

MINOT CITY COUNCIL

– Regular Meeting –

Monday, April 4, 2016 – 6:30 p.m.

Minot City Council Chambers – City Hall

Any person needing special accommodation for this meeting is requested to notify the City Clerk's Office at 857-4752.

A G E N D A

1. Roll call.
2. Pledge of Allegiance.
3. Approval of minutes of the March 7, 2016 Regular City Council meeting and the March 14, 2016 Special City Council Meeting.
4. Approval of [bills and transfers for March 2016](#) in the amount of \$5,612,708.73 and [payroll](#) for the period of February 21, 2016 through March 19, 2016 in the amount of \$1,874,092.46.
5. Personal Appearances.
6. Reports: Mayor.
7. Reports – City Manager – [City Attorney](#)
8. [Consider report of the Planning Commission](#)
  1. Adopt a resolution for an Interim Use Permit to Lowe's Garden Center Inc., represented by Philip Lowe, to place a seasonal retail greenhouse on Krebsbach 2nd Addition, Block 2, less portion platted to Krebsbach 3rd Addition. This will occur annually from April 15 to July 1
  2. Adopt a resolution to extend an Interim Use Permit for Church of Jesus Christ of Latter-day Saints, represented by Dwight Clayton, passed in October 2013, to keep a manufactured unit to use as classroom on Marian Heights 3rd Addition, Block 1, Lot 5 until the end of 2016, at which time the expansion project will be completed
  3. Adopt a resolution to amend a Conditional Use Permit approved on March 2, 2015, to replace 12' x 30' Shelter with internal generator with up to four (4) outdoor equipment cabinets on a platform with an external generator and to construct a 159' communications tower on Minot Prairie Industrial Park, Block 1, Lot 1. It is a continuation of an application by JRJ Land Holding, LLC- Mr. Kovach, represented by Buell Consulting, Inc., - Dave Fischer.
  4. Adopt a resolution to amend a Conditional Use Permit approved on March 2, 2015, to replace the 12' x 30' shelter with outdoor equipment and a diesel generator and to construct a 89' communications tower on Amended Plat of Lots 1, 3, 5, & 6, Trestle View 2nd Addition, Lot 5. The application is by Northwest Dakota Cellular of North Dakota LP, dba Verizon Wireless, represented by Buell Consulting, Inc. - David Fischer.
9. [Consider report of the Finance and Improvements Committee.](#)
  1. Proposed Ordinance- Amending the 2016 Annual Budget- Library Security Gates (LIB023)
  2. Proposed Ordinance- Amending the 2016 Annual Budget- St. Joseph's Community Health Foundation Grant
  3. Approval of 2014 Sidewalk Assessments
  4. Selling of Homes – Flood Buyouts
  5. Broadway Mill & Overlay Cost Participation and Maintenance Agreement (4180)
  6. 36th Avenue NW Extension to Broadway Cost Participation and Maintenance Agreement (4071)
  7. 36th Ave NW Extension to Broadway Engineering Contract Amendment 1 (4071)
  8. Ordinances on Second Reading
  9. Contract Amendments- CDM Smith Contracts for CDBG-DR Program Administrator Services
  10. Oak Park Bridge Replacement Engineering Contract Amendment 2 (4032)

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11. Hillcrest Drive Retaining Wall Improvements Approve Plans and Specifications and Call for Bids (4088.1)
12. Appointment of Special Assistant City Attorney
10. [Consider report of the Public Works and Safety Committee.](#)
  1. Award of Bid- 6" Water Pump- Water and Sewer Department (4190 & WS0047)
  2. Award of Bid- 2016-2017 Household Hazardous Waste (4191)
  3. 2016 Water Main Replacement (4162)
  4. Puppy Dog Sewer Phase VI Plans and Specs (3020.5)
  5. Wastewater Treatment Facility Hydraulic Improvements- Consultant Contract (4202)
  6. NDDOT Retroreflective Signing Improvements Bid Concurrence (4172)
  7. Paving District 496 Phase 1 Award of Bid (4092)
  8. Amendments to City Ordinance Chapter 12
  9. Ordinances on Second Reading
  10. North Dakota Department of Emergency Services (NDDDES) FY 2016 State Homeland Security Program (SHSP) Regional Response Team Grant
  11. Ward County and the City of Minot Multi Hazard Mitigation Plan Update
  12. Contract for Consulting Services for Planning
  13. 2016 Nuisance Abatement Approve Plans and Specifications and Call for Bids (4198)
  14. Downtown Infrastructure Improvements Phase 2 Award of Bid; Storm Sewer District 119 Phase 2; Street Lighting District 64 Phase 2 (3608, 3630, 4073)
  15. City Hall Retaining Wall Report (4088)
11. [Consider report of the Airport Committee.](#)
  1. Request for Proposal for Security Services
  2. Application for LEO Grant from TSA
  3. Request for Proposal Hay Land/Crop
  4. RFP Arcade in Hold Room
  5. Airport Director Search Outsourcing – ADK Executive Search
  6. Engineering, Planning, and Environmental Request for Qualifications
  7. Grant Proposal Airfield Signage (LED Replacement)
  8. Proposed Ordinance- Amending the 2016 Annual Budget- Airport Promotions
  9. Amendment to the Ground Agreement Between Minot International Airport of the City of Minot, North Dakota and P S Properties, LLP for Southside 2nd Addition Lot 1
  10. Grant Proposal Paint Machine
  11. Grant Proposal Runway 13-31 Rehabilitation – Additional
  12. Amendment to Owner-Engineer Agreement – Amendment #3 for Additional Coover Clark & Associates (CCA) Services
  13. Interim Airport Director Contract
  14. Old Terminal Demolition Scope Development
12. [Consider the report of the Liquor/Gambling Control Committee](#)
  1. Retail Beer and Wine License- Fat Daddy Pizza Co., dba Lucky Dog Grilled Cheese Pub
  2. Retail Beer and Wine License- Pour House, LLC. dba Pour House
  3. Administrative Approvals
13. [Consider the report of the Liaison Committee](#)
  1. Approval of 65/35 split between the County and the City for the 911 fee

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14. Other Business

1. [Schall Addition Plat](#)

2. Reminder to all Alderman: Board of Equalization Meeting will take place on April 12, 2016 at 6:30pm. The City Board of Equalization consists of the members of the governing body.

The board meets at its usual meeting place on the second Tuesday in April each year to equalize and correct the assessment list submitted by the Assessor.

15. Adjournment