

**PUBLIC WORKS AND SAFETY COMMITTEE**

June 1, 2016

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Members Present:

Connole, Berg, Hatlelid, Jantzer, Lehner, Schuler

Members Absent:

Shomento

Others Present:

City Clerk, City Manager, HR Director, City Attorney, City Assessor, City Comptroller, HR Director, City Engineer, Assistant City Engineer, Traffic Engineer, Chief Resilience Officer, Assistant City Planner, Building Official, Fire Chief, Police Chief, Public Works Director, Assistant Public Works Director, Public Information Officer, Nancy Simpson, Mia Dillard, Josh Wolsky, Shannon Straight, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations of the **Public Works and Safety Committee** meeting called to order at 4:15 p.m. on June 1, 2016:

**1. The City Council ratify the application and authorize acceptance if awarded the FY2016 United States Department of Justice Bulletproof Vest Partnership Grant.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**2. The City Council authorize the Fire Chief to declare the box of the 2000 Ford F-50 rescue truck as surplus and accept the sale price.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**3. The City Council ratify the application by the Minot Fire Department and authorize acceptance if awarded the FEMA Fire Prevention and Safety Grant.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**4. The City Council pass an ordinance to install a stop sign at the intersection of 1st Street SE and 19th Avenue SE.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**5. The City Council approve the encroachment of a 50 linear feet concrete boulevard in front of the main entrance to Roosevelt Elementary School on the west side of 8th Street NE.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**6. The City Council concur with the proposed changes to the transporter-erector routes around Minot and authorize the City Engineer to send a concurrence letter to the US Air Force.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

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**7. The City Council authorize the Public Works Director to advertise the sale of two handicapped accessible vans. (4204)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**8. The City Council award the bid for Paving District 495 to Dig It Up Backhoe Service of Minot, ND in the amount of \$319,666.50 and authorize the Mayor to sign the agreement. (4082)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**9. The City Council award the bid for the Sertoma Complex Parking Lot to Bechtold Paving, Inc. of Minot, ND in the amount of \$639,533.80 and authorize the Mayor to sign the agreement. (4142)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**10. The City Council pass the proposed amendment to add Section 7-16 to the Code of Ordinances, to allow exceptions for feral cat TNR programs in the City of Minot.**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**11. The City Council approve plans and specifications for a new elevated water storage tank in North Minot and authorize a call for bids. It is also recommended the Council adopt a resolution approving the use of water and sewer utility bonds for the amount in excess of State Water Commission funding. (3561)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**12. The City Council award the bid for 2016 Nuisance Abatement to D.L. Barkie Construction in the amount of \$39,720 and authorize the Mayor to sign the contract. (4198)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**13. The City Council place and pass the following ordinances on second reading:**

- a. Ordinance No. 5074 – Rezone Lundeen’s Addition, Lot 1**
- b. Ordinance No. 5075 – Rezone Meadowbrook Estates 9th Addition, Lots 1-3**
- c. Ordinance No. 5076 – Rezone Trestle Ridge 4th Addition, Lots 2-4**
- d. Ordinance No. 5077 – Amend the 2016 Annual Budget- Civic Plus City Website Upgrade**
- e. Ordinance No. 5082 – Rezone Lundeen’s Addition, Lot 3**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**14. The City Council approve the plans and specifications for the Minot Aquifer project and authorize**

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**the advertisement for bids. (4210)**

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The above motion by Alderman Hatlelid, seconded by Alderman Lehner, and carried unanimously.

**15. The City Council authorize a contract amendment with Moore Engineering for preliminary engineering of the 16<sup>th</sup> St and 31<sup>st</sup> Ave intersection modification in the amount of \$9,098 and authorize the Mayor to sign the amendment. Also, authorize staff to complete the necessary easements and agreements with the property owners. (4125)**

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The above motion by Alderman Jantzer, seconded by Alderman Lehner, and carried unanimously.

The City Engineer gave some updates to the intersection modification project. He stated, by working with the Federal Highway Administration and NDDOT, it was determined the existing noise wall at the intersection of 16<sup>th</sup> St and 31<sup>st</sup> Ave SW has no direct benefit to abating noise. Thus, the wall does not have to be reconstructed or relocated and the City does not have to repay any federal funds for the wall’s removal. The project will remove this wall and not re-install it.

He continued by explaining, there have been numerous complaints by homeowners in the area, regarding the commercial development and the buffering standards permitted. He stated, staff and Aldermen have met with the neighborhood twice to develop a plan to resolve these issues. The general consensus is to construct a boulevard on the north side of 31st Ave, install a 6’ high vinyl fence, and provide the necessary drainage improvements along the grading limits. While the improvements will not totally eliminate all issues stated above, the improvements will help to solve most concerns. The neighborhood is requesting the City install these improvements at the City’s expense and in return the maintenance of the fence improvements would be turned over to each property owner by agreement. To staff’s knowledge, an arrangement like this has not been done in the past and could potentially set a precedent.

The City Engineer responded to questioning regarding the costs associated with the suggestions and whether funding exists. He stated, the engineering contract with Moore Engineering would need to be amended in the amount of \$9,098. The estimate for fencing and grading would be in the \$80,000- \$110,000 range. He added, the project would be paid using general obligation bonds and if the improvements are made, the City would need to bond for the additional funds.

Alderman Jantzer explained the process the neighborhood has undergone so far. He asked for support from the Committee to alleviate some of the issues they have been dealing with.

Upon questioning by Alderman Lehner if all homeowners have agreed to the proposal, the City Engineer responded by saying if anyone does not wish to participate, that section of fence would not be built.

Alderman Schuler recommended the segmented pieces of fencing be as close to the property lines as possible in order to keep repairs as simple as possible for each property owner.

Carla Newgard, of 1609 Meadowlark Dr. stated the suggested improvements will satisfy the needs of the neighborhood.

Linda Gertz of 1801 Meadowlark Dr. spoke in support of the proposal. She stated they were made promises by the developer that never happened and she is grateful to the current City staff for their help.

Arthur Nyberg of 1709 Meadowlark Dr. came before the Committee to say he believes this plan will improve drainage and will help a lot.

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Whereupon a vote was taken on the motion by Alderman Jantzer, seconded by Alderman Lehner and carried unanimously.

**Other Business**

The City Manager took a moment to recognize Cleo Nicolaisen from the Rosehill Cemetery to acknowledge her efforts put forth for the Memorial Day celebration and in beautifying the cemetery.

There being no further business, the Public Works and Safety Committee meeting was adjourned at 4:47 pm

Respectfully Submitted,  
Kelly Matalaka,  
City Clerk