

June 3, 2016

TO: **Community Development Committee**
Lisa Olson, Chairman
Mark Jantzer, Vice Chairman
Dean Frantsvog
Bob Miller
Tom Seymour

FROM: City Clerk's Office

RE: Community Development Committee Meeting

A Community Development Committee meeting has been scheduled for **Wednesday, June 8, 2016, at 12:00 pm in the City Council Chambers.**

The purpose of this meeting is to review the applications for funding and also to review additional information provided from the private non-profit entities in regard to providing explanation on how the City of Minot would benefit from the expenditure of sales tax proceeds for the project or service (how the request is identified as an 'enterprise').

AGENDA

1. Informational Item

The City of Minot has received four applications for consideration by the Community Facility Committee. However, before a summary of the applications is provided a recap of the Community Facility Fund may be beneficial to the Committee.

The City of Minot has collected \$17,741,072.77 through April 2016. The 2016 collections are down approximately 21 percent from last year.

Project	Project No.	Year	Approved	Spent	Remaining
Corbett & Hoeven Field Sod	ST2P01	2012	\$ 250,000.00	\$ 250,000.00	\$ -
Dakota Territorial Air Museum	ST2P04	2013	\$ 500,000.00	\$ 500,000.00	\$ -
MSU Herb Parker	ST2P06	2012	\$ 4,000,000.00	\$ 4,000,000.00	\$ -
Park District Flood Control	ST2P07	2012	\$ 1,700,000.00	\$ 1,700,000.00	\$ -
BRCS Gym Improvement	ST2P09	2013	\$ 275,000.00	\$ 275,000.00	\$ -
Minot Commission on Agin	ST2P10	2013	\$ 400,000.00	\$ 400,000.00	\$ -
NDSF Curling	ST2P11	2013	\$ 275,000.00	\$ 275,000.00	\$ -
YMCA Outdoor	ST2P12	2013	\$ 193,585.00	\$ 193,585.00	\$ -
MAYSA Ice	ST2P13	2013/2016	\$ 4,000,000.00	\$ 4,000,000.00	\$ -
Hammond Park	ST2P14	2013	\$ 500,000.00	\$ 493,878.66	\$ 6,121.34
Softball	ST2P15	2013	\$ 257,775.96	\$ -	\$ 257,775.96
Minot Rec Perkett Skating	CAP003	2012/2015	\$ 587,440.00	\$ 440,667.32	\$ 146,772.68
Armory Roof		2013	\$ 100,000.00	\$ 66,666.64	\$ 33,333.36
MSU Multisport Dome		2016	\$ 1,000,000.00		\$ 1,000,000.00
Sport Complex Paving	REC023	2016	\$ 1,000,000.00		\$ 1,000,000.00
Jack Hoeven Field Improvement	ST2P16	2016	\$ 1,000,000.00		\$ 1,000,000.00
Administration			\$ 250,000.00	\$ 250,000.00	\$ -
			\$ 16,288,800.96	\$ 12,844,797.62	\$ 3,444,003.34
Bold items - funds added back to available funds					

The funds available to award are as follows:

Summary of Funds	
Collections Through April 2016	\$ 17,741,073
Anticipated Collections May-Dec.	\$ 1,581,298
Approved	\$ (16,288,801)
Add back Funds Returned	\$ 186,227
Available to Award	\$ 3,219,797

1. Application Review – City of Minot Recreation Commission and Minot Park District

City of Minot Recreation Commission and Minot Park District – The project includes the site renovation of two existing softball fields at the South Hill Complex west end. It will convert the fields from natural to synthetic (artificial) turf. The project will also renovate all existing fences, dugouts, concession/bathrooms/press box areas, scoreboards, bleachers, and field lighting.

The purpose of the project will be to enhance girls fast pitch softball in the Magic City and the surrounding communities.

Total cost of the project is \$3,610,000. The specific amount requested from Community Facilities is \$1,742,224.

In addition, the City and Park are requesting the \$257,775.96 awarded in 2013 for girls softball be redirected to this project.

The remaining \$1,610,000 will come from fund raising.

Please see the application for full details.

2. Application Review – Minot Commission on Aging

Minot Commission on Aging – The project consists of an office remodel for the Minot Commission on Aging to include making the south entrance handicap accessible. The administration part of the building needs updating so the Commission on Aging may better serve senior clients and the community as a whole. MCA’s administrative section provides many behind the scene benefits the public is not aware of to include:

- Centralized location to buy bus tickets
- Referral services for seniors throughout the area
- Assistance with Medicare Part D drug plans, renter refunds and numerous other services

The Senior Coalition, AARP, National Association of Retired Federal Employees, and Minot Public School Foundation utilize the administrative area along with many other local service groups.

Total project costs are \$165,415. The specific amount requested from Community Facilities is \$135,000. A request has been made to the Minot Area Community Foundation for \$19,675. The remaining source of funds has been identified as other.

Please see the application for full details.

In 2014, the City Council appointed an ad hoc committee to review the definition for community facility. That committee forwarded, and the City Council approved, the following definition for “community facility”, which should be used as a guidance tool for the committee and City Council: “A community facility would fill a need by the community, and it should be owned and operated by a political subdivision. If non-profit groups are to be eligible, they should be limited to partnership projects with political subdivisions, not stand alone non-profit projects. Local control is the main concern on any project funded, and true benefit to the community.”

The Minot Commission on Aging provided no details regarding a partnership project with a political subdivision.

3. [Application Review](#) – City of Minot Police Department and Domestic Violence Crisis Center

City of Minot Police Department and Domestic Violence Crisis Center – Domestic Violence center provides services, support and emergency shelter to victims of crime in Minot. The services include, but are limited to: (2) 24 hours crisis lines, 24 hour crisis intervention, 24 hour emergency shelter, legal advocacy to assist with obtaining Protection Orders and guidance, personal advocacy for emotional support as the victims transition from living in fear to living a life free of violence, safety planning, support group facilitation for victims of domestic violence, etc.

In 2015, Minot Police referred 869 domestic cases and 71 sexual assaults to the Crisis Center. It is estimated that DVCC saves police one hour of time per referral in dealing with victims of domestic violence.

The project will serve all the victims and children who seek assistance that DVCC has to offer. The measure of the impact of this project will be in the number of those who are assisted; the lifestyle change this may generate for them has the capacity to touch many more lives.

The total project funds are \$667,000. The amount of this specific request is \$100,000. A commitment by private individuals has been made for \$500,000 and the remaining amount will be raised through fund raising and a request to the Minot Area Community Foundation.

The funds will be used to reduce outstanding debt on the facility.

Please see the application for full details.

4. [Application Review](#) – Minot Family YMCA

Minot Family YMCA – The project consists of an outdoor volleyball court that will address the needs of availability of services aimed at engaging the entire family unit. In addition, provide a presence of community spaces where adults can develop connections with others.

Community sand volleyball court will be located on the east side of the Minot Family YMCA. It will enhance the already established Community Outdoor Fitness Park that was completed in 2015. This area of Minot has experienced incredible residential and commercial growth over the past several years.

Total project costs are \$26,540.00. The amount of this specific request is \$10,000 to \$15,000. The YMCA will provide the land, which has an estimated value of \$80,000. A request has been made to the Otto

Bremer Foundation. In addition, registration fees from league and tournaments will be used towards the project.

In 2014, the City Council appointed an ad hoc committee to review the definition for community facility. That committee forwarded, and the City Council approved, the following definition for “community facility”, which should be used as a guidance tool for the committee and City Council: “A community facility would fill a need by the community, and it should be owned and operated by a political subdivision. If non-profit groups are to be eligible, they should be limited to partnership projects with political subdivisions, not stand alone non-profit projects. Local control is the main concern on any project funded, and true benefit to the community.”

The YMCA application provided no details regarding a partnership project with a political subdivision.