

AIRPORT COMMITTEE

Tuesday, September 27, 2016
Immediately following the Finance and Improvements Committee
(No earlier than 4:30 p.m.)
City Council Chambers

A G E N D A

1. [Award of Bid- Graco Line Lazer Paint Machine](#)
2. [Ratify FAA Grant Offer for AIP 3-38-0037-052-2016](#)
3. [Amend the 2016 Annual Budget- Old Terminal Demolition](#)
4. [Airport Activities, Reports and Project Updates](#)

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MEMO TO: Airport Committee
FROM: City Clerk's Office
RE: Agenda for Tuesday, September 27, 2016 – No earlier than 4:30 pm

1. Award of Bid- Graco Line Lazer Paint Machine

The Airport is requesting approval to accept the low bidder for the purchase of one (1) Graco Line Lazer IV 250DC paint machine.

The successful bidder was Epic Solutions Inc., of Fargo, ND 58102. The bids have been reviewed by Airport staff and Ulteig Engineering for compliance with the Request for Proposal, and FAA requirements. This review confirmed their suitability for this project.

Fiscal Impact: The total cost is \$24,343. Funding is 50% State Aeronautics Commission and 50% City Sales Tax Improvement. This item was included in the 2016 budget for \$25,000.

It is recommended the Committee and Council accept the bid from Epic Solutions to provide the Graco Line Lazer paint machine to the Airport as well as approve the allocation of funds, and further authorize the Mayor to sign any necessary documents.

2. Ratify FAA Grant Offer for AIP 3-38-0037-052-2016

The Minot International Airport requests ratification of the City's acceptance of the Federal Aviation Administration Airport Improvement Plan Grant Offer 3-38-0037-052-2016 in the amount of \$990,460.50. This funding will be utilized to pay the 90% federal share of three projects previously approved by the Airport Committee and City Council: demolition of the former airport terminal; upgrade of airfield lighting to LED technology; and purchase of a snow removal truck.

Fiscal Impact: Funds provided in this grant require a 5% State and 5% City match. The City share will come from sales tax major projects in the first penny.

MOT Combined 2016 Project Costs: Terminal Demo, SRE Truck, LED Upgrade

	Design	Equipment	Construction	Construction Observation	Admin / Bidding	Closeout	TOTAL	FAA	STATE	LOCAL
<i>Terminal Demo</i>	\$72,800	--	\$669,768.38	\$17,158.82	\$5,272.80	\$10,000	\$775,000	\$697,500	\$38,750	\$38,750
<i>SRE Truck</i>	\$18,200	\$215,745	--	--	\$3,800	\$3,000	\$240,745	\$216,670.5	\$12,037.25	\$12,037.25
<i>LED Upgrade</i>	\$6,900	\$75,367.60	--	--	\$2,500	*	\$84,767.60	\$76,290	\$4,238.80	\$4,238.80
TOTAL	\$97,900	\$291,112.60	\$669,768.38	\$17,158.82	\$11,575.80	\$13,000	\$1,100,512.60	\$990,460.50	\$55,026.05	\$55,026.50

* included in SRE amount*.90

It is recommended the Committee and Council ratify the acceptance of the grant offer for these projects as described and pass an ordinance amending the 2016 annual budget to increase the Airport's capital purchases revenues and expenses for both the [LED light replacement](#) and the [snow removal equipment](#).

3. Amend the 2016 Annual Budget- Old Terminal Demolition

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It is recommended the Committee and Council pass an [ordinance](#) on first reading to amend the 2016 annual budget to increase the Airport professional service contract expenses and federal and state revenue.

4. Airport Activities, Reports and Project Updates

The Airport Director will give a presentation on Airport activities, reports and project updates.