

AIRPORT COMMITTEE

Tuesday, April 26, 2016
Immediately following the Finance and Improvements Committee
(No earlier than 4:30 p.m.)
City Council Chambers

A G E N D A

1. [Surplus Sales Tax Dollar Reassignment](#)
2. [Proposed Ordinance- Amending the 2016 Annual Budget- Airport Professional Service Contract](#)
3. [Airport Activities, Reports and Project Updates](#)
4. [Master Plan Update](#)

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MEMO TO: Airport Committee
 FROM: City Clerk's Office
 RE: Agenda for Tuesday, April 26, 2016 – No earlier than 4:30 pm

1. Surplus Sales Tax Dollar Reassignment

The Airport is requesting permission to reassign sales tax dollars unused from the following projects to other Airport projects planned for 2016.

The surplus, \$162,788, could be exhausted if used for the following projects in 2016.

Grant applications have been submitted and are being evaluated by the State.

Project #	Project	Sales Tax Approved	Actual/Projected Cost	Surplus	Comments
AIR048	20,000 Jet Fuel Tank	\$115,000	\$0	\$115,000	Project deferred
AIR047	LiveScan Fingerprint Machine	\$10,800	\$10,263	\$538	Project complete (PURCHASED and INSTALLED)
AIR046	Wildlife Hazard Mitigation Design	\$2,500	\$0	\$2,500	Project deferred until 2017 or 2018
AIR045	Carpet Cleaner	\$9,200	\$5,960	\$3,240	Project complete (PURCHASED)
AIR044	Battery Powered Rider Sweeper	\$12,000	\$11,120	\$880	Project complete (PURCHASED)
AIR043	Walk Behind Scrubber	\$8,000	\$6,150	\$1,850	Project complete (PURCHASED)
AIR042	Pressurized Paint Machine	\$12,500	\$12,500	\$0	State grant application under evaluation (KEEP FOR USE IF GRANT RECEIVED)
AIR041	Rider Floor Scrubber	\$26,000	\$14,720	\$11,280	Project complete (PURCHASED)
AIR040	Electric Scissor Lift	\$50,000	\$22,500	\$27,500	Project complete (PURCHASED)
		\$246,000	\$83,212	\$162,788	

2016 Projects for Surplus Sales Tax Support	Estimated Cost	Federal Funding	State Funding	City Share Needed	Sales Tax Use	Additional Bonding
LED Light Replacement	\$80,000	\$0	\$40,000	\$40,000	\$40,000	
Terminal Demolition	\$450,000	\$405,000	\$22,500	\$22,500	\$22,500	
Storm Water Pond Construction	\$3,650,000	\$3,285,000	\$182,500	\$182,500	\$100,288	\$82,212
	\$4,180,000	\$3,690,000	\$245,000	\$245,000	\$162,788	\$82,212

It is recommended the Committee and Council authorize the Interim Airport Director to reassign sales tax dollars unused from the previously mentioned projects to other Airport projects planned for 2016.

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2. Proposed Ordinance- Amending the 2016 Annual Budget- Airport Professional Service Contract

It is recommended the Committee and Council pass an [ordinance](#) amending the 2016 annual budget to increase the Airport professional service contract expenses using sales tax major projects. The contract between the City of Minot and Chrysalis Aviation Solutions was ratified during the April 4, 2016 City Council meeting.

3. Airport Activities, Reports and Project Updates

The Interim Airport Director will give a presentation on Airport activities, reports and project updates.

4. Master Plan Update

There will be a presentation on the progress of the Airport Master Plan.