 | 252477 | UNITED STATES TREASURY | 125.00 | 252843 |
| SHERWIN WILLIAMS | 153.35 | 252812 | UPS STORE #1423 | 13.88 | 252512 |
| SHOWCASES | 362.29 | 252813 | URBAN, CHRISTOPHER & DEE | 630.00 | 252845 |
| SIGNS TODAY, INC | 224.50 | 252478 | VACUUM & SEWING CENTER | 49.99 | 252513 |
| SIRCHIE | 5960.00 | 252814 | VALUE LINE INSTITUTIONAL SERVICES | 2550.00 | 252846 |
| SMARTWARE GROUP | 1176.00 | 252815 | VERENDRYE ELECTRIC | 343.00 | 252847 |
| SOLTIS BUSINESS FORMS CO. | 126.00 | 252480 | VERIZON | 957.50 | 252514 |
| SOLTIS BUSINESS FORMS CO. | 220.78 | 252816 | VERIZON | 150.14 | 252848 |
| SOURIS BASIN PLANNING COUNCIL | 15836.93 | 252482 | VESSCO, INC | 2228.31 | 252515 |
| SOURIS VALLEY SUITES | 5997.69 | 252483 | VILLAGE FAMILY SERVICE CENTER | 3150.00 | 252516 |
| SRF CONSULTING GROUP | .00 | 252484 | WAGNER CONSTRUCTION | 323325.00 | 252517 |
| SRT COMMUNICATIONS | 636.22 | 252485 | WAGNER CONSTRUCTION | 2200019.84 | 252849 |
| STANTEC CONSULTING SERVICES INC | 10817.21 | 252486 | WARD COUNTY AUDITOR | 3.74 | 252518 |
| STANTEC CONSULTING SERVICES INC | 34581.76 | 252818 | WARD COUNTY RECORDER | 49.00 | 252519 |
| STAPLES | 600.82 | 252487 | WARD COUNTY RECORDER | 111.00 | 252850 |
| STAPLES | 2003.80 | 252820 | WARD COUNTY SHERIFF'S RESERVE | 5000.00 | 252851 |
| STARKE, HILLARY & CLARK, ADAM | 630.00 | 252537 | WARD COUNTY WATER RESOURCE BRD | 46086.30 | 252520 |
| STATE HISTORICAL SOCIETY | 18.00 | 252488 | WASTE NOT RECYCLING LLC | 2464.20 | 252852 |
| STATE WATER COMMISSION | 9811.15 | 252489 | WATER ACCOUNT REFUNDS | 36.55 | 252268 |
| STATE WATER COMMISSION | 90065.19 | 252821 | WATER ACCOUNT REFUNDS | 44.34 | 252290 |
| STEIN'S INC. | 210.11 | 252822 | WATER ACCOUNT REFUNDS | 4.34 | 252343 |
| STEVENS, THOMAS & BRENDA | 500.00 | 252823 | WATER ACCOUNT REFUNDS | 50.65 | 252371 |
| STOCKMAN, RICHARD | .00 | 252490 | WATER ACCOUNT REFUNDS | 20.84 | 252377 |
| STOCKMAN, RICHARD | 632.50 | 252538 | WATER ACCOUNT REFUNDS | 52.73 | 252379 |
| STOCKMAN, RICHARD & OSTEROOS, KIMBL | 798.00 | 252491 | WATER ACCOUNT REFUNDS | 77.96 | 252400 |
| STOCKMAN, RICHARD & OSTEROOS, KIMBL | 2394.00 | 252539 | WATER ACCOUNT REFUNDS | 187.50 | 252418 |
| STREICHER'S | 17574.73 | 252824 | WATER ACCOUNT REFUNDS | 53.03 | 252425 |
| SUNDRE SAND & GRAVEL, INC. | 79310.00 | 252492 | WATER ACCOUNT REFUNDS | 50.65 | 252440 |
| SUNGARD PUBLIC SECTOR | 139.37 | 252825 | WATER ACCOUNT REFUNDS | 53.23 | 252455 |
| SWANSON & WARCUP, LTD | 3196.22 | 252826 | WATER ACCOUNT REFUNDS | 45.00 | 252479 |
| SWANSTON EQUIPMENT COMPANY | 2350.00 | 252827 | WATER ACCOUNT REFUNDS | 3.16 | 252481 |
| TEAM ELECTRONICS | 620.00 | 252493 | WATER ACCOUNT REFUNDS | 38.03 | 252504 |
| TEAM ELECTRONICS | 75.00 | 252828 | WATER ACCOUNT REFUNDS | 32.32 | 252505 |
| TENN CHILD SUPPORT | 92.30 | 252494 | WATER ACCOUNT REFUNDS | 38.03 | 252525 |
| TENN CHILD SUPPORT | 92.30 | 252829 | WATER ACCOUNT REFUNDS | 14.53 | 252547 |
| TERNES, KEVIN | 96.60 | 252830 | WATER ACCOUNT REFUNDS | 14.78 | 252593 |
| TETTEH, SYBIL | 456.00 | 252495 | WATER ACCOUNT REFUNDS | 14.49 | 252605 |
| THOMAS NAGEL | 1078.00 | 252831 | WATER ACCOUNT REFUNDS | 19.64 | 252608 |
| THOMSON REUTERS-WEST PAYMENT CENTER | 391.56 | 252496 | WATER ACCOUNT REFUNDS | 5.66 | 252702 |
| THOMSON REUTERS-WEST PAYMENT CENTER | 174.00 | 252832 | WATER ACCOUNT REFUNDS | 5.67 | 252708 |
| TITAN MACHINERY | 1194.42 | 252497 | WATER ACCOUNT REFUNDS | 33.50 | 252844 |
| TITAN MACHINERY | 294.30 | 252833 | WATER ACCOUNT REFUNDS | 126.37 | 252859 |
| TOM'S BACKHOE SERVICE | 32513.82 | 252498 | WATER ACCOUNT REFUNDS | 4247.31 | 252860 |
| TOM'S BACKHOE SERVICE | 33631.67 | 252834 | WEBSOFT DEVELOPERS, INC | 4775.00 | 252521 |
| TRACTOR SUPPLY COMPANY | 159.95 | 252499 | WESTERN STEEL AND PLUMBING | 148.89 | 252853 |
| TRACTOR SUPPLY COMPANY | 15.98 | 252835 | WESTLIE FORD | 131.36 | 252522 |
| TRAXINGER, JUDY | 63.95 | 252500 | WESTLIE FORD | 112586.00 | 252854 |
| TRILLION AVIATION | 2800.00 | 252501 | WESTLIE TRUCK CENTER | 773.25 | 252523 |
| TRIMBORN, ALLYN | 1530.00 | 252502 | WESTLIE TRUCK CENTER | 447.19 | 252855 |
| TRINITY HEALTH | 290.00 | 252836 | WESTMOR FLUID SOLUTIONS, LLC | 91.44 | 252524 |
| TRINITY MEDICAL CENTER | 1984.50 | 252503 | WINNELSON | 30976.36 | 252526 |
| TUFF TRUCKS | 663.68 | 252506 | WINNELSON | 233.93 | 252856 |
| TURTLE MOUNTAIN STAR | 36.00 | 252837 | WORKFORCE SAFETY & INSURANCE | 250.00 | 252527 |
| TYLER TECHNOLOGIES | 3580.00 | 252507 | WSI CLAIM | 3343.94 | 252857 |
| TYLER TECHNOLOGIES | 164949.00 | 252838 | XCEL | 167.86 | 252858 |
| U.S. DEPT OF EDUCATION | 501.95 | 252508 | XEROX | 1272.04 | 252528 |
| U.S. DEPT OF EDUCATION | 501.95 | 252839 | ZUERCHER TECHNOLOGIES LLC | 6300.00 | 252529 |
| U.S. FOODSERVICE | 309.74 | 252840 | 3D SPECIALTIES INC. | 660.44 | 252530 |
| U.S. POST OFFICE | 5000.00 | 252509 | 3D SPECIALTIES INC. | 74.40 | 252861 |
| UNITED MAILING SERVICE | 253.23 | 252510 | 4 ACRES WELDING & FABRICATION | 118.75 | 252531 |
| UNITED MAILING SERVICE | 336.07 | 252841 | | | |
| UNITED MAILING SERVICE | 5000.00 | 252842 | | | |
| | | | Total: | \$11,932,001.71 | |

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CHARGE THESE FUNDS:

| | |
|----------------------------|-------------------|
| AUDITORIUM/RECREATION | \$6,095.00 |
| LIBRARY | \$4,834.75 |
| GARBAGE COLLECTION | \$21,274.42 |
| LANDFILL | \$30,171.00 |
| WATER AND SEWER ACCOUNTING | \$6,230.75 |
| WATER SUPPLY | \$61,993.67 |
| REPLACEMENT | \$37,655.42 |
| WATER DISTRIBUTION | \$23,643.58 |
| SEWER | \$6,772.42 |
| STORM SEWER MTCE | \$8,852.50 |
| AIRPORT | \$15,798.75 |
| CEMETERY | \$3,195.08 |
| PUBLIC TRANSPORTATION | \$4,767.92 |
| PARKING AUTHORITY | \$376.25 |
| PENSION | <u>\$2,766.31</u> |
| TOTAL TRANSFERRED | \$234,427.82 |

ELECTRONIC PAYMENTS

| | |
|---|--------------|
| FEDERAL TAX WITHHOLDING (MONTH OF JANUARY) | \$316,224.34 |
| ND STATE DISBURSEMENT UNIT (MONTH OF JANUARY) | \$8,327.46 |
| CELLULAR (MONTH OF JANUARY) | \$232.31 |
| INSURANCE (MONTH OF JANUARY) | \$10,630.00 |
| DEFERRED COMP (MONTH OF JANUARY) | \$9,946.65 |
| VERENDRYE ELECTRIC (MONTH OF JANUARY) | \$32,101.95 |
| XCEL ENERGY (MONTH OF JANUARY) | \$148,865.74 |
| MDU | \$9,534.30 |
| BCBS (MONTH OF JANUARY) | \$192,063.82 |
| MASS MUTUAL | \$82,115.11 |
| SALES TAX | \$3,166.47 |
| STATE INCOME TAX | \$63,600.81 |
| DEPARTMENT CREDIT CARD PAYMENTS | \$13,152.83 |
| SRT | \$16,745.08 |
| CMS-ACA TRANSITIONAL REINSURANCE PROGRAM | \$28,398.48 |

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

APPROVAL OF PAYROLL – DECEMBER 27, 2015 THROUGH JANUARY 23, 2016 – APPROVED

February 1, 2016

Alderman Hatlelid moved the City Council approve the payroll for the period of December 27, 2015 through January 23, 2016 in the amount of \$1,881,351.40.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

MAYOR'S REPORT

The Mayor announced that the City of Minot will receive \$74.3 million from the HUD Resiliency Competition. He commented that Minot's size worked to our advantage because the entire community was able to get behind the process. He recognized the hard work and dedication put forth by the Chief Resilience Officer, the Finance Director and the City Manager. The Mayor stated he had a productive meeting with Governor Dalrymple to discuss flood protection. He then recognized Nancy Simpson and Mia Dillard as the VISTA members working on community projects for the City.

APPOINTMENTS AND REAPPOINTMENTS – APPROVED

Alderman Hatlelid moved the City Council approve the following Mayoral appointments:

Library Board

Joe King appointed to replace Deborah Johnson with a term to expire June 2016

Civil Service Commission

Becky Nelson reappointed with a term to expire October 2021

Renaissance Zone

Betty Fedorchak reappointed with a term to expire January 2019

Motion seconded by Alderman Frey and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

CITY MANAGER REPORT

The City Manager publicized the success of the first day for the Minot Fun Zone. He stated 149 kids came to the Auditorium for bouncy castles, games and sports. It will continue every Monday and Wednesday from 9am until 12 noon. He then showed a brief film created by the Rockefeller Foundation, highlighting five cities chosen to represent resiliency. Out of those five cities, Minot was the only one to receive an award from the competition. The City Manager then showed a film to display the work done on the Parking Ramps and the New Airport Terminal. He stated there will be a ribbon cutting for the Parking Ramps on February 11th and an Open House for the Airport on February 20th.

CITY ATTORNEY REPORT

No Report

SOURIS BASIN PLANNING COUNCIL- ONE YEAR GRANT \$20,172 – APPROVED

Alderman Hatlelid moved the City Council approve a one year grant to the Souris Basin Planning Council (SBPC) in the amount of \$20,172.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ALLOCATE \$20,172 FROM THE RURAL MARKETING MATCH – APPROVED

February 1, 2016

Alderman Hatlelid moved the City Council approve the allocation of \$20,172 from the Rural Marketing Match to fund the Souris Basin Planning Council (SBPC) grant.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

CROSBY KIDS DAYCARE- \$10,000 GRANT – APPROVED

Alderman Hatlelid moved the City Council approve a grant in the amount of \$10,000 for the Crosby Kids Daycare for the building of a new daycare center in Crosby, ND.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3479 – VACATE AND REESTABLISH A 30' WATER MAIN EASEMENT ON DAKOTA SQUARE 2ND ADDITION, LOT 11 LESS PORTION DAKOTA SQUARE 3RD ADDITION – APPROVED

Alderman Lehner moved the City Council adopt resolution no. 3479 to vacate and reestablish a 30' water main easement on Dakota Square 2nd Addition, Lot 11 less portion Dakota Square 3rd Addition.

This property is located 2400 10th St SW.

Conditions:

1. A parking study shall be reviewed and approved by the Traffic Engineer.
2. Public Utility Fees will be required.

Finding of Fact:

1. Subject property is zoned C4 (PUD) Planned Commercial District.
2. Proposed addition meets intent of the ordinance.
3. Proposed addition doesn't reduce parking requirements.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3480 – CONDITIONAL USE PERMIT- MINTO AUTOMOTIE CENTER DBA CARTIVA OF MINOT- TO ALLOW SALE OF CARS IN A C2 (GENERAL COMMERCIAL) DISTRICT ON REPLAT PORTION OF BLOCK 1 & ALL BLOCKS 2 & 3 OF NORTON'S ADDITION, LOTS 1 & 2, BLOCK 2 – APPROVED

Alderman Lehner moved the City Council adopt resolution no. 3480 for a Conditional Use Permit requested by Minot Automotive, dba Cartiva of Minot, represented by Brad Myerchin to allow the sale of cars in a C2 (General Commercial) District on Replat Portion of Block 1 & All Blocks 2 & 3 of Norton's Addition, Lots 1 & 2, Block 2.

This property is located at 8 20th Ave SE.

Conditions:

1. Parking lot would need to be striped for parking stalls, including ADA compliance stalls.

Finding of Fact:

1. The property is zoned C2, General Commercial District.
2. Section 11-4 a), the requested use is allowed with a conditional use permit.
3. Section 23-1. Off-street parking requirements can be met on the property.

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4. Section 30-3 a) and d) Intent of land use and the required information for Planning Commission consideration of the Zoning Ordinance have been met.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3481 – CONDITIONAL USE PERMIT- LEVI KRAFT- TO ALLOW THE SALE OF CARS IN A C4 (PLANNED COMMERCIAL) DISTRICT ON PRAIRIE GREEN 2ND ADDITION, BLOCK 1, LOT 5 – APPROVED

Alderman Lehner moved the City Council adopt resolution no. 3481 for a Conditional Use Permit, requested by Levi Kraft, to allow the sale of cars in a C4 (Planned Commercial) District on Prairie Green 2nd Addition, Block 1, Lot 5.

This property is located at 1200 31st Ave SW.

Conditions:

1. Parking lot would need to be striped for parking stalls, including ADA compliance stalls.
2. Applicant would need to demonstrate there is enough parking for guests and employees.

Finding of Facts:

1. The property is zoned C4, (Planned Commercial).
2. Section 11-4 a), the requested use is allowed with a conditional use permit.
3. Section 23-1. Off-street parking requirements can be met on the property.
4. Section 30-3 a) and d) Intent of land use and the required information for Planning Commission consideration of the zoning ordinance have been met.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5051 – ANNEX INTO CITY LIMITS SECTION 7-155-82, SE ¼, LESS OUTLOT 1 AND COUNTY ROAD – FIRST READING – APPROVED

Alderman Lehner moved the City Council place ordinance no. 5051 on first reading to annex into city limits Section 7-155-82, SE¼, Less Outlot 1 and County Road. Motion seconded by Alderman Hatlelid and carried unanimously.

This property is located south of 30th Ave NE and west of 27th St NE.

Finding of Facts:

1. The property is zoned AG, Agricultural District and a zone change to P, Public is pending.
2. The property is currently located outside city boundaries.
3. Section 30-5, intent of land use and the required information for Planning Commission consideration of the zoning ordinance have been met.

Alderman Lehner moved the City Council pass ordinance no. 5051 on first reading. Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5052 – REZONING SECTION 7-155-82, SE 1/4 , LESS OUTLOT 1 FROM AG (AGRICULTURAL) DISTRICT TO P (PUBLIC) DISTRICT – FIRST READING – APPROVED

Alderman Lehner moved the City Council place ordinance no. 5052 on first reading to change the zone from AG (Agricultural) District to P (Public) District on Section 7-155-82, SE¼, Less Outlot 1. Motion seconded by Alderman Hatlelid and carried unanimously.

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This property is located south of 30th Ave NE and west of 27th St NE.

Finding of Facts:

1. The property is zoned AG, Agricultural District and a zone change to P, Public is pending.
2. The property is currently located outside city boundaries.
3. Section 30-5, intent of land use and the required information for Planning Commission consideration of the zoning ordinance have been met.

Alderman Lehner moved the City Council pass ordinance no. 5052 on first reading. Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

SUBDIVISION - TOLLBERG SHORES 2ND ADDITION, BLOCK 1, LOTS 1 & 2 – APPROVED

Alderman Lehner moved the City Council approve a request by Northern Lights Property Development LLC, represented by KLJ - Andrew Werder to subdivide Tollberg Shores Addition, Lots 1-2, Block 8 & Lot 6, Block 2 into two lots to be known as Tollberg Shores 2nd Addition, Block 1, Lots 1 & 2.

This property located along 16th St NW and north of 24th Ave NW.

Finding of Fact:

1. The subject property is zoned R1, Single-Family Residential.
2. Proposed subdivision meets lot size requirements.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

SUBDIVISION – WEST OAKS 7TH ADDITION, BLOCK 1, LOTS 1-2 – APPROVED

Alderman Lehner moved the City Council approve the request by West Oaks Development, LLC and Dick Butts to subdivide West Oaks 4th Addition, Lot 2 and West Oak 5th Addition, Lot 2 into two lots to be known as West Oaks 7th Addition, Block 1 Lots 1-2.

This property is located at 12 & 14 Oak Dr.

Conditions:

1. Sidewalks will be required.

Finding of Fact:

1. Subject property is zoned R1.
2. The proposed lots meet the lot requirements of the R-1 Zoning District.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3482 – REENACT A MORATORIUM ON BILLBOARDS FOR 6 MONTHS – APPROVED

Alderman Lehner moved the City Council adopt resolution no. 3482 to reenact a moratorium on billboards for an additional six months from the expiration date of February 3, 2016.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

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SCHEDULE A PUBLIC HEARING- KEN HERSLIP- VACATE 40TH AVE SE BETWEEN LOTS 1-2, URIJAH'S 1ST ADDITION – APPROVED

Alderman Frantsvog moved the City Council schedule a public hearing for March 7, 2016, to consider a resolution approving the request by Ken Herslip, represented by KLJ, Mark Sweeney to vacate 40th Ave SE between Lots 1-2, Urijah's 1st Addition.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

FINAL PAYMENTS – APPROVED

Alderman Frantsvog moved the City Council approve the following requests for final payment:

- a. J.R. Ferche, Inc. in the amount of \$133,744.05 for the SW Minot Sewer Improvements Phase 2 (3561.1)
- b. Keller Paving and Landscaping in the amount of \$22,690 for the 1st St SE between 18th and 19th Ave SE (3878)

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5045– AMEND THE 2016 ANNUAL BUDGET- REGIONAL TRAINING- FIRST READING (PD0100) – APPROVED

Alderman Frantsvog moved the City Council place ordinance no. 5045 on first reading, amending the 2016 annual budget to increase the ND Office of the Attorney General Criminal Justice Oil Impact Grant budget for Regional Training. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Frantsvog moved the City Council pass ordinance no. 5045 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5046– AMEND THE 2015 ANNUAL BUDGET- WATER DISTRIBUTION EXPENDITURES (WS0049) - FIRST READING – APPROVED

Alderman Frantsvog moved the City Council place ordinance no. 5046 on first reading, amending the 2015 annual budget to increase the water distribution expenditures for the purchase of a ½ ton 4x4 extended cab pickup and transfer savings from other water and sewer capital purchases and cash reserves. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Frantsvog moved the City Council pass ordinance no. 5046 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5047– AMEND THE 2015 ANNUAL BUDGET- BUS FIXED ROUTE TRANSIT SOFTWARE (BUS015) - FIRST READING – APPROVED

Alderman Frantsvog moved the City Council place ordinance no. 5047 on first reading, amending the 2015 annual budget to increase the capital equipment and decrease the operation supply expenditures for the administration expenses for the fixed route transit software for the bus. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Frantsvog moved the City Council pass ordinance no. 5047 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

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ORDINANCE NO. 5048– AMEND THE 2015 ANNUAL BUDGET- UPGRADE TO ENGINEERING RESTROOMS & CONFERENCE ROOM EQUIPMENT (PM0006 & PM0007) - FIRST READING – APPROVED

Alderman Frantsvog moved the City Council place ordinance no. 5048 on first reading amending the 2015 annual budget to increase the Equipment Purchase expenditures and decrease the Property Maintenance department expenditures for the upgrade to Engineering restrooms and the purchase of TV/video equipment for conference room. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Frantsvog moved the City Council pass ordinance no. 5048 on first reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

SPECIAL ELECTION CANVASSING BOARD – APPROVED

Alderman Frantsvog moved the City Council name the following individuals to the canvassing board: Chuck Barney – Mayor, Miranda Schuler – Alderman, Mark Jantzer – Alderman, Kelly Hendershot – City Attorney, Cindy Hemphill, City Auditor and set March 7, 2016 at noon in Council Chambers as the date for the canvassing board meeting.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

PLEDGED ASSETS – APPROVED

Alderman Frantsvog moved the City Council approve the list of pledged securities provided by the City Treasurer as required by Section 21-04-11 of the North Dakota Century Code.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5044– AMEND THE 2016 ANNUAL BUDGET- PURCHASE OF 416 3RD ST NW – SECOND READING – APPROVED

Alderman Frantsvog moved the City Council place ordinance no. 5044 on second reading to increase the Water Plant expenditures for the purchase of a property located at 416 3rd St. NW. Motion seconded by Alderman Jantzer and carried unanimously.

Alderman Frantsvog moved the City Council pass ordinance no. 5044 on second reading. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3476 – PAVING DISTRICT 496 PHASE 1 APPROVE PLANS AND SPECIFICATIONS AND CALL FOR BIDS – APPROVED

Alderman Hatlelid moved the Council adopt resolution no. 3476 to approve the plans and specifications for Paving District 496 Phase 1 and authorize a call for bids.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3477 – PAVING DISTRICT 496 PHASE 1 DECLARING OFFICIAL INTENT (4092) – APPROVED

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Alderman Hatlelid moved the Council adopt resolution no. 3477 declaring official intent to reimburse all or a portion of the expenditure made for costs of the projects out of the proceeds of an obligation, as defined in the Regulations.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

URBAN AREA BOUNDARY MAP – APPROVED

Alderman Hatlelid moved the City Council authorize and approve the Mayor's signature on the urban area boundary map.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

REJECT BIDS FOR TRAFFIC DEPARTMENT ¾ TON TRUCK WITH TOMMY GATE AND REALLOCATE FUNDS FOR SIGN TRUCK AND RELATED EQUIPMENT (TFC011 & TFC012) – APPROVED

Alderman Hatlelid moved the City Council approve the reallocation of funds in order to purchase a sign truck before purchasing a truck for the Traffic Department.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- UTILITY TRACTOR- LANDFILL DEPARTMENT (4167 & LF0017) – APPROVED

Alderman Hatlelid moved the City Council award the bid to Acme Tools for \$88,500 for a Kubota tractor for the Landfill Department.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- PURCHASE OF 4X4 PICKUPS- MULTIPLE DEPARTMENTS (4168, WS0044, STR035, STR036, SHP006, LF0009) – APPROVED

Alderman Hatlelid moved the City Council award the bid to Westlie Motors for one ½ ton 4x4 extended cab for \$29,596 for the Water/Sewer Department; two ¾ ton 4x4 extended cabs for \$57,494 for the Street Department; one ½ ton 4x4 super crew for \$31,756 for the Street Department; one 1 ton 4x4 standard cab dualie for \$32,035 for the City Shop; and one ½ ton 4x4 extended cab for \$29,596 for the Landfill.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- PURCHASE OF 4X4 PICKUP- ENGINEERING DEPARTMENT (4168 & ENG011) – APPROVED

Alderman Hatlelid moved the City Council award the bid to Westlie Motors for \$29,596 for the purchase of the 2016 ½ ton F150 extended cab pickup truck for the Engineering Department.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- INDUSTRIAL BACKHOE- WATER & SEWER DEPARTMENT (4169 & WS0041) – APPROVED

Alderman Hatlelid moved the City Council award the bid to Butler Machinery in the net amount of \$123,000 for an industrial backhoe for the Water & Sewer Department.

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Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- TRACTOR /LOADER/ BACKHOE FOR ROSEHILL CEMETERY (4171, CEM015, CEM016)- APPROVED

Alderman Hatlelid moved the City Council award the bid to Gooseneck Implement in the amount of \$69,860.75 for the John Deere 5075E tractor/backhoe/loader for Rosehill Cemetery.

Motion seconded by Alderman Lehner and carried by the following roll call vote: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AWARD OF BID- NDDOT DITCH REPAIRS (4029.1) – APPROVED

Alderman Hatlelid moved the City Council award the low bid to Bluestone Construction for the NDDOT Ditch Repair Project and authorize the Mayor to sign contract documents on the City's behalf.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

PERMANENT ENCROACHMENT WITHIN CITY RIGHT OF WAY- WARD COUNTY JAIL EXPANSION – APPROVED

Alderman Hatlelid moved the City Council approve the encroachment of a building located at 315 3rd Street SE with the following recommendations:

1. The City Council approves the encroachment listed above.
2. The Owner signing the permit agrees that the costs of maintenance and replacement be his responsibility.
3. The City Attorney prepares the encroachment permit agreement, including language to protect the City from liability.
4. The City Council retains the right to revoke the encroachment permit if it becomes necessary for any reasons.
5. The property owner pays a \$100 processing fee.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5049- AMENDING THE 2015 ANNUAL BUDGET- PUBLIC WORKS COPIER MACHINE (4174) – FIRST READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5049 on first reading amending the 2015 annual budget to increase the Equipment Purchase and Landfill Department expenditures and decrease the Street, Landfill, and Shop Department expenditures for the purchase of a Public Works Copier Machine. Motion seconded by Alderman Lehner and carried unanimously

Alderman Hatlelid moved the City Council pass ordinance 5049 on first reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5036– AMEND THE 2015 ANNUAL BUDGET- FIRE DEPARTMENT- SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5036 on second reading, amending the 2015 annual budget to increase the Fire Department budget for funds spent using corresponding insurance rebate revenues. Motion seconded by Alderman Lehner and carried unanimously.

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Alderman Hatlelid moved the City Council pass ordinance no. 5036 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5037– AMEND THE 2015 ANNUAL BUDGET- INFORMATION TECHNOLOGY CONTRACT AGREEMENTS (PD0025) - SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5037 on second reading, amending the 2015 annual budget to increase revenues and expenditures in the Information Technology contract agreements account for the New World Software upgrade and decrease the capital equipment fund revenues and expenditures. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5037 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5038– AMEND THE 2015 ANNUAL BUDGET- FLOOD CONTROL CAPITAL PROJECTS - SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5038 on second reading, amending the 2015 annual budget to create a Flood Control Capital Projects Fund and decrease the Sales Tax Flood Control fund revenue and expenditures for the flood control environmental, permitting, and design engineering phases 1-3. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5038 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5039– AMEND THE 2016 ANNUAL BUDGET- FLOOD CONTROL CAPITAL PROJECTS - SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5039 on second reading, amending the 2016 annual budget to create a Flood Control Capital Projects Fund and decrease the Sales Tax Flood Control fund revenue and expenditures for the flood control environmental, permitting, and design engineering phases 1-3. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5039 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5040– AMEND THE 2015 ANNUAL BUDGET- OIL IMPACT GRANT, NARCOTICS TASK FORCE GRANT, 2015 ACCIDENT PROJECT (ACDT15, PD0058, PD0067)- SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5040 on second reading, amending the 2016 annual budget to increase revenues and expenditures in the oil impact grant- narcotics task force grant and the 2015 accident project. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5040 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5041– AMEND THE 2015 ANNUAL BUDGET- POLICE PATROL MAINTENANCE (PD0052) - SECOND READING – APPROVED

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Alderman Hatlelid moved the City Council place ordinance no. 5041 on second reading, amending the 2016 annual budget to increase the Equipment Purchases expenditures and revenues for the Oil Impact Grant and decrease the Police Patrol Maintenance revenues and expenditures for a capital purchase. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5041 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5042– AMEND THE 2016 ANNUAL BUDGET- NORTH BROADWAY TREE REPLACEMENT- HESS GRANT - SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5042 on second reading, amending the 2016 annual budget to increase the planning operations supplies expenditures and use cash reserve funds from a grant awarded by Hess in 2015 to purchase trees to be planted on North Broadway. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5042 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5043– AMEND THE 2016 ANNUAL BUDGET- LIBRARY AND RECREATION FUNDS - SECOND READING – APPROVED

Alderman Hatlelid moved the City Council place ordinance no. 5043 on second reading, amending the 2016 annual budget using second penny sales tax property relief to fund the Library and Recreation Departments as budgeted. Motion seconded by Alderman Lehner and carried unanimously.

Alderman Hatlelid moved the City Council pass ordinance no. 5043 on second reading. Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Schuler, Seymour, Shomento. nays: none.

REQUEST FOR APPROVAL TO PURCHASE POLICE PATROL VEHICLES ON STATE BID– APPROVED

Alderman Hatlelid moved the City Council approve the purchase of one SUV and four all-wheel drive Police Patrol vehicles on State bid contract pricing.

Motion seconded by Alderman Lehner carried by the following roll call vote: ayes Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND MINOT AVIATION - BLOCK 1, LOT 1– APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and Minot Aviation on Block 1, Lot 1, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND MINOT AVIATION SERVICES, INC. - BLOCK 5, LOT 6– APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and Aviation Services, Inc. on Block 5, Lot 6, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

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GROUND LEASE BEWTEEN CITY OF MINOT AND PS PROPERTIES- BLOCK 1, LOT 5A – APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and PS Properties on Block 1, Lot 5A, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND PS PROPERTIES- BLOCK 1, LOT 3 – APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and PS Properties on Block 1, Lot 3, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND DON BESSETTE MOTORS, INC.- BLOCK 9, LOT 6 – APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and Don Besette Motors Inc. on Block 9, Lot 6, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND APPLE AIR, LLC.- BLOCK 9, LOT 8 – APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and Apple Air, LLC. on Block 9, Lot 8, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GROUND LEASE BEWTEEN CITY OF MINOT AND LARRY DURAND (L&S NORTHERN ADVENTURES, INC.)- BLOCK 9, LOT 7 – APPROVED

Alderman Hatlelid moved the City Council authorize the Mayor to sign the lease agreement between the City of Minot and and Larry Durand (L&S Northern Adventures Inc.) on Block 9, Lot 7, once a final draft is completed.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

FINAL PAYMENT- RUNWAY 13/31 REHABILITATION (3-38-0037-049) – APPROVED

Alderman Hatlelid moved the City Council accept final payment for Runway 13/31 Rehabilitation (3-38-0037-049) to Scodeller for \$88,432.89.

Motion seconded by Alderman Lehner and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RECOMMENDATION FOR DISPOSITION OF EXISTING TERMINAL – APPROVED

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Alderman Hatlelid moved the City Council approve the recommendation to demolish the existing terminal building. Motion seconded by Alderman Olson.

Alderman Shomento asked what would happen if the FAA does not approve funding for the demolition, to which the City Manager and the Mayor replied the FAA will fund 90% of the cost.

Whereupon a vote was taken on the above motion by Alderman Hatlelid, seconded by Alderman Olson and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ORDINANCE NO. 5050- AMEND CMCO- AIRPORT TERMINAL RESTAURANT LICENSE- FIRST READING – APPROVED

Alderman Seymour moved the City Council place ordinance no.5050 on first reading to amend the City of Minot Code of Ordinances regarding the Airport Terminal Restaurant license to permit the sale of liquor and as such, increase the annual license fee from \$947.50 to \$3,125. Motion seconded by Alderman Hatlelid and carried unanimously.

Alderman Seymour moved the City Council pass ordinance no. 5050 on first reading. Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

GAMING SITE AUTHORIZATION – MULE DEER FOUNDATION, WEST DAKOTA CHAPTER – HOLIDAY INN – APPROVED

Alderman Seymour moved the City Council approve the site authorization for the Mule Deer Foundation, West Dakota Chapter, to conduct a raffle at the Holiday Inn.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AIRPORT TERMINAL RESTAURANT LICENSE- TRESTLE TAP HOUSE – OAKWELLS COMMUTER RAIL, LLC – APPROVED

Alderman Seymour moved the City Council approve the request from Oakwells Commuter Rail, LLC. Db a Trestle Tap House (305 Airport Road #221), for the Airport Terminal Restaurant License, effective February 2, 2016, subject to receipt of all documentation and approval by the Police Chief, Fire Marshall and Building Official.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

AIRPORT TERMINAL RESTAURANT LICENSE OVERLAP – APPROVED

Alderman Seymour moved the City Council approve the overlap of the Airport Terminal Restaurant License to allow the Hanger Grill and Snack Shop and Trestle Tap House to serve alcohol at the same time, for a period of one month.

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ADMINISTRATIVE APPROVALS – RATIFICATION

Alderman Seymour moved the City Council ratify the following administratively approved requests for January 2016:

- a. Minot High DECA Chapter to conduct a raffle on March 31, 2016 at Minot High School (1100 11th Ave SW)
- b. 5 Bomb Wong Annual Awards Banquet Committee to conduct a raffle on February 5, 2016 at The Sportsman's Loft (2800 S. Broadway)
- c. CHS Harvest for Hunger to conduct a raffle throughout 2016 at CHS SunPrairie Offices (1800 13th St. SE)

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- d. Boy Scout Troop 425 to conduct a raffle on February 18, 2016 at the Congregational United Church of Christ (430 North Broadway)
- e. Frozen Fingers Music Association to conduct a raffle on February 13, 2016 at Sleep Inn of Minot (2400 10th St. SW)
- f. Combat Veterans Motorcycle Association to conduct a raffle on June 25, 2016 at Magic City Harley Davidson (515 20th Ave SE)
- g. Magic City Figure Skating Club to conduct a raffle on June 4, 2016 at MAYSA Arena (2501 W Burdick Expy)
- h. Community Rocks! To conduct a raffle on February 6, 2016 at The Grand Hotel (1505 N. Broadway)
- i. Sevens Bar and Restaurant for a special event permit for business after hours on January 21, 2016 at 615 S. Broadway, Suite 3
- j. Sevens Bar and Restaurant for a special event permit on February 4, 2016 at 905 20th Ave SE
- k. Optimist Club of Minot to conduct a raffle on August 3, 2016 at The Parker Center (21 1st Ave SE #B)
- l. 91st Missile Maintenance Association to conduct a raffle on March 1, 2016 at the home of Jeanette Boje
- m. Magic City Figure Skating Club to conduct a raffle on January 30, 2016 at MAYSA Arena (2501 W Burdick Expy)
- n. Beaver Hockey, Inc. to conduct a raffle on January 22, 2016 at The Grand Hotel (1505 N. Broadway)
- o. Bishop Ryan Catholic School Carnival Boosters to conduct bingo February 19th-21st, 2016 at Bishop Ryan Catholic School Gym (316 11th Ave NW)

Motion seconded by Alderman Hatlelid and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

RESOLUTION NO. 3478 – A RESOLUTION OF SUPPORT FOR MOVING FORWARD THE #MAKEMINOT PETITIONER GROUP'S ALTERNATIVE PROPOSAL AND SCHEDULE REGARDING THE PROPOSED COUNCIL-INITIATED BALLOT QUESTION TO CHANGE THE FORM OF THE CITY OF MINOT'S GOVERNMENT FROM A COUNCIL WITH FOURTEEN ALDERMEN AND A MAYOR TO A MODERN COUNCIL WITH SIX ALDERMEN ELECTED AT-LARGE AND A VOTING MAYOR– APPROVED

Alderman Lehner moved the City Council adopt resolution no. 3478, a resolution of support for moving forward the #MakeMinot petitioner group's alternative proposal and schedule, regarding the proposed Council-initiated ballot question to change the form of the City of Minot's government from a Council with fourteen Alderman and a Mayor to a Modern Council with six Alderman, elected at large and a voting Mayor. Motion seconded by Alderman Shomento.

Shaun Sipma, of 920 4th Ave NW, representative of the MakeMinot Committee stated the resolution was jointly crafted by their attorney and City staff in order to give a clear signal that the citizen's petition will be honored.

Alderman Jantzer questioned the City Attorney as to whether there will be any legal issues given that the resolution is different than the original petition. The City Attorney responded that since the City Council did not have the authority to vote on the original petition within the required time frame, this resolution is an alternative proposal. She continued by saying the MakeMinot Committee sponsors intend to pull the original petition if the Home Rule Charter amendment passes.

Alderman Olson clarified for the public that if the resolution passes, it does not show the Council's support for the idea of a six person modern council elected at large, it shows their support for the process leading to an election.

Lianne Zeltinger of 422 17th St NW, came forward to state her concerns. She explained the Home Rule Charter Committee was established in 1970 and it took two years to develop the Home Rule Charter. She continued by saying, since then, there have only been two amendments and she urged citizens to appreciate what a big deal it is to make changes. She stated there needs to be more public discussion before rushing into a new form of government. She questioned what problem the petition is trying to solve and asked about specific details for the new modern council such as, term limits. She stated she sees the resolution as an attempt to make the petition legal and wants each sponsor to support setting aside the petition.

The Mayor stated there will be an election on March 1st to vote on whether or not City Council has the authority to change the government. Currently, Minot's Home Rule Charter does not match State law regarding that concept. He said, the number of signatures that MakeMinot was able to capture validates the issue as something that needs to be addressed. If the Home Rule Charter is amended, there will be an election in June where the citizens will decide how the government should be set up.

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Alderman Schuler questioned if the resolution does not pass, would the original petition be on the ballot in June, to which the City Attorney responded, it would not be the original petition because of the time constraints but the concept would be put to a vote.

Alderman Schuler stated the petition was originally drawn up to create a five member modern council but the sponsors have changed that to six members, she asked the MakeMinot Committee if that contradicts any of the signatures from supporters.

Shaun Sipma stated the resolution was a form of compromise to address issues brought up after submission of the petition. He said there were only four supporters who questioned the changes but they all agreed on supporting the new proposal. He stated the main issue is whether to keep the ward system or elect members at large.

Whereupon a vote was taken on the motion by Alderman Lehner, seconded by Alderman Shomento and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Lehner, Miller, Shomento. nays: Jantzer, Olson, Pankow, Schuler, Seymour.

FEDERAL COMPLIANCE OFFICER- JOB DESCRIPTION – APPROVED

Alderman Lehner moved the City Council approve the position and job description for a Federal Compliance Officer. Motion seconded by Alderman Pankow.

The City Manager explained that the need for a Federal Compliance Officer stems from the recently awarded \$74.3 million in Federal funds from HUD. The City of Minot will need an expert in order to properly distribute those resources and maintain compliance with all federal regulatory requirements.

Upon questioning by Alderman Miller, the City Manager stated the search to fill this position will begin immediately.

Alderman Hedberg asked what the cost will be to the City, to which the City Manager replied, the position will be entirely paid using grant money which allows for 5% of the grant to be used for administrative costs.

Alderman Frantsvog asked what the salary range would be, to which the City Manager stated, between \$57,000 and \$75,000.

Alderman Miller questioned who the Federal Compliance Officer would report to and the City Manager stated he/she would report directly to him as directed by the City Attorney.

Whereupon a vote was taken on the above motion by Alderman Lehner, seconded by Alderman Pankow and carried by the following roll call vote: ayes: Berg, Frantsvog, Frey, Hatlelid, Hedberg, Jantzer, Lehner, Miller, Olson, Pankow, Schuler, Seymour, Shomento. nays: none.

ADJOURNMENT

There being no further business, Alderman Miller moved the City Council meeting be adjourned. Motion seconded by Alderman Lehner and carried unanimously. Meeting adjourned at 7:17 p.m.

ATTEST: _____
Lisa Jundt, City Clerk

APPROVED: _____
Chuck Barney, Mayor