

City of Minot  
Franchise Committee  
Agenda

1. Roll Call
2. Pledge Of Allegiance
3. Approval Of Minutes
4. Cable TV Ten Year Negotiation  
Description of the discussion to be placed in this space.  
  
Documents: [3 DAY TRAINING SCHEDULE - GENERIC.PDF](#)
5. SRT 20 Year Negotiation  
20 years is a very long time...speak now or forever...at least for the next 20 years...hold your peace.
6. Adjourn

# Webinar Training



## Day 1 - Generic

Time	Topic	Attendance
9:00 am -12:00pm	Introduction to the Site with a Conceptual Overview of Pages and Modules <b>Site Tools</b> <ul style="list-style-type: none"> <li>• History</li> <li>• Expiring Items</li> <li>• Site Properties</li> <li>• Redirects</li> <li>• Home Page</li> <li>• Mega Menus / Navigation</li> <li>• Piwik</li> </ul> <b>Permissions</b> <ul style="list-style-type: none"> <li>• Group Administration</li> <li>• User Administration</li> </ul>	System Administrators
12:00 am - 1:00 pm	LUNCH	Everyone
1:00 pm - 4:00 pm	Pages Live Edit <ul style="list-style-type: none"> <li>• How does it work?</li> <li>• Using Widgets                             <ul style="list-style-type: none"> <li>○ Content</li> <li>○ Module</li> </ul> </li> <li>• Editing Content already there</li> <li>• Page Versions</li> <li>• Creating new pages</li> <li>• Navigation</li> <li>• Moving Pages</li> <li>• Renaming Pages</li> <li>• Right Hand Feature Column</li> <li>• Templates</li> </ul>	All Users

# Webinar Training



## Day 2 -

Time	Topic	Attendance
9:00 am - 12:00 pm	Basic Modules and Module Widgets <ul style="list-style-type: none"> <li>• FAQs</li> <li>• Newsflash</li> <li>• Alert Center</li> <li>• Document Center</li> <li>• Info Advanced</li> <li>• Quick Links</li> </ul>	All Users
12:00 pm - 1:00 pm	Lunch	
1:00 pm - 2:00 pm	Calendar	All Users
2:00 pm - 2:30 pm	Bids / RFPs	Purchasing
2:30 pm - 3:00 pm	Jobs	HR
3:00 pm - 4:00 pm	Agenda Center	All users

## Day 3 -

Time	Topic	Attendance
9:00a - 10:00a	Meet with Admins <ul style="list-style-type: none"> <li>• Review Training Progress</li> <li>• Talk about Needs for Future</li> <li>• Admin Q &amp; A</li> </ul>	System Administrators
10:00a - 11:00a	Form Center	All persons interested in building online forms.
11:00a - 12:00p	Citizen Request Tracker	Public Works and/or other depts. that will be servicing citizen requests such as Pot Holes, Water Issues, Code Violations, etc.
12:00 pm - 1:00 pm	Lunch	
1:00 pm - 4:00 pm	Work Session  Users should use this time to start adding things to the site. Trainer will be on hand to answer questions as they arise.	All Users